
Annual Plan



This page intentionally left blank.

ANNUAL PLAN

The City of Norfolk’s FY 2010 Annual Plan is the second year of the FY 2009–2011 Consolidated Plan. The City continues its efforts to benefit the lower income residents of Norfolk in three ways:

- By providing affordable housing;
- By creating a suitable living environment;
- By expanding economic opportunities.

The City’s Annual Plan reflects its funding priorities and identifies the projects proposed to receive federal funds under the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), American Dream Down Payment Initiative (ADDI), and Emergency Shelter Grant (ESG) programs. The Annual Plan describes priority projects for neighborhood revitalization, public improvements, housing development, economic development, public services, and homeless activities.

The purpose of the Consolidated Plan is to outline the City’s community development and housing profile. The overriding objective of the Plan is to benefit low and very-low income residents. This is accomplished through careful needs analysis and the development of innovative strategies to meet those needs. The issues to be addressed by the upcoming plan include, but are not limited to, efforts to eliminate homelessness, methods for improving housing quality, increasing homeownership, and strengthening economic development opportunities.

Available Resources

CDBG Entitlement	5,150,805
CDBG Program Income	139,000
Federal Rental Rehab (Program Income)	970,000
CDBG Revolving Loan Fund (Rehab Payments)	100,000
Total Community Development Block Grant Program	6,359,805
Emergency Shelter Grant Program	224,815
HOME Entitlement	1,990,887
HOME Program Income	500,000
Total HOME Investment Partnership Program	2,490,887
American Dream Down Payment Initiative	0
Total Resources	9,075,507

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

The CDBG Program is a federal funding source that allows local officials and residents unprecedented flexibility in designing their own programs within a wide-range of eligible activities. The CDBG Program was created over 30 years ago under the administration of President Gerald R. Ford. Over the past three decades, the goal of the CDBG program remains the same: to encourage more broadly conceived

community development projects, and expand housing opportunities for people living in low and moderate-income households.

The City's allocation for the FY 2010 CDBG Program is \$5,389,805, which includes \$100,000 in Revolving Loan Fund dollars and an estimated \$139,000 in Program Income.

The major accomplishments of the proposed FY 2010 Annual Plan include:

- Funding 74 percent of requests.
- Funding 2 new organizations.
- Funding major categories such as homelessness, youth services, and the special needs populations.

Comparison of Grant Resources, FY 2009 to FY 2010

	FY 2009	FY 2010	Inc/Dec Amount	% Difference
CDBG Entitlement	5,049,364	5,150,805	101,438	
CDBG Program Income	300,000	139,000	(161,000)	
CDBG Revolving Loan Fund	770,807	100,000	(670,807)	
CDBG Total	6,120,171	5,389,805	(730,366)	-12.22%
ESG Total	231,429	224,815	(6,614)	-2.86%
HOME Entitlement	1,794,623	1,990,887	196,264	
HOME Program Income	500,000	500,000	0	
HOME Total	2,294,623	2,490,887	196,264	8.55%
ADDI Total	14,813	0	(14,813)	-100.00%
Grand Total	8,661,036	8,105,507	(555,529)	-6.41%

LAND INVENTORY

Norfolk Redevelopment and Housing Authority's (NRHA) CDBG acquisition inventory continues to undergo detailed evaluations. The evaluations are a result of technical assistance NRHA receives from HUD and the City of Norfolk administrative staff. The results of the evaluations are presented to HUD in the Land Inventory section of each year's Consolidated Annual Performance Evaluation Report (CAPER). As requested by HUD in their Project Year 2006 assessment, NRHA is working on developing a disposition plan for parcels that were classified as "not developable." This plan was submitted as part of the Project Year 2007 CAPER. NRHA will continue to work closely with HUD on the disposal of land which meets the national objectives of the CDBG program.

HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)

The goal of HOME Program funding is to stimulate revitalization of inner-city neighborhoods by providing assistance to first-time homebuyers. In FY 2010, HOME funds will provide assistance for the purchase of newly constructed homes, rehabilitation of owner-occupied homes, and improvements of multi-family dwellings. The strategy in these communities is to strengthen traditional neighborhood characteristics by rehabilitating homes, building new homes that emulate the impressive architectural style of existing structures, enhancing security and aesthetics with streetscape improvements, including trees and lighting, and providing key retail services and employment opportunities. In FY 2008, 69 First-time Homebuyer closings were completed. Approximately 50 units will be assisted in FY 2009. The decrease in the projected number for FY 2009 is due to the Tenant Based Rental Assistance Activity receiving a portion of the annual

HOME allocation. For FY 2010, the City and NRHA expect to complete approximately 40 units at an average cost of \$22,500.

EMERGENCY SHELTER GRANT PROGRAM (ESG)

The ESG Program assists homeless persons with basic shelter and essential supportive services. ESG funds can be used for the operational costs of a shelter facility, and for the administration of the grant. The ESG Program also provides short-term homeless prevention assistance to persons at imminent risk of losing their own housing due to eviction, foreclosure, or utility shutoffs. This Program currently provides funding for six emergency shelters.

PRIOR YEAR SELF-EVALUATION

In FY 2009 (Project Year 2008), the City funded 26 public service programs. The funding for these programs encompassed a variety of services to benefit youth, seniors, homeless persons, and other special needs groups. Award amounts ranged from \$5,000 to \$85,000. The City also supported community development projects – “bricks and mortar” activities - based on clearly identified needs. Among these initiatives were programs that focused on handicap accessibility projects and home maintenance repairs for special needs populations and low to moderate-income homeowners. Both the public service programs and the community development projects were based on priorities identified in the 2009-2011 Consolidated Plan. Specific program accomplishments, which include the percent of goals met, are provided in the Goals and Accomplishments Summary section of the Consolidated Plan.

The City’s review groups were able to expand public service activities by funding five organizations for the first time. These new organizations were added to broaden the types of services provided with CDBG funding.

Over the last year, the City has recognized several administrative successes. Financial monitoring was conducted for all sub-recipients including NRHA and on-site monitoring was completed for the majority of our public service sub-recipients. Mandatory training was held for all sub-recipients in an effort to improve compliance. The City met its timeliness ratio prior to May 2nd. Based on HUD monitoring visits that took place in August 2008, the City has no outstanding issues, current or past, that remain unaddressed or unresolved.

INTEGRATED FINANCIAL MANAGEMENT SYSTEM (IFMS)

The City of Norfolk upgraded its financial system in FY 2008 and is experiencing improved financial system performance with web access and enhanced reporting capabilities. The new system provides a streamlined approach to financial management and support efforts to address the needs of the community. In addition, the new financial management system assists in reporting and compliance efforts for all federal entitlement programs.

SUMMARY OF CITIZEN COMMENTS AND DISPOSITION

The City of Norfolk is also required to summarize the comments received from the community at various stages of the Annual Plan adoption process and describe actions taken to address these comments. In the City’s official submission to HUD, this section summarized the comments and their disposition from the

public received at the open forum, during the public comment period, at the City Planning Commission's public hearing, and also during the City Council's public hearing.

FUNDING OVERVIEW

The table below provides a comparison of the projects requested vs. the number of projects recommended for funding for FY 2010:

FY 2010 Entitlement Recommendations by Program

Program	#of Funding Requests Received	# of Funding Requests Approved	Total Available Funding
CDBG	50	37	5,389,805
ESG	7	6	224,815
HOME*	11	9	2,490,887
ADDI	0	0	0
Total All	68	52	9,075,507

* Funding allocated to NRHA through the HOME program.

