



Inter Department Correspondence Sheet

**TO:** Norfolk Design Review Committee

**FROM:** Executive Secretary

**COPIES:** Lori Cloud (City Clerk's office)

**SUBJECT:** Preliminary Agenda for August 24, 2009 Meeting

August 17, 2009

Following is the preliminary agenda for the Norfolk Design Review Committee meeting on **Monday, August 24, 2009 at 4:00 p.m. in the 10<sup>th</sup> Floor Conference Room at City Hall**. An informal discussion of agenda items is at 3:30 p.m. for interested parties in the 5<sup>th</sup> floor conference room.

**1. Ghent Certificate of Appropriateness**

**a. Preliminary Review**

- i. 517 Pembroke Avenue – Site and landscaping improvements

**An applicant or representative must attend the Design Review Committee meeting to present the request.**

Frank M. Duke, AICP  
Executive Secretary