City of NORFOLK

C: Dir., Emergency Preparedness & Response

To the Honorable Council
City of Norfolk, Virginia

June 24, 2014

From: James Redick, Director of Emergency Preparedness & Response

Subject: 2013 Supplemental Local Emergency Management Performance Grant (SLEMPG)

Reviewed: Sabrina Joy-Hogg, Assistant City Manager

Ward/Superward: Citywide

Approved: Marcus D. Jones, City Manager

Item Number: **R-1**

I. **Recommendation:** Adopt Ordinance

II. **Applicant:** City of Norfolk

III. **Description**

This agenda item is an ordinance to accept funds from the Virginia Department of Emergency Management's 2013 Supplemental Local Emergency Management Performance Grant for an amount of $9,300. This grant is to support Norfolk's Sheltering Capability by providing a quick-fix generator hook-up for Berkley Community Center, and to also have an independent assessment of our emergency shelters to make sure the City of Norfolk is ADA Compliant.

IV. **Analysis**

The Office of Emergency Preparedness and Response applied for a matching funding grant from the Virginia Department of Emergency Management through the 2013 Supplemental Local Emergency Management Program Grant (SLEMPG), (CFDA # 97.042) from the United States Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA).

V. **Financial Impact**

This matching $9,300 grant supports the funding for installing a quick-fix generator hook-up for a city building (Berkley Community Center) to be used as an Emergency Shelter. The hook-up will allow for a backup generator to be placed at this site. Also to have an independent assessment of our emergency shelters to make sure the City of Norfolk is ADA compliant.

810 Union Street #1101 ▪ Norfolk, Virginia 23510
Phone: 757-664-4242 ▪ Fax: 757-664-4239

VI. Environmental

N/A

VII. Community Outreach/Notification

N/A

VIII. Board/Commission Action

N/A

IX. Coordination/Outreach

This letter has been coordinated with the City Attorney's Office, The Office of Budget and Grant Management and The Office of Emergency Preparedness and Response.

5/20/14 - bjl

Form and Correctness Approved:

By _____
Office of the City Attorney

Contents Approved:

By _____
DEPT. Executive

Pursuant to Section 72 of the City Charter, I hereby certify that the money required for this item is in the city treasury to the credit of the fund from which it is drawn and not appropriated for any other purpose.

$ 18,600 2275-74-8916-8916
Account

_____ 5/30/14
Director of Finance Date

NORFOLK, VIRGINIA

KMP
SA 5/2014

ORDINANCE No.

AN ORDINANCE ACCEPTING A 2013 SUPPLEMENTAL LOCAL EMERGENCY MANAGEMENT PERFORMANCE GRANT IN THE AMOUNT OF $9,300.00 FROM THE VIRGINIA DEPARTMENT OF EMERGENCY MANAGEMENT FOR THE CITY'S OFFICE OF EMERGENCY MANAGEMENT AND APPROPRIATING AND AUTHORIZING THE EXPENDITURE OF THE GRANT FUNDS FOR THE SHELTERING CAPABILITY PROGRAM.

- - -

BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That $9,300.00 Supplemental Local Emergency Management Performance Grant (SLEMPG) from the Virginia Department of Emergency Management for the City's Office of Emergency Management is hereby accepted.

Section 2:- That $9,300.00 in grant funds are hereby appropriated and authorized to be expended for the Sheltering Capability Program according to the terms and conditions of the SLEMPG Grant, if and when the funds are made available from the Virginia Department of Emergency Management.

Section 3:- That this ordinance shall be in effect from and after the date of its adoption.

