
DEPARTMENT OF LAW



CITY ATTORNEY

MISSION STATEMENT

The City Attorney's Office represents the City, the School Board, the Retirement System, the Community Services Board, the Chrysler Museum, Lake Taylor Hospital, and other boards and commissions in all legal matters.

DEPARTMENT OVERVIEW

The Office defends its clients in all litigation, files suits on behalf of its clients, prepares sound legislation for consideration by City Council, provides impartial advice, prepares contracts and provides such other legal services as necessary.

BUDGET HIGHLIGHTS

The total FY 2008 budget for the City Attorney's Office is \$3,788,100. This is a \$137,200 increase over the FY 2007 budget. This 3.8 percent increase is attributable to increased personnel costs.

Also included is a 1.5 percent efficiency goal adjustment to non-personnel costs. This reduction is consistent with one of the citywide expenditure strategies used to balance the FY 2008 approved budget.

KEY GOALS AND OBJECTIVES

- Represents the City, the School Board, the Retirement System, the Community Services Board, the Chrysler Museum, Lake Taylor Hospital, and other boards and commissions in litigation.
- Provides all who seek counsel and support with professionally correct, impartial, timely, innovative and understandable advice and service.

PRIOR YEAR ACCOMPLISHMENTS

- Collected \$6,884,683 From January 1, 2006, through December 31, 2006. The collection activity takes less than ten percent (10%) of the City Attorney's time yet recovers virtually all of its expenses. The much greater contribution lies in the provision of defense and advice.

Expenditure Summary

	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 APPROVED	FY 2008 APPROVED
Personnel Services	2,912,491	3,039,791	3,205,294	3,351,019
Materials, Supplies and Repairs	70,165	73,332	62,558	63,006
General Operations and Fixed Costs	216,816	91,360	338,300	329,338
All-Purpose Appropriations	86,861	39,408	44,748	44,737
TOTAL	3,286,333	3,243,891	3,650,900	3,788,100

Programs & Services

	FY 2006 ACTUAL	FY 2007 APPROVED	FY 2008 APPROVED	POSITIONS
Negotiate and prepare all contracts, prepare all ordinances and approved state legislation and other instruments in writing for the City, School Board, the Retirement system, the Community Services Board, the Chrysler Museum, Lake Taylor Hospital, and other boards and commissions; handle all civil litigation for the City, School Board, and other boards and commissions; prosecute criminal violation of all City ordinances, violations of all City ordinances; render such opinions as may be requested by any department or any officer of a board or commission of the City; and provide such other advice and support as needed.	3,243,891	3,650,900	3,788,100	38
TOTAL	3,243,891	3,650,900	3,788,100	38

Position Summary

Position Title	Pay Grade	Minimum	Maximum	FY 2007 Positions	Change	FY 2008 Positions
Assistant City Attorney I	LAW01	51,949	82,599	3		3
Assistant City Attorney II	LAW02	60,846	96,742	3		3
Assistant City Attorney III	LAW03	71,324	113,407	2		2
Business Manager	MAP08	43,051	68,820	1		1
Chief Deputy City Attorney	LAW07	93,129	148,077	1		1
City Attorney	CCA03	131,315	208,791	1		1
Criminal Docket Specialist	OPS10	32,134	51,369	1		1
Deputy City Attorney I	LAW04	79,333	126,141	4		4
Deputy City Attorney II	LAW05	83,680	133,054	5		5
Legal Administrator	MAP11	52,061	83,229	1		1
Legal Assistant	OPS12	37,794	60,417	1		1
Legal Executive Coordinator	MAP09	45,831	73,270	1		1
Legal Secretary I	OPS08	27,422	43,837	3		3
Legal Secretary II	OPS10	32,134	51,369	5		5
Messenger/Driver	OPS03	18,751	29,980	1		1
Paralegal	OPS10	32,134	51,369	1		1
Paralegal Claims Investigator I, LD	OPS12	37,794	60,417	1		1
Paralegal Claims Investigator II, LD	MAP13	41,044	65,617	1		1
Senior Deputy City Attorney	LAW06	88,275	140,358	1		1
Support Technician	OPS06	23,489	37,550	1		1
TOTAL				38		38

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