

Freemason Area Water and Sewer Project Open House Meeting Minutes

09/15/08 Downtown Norfolk Council Conference Room

Attendees: See attached attendee list.

Presentation Overview

- Andrew Northcutt (Management Analyst, Norfolk Department of Utilities)
 - Introduction and project purpose
 - Handout overview (See attachment)
 - Agenda
 - Meeting Minutes
 - PR plan
 - Website overview
- Ken Turner (Engineering Manager, Norfolk Department of Utilities) - Project Overview/Update
 - Last weeks meeting minutes review
 - Archers Walk and Freemason Place Condominiums expressed concerns with access to accommodate garbage trucks making daily pick-up (5 days a week); will there be sufficient space?
 - We will talk to contractors to coordinate access
 - Archers Walk expressed concerns with access to driveway of condominiums
 - The City of Norfolk has scheduled a meeting with contractor to have a walk through in order to identify concerns and grasp a clear understanding of access issues.
 - Walk around is scheduled for Thursday, September 18, 2008 at 10:00
 - Project Update-
 - Schedule follows the maps sequential block numbering
 - Paving on Bute Street is temporary; all streets and curbs and gutters will be repaired at the end of the project.
 - York Street is the next block of scheduled construction
 - Work strategically block by block to minimize disturbances
 - Had previously said we would not work on Bute Street in January to accommodate YMCA's request; we are currently evaluating all options
 - Strategic Signage plan is being reviewed
- Freda Burns (Right-of-Way Coordinator)-
 - Powerpoint presentation:
 - Residence Inn expected completion date is Winter 2008.
 - Change in traffic pattern from Brambleton Avenue to Boush Street. There will be a turn lane provided with proper marking to ensure safe traffic flow
 - Belmont Parking Garage is expected to finish Spring 2009

- Friday, Bute Street will have a single lane closure from 7:00 am until 2:00 p.m.
 - Flaggers will be on site to direct traffic flow
- Paul Fillion (Transportation Construction Project Manager) - Light Rail Overview
 - Update from matrix handout from 8/08/08.
 - Track Path

Discussion

- Freda Burns asked Omar if he was okay with construction going on during Holiday season
 - Omar responded saying, “yes, during the holiday’s people are already in the going out mode, and would find him.”
 - David Klemt said he was okay with construction starting on Bute Street
- Request for Clancy & Theys to move street barriers out of
- Bute Street on weekends when no construction is taking place.
 - Freda Burns said that she has talked to them, and they are going to start moving barriers during times of no activity.
- Resident’s raised concerns with the YMCA garage users speeding out of the garage.
 - Freda Burns said she would talk to contractors and have a stop sign put up.
- Request to talk to the YMCA and ensure their members are aware of the garage opening and their privilege of use.
 - The YMCA is sending out e-mail and face-to-face notification to members
- Upon completion of sewer & water construction, Norfolk Utilities will re-open Duke Street.