

## Application for Modification to the Uniform Statewide Building Code

Section 106 of the 2021 USBC states in part: “106.3 Issuance of modifications. Upon written application by an owner or an owner’s agent, the building official may approve a modification of any provision of the USBC provided the spirit and functional intent of the code are observed and public health, welfare, and safety are assured. The decision of the building official concerning a modification shall be made in writing and the application for a modification and the decision of the building official concerning such modification shall be retained in the permanent records of the local building department. Note: The USBC references nationally recognized model codes and standards. Future amendments to such codes and standards are not automatically included in the USBC; however the building official should give them due consideration in deciding whether to approve a modification.”

Owner/Owner’s agent: \_\_\_\_\_

Project address: \_\_\_\_\_, Norfolk, VA

Permit number: \_\_\_\_\_

Applicable Code Section relating to the modification request: \_\_\_\_\_

Reason for requesting a modification:

\_\_\_\_\_

Explanation of how the spirit and intent of the USBC will be maintained in lieu of strict compliance with the code:

\_\_\_\_\_

\_\_\_\_\_

Design Professional’s written opinion: empirical data, recommendations, etc. (must accompany this document and must be sealed).

Owner’s signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Staff Comments and recommendations:

Inspector recommendations: \_\_\_\_\_

Team Leader recommendations:

### Building Official’s Action:

**Approved**

**Conditional Approval (Comments attached)**

**Denied**

\_\_\_\_\_  
**Date:**

**Phil Winslow, Building Commissioner**

Submit application and all attachments to the applicable Team Leader:  
Building Safety Division  
810 Union Street  
Norfolk, VA 23510