COMMONWEALTH of VIRGINIA

Department of Emergency Management

BRETT A. BURDICK
Acting State Coordinator

JACK E. KING
Chief Deputy Coordinator

10501 Trade Court
North Chesterfield, Virginia 23236-3713
(804) 897-6500
(TDD) 674-2417
FAX (804) 897-6506

February 21, 2014

Mr. Marcus D. Jones
City Manager
Norfolk City
810 Union St, Suite 1101
Norfolk, VA 23510

RE: Grant FY – 13 EMPG

Dear Mr. Jones:

The Virginia Department of Emergency Management (VDEM) is pleased to announce the allocation of the **2013 Emergency Management Performance Grant (EMPG) (CFDA # 97.042)** from the U. S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA). Appropriation Authority for this program is *The Consolidated Appropriations Act, 2012, Division D (Public Law 112-74)*. Your locality has been allocated funding for:

Project Title: 2013 Supplemental Local Emergency Management Performance Grant (SLEMPG)

Federal Grant Allocation: $9,300.00
Recipient's Required Cost Share/Match Amount: $9,300.00
Total Project: $18,600.00

The purpose of the EMPG Program is to make grants to states to assist state and local governments in preparing for all hazards as authorized by the *Robert T. Stafford Disaster Relief and Emergency Assistance Act* (42 U.S.C. 5121 et seq.). Title VI of the *Stafford Act* authorizes FEMA to make grants for the purpose of providing a system of emergency preparedness for the protection of life and property in the United States from hazards and to vest responsibility for emergency preparedness jointly in the federal government, states, and their political subdivisions. The federal government, through the EMPG Program, provides necessary

Commonwealth of Virginia Grant Application

VIRGINIA DEPARTMENT OF EMERGENCY MANAGEMENT

Virginia Department of Emergency Management
Grants Management Office
10501 Trade Court
Richmond, VA 23236-3713
Phone: 804-897-6500
Fax: 804-897-6613

Grant Year: 2013

Federal Program and CFDA #: 97.042

Sub-Grantee	Organization Type (Check Applicable Box)
Subgrantee (Jurisdiction Legal Name): City of Norfolk	State Agency ☐
	City/County ☑
	College ☐
Sub-recipient (Agency Name):	Airport ☐
	Authority ☐
	Planning District ☐
Legal Address: 810 Union Street	Other: (Please specify) ☐
Norfolk, Virginia.23510	
EIN #:	
DUNS #:	

Project Title: 2013 Supplemental Local Emergency Management t Perormance Grant (SLEMPG)

Total Dollar Amount Requested: $ $18,600.00

Please Provide all Signatures (as applicable)

By signing this application, I certify (1) to the statements contained in the list of certifications; (2) that the statements herein are true, complete and accurate to the best of my knowledge; and (3) that if awarded I will not undergo any obligations until I have received approval or clearance for any Environmental Historical Preservation (EHP) requirements. (4) that the below representatives are authorized to submit grant management requirements both paper and electronic to VDEM and VDEM's grant management system. I also provide the required assurances and agree to comply with any resulting terms if I obtain an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

* City Manager, County Administrator, State Agency Head, Executive Director,

Contact Information	Chief Administrative Officer *		Project Manager		Financial Officer	
Choose one			Primary Contact	Secondary Contact	Primary Contact	Secondary Contact
Name:	Marcus Jones		James Redick			
Title:	City Manager		Director of Emergency Preparedn		Deputy Emergency Management Coor	
Organization:	City of Norfolk		City of Norfolk		City of Norfolk	
E-mail:	marcus.jones@norfolk.gov		james.redick@norfolk.gov		scott.mahone@norfolk.gov	
Telephone:	757-664-4240		757-441-5600		757-441-5619	
Fax:	757-664-4239		757-455-0752		757-455-0752	
Address:	810 Union Street, Suite 1101		3661 E Virginia Beach Blvd		3661 E Virginia Beach Blvd	
	Norfolk, VA. 23510		Norfolk, VA.23502		Norfolk, VA.23502	

Marcus Jones — * Chief Administrative Officer

Title

4/17/14 — Date

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence and officer of employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the modification of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing o attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of the certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose according. The certification is a material representation of the fact on which reliance was placed when this transaction was made or entered into. Submission of the certification is a prerequisite for making or entering into the transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than #100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned state, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence and officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instruction. Submission of this statement is a prerequisite for making or entering into this accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Applicant's Organization

_____

Printed name and title of authorized representation

_____

Signature Date

_____

OMB Approval No. 0348-0040

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE City Manager
APPLICANT ORGANIZATION City of Norfolk	DATE SUBMITTED April 4, 2014