

Class Title: Athletics Groundskeeper

BRIEF DESCRIPTION OF THE CLASSIFICATION:

Performs a variety of skilled tasks in connection with the maintenance of athletic fields and stadium grounds; performs specialized and exacting duties in marking and otherwise preparing the field for football, baseball, soccer, field hockey, field events for track and other sports. Operates and maintains vehicles and equipment.

ESSENTIAL FUNCTIONS:

This information is intended to be descriptive of the key responsibilities of the classification. The following examples do not identify all duties performed by any single incumbent. Specific requirements of individual positions are described in the Job Description.

	Physical Strength Code	ESSENTIAL FUNCTIONS
1	H	Measures and marks football fields, pads and erects goal posts in appropriate position; places flags and other field markers prior to games; sets up player benches and communication head sets before games; issues sideline chairs and markers to game officials.
2	H	Measures and marks fields for baseball; sets bases and home plate in proper alignment and constructs pitcher’s mound using proper dimensions.
3	H	Measures and marks fields for other sporting events such as soccer, rugby, football and field events for track.
4	H	Mows, fertilizes, waters edges, sods aerates, top-dresses and performs related turf maintenance duties on athletic fields; and grades fields.
5	H	Performs watering, cultivating, aerating, pruning and planting a variety of turf, trees, and shrubs.
6	H	Applies fungicides, herbicides, insecticides and fertilizers.
7	H	Operates equipment such as power mowers, power edgers, sod cutters, aerator, turf sweeper, backpack blower, rollers, spray rigs, skip loaders, trucks, equipment and tools.
8	H	May perform public contact and liaison work with concessionaires, general managements and representatives, players, the public and others in the handling of operational problems at events.

CSC Adopted: April, 2006, CSC Revised: _____

CLASS REQUIREMENTS:

CLASS REQUIREMENTS	
Formal Education / Knowledge	Any combination of training and experience equivalent to completion of high school or possession of GED certificate.
Experience	One year experience in preparation of athletic fields.
Certifications and Other Requirements	Valid Driver's License, Class A or B Commercial Driver's License may be required depending upon area of assignment. Pesticide Applicator's License
Reading	Work requires the ability to read and comprehend labels on horticultural products.
Math	Work requires the ability to perform general math calculations such as addition, subtraction, multiplication and division and to measure ground areas for treatment and calculate the amount of chemicals required for proper application.
Writing	Work requires the ability to write report sheets, documents spraying forms.
Managerial	Managerial responsibilities include working with community workers to give assignments, monitor progress and document hours.
Budget Responsibility	N/A.
Supervisory / Organizational Control	Work requires the occasional direction of helpers, assistants, seasonal employees, interns, temporary employees, volunteers, or other workers.
Complexity	Normal tasks require use of definite procedures, with little deviation. Work requires little analysis or judgment.
Interpersonal / Human Relations Skills	Contacts others within the organization. These contacts may involve similar work units or departments within the City which may be involved in decision making or providing approval or decision-making authority for purchases or projects.

CSC Adopted: April, 2006, CSC Revised: _____

OVERALL PHYSICAL STRENGTH DEMANDS:

Sedentary	Light	Medium	Heavy X	Very Heavy
S = Sedentary Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time	L = Light Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.	M = Medium Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	H = Heavy Exerting 50-100 lbs. occasionally, 25-50 lbs. frequently, or up to 10-20 lbs. constantly.	VH = Very Heavy Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.

PHYSICAL DEMANDS:

C = Continuously 2/3 or more of the time.	F = Frequently From 1/3 to 2/3 of the time.	O = Occasionally Up to 1/3 of the time.	R = Rarely Less than 1 hour per week.	N = Never Never occurs.
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This is a description of the way the job is currently performed; it does not address the potential for accommodation.

PHYSICAL DEMANDS	FREQUENCY CODE	DESCRIPTION
Standing	C	Operating blower, trimmer, pruning, edger, watering,
Sitting	O	Operating equipment
Walking	C	Operating blower, trimmer, edger, supervising
Lifting	F	Equipment, fertilizer, manure, watering cans
Carrying	F	Equipment, fertilizer, manure, watering cans
Pushing/Pulling	F	Equipment, fertilizer, manure, watering cans
Reaching	F	Trees, hedges
Handling	O	Supplies, tools
Fine Dexterity	O	Operating equipment
Kneeling	O	Weeding, mulching, watering, pruning, planting
Crouching	O	Weeding, mulching, watering, pruning, planting
Crawling	O	Weeding, picking up equipment, planting
Bending	O	Weeding, flower show set up, planting, pruning, watering
Twisting	O	Weeding, planting, pruning, watering
Climbing	O	Ladder
Balancing	O	Ladder
Vision	C	Trimming trees, pruning, watering, mulching, planting,
Hearing	C	Supervisor, co-workers, citizens, radio
Talking	O	Supervisor, co-workers, citizens, radio
Foot Controls	O	Driving
Other (specify)	N	

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MACHINES, TOOLS, EQUIPMENT, AND WORK AIDS:

Tillers, truck, riding mower, weed eater, edgers, clippers, trimmers, garden carts, pitchfork, shovel, pruners, sprayers, hose and hose carts, sprinklers

ENVIRONMENTAL FACTORS:

D = Daily	W = Several Times Per Week	M = Several Times Per Month	S = Seasonally	N = Never
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HEALTH AND SAFETY		ENVIRONMENTAL FACTORS		PRIMARY WORK LOCATION	
Mechanical Hazards	D	Dirt and Dust	D	Office Environment	--
Chemical Hazards	S	Extreme Temperatures	D	Warehouse	--
Electrical Hazards	M	Noise and Vibration	D	Shop	--
Fire Hazards	N	Fumes and Odors	D	Vehicle	--
Explosives	M	Wetness/Humidity	D	Outdoors	X
Communicable Diseases	S	Darkness or Poor Lighting	D	Other (see 2 below)	--
Physical Danger or Abuse	N				
Other (see 1 below)	N				

- (1)
- (2)

PROTECTIVE EQUIPMENT REQUIRED:

Ear plugs, face shields, gloves, boots, hat, protective clothing

NON-PHYSICAL DEMANDS:

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NON-PHYSICAL DEMANDS	
Time Pressures	O
Emergency Situations	R
Frequent Change of Tasks	O
Irregular Work Schedule/Overtime	O
Performing Multiple Tasks Simultaneously	O
Working Closely with Others as Part of a Team	F
Tedious or Exacting Work	R
Noisy/Distracting Environment	F
Other (see 3 below)	N

- (3)