

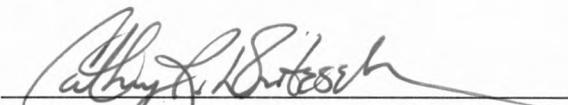


To the Honorable Council  
City of Norfolk, Virginia

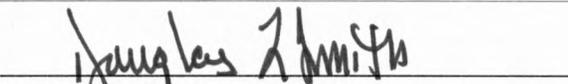
March 26, 2019

From: Nikki Riddick, Director  
Department of General Services

**Subject:** Acceptance of a Stanton Foundation Grant for the purchase and customization of a mobile animal adoption van - \$150,000

Reviewed:   
Catheryn R. Whitesell, Deputy City Manager

**Ward/Superward:** Citywide

Approved:   
Douglas L. Smith, City Manager

**Item Number:** C-4

I. **Recommendation:** Adopt ordinance

II. **Applicant:** City of Norfolk

III. **Description:**

This agenda item is an ordinance to accept a grant in the amount of \$150,000 from the Stanton Foundation for the purchase of a mobile animal adoption van.

IV. **Analysis**

The purchase of a mobile adoption van is identified in the Norfolk Animal Care and Adoption Center's ("NACC's") strategic plan as a strategy to increase the overall animal save rate. Acceptance of the grant will allow the City to:

- Expand community outreach and marketing of adoption programs,
- Heighten awareness of shelter pets and strengthens NACC brand awareness, and
- Provide opportunities for greater collaboration with other animal organizations and community-based agencies to increase adoptions of NACC shelter pets

V. **Financial Impact**

The \$150,000 Stanton Foundation Grant does not require a local match and will offset the anticipated \$180,000 purchase price of the Mobile Adoption Van. The Department of General Services will absorb the additional \$30,000 for the van purchase within its current budget appropriation. In addition to the one-time funds identified to offset cost for the purchase of a mobile adoption van, staff has identified \$20,000 in annual ongoing operating costs. These ongoing costs are for a dedicated .5 FTE animal caretaker, fuel and vehicle maintenance costs, and program marketing.

**VI. Environmental**

N/A

**VII. Community Outreach/Notification**

Public notification for this agenda item was conducted through the City of Norfolk's agenda notification process.

**VIII. Board/Commission Action**

N/A.

**IX. Coordination/Outreach**

This letter and ordinance have been coordinated with City Attorney's Office and Department of Finance.

Supporting Material from the City Attorney's Office:

- Ordinance
- Stanton Foundation Grant Award

Form and Correctness Approved:

By [Signature]  
Office of the City Attorney

Contents Approved:

By [Signature]  
DEPT. Norfolk Animal Care Center

Pursuant to Section 72 of the City Charter, I hereby certify that the money required for this item is in the city treasury to the credit of the fund from which it is drawn and not appropriated for any other purpose.

58 H  
3/1/19

\$ 150,000<sup>00</sup>

227544-9404-9404

[Signature]  
Director of Finance

Account  
3/6/19  
Date

NORFOLK, VIRGINIA

AMS 3/5/19

### ORDINANCE No.

AN ORDINANCE ACCEPTING, APPROPRIATING AND AUTHORIZING FOR EXPENDITURE IF AND WHEN RECEIVED A STANTON FOUNDATION GRANT IN THE AMOUNT OF \$150,000 FOR THE PURCHASE AND CUSTOMIZATION OF A MOBILE ANIMAL ADOPTION VAN.

- - -

WHEREAS, the City applied for and received a \$150,000 grant from the Stanton Foundation to pay the cost of purchasing and customizing a van to use for mobile adoptions; and

WHEREAS, the van will allow the City to expand community outreach and increase adoptions thereby improving its overall animal save rate; now therefore,

BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That a grant of \$150,000 from the Stanton Foundation is accepted for the purpose of purchasing and customizing a van for mobile animal adoption.

Section 2:- That those funds are appropriated and authorized for expenditure if and when received from the Stanton Foundation.

Section 3:- That the City Manager is hereby authorized to do all things necessary to receive the grant.

Section 4:- That this ordinance shall be in effect from and after its adoption.