



## **BUILDING CODE OF SCHEDULE OF FEES**

### **1. ADMINISTRATIVE FEES**

- A. A 2% surcharge on all permits will be levied, as required by Section 36-137 of the Code of Virginia.
- B. An administrative charge of \$150 shall be charged whenever any work for which a permit is required is begun before a permit is obtained for said work.
- C. The fee for an appeal to the Board of Appeals shall be \$75.
- D. The fee for a certificate of occupancy, or certificate of compliance, shall be \$50, except when issued in connection with a building permit. When issued in connection with a building permit, no fee is required. The fee for strip shopping centers and covered malls shall be \$80, plus \$25 per tenant space.
- E. Re-inspection Fees:
  - i) When additional inspection trips are necessary, due to any one of the following reasons, a charge of \$40 shall be made for each trip as listed below:
    - (1) Work not ready for inspection when called
    - (2) When follow-up is required due to failure to make timely request for inspection.
    - (3) Any violation of Section 100 of the Virginia Uniform Statewide Building Code
  - ii) Corrections shall be made and re-inspection fees shall be paid before any further inspections will be scheduled.
- F. Minimum Permit Fee \$40 (plus VA surcharge)
  - Changes or corrections to the application or approved plans \$30 (plus VA surcharge)
  - Copies:
    - Letter size page \$1 per page
    - Legal size page \$2 per page
    - Ledger size page \$5 per page
- G. Temporary C.O. for 30 days \$600
  - Plus \$600 for each additional 30 days, if granted

## H. Refunds

Refunds for permits, which have been issued for proposed work, which is not completed, will be calculated as specified below. The permit holder may request a refund by submitting a letter to the building official stating the reason for the request. Please note that no 100% refunds will be granted. All refunds will be



<u>Inspections Completed</u>	<u>Percentage of Refund Allowed</u>
Building	
Foundation Inspection	75%
Framing Inspection	25%
Electrical, Mechanical, Plumbing	
Rough-In	40%
i. Contractor registration for third party inspection of sign(s) per building unit	\$25
j. Zoning Fees	
i) For dwelling unit verification	\$25
ii) For review of zoning ordinance and other City Codes in connection with issuances of a business license	\$15
iii) For review of building plans and site reviews to ensure compliance with zoning ordinance, and other related ordinances	\$25

## 2. BUILDING PLAN REVIEW FEES

A) New construction - Alterations and Repairs	<b>All Use Groups</b>
0 – 2500 Sq. Ft.	\$ 35
2501 – 5000	\$ 75
5001 – 12,000	\$125
12,001 – 20,000	\$150
20,991 – 50,000	\$175
50,001 – Unlimited	\$275
B) Each Electrical, Mechanical & Plumbing System	<b>All Use Groups</b>
0 – 5,000 Sq. Ft.	\$ 35
5,000 – 12,000	\$ 50
12,001 – 25,000	\$ 75
25,001 – Unlimited	\$100

C) Fire Protection Systems  
New/Extended Fire Sprinkler Systems

**Specific Occupancy Hazards**

0 – 5,000 Sq. Ft.	\$25	\$ 50
5,000 – 12,000	\$35	\$ 70
12,001 – 25,000	\$50	\$100
25,001 – Unlimited	\$75	\$150

Alterations to Existing Fire Sprinkler Systems

0 – 5 Heads	\$15	
6 – 15 Heads	\$20	
16 – 35 Heads	\$25	
35 – 50 Heads	\$30	
51 – Unlimited Heads	Fee per new/extended fees as shown above	

D) Swimming pools, commercial fences, riprap, bulkheads, piers and similar accessory structures

Residential or Commercial	\$35
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E) Signs  
(excluding face changes) \$35

F) Towers, Pump Stations, Vaults,  
Satellite Dishes and other  
Specialty structures \$35

G) Elevators \$40  
Plan review Fees include the initial review only. For each additional review of a re-submittal of any rejected plan, a fee of 50% of the original plan review fee will be charged.