The following table provides a summary of CDBG requests by category:

FY 2010 CDBG Recommendations by Category

Category	Number of Requests Received	Number of Requests Approved
Adult/Family	5	4
Youth	12	8
Homelessness	11	11
Special Needs	2	2
NRHA	5	4
Project Use	15	8
Total Requests	50	37

Community Development Public Service	FY 2008 Approved	FY 2009 Approved	FY 2010 Requested	FY 2010 Approved
St. Columba Ecumenical Ministries – Homeless Assistant	18,700	15,000	20,202	15,000
St. Columba Ecumenical Ministries – Housing	31,869	25,000	30,153	25,000
Foodbank of Southeastern Virginia	35,730	35,000	37,500	35,000
The Planning Council - ShelterLink	12,630	12,600	12,600	12,600
The Salvation Army	130,000	85,000	100,000	85,000
The Planning Council – Continuum of Care	46,300	47,000	47,777	43,000
Residential Options	75,000	0	0	0
Park Place School	30,800	23,000	0	0

Community Development Public Service	FY 2008 Approved	FY 2009 Approved	FY 2010 Requested	FY 2010 Approved
YMCA of South Hampton Roads	50,000	50,000	137,897	45,000
William A. Hunton YMCA	37,000	32,000	49,436	32,000
Barrett Haven	0	12,000	26,200	11,000
Southeastern Tidewater Opportunity Project	0	75,000	143,506	70,000
F.O.R. Kids	50,000	0	0	0
Tidewater AIDS Community Taskforce – Ray of Hope	33,900	25,000	49,687	20,000
Community Mediation Center of Southeastern Virginia	7,500	5,000	0	0
Second Chances – Kids of Incarcerated Parents	40,000	44,100	45,000	44,000
AIDS Care Center for Education & Support Services	60,000	45,000	77,986	45,000
Excellence Girls' Club, Inc.	30,000	0	40,426	0
Joy Ministries Evangelistic Association, Inc.	20,000	20,000	33,000	0
National Institute for Learning Development	19,000	20,000	0	0
IBWC – Certified Nursing Assistant	23,981	24,000	35,000	24,000
IBWC – Parenting Program	0	15,000	25,000	15,000
ACT Team Program	235,000	0	209,898	0
Office to End Homelessness Program	73,890	25,000	120,000	0
Urban League of Hampton Roads, Inc.	25,000	25,000	45,000	25,000
Child & Family Services of Eastern Virginia	50,000	30,000	63,789	30,000
Neighborhood Home Maintenance	0	0	116,522	0
Oakmont Community Development Corporation	0	20,000	50,000	20,000
Horizons Hampton Roads	0	0	9,027	6,800
American Red Cross of Southeastern Virginia	0	40,000	139,213	40,000
Ecumenical Family Shelter (The Dwelling Place)	0	18,000	21,550	18,000
Housing Opportunities Made Equal of Virginia	0	0	68,725	0
Five Points Partnership ⁽¹⁾	0	9,500	0	0
Multi-Cultural Performing Arts Consulting	0	0	61,000	0
Virginia Supportive Housing (Support Services for Gosnold)	0	0	27,509	25,000
C.L.E.A.N (Citizen Learning & Education About Neighborhood)	0	0	44,831	0
Cutting Edge Tree Service	0	0	39,767	0
Total CDBG Public Service	1,136,300	777,200	1928,201	686,400

⁽¹⁾ Five Points Partnership funding is being awarded as a matching contribution towards another grant program.

Community Development Project Use	FY 2008 Approved	FY 2009 Approved	FY 2010 Requested	FY 2010 Approved
Southeastern Tidewater Opportunity Project – Home Maintenance	131,004	130,000	234,457	130,000
Barrett Haven	18,700	0	14,500	14,500
F.O.R. Kids	0	0	50,000	50,000
Habitat for Humanity (A Brush with Kindness)	0	0	40,000	40,000
Habitat for Humanity (Rehab of 1325 Olinger Ave.)	0	0	100,000	60,000

