

Freemason Area Water and Sewer Project Open House Meeting Minutes

12/01/08 Downtown Norfolk Council Conference Room

Attendees: See attached attendee list.

Presentation Overview

- Andrew Northcutt (Management Analyst, Norfolk Department of Utilities)
 - Introduction and project purpose
 - Handout overview (See attachment)
 - Agenda
 - Meeting Minutes
- David Speer (Civil Engineer V, Norfolk Department of Utilities)- Project Overview/ Update
 - New map overview
 - Areas that are shaded black have completed the water & sewer pipe work
 - Areas shaded yellow are currently under construction
 - Project Update
 - Construction on Bute Street is underway, continuing to work westward in the 300 block
 - The sewer line has been installed from the Yarmouth/ Bute Street intersection to a point 20 feet west of Omar's Carriage House main entrance driveway.
 - The water main is being installed from east to west in the 300 block of Bute Street. Once the water main has been installed to Dunmore Street; crews will install temporary pavement from the Yarmouth/ Bute Street intersection up to/ past Omar's Carriage house west entrance driveway.
 - The YMCA has access to their flat lot via Dunmore Street.
 - Traffic flow has been reversed on the 300 block of York Street and Dunmore Street, moving north from the Bute/ Dunmore Intersection and West on the 300 block of York Street.
 - Construction is continuing on the 300 and 400 blocks of York Street.
 - The water main is under construction in the 400 block of York Street.
 - Once the water main is across the Botetourt/ York Street intersection, crews will return to the 300 block of York Street to install the Sewer line.
- Paul Filion (Light Rail Project Coordinator)
 - Light Rail matrix update
 - No major construction changes from last week
 - Skanska is mobilizing crews and equipment at the East Creek Bridge
 - Freemason construction for Light Rail is upcoming

- A representative is planning on visiting affected business/ residents.
- Miss Utility is marking utility lines on Charlotte Street.
 - Once marked, manhole relocations on Charlotte Street will begin
- The Kirn Library/ Baylor lot demolition contracts have been awarded.
 - Contract opens January 5, securing a 120 day window for demolition.

Discussion

- Wednesday, November 26 there was a water leak in front of Omar's Carriage House
 - The City of Norfolk sent an operations crew who repaired the leak that day.
 - The crew was very efficient with repairing leak in a timely manner to minimize any adverse impacts to Omar's Carriage House dinner business.
- Saturday, November 29th Jack Kavanaugh called in a water leak that was on the 300 block of Freemason Street.
 - David Speer said he would look into and would follow up to Mr. Kavanaugh.
- Question concerning parking accommodations to those effected on York Street.
 - Norfolk Utilities offers validated parking at the York Street Garage to those directly impacted by our construction.
 - Norfolk Utilities is working to minimize adverse impacts.
 - The water main is not as deep as sewer lines, allowing construction crews to condense their work zone more efficiently.
- Cathy Coleman emphasized the importance of Light Rail Public Relations to communicate throughout downtown Norfolk before heavy construction begins. This will allow for feedback and the beginning of open commutations lines. The Department of Utilities has done a great job of getting the word out regarding the Freemason Project and Light Rail should do something similar
- Question concerning who to contact and should take charge of expanding the Freemason Open House Meeting into a Downtown Construction Open House meeting.
 - HRT public relations should play a role in collaborating appropriate influential figures to attend.
 - Cathy Coleman said the DNC is a great location for those meetings.
 - Paul Filion said he would coordinate with the Light Rail public relations team to see what steps need to be made to make a Downtown Construction meeting occur.