**3. BUILDING PERMIT / INSPECTION FEES**

A) Alterations and Repairs

i) Residential Single Family or Duplex ONLY

0 – 400 Sq. Ft.	\$ 90
401 – 1,000	\$125
1,001 – 2,500	\$150
2,501 & Above	\$170

- ii) Commercial / Multi-Family
  - (1) \$3 per hundred or fraction thereof, up to \$5,000
  - (2) \$150 for first \$5,000 valuation PLUS  
\$6 for each additional \$1,000 or fraction thereof, up to & including \$20,000 valuation
  - (3) \$240 for first \$20,000 valuation PLUS  
\$4 for each additional \$1,000 or fraction thereof, up to and including \$100,000 valuation
  - (4) \$560 for first \$100,000 valuation PLUS  
\$2 for each additional \$1,000 or fraction thereof, without limit

B. Amusement Devices and Rides

- i) Kiddy Rides (per device)
  - Inspection \$10
  - Administrative Fee \$ 5
- ii) Major Rides (per device)
  - Inspection \$20
  - Administrative Fee \$ 5
- iii) Select Rides (per device)
  - Inspection \$40
  - Administrative Fee \$ 5

C. Demolition

- i) Any building or structure \$50 each

D. Elevator, Dumbwaiters (per cab), Moving Stairways – per flight

- i) Inspections
  - Routine \$ 75 + \$2\*
  - Periodic \$ 75 + \$2\*
  - Five Year Test \$100 + \$2\*
- ii) Re-Inspection
  - Routine \$ 35
  - Periodic \$ 60
  - Five Year Test \$100 + \$2\*

*\*Additional \$2 per floor for each floor over 3*

E. Fences

- i) Any fence that does not require a poured footing, or is equal to or less than 6' in height for 1 & 2 family residences, requires a zoning permit only.
- ii) All commercial and multi-family fences, and residential 1 & 2 family fences greater than 6 feet in height and all swimming pool enclosures:
  - Up to 250 feet in length \$50
  - Each additional 100 feet of length, or fraction thereof \$35
- iii) Masonry fences or fences requiring poured footings:
  - Up to 250 feet in length \$70
  - Each additional 100 feet of length, or fraction thereof \$45

F. Fire Protection Systems Permit Fees – New / Existing Sprinkler Systems

i) Fire Suppression

(1) Water Sprinkler

1 – 50 Heads	\$ 70
51 – 100 Heads	\$ 70 + \$1 per head
101 – 500 Heads	\$120 + \$.25 per head
Over 501 heads	\$220 + \$.10 per head

Limited area sprinkler systems \$ 40 each

Fire Pump \$100 each

Standpipe \$ 35 each

Fire Service Line \$ 70 each

Fire Hydrant \$ 10 each

Fire Department Connection \$ 10 each

Hose Connection \$ 5 each

Building Riser \$ 20 each

(2) Carbon Dioxide & Halogenated  
(Certification required)

\$ 35 each

(3) Foam & Dry / Wet Chemical

\$ 50 per system, up to 12 heads, plus  
\$ 2 for each additional head over 12.

(4) Alterations to existing system

1 – 50 heads / no mains \$ 40

ii) Alarms

(1) Panel \$ 50 each

(2) Devices 1 – 20 \$ 5 each device

21 – 100 \$100 + \$3 per device

101 – Unlimited \$340 + \$1 per device

G. New Construction - includes additions that increase the gross area of the existing structure.

The fees for building permits/inspection shall be calculated based on the use group of the proposed building, and the type of construction, using the chart at Attachment A, and applying the formula below:

$$\text{Gross Area} \times 74 \times \text{Type of Construction (See Chart)} \times .002043 \\ \text{Equals Permit Fee}$$

The Permit Fee Multiplier is established by the locality. The Permit Fee Multiplier for Norfolk is .002043.

H. Piers and Bulkheads

i) Residential bulkhead without tiebacks, and/or open pile pier:

Up to 100 linear feet \$50

Each additional 100 linear feet or  
fraction thereof \$50

ii) Residential bulkhead with tiebacks, and riprap

Up to 100 linear feet \$75

Each additional 100 linear feet or  
fraction thereof \$75

iii) Commercial bulkhead and piers \$35 plus \$1 per linear foot, no limit

I. Porches and Decks

i) Uncovered, one story	
Up to 100 sq. ft.	\$ 40
101 – 400 sq. ft.	\$100
401 sq. ft. & above	\$125

J. Re-roof and siding

Re-roof Residential	\$ 70
Re-roof Commercial	\$125
Siding – Residential	\$ 70

K. Signs

i) New construction, with a footing, or Pylon sign	\$ 80
ii) New wall sign / structural attachment	\$ 50
iii) Reconstruction, alteration replacement, or modification of a sign	\$ 40
iv) Face Replacement	\$ 10 each face
v) Annual safety inspection	\$ 25 for the first sign \$ 10 per additional

L. Swimming Pools – (Plumbing and Electrical Permits may also be required)

i) Above ground pool	\$ 50
ii) In-ground pool without diving board	\$120
iii) In-ground pool with diving board	\$160

M. Tents (901 sq. ft. or greater and Other Temporary)

Structures	\$ 40
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N. Satellite Antenna	\$ 40
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## **ELECTRICAL FEE SCHEDULE**

Minimum permit fee for all permits shall be \$40 plus applicable plan review fees.