Community Development Project Use	FY 2008 Approved	FY 2009 Approved	FY 2010 Requested	FY 2010 Approved
Park Place Child Life Center	30,000	0	0	0
YWCA of South Hampton Roads – Norcova House	0	15,500	0	0
Dept. of Public Works – Storm Water Management	400,000	0	0	0
Dept. of Public Works – ADA Ramps	35,492	189,854	1,000,000	192,441
Dept. of Utilities	50,000	50,000	0	0
Dept. of Neighborhood Preservation – Home Maintenance	0	0	116,522	50,884
Grant Administration	360,000	351,580	351,580	371,580
Total CDBG Project Use	1,025,196	736,934	1,907,059	909,405

Community Development – NRHA Projects	FY 2008 Approved	FY 2009 Approved	FY 2010 Requested	FY 2010 Approved
NRHA Administration	735,387	717,292	664,978	665,000
Acquisition	826,348	982,137	0	0
NRHA Real Estate Services	105,689	109,180	0	0
Relocation Assistance	68,800	45,000	0	0
NRHA Relocation Services	114,398	114,913	0	0
Disposition/Lease/Retention	300,000	200,000	440,284	300,000
Disposition Support Services	214,416	172,894	0	0
Demolition	50,000	50,000	0	0
Demolition Support	67,223	69,826	0	0
Emergency Repair Grant Program	450,000	425,000	614,879	530,000
NRHA Rehabilitation	311,282	361,101	2,327,787	1,464,000
Construction Support (Site Improvement)	150,939	112,887	597,072	660,000
Lambert’s Point 25th/38th Street Phase	506,147	0	0	0
Frederick Street/Fauquir Street Drainage	0	200,000	0	0
Liberty Street Residential	0	200,000	0	0
Revolving Loan	1,373,807	770,807	100,000	100,000
NRHA Rehabilitation Revolving Loan Fund	0	0	970,000	970,000
HomeNet	75,000	75,000	200,000	75,000
Total NRHA Project Use Allocation	5,349,436	4,606,037	5,915,000	4,764,000

Emergency Shelter Grant Program	FY 2008 Approved	FY 2009 Approved	FY 2010 Requested	FY 2010 Approved
Salvation Army	25,137	26,067	51,000	25,020
St. Columba Ecumenical Ministries, Inc.	27,420	28,250	32,200	27,203
F.O.R. Kids, Inc.	50,270	50,344	70,000	49,297
Ecumenical Family Shelter (The Dwelling Place)	50,270	50,571	60,000	49,524
The Planning Council, Inc.	36,560	36,977	39,705	35,930
YWCA of South Hampton Roads	27,420	27,647	43,695	26,601
Administration	11,425	11,573	11,240	11,240
Total ESG Program	228,502	231,429	307,840	224,815

HOME Investment Partnership Program	FY 2008 Approved	FY 2009 Approved	FY 2010 Requested	FY 2010 Approved
Community Housing Partners Corporation	120,000	0	0	0
HOME Administration	227,984	227,000	229,000	229,000
Homebuyer Assistance	1,121,853	824,000	1,094,000	900,000
Empowerment 2010, Inc. – Housing Opportunities	100,000	0	0	0
Home Program Rehabilitation - Equity Secure	200,000	365,000	365,000	365,000
Office to End Homelessness – Rapid Exit	0	260,000	260,000	0
Plumb Line CHDO	0	108,000	200,000	100,000
Beacon Light CHDO	42,500	162,000	198,000	100,000
Park Place CHDO	80,000	0	0	0
Habitat for Humanity	0	0	100,000	99,426
CHDO Operating Fund	87,500	72,000	64,000	64,000
Norfolk Now Homeownership Program	300,000	276,714	350,000	273,461
Virginia Supportive Housing	0	0	360,000	360,000
American Dream Down Payment Initiative	36,661	14,813	0	0
Total HOME Program	2,316,498	2,309,527	3,220,000	2,490,887

This page intentionally left blank.