




To the Honorable Council
City of Norfolk, Virginia

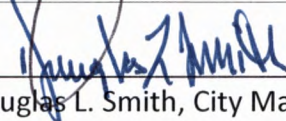
January 8, 2019

From: Sarah Paige Fuller, Director
Community Services Board

Subject: Acceptance of a grant for the
Virginia Road2Home Project - \$324,849

Reviewed: 
James A. Rogers, Deputy City Manager

Ward/Superward: Citywide

Approved: 
Douglas L. Smith, City Manager

Item Number: C-2

I. **Recommendation:** Adopt Ordinance

II. **Applicant:** City of Norfolk

III. **Description:**

This agenda item is an ordinance to accept a grant of \$324,849 from the Virginia Department of Behavioral Health and Developmental Services to continue the Virginia Road2Home Project to improve access to treatment and end homelessness for single adults experiencing chronic homelessness with mental illness or substance abuse disorders including homeless veterans.

IV. **Analysis**

This is a no cost extension grant to the Norfolk Community Services Board after the three-year Road2Home grant ended September 30, 2018. The grant award has been added to the Performance Contract with the state.

V. **Financial Impact**

The no cost extension grant provides \$324,849 in FY2019 to continue the Virginia Road2Home Project. The grant provides funding for staff, client services and staff operational costs. No match required.

VI. **Environmental**

N/A

VII. Community Outreach/Notification

Public notification for this agenda item was conducted through the City of Norfolk's agenda notification process.

VIII. Board/Commission Action

N/A

IX. Coordination/Outreach

This letter and ordinance have been coordinated with City Attorney's Office, City Finance Department, and Grant Management.

Supporting Material from the Norfolk Community Services Board:

- Ordinance
- Grant award document

BAP
Jack E. Cloud

By *Jack E. Cloud*
Office of the City Attorney

Contents Approved:

By *SRR*
DEPT. *NCSB*

Pursuant to Section 72 of the City Charter, I hereby certify that the money required for this item is in the city treasury to the credit of the fund from which it is drawn and not appropriated for any other purpose.

\$ 324,849.00
Christine J. ...
Director of Finance

SRR
12/11/18

22B-31-4131-9131-FY19
Account
12/11/18
Date

NORFOLK, VIRGINIA

AMS 12/10/18

ORDINANCE No.

AN ORDINANCE ACCEPTING A GRANT AWARD OF \$324,849 FROM THE VIRGINIA DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES FOR THE NORFOLK COMMUNITY SERVICES BOARD TO CONTINUE THE VIRGINIA ROAD2HOME PROJECT AND APPROPRIATING AND AUTHORIZING THE EXPENDITURE OF THE FUNDS FOR THE PROJECT IF AND WHEN RECEIVED.

- - -

BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That a grant of \$324,849 was awarded from the Virginia Department of Behavioral Health and Developmental Services for the Norfolk Community Services Board to continue the Virginia Road2Home Project to improve access to treatment and end homelessness for single adults experiencing chronic homelessness with mental illness or substance abuse disorders including homeless veterans is hereby accepted.

Section 2:- That \$324,849 in grant funds are hereby appropriated and authorized for expenditure for FY2019, if and when made available from the Department of Behavioral Health and Development Services.

Section 3:- That this ordinance shall be in effect from and after its adoption.

Liu, Amy

To: Honan, Meghan
Subject: RE: CABHI No Cost Extension Award - NCSB

From: Yavorsky, Kristin <kristin.yavorsky@dbhds.virginia.gov>
Sent: Wednesday, November 14, 2018 12:49 PM
To: Honan, Meghan
Cc: Fuller, Sarah
Subject: CABHI No Cost Extension Award - NCSB

*** This is an EXTERNAL email. Please exercise caution. ***

Good afternoon -

Norfolk CSB's approved budget for the SAMHSA CABHI grant extension period (September 30, 2018 - September 29, 2019) is \$324,849. Budget detail is below:

Role	Responsibilities/Justification	Salary	FICA (7.65%)	Group Life (1.31%)	Health Care	Retirement (18.53%)	Wage & Fringe Subtotal	Level of Effort	Cost	CMHS (51%)	CSAT (49%)
Subrecipient: NCSB											
Program Supervisor	Staff supervision. Program Oversight. Grant compliance.	\$ 57,198	\$ 4,376	\$ 749	\$ -	\$ 10,599	\$ 72,922	50%	\$ 36,461	\$ 18,595	\$ 17,866
Housing Specialist	Direct services to assist individuals with accessing and maintaining housing.	\$ 46,000	\$ 3,519	\$ 603	\$ 8,855	\$ 8,524	\$ 67,500	100%	\$ 67,500	\$ 34,425	\$ 33,075
Housing Specialist	Direct services to assist individuals with accessing and maintaining housing.	\$ 46,000	\$ 3,519	\$ 603	\$ 8,855	\$ 8,524	\$ 67,500	100%	\$ 67,500	\$ 34,425	\$ 33,075
Housing Specialist	Direct services to assist individuals with accessing and maintaining housing.	\$ 46,000	\$ 3,519	\$ 603	\$ 8,855	\$ 8,524	\$ 67,500	100%	\$ 67,500	\$ 34,425	\$ 33,075

Behavioral Health Associate	Direct services to assist individuals with living skills.	\$ 27,000	\$ 2,066	\$ 354	\$ 8,855	\$ 5,003	\$ 43,277	50%	\$ 21,639	\$ 11,036	\$ 10,603
Peer Support Specialist	Direct provision of peer and recovery support services	\$ 39,000	\$ 2,984	\$ 511	\$ 8,855	\$ 7,227	\$ 58,576	50%	\$ 29,288	\$ 14,937	\$ 14,351
Subtotal Salaries & Fringe									\$ 289,889	\$ 147,843	\$ 142,045
Cell phones	\$50/month, 6 staff								\$ 3,600	\$ 1,836	\$ 1,764
Office Supplies	\$100, 6 staff								\$ 600	\$ 306	\$ 294
Local Mileage & Travel	\$1,100/year x 6 staff. Local travel rates equivalent to federal rates.								\$ 6,600	\$ 3,366	\$ 3,234
Staff Training	\$600/staff x 6 staff								\$ 3,600	\$ 1,836	\$ 1,764
Outreach Supplies	socks, gloves, pill boxes, tents @ \$10/client x 100 clients								\$ 1,000	\$ 510	\$ 490
Purchased tx services	\$100/service/bed day (evaluation, therapy, detox, short term rehab) x 80 clients								\$ 8,000	\$ 4,080	\$ 3,920
Bus tickets/Taxi	\$20/client x 150 clients								\$ 3,000	\$ 1,530	\$ 1,470
Office Space	\$140/month x 4.5 staff								\$ 7,560	\$ 3,856	\$ 3,704
Software License	1 annual HMIS license								\$ 1,000	\$ 510	\$ 490
Subtotal Other than Personnel									\$ 34,960	\$ 17,830	\$ 17,130
NCSB									\$ 324,849	\$ 165,673	\$ 159,176



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 Kristin Yavorsky, MSW
 Homeless Projects Coordinator
kristin.yavorsky@dbhds.virginia.gov
 804-225-3788