A 1.75% surcharge on all permits shall be levied as required by Section 36-137 of the Code of Virginia.

### **SERVICES ONLY SINGLE PHASE OR THREE PHASES**

0	-	200 AMP	\$ 50
201	-	400 AMP	\$100
401	-	600 AMP	\$150

\$25 for each additional 100 AMP up to 1000 AMP

\$45 for each additional 100 AMP over 1000 AMP without limit

For each piece of equipment connected and each circuit or feeder installed, extended, relocated or repaired, the fee shall be:

0	-	20 AMP	\$3
21	-	40 AMP	\$4
41	-	60 AMP	\$6
61	-	150 AMP	\$8
151	-	200 AMP	\$20

Over 200 AMP \$25 for each additional 100 AMP

### Miscellaneous

Pool grounding \$50

Temporary Release \$40

Temporary Electrical Construction Pole \$40

## MECHANICAL FEE SCHEDULE

Minimum permit fee for all permits shall be \$40 plus applicable plan review fee.

A 1.75% surcharge on all permits shall be levied as required by Section 36-137 of the Code of Virginia.

Air Conditioning Equipment	\$20 each
Air Distribution System	\$ 5 for first 20 grilles \$ 2 each additional grille thereafter
Air Handler	\$10 each
Boiler	\$20 each
Burner Replacement	\$35 each
Chiller	\$35 each
Combination Unit (gas, oil, electric)	\$20 each
Commercial Clothes Dryer	\$10 each
Cooling Tower / Water Tower	\$40 each
Exhaust Duct System	\$ 5 for first 20 grilles \$ 2 each additional grille thereafter
Fan	
Exhaust	\$ 5 each
Make Up Air (Ventilation)	\$ 5 each
Fire / Smoke Dampers	\$ 5 each
Fuel Piping System (gasoline & oil)	\$ 5 each
Furnace	\$20
Gas Light	\$ 5 each
Gas Line	\$10 for 1 <sup>st</sup> two outlets / \$5 each additional outlet thereafter
Grease Duct	\$80 each

Heat Pump	\$20 each
Hoods	
Commercial	
Type I	\$50 each
Type II	\$45 each
Condensate	\$40 each
Residential	\$ 5 each
Residential Bath Fan	\$ 5 each
Residential Bathroom Exhaust Duct	\$ 5 each
Residential Clothes Dryer Duct	\$ 5 each
Residential Kitchen Hood Duct	\$ 5 each
Hydraulic Piping	\$35 each zone
Incinerator / Crematory	\$50 each
Kitchen (Cooking) Equipment	\$10 each
Medical Gas Piping	\$ 1 per outlet
Prefab Gas Fireplace	\$35 each
Wood Stove, Fireplace Insert	\$35 each
Gas logs	\$35 each
Refrigeration Equipment (Compressor / Cooler)	\$10 per compressor
Regulated Equipment not addressed	\$20 each
Replacement for Chimney / or Vents (Flexible Chimney Liner – not including masonry)	\$35 each
Space Heater	\$20 each
Tanks Flammable Liquids, for each up to 1,000 gallons	\$ 50
Above 1,000 gallons	\$150
VAV Box	\$ 5 each
Ventilation Duct System	\$ 5 for first 20 grilles \$ 2 each additional grille thereafter
Replacement Water Heater	\$25 each
Dispenser (Pumps)	\$10 each

Tank Monitoring Station \$35 each

## PLUMBING FEE SCHEDULE

Minimum permit fee for all permits shall be \$40 plus applicable plan review fees.

