C: Dir., Norfolk Human Services

City of NORFOLK

To the Honorable Council
City of Norfolk, Virginia

February 11, 2014

From: Steve Hawks, Director, Human Services

Subject: Comprehensive Services Act for At-Risk Youth and their Families

Reviewed: Wynter C. Benda, Assistant City Manager

Ward/Superward: Citywide

Approved: Marcus D. Jones, City Manager

Item Number: R-4

I. **Recommendation:** Adopt Ordinance

II. **Applicant:** City of Norfolk

III. **Description**

This agenda item is an Ordinance to appropriate and authorize funds in the amount of $2,330,516.00 from the Commonwealth of Virginia and to approve expenditure of $890,981.00 in local match funds from the City of Norfolk into a Special Revenue account to permit the administration of the Comprehensive Services Act (CSA) for Fiscal Year 2014. This is a continuation of the annual funding for the CSA for At-Risk Youth and their Families in the City of Norfolk. This, plus the local match brings the total maximum amount of Fiscal Year 2014 funds for CSA to $9,000,000.00.

IV. **Analysis**

On July 1, 1993, the CSA for At-Risk Youth and their Families became law in the Commonwealth of Virginia and combines eight categorical funding streams into a single funds pool. These funds originate from systems involving Foster Care, Special Education, Mental Health and the Juvenile Courts. Access to these funds is accomplished through the use of interagency, multidisciplinary teams that involve not only the traditional public offices dealing with troubled youth, but also include parent, citizens, and private service providers.

810 Union Street #1101 ▪ Norfolk, Virginia 23510
Phone: 757-664-4242 ▪ Fax: 757-664-4239

V. Financial Impact

FY2014 CSA Pool Allocation for the City of Norfolk – July 2014:

State Allocation	$3,896,351
Local Match Allocation	$1,691,047
Recovered Funds	$ 100,000
Total CSA Pool Funds	**$5,687,398**

FY2014 CSA Pool Allocation – SPED Wrap-Around Services for Students with Disabilities for the City of Norfolk – August 2013

State Allocation	$ 68,740
Local Match Allocation	$ 22,365
Total CSA Pool Funds	**$ 91,105**

Supplemental Funds Request – November 2013

State Allocation	$2,330,516
Local Match Allocation	$ 890,981
Total CSA Pool Funds	**$3,221,497**

Total Amended FY2014 CSA Pool Allocation

State Allocation	$6,295,607
Recovered Funds	$ 100,000
Local Match Allocation	$2,604,393
Total YTD CSA Pool Funds	**$9,000,000**

- The local match funds required for the supplemental state allocation have previously been appropriated and are available in a special revenue account within the Norfolk Department of Human Services' budget.

VI. Environmental

N/A

VII. Community Outreach/Notification

Public notification for this agenda item was conducted through the City of Norfolk's agenda notification process and the State Office of Comprehensive Services notification of locality pool fund allocations.

VIII. Board/Commission Action

During the November 13, 2013 meeting of the NIC Board, review of the requested supplemental funds was conducted and approval recommended by majority vote.

IX. Coordination/Outreach

This letter has been coordinated with Norfolk Department of Human Services, the Norfolk Interagency Consortium, the Department of Finance & Business Services, and the City Attorney's Office.

Supporting Material from the Department of Human Services:

- Ordinance

12/4/13 lm

Form and Correctness Approved:

By Heather L. Kelly
Office of the City Attorney

Contents Approved:

By
DEPT. Dir., Human Services

Pursuant to Section 72 of the City Charter, I hereby certify that the money required for this item is in the city treasury to the credit of the fund from which it is drawn and not appropriated for any other purpose.

$ 3,221,497.00 — 2275-8-7122 8851-FY14 Account

Director of Finance — 1/7/14 Date

NORFOLK, VIRGINIA

ORDINANCE No.

AN ORDINANCE APPROPRIATING AND AUTHORIZING THE EXPENDITURE OF AN ADDITIONAL AMOUNT UP TO $2,330,516.00 FROM THE COMMONWEALTH OF VIRGINIA FOR INCLUSION IN THE FISCAL YEAR 2014 COMPREHENSIVE SERVICES ACT FOR AT-RISK YOUTH AND FAMILIES POOL FUND AND AUTHORIZING THE EXPENDITURE OF AN ADDITIONAL AMOUNT UP TO $890,981.00 IN LOCAL MATCHING FUNDS FROM THE NORFOLK DEPARTMENT OF HUMAN SERVICES FOR THE FISCAL YEAR 2014.

- - -

BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That an additional amount up to $2,330,516.00 from the Commonwealth of Virginia, State Executive Council on Comprehensive Services for At-Risk Youth and Families is hereby appropriated and authorized to be expended for inclusion in the Fiscal Year 2014 Comprehensive Services Act ("CSA") Pool Fund, if and when such funds are received from the Commonwealth.

Section 2:- That an additional amount up to $890,981.00 in local matching funds is heretofore appropriated and hereby authorized to be expended for inclusion in the Fiscal Year 2014 CSA Pool Fund from the Department of Human Services Special Revenue Account 2275-8-7122-8851-FY14.

Section 3:- That this ordinance shall be in effect from and after its adoption.

NORFOLK INTERAGENCY CONSORTIUM

FY'14 AMENDMENT REQUEST – ORDINANCE # 45,165
Approved by the NIC Board – November 13, 2013

Special Revenue Account # 2275-8-7122-8851-FY14

		Ordinance #45,165	Ordinance #45,226	Current	Amendment	Total
						FY14 CSA
State Expenditure		$3,896,351.00	$ 68,740.00	$3,965,091.00	$2,330,516.00	$6,295,607.00
Recovered Funds		$ 100,000.00				$ 100,000.00
City – Local Match		$1,691,047.00	$ 22,365.00	$1,713,412.00	$ 890,981.00	$2,604,393.00
Ordinance Total		$5,687,398.00	$ 91,105.00	$5,778,503.00	$3,221,497.00	$9,000,000.00