
DEPARTMENT OF LAW



CITY ATTORNEY

MISSION STATEMENT

The City Attorney's Office represents the City, the School Board, the Retirement System, the Community Services Board, the Chrysler Museum, Lake Taylor Hospital, and other boards and commissions in all legal matters.

DEPARTMENT OVERVIEW

The office defends its clients in all litigation, files suits on behalf of its clients, prepares sound legislation for consideration by City Council, provides impartial advice, prepares contracts and provides such other legal services as necessary.

BUDGET HIGHLIGHTS

The total FY 2009 budget for the City Attorney's Office is \$3,930,200. This is a \$142,100 increase over the FY 2008 budget. This 3.8 percent increase is attributable to increased personnel costs, which are partially offset by a strategic decision to eliminate one permanent full time position.

KEY GOALS AND OBJECTIVES

- Represents the City, the School Board, the Retirement System, the Community Services Board, the Chrysler Museum, Lake Taylor Hospital, and other boards and commissions in litigation.
 - Provides all who seek counsel and support with first rate legal services.
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PRIOR YEAR ACCOMPLISHMENTS

- Collected \$4,385,665 from January 1, 2007 through December 31, 2007. The collection activity takes less than ten percent (10%) of the City Attorney's time yet recovers virtually all of its expenses. The much greater contribution lies in the provision of defense and advice.

Expenditure Summary

	FY 2006 ACTUAL	FY 2007 ACTUAL	FY 2008 APPROVED	FY 2009 APPROVED
Personnel Services	3,039,791	3,221,811	3,351,019	3,494,117
Materials, Supplies and Repairs	73,332	64,959	63,006	68,692
General Operations and Fixed Costs	91,360	109,813	329,338	322,654
All Purpose Appropriations	39,408	46,458	44,737	44,737
TOTAL	3,243,891	3,443,041	3,788,100	3,930,200

Programs & Services

	FY 2007 ACTUAL	FY 2008 APPROVED	FY 2009 APPROVED	POSITIONS
Negotiate and prepare all contracts, prepare all ordinances and approved state legislation and other instruments in writing for the City, School Board, the Retirement system, the Community Services Board, the Chrysler Museum, Lake Taylor Hospital, and other boards and commissions; handle all civil litigation for the City, School Board, and other boards and commissions; prosecute violations of all City ordinances; render such opinions as may be requested by any department or any officer of a board or commission of the City; and provide such other advice and support as needed.	3,443,041	3,788,100	3,930,200	37
TOTAL	3,443,041	3,788,100	3,930,200	37

Position Summary

Position Title	Pay Grade	Minimum	Maximum	FY 2008 Positions	Change	FY 2009 Positions
Assistant City Attorney I	LAW01	52,468	83,425	4		4
Assistant City Attorney II	LAW02	61,454	97,709	2		2
Assistant City Attorney III	LAW03	72,037	114,541	2		2
Business Manager	MAP08	43,481	69,509	1		1
Chief Deputy City Attorney	LAW07	94,060	149,558	1		1
City Attorney	CCA03	132,628	210,879	1		1
Criminal Docket Specialist	OPS10	32,456	51,882	1		1
Deputy City Attorney I	LAW04	80,126	127,402	4		4
Deputy City Attorney II	LAW05	84,517	134,385	5		5
Legal Administrator	MAP11	52,582	84,061	1		1
Legal Assistant	OPS12	38,172	61,021	1		1
Legal Executive Coordinator	MAP09	46,289	74,003	1		1
Legal Secretary I*	OPS08	27,697	44,276	3	-1	2
Legal Secretary II	OPS10	32,456	51,882	5		5
Messenger/Driver	OPS03	18,939	30,279	1		1
Paralegal Claims Investigator I, LD	OPS12	38,172	61,021	1		1
Paralegal Claims Investigator II, LD	MAP13	41,454	66,273	1		1
Paralegal Generalist	OPS10	32,456	51,882	1		1
Senior Deputy City Attorney	LAW06	89,158	141,762	1		1
Support Technician	OPS06	23,724	37,926	1		1
TOTAL				38	-1	37

*As part of a budget reduction strategy, this position is deleted permanently from the department's personnel budget.

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