



Inter Department Correspondence Sheet

TO: Norfolk City Planning Commission

FROM: Executive Secretary

COPIES TO: City Manager; Staff; City Clerk (Debra Hyman)

SUBJECT: Preliminary Agenda for September 24, 2009 Meeting

September 18, 2009

Following is the preliminary agenda for the Norfolk City Planning Commission meeting on **Thursday, September 24, 2009 at 1:00 PM in the 10th Floor Conference Room in City Hall**. Design Review Committee referrals are tentative pending their action.

1. Ghent Certificate of Appropriateness

a. Preliminary Review

- i. 631 Westover Avenue – Exterior alternations as part of conversion of property to condo units.

2. Downtown Certificate of Appropriateness

a. Preliminary Review

- i. 251 Granby Street – Signage

3. Private Projects

a. Preliminary Review

- i. 2100 Monticello Avenue – Signage and awnings

b. Final Review

- i. 201 21st Street – Modifications to exterior

4. October Meeting Schedule

Wednesday, October 7, 2009

1:00 PM Zoning Field Trip

Thursday, October 8, 2009

12:00 PM Regular Meeting

Thursday, October 22, 2009

1:00 PM Regular Meeting

2:30 PM Public Meeting

5. Planning Directors' Comments

6. Comments from Commissioners

A handwritten signature in black ink, appearing to read 'Frank M. Duke', with a stylized flourish at the end.

Frank M. Duke, AICP
Executive Secretary