



To the Honorable Council
City of Norfolk, Virginia

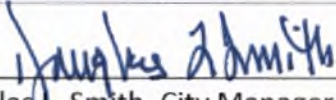
June 25, 2019

From: Nikki Riddick, Director
Department of General Services

Subject: Acceptance of Best Friends
Animal Society Training Grant

Reviewed: 
Catheryn R. Whitesell, Deputy City Manager

Ward/Superward: Citywide

Approved: 
Douglas L. Smith, City Manager

Item Number: C-1

I. **Recommendation:** Adopt Ordinance

II. **Applicant:** City of Norfolk

III. **Description:**

This agenda item is an ordinance to accept, appropriate, and authorize acceptance of a grant of up to \$4,500 from the Best Friends Animal Society.

IV. **Analysis**

The grant of up to \$4,500 will allow three employees of the Norfolk Animal Care Center ("NACC") to attend the Best Friends Animal Society's National Conference in Dallas, Texas from July 25 through July 27. Staff will participate in workshops and seminars focused on best practices in animal welfare and management. This training opportunity brings NACC closer to its mission of providing positive outcomes for 100% of the healthy and treatable animals that enter the shelter.

V. **Financial Impact**

The training grant covers airfare and lodging for three employees. There are no conference or tuition fees. The City will pay the costs for employee meals and ground transportation. These estimated costs for these items are \$700. The Department of General Services will pay these costs from its FY 2018-2019 budget appropriation.

VI. **Environmental**

N/A

VII. Community Outreach/Notification

Public notification for this agenda item was conducted through the City of Norfolk's agenda notification process.

VIII. Board/Commission Action

N/A

IX. Coordination/Outreach

This letter and ordinance have been coordinated with City Attorney's Office and Department of Finance.

Form and Correctness Approved: *BWP*

By *[Signature]*
Office of the City Attorney

Contents Approved:

By *[Signature]*
DEPT. General Services

Pursuant to Section 72 of the City Charter, I hereby certify that the money required for this item is in the city treasury to the credit of the fund from which it is drawn and not appropriated for any other purpose.

\$ 4,500 2257-76-8104-4654
[Signature] Account
Director of Finance Date
6/10/19

NORFOLK, VIRGINIA

ORDINANCE No.

AN ORDINANCE ACCEPTING, APPROPRIATING, AND, AUTHORIZING THE EXPENDITURE OF A GRANT OF UP TO \$4,500.00 FROM THE BEST FRIENDS ANIMAL SOCIETY TO ALLOW THREE EMPLOYEES TO ATTEND THE 2019 BEST FRIENDS NATIONAL CONFERENCE; AND AUTHORIZING THE CITY TO ENTER INTO A MEMORANDUM OF UNDERSTANDING REGARDING THE SAME.

- - -

BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That a grant of up to \$4,500.00 from the Best Friends Animal Society to allow three employees of the Norfolk Animal Care Center to attend the Best Friends National Conference is hereby accepted with gratitude.

Section 2:- That the City Manager is hereby authorized to enter into a Memorandum of Understanding with the Best Friends Animal Society regarding the same, and to execute any other necessary documents to carry out the intent of Council as expressed herein.

Section 3:- That the sum of \$4,500.00 in grant funds is hereby appropriated and authorized to be expended for such purpose if and when made available.

Section 4:- That this ordinance shall be in effect from and after the date of its adoption.