

Building Permit # _____

ELEV Permit # **ELEV** _____



Department of Planning & Community Development
Division of Building Construction Services
400 Granby Street, Norfolk, Virginia (757) 664-6565

Project Address _____ **Unit** _____ **Application date** _____
Applicant: Owner Contractor Agent Design Prof.

Property Owner and Occupant Information		Applicant name _____ Phone # _____	
Name _____		Elevator Contractor's Name _____ Phone # _____	
Address _____		Contractor State License # _____ Class A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/>	
City/State/Zip _____		Contact Person _____ Phone # _____	
Phone # _____	Fax # _____	Address _____	
Occupant _____		E-mail Address _____ Other _____	

Residential Multiple Family Commercial **Work to be performed on:** Specify occupancy of building _____

TYPE OF WORK New Installation Alteration / Modernization Repair **Project Cost** \$ _____

MAINTENANCE PERMITS Annual Maintenance Inspection Five (5) Year Maintenance Inspection

TYPE OF SYSTEM Elevator travel from _____ to _____ Drive Type _____ Contract load _____ pounds

___ Passenger Contract speed _____ FPM Describe hoistway enclosure _____

___ Freight Travel _____ **Number of stops** _____ Inside dimensions of car ___ X ___ Emerg. Exit top of car _____

___ Elevator Car safety: ___ Type ___ Type of car buffer ___ Stroke ___ Type of C.W. Buffer ___ Stroke ___

___ Escalator Is space below pit occupied? ___ Type of governor (car) ___ cable size _____

___ Moving Walk Location of governor _____ Slack cable device? Yes ___ No ___

	Cables	No.	Size	Material
___ Wheelchair lift	Hoist			
___ Stairway lift	Car C.W.			

Three copies of drawings must be submitted for each unit and attached hereto.

Office Use Only

Approved by: _____

Permit Fee \$ _____

Admin Fee \$ _____

Cash _____ Check# _____

Remarks _____

I agree to work in conformity to the ordinances & regulations of the City of Norfolk and the Uniform Statewide Building Code.

Print name _____ **Signature** _____ **Date** _____