A 1.75% surcharge on all permits shall be levied as required by Section 36-137 of the Code of Virginia

Fixture	\$ 7 each
Drainage / Waste & Vent	\$10 per system
Water Distribution Pipe	\$10 per system
Replacement Water Heater	\$25 each
Pool Heater	\$25 each
Water Service Line (excluding fire main)	\$10 per 100' each meter
Fire Service Line – See Fire Protection System	
Sanitary Sewer Line	\$10 per 100'
Storm Sewer Line	\$10 per 100'
Man Holes / Drains	\$10 each
Sewer Cap	\$40 each
Gas Line	\$10 for 1 <sup>st</sup> two outlets / \$5 each additional outlet thereafter
Medical Gas Piping	\$ 1 per outlet
Backflow Device	
Testable	\$35 per device
Non-Testable	\$ 7 per device

## TYPE OF CONSTRUCTION FACTOR

Use Group	1999 BOCA Nat'l Building Code	Type of Construction									
		1A	1B	2A	2B	2C	3A	3B	4	5A	5B
A-1	Assembly, theaters, with stage	1.78	1.75	1.70	1.66	1.57	1.48	1.47	1.53	1.37	<b>1.33</b>
	Assembly, theaters, without stage	1.61	1.58	1.53	1.49	1.40	1.31	1.30	1.36	1.20	<b>1.16</b>
A-2	Assembly, nightclubs	1.28	1.26	1.22	1.19	1.12	1.04	1.04	1.08	0.95	<b>0.95</b>
A-3	Assembly, restaurants, bars, banquet halls	1.27	1.24	1.21	1.16	1.10	1.02	1.03	1.07	0.92	<b>0.91</b>
	Assembly, general, community halls, libraries, museums	1.28	1.25	1.20	1.15	1.07	0.97	0.97	1.03	0.86	<b>0.83</b>
A-4	Assembly, churches	1.63	1.60	1.54	1.50	1.42	1.33	1.32	1.37	1.22	<b>1.18</b>
B	Business	1.26	1.23	1.18	1.14	1.07	0.96	0.95	1.03	0.84	<b>0.82</b>
E	Educational	1.35	1.33	1.28	1.24	1.17	1.08	1.05	1.13	0.96	<b>0.92</b>
F-1	Factory and industrial, moderate hazard	0.78	0.76	0.72	0.67	0.64	0.55	0.56	0.61	0.46	<b>0.44</b>
F-2	Factory and industrial, low hazard	0.77	0.74	0.71	0.67	0.62	0.55	0.55	0.60	0.46	<b>0.43</b>
H	High hazard	0.75	0.73	0.69	0.65	0.60	0.53	0.53	0.58	0.45	<b>0.41</b>
I-1	Institutional, supervised environment	1.23	1.21	1.16	1.13	1.07	0.98	0.98	1.06	0.89	<b>0.86</b>
I-2	Institutional, incapacitated	2.10	2.07	2.03	1.98	1.91	1.80	N.P.	1.87	1.68	<b>N.P.</b>
I-3	Institutional, restrained	1.44	1.41	1.36	1.32	1.25	1.15	1.14	1.21	1.04	<b>N.P.</b>
M	Mercantile	0.98	0.96	0.92	0.88	0.82	0.74	0.75	0.78	0.65	<b>0.63</b>
R-1	Residential, hotels	1.34	1.31	1.27	1.24	1.17	1.09	1.09	1.16	1.00	<b>0.97</b>
R-2	Residential, multiple family	1.13	1.10	1.06	1.02	0.96	0.88	0.88	0.95	0.79	<b>0.76</b>
*R-3	Residential, one- and two-family	0.94	0.91	0.88	0.86	0.82	0.78	0.77	0.80	0.72	<b>0.67</b>
S-1	Storage, moderate hazard	0.74	0.71	0.68	0.63	0.59	0.50	0.52	0.57	0.42	<b>0.40</b>
S-2	Storage, low hazard	0.73	0.70	0.66	0.63	0.58	0.50	0.50	0.56	0.42	<b>0.39</b>
U	Utility, miscellaneous	0.58	0.55	0.52	0.49	0.45	0.39	0.39	0.43	0.32	<b>0.30</b>

Note (A) – R-3 Garages = 0.20  
 Note (B) – Unfinished basements (all use groups) = 0.20  
 Note (C) – Finished basements (all use groups) = 0.40  
 Note (D) – For H-1 through H-4 (1999 BNBC), use H valves  
 Note (E) – Gross area modifier = 74  
 Note (F) – N.P. = Not Permitted

Permit Fee Multiplier = 0.002043  
 \*Minimum Fee for this category is to be \$100