CIVIC FACILITIES COMMISSION MEETING MINUTES

DATE: March 18, 2019

TIME: 4:00pm

LOCATION: Scope Conference Room

ATTENDEES:

COMMISSIONERS: Suzy Allen, Dr. James Peterson, Abdul Aswad, Blake Cullen and Anne Phillips

STAFF: John Rhamstine, Rob Henson and Charlotte Reese

I. Opening: Suzy Allen

II. Discussion: Updates: John Rhamstine

➢ Assignment at MarComm
  – MarComm Director, Mr. Michael Brown, resigned as of March 8th. Mr. Rhamstine is the acting director of this department while the City Manager post the job and perform a search during the next ninety days.
  – Admirals Sales Status
    o Currently no update on the Admirals status.
  – MEAC Tournament Results
    o We had a fantastic MEAC Tournament! Our department did a great job, especially with taking care of MEAC Commissioner, Mr. Thomas and his team. We did have basketball floor condensation due to the warm weather.
  – Broadway Sales Comparison
    o Mr. Rhamstine will send an e-mail with comparisons.

➢ Project Updates:
  – Chrysler Hall/Rehearsal Hall/Plaza Improvement Update
    o Presentation was provided at last meeting. Now we must start estimating the cost.
  – Harbor Park Lighting
    o Project is completed; we are ready for Tides opening day.
  – Scope Buttresses
    o We are trying to get the buttresses cleaned up for the summer. Purchasing has sent over a draft with bid specs for us to review and then it will go out for bid.
  – Cooling Tower Replacement
    o The cooling tower is located behind Chrysler Hall. Steve Floyd and staff are overseeing the project. One cooling tower has been replaced but not brought on
line because it requires a valve replacement that can only be done when we take the ice out for Monster Trucks.

- Scope Leaks
  - We are having a meeting with Engineering and Operations to discuss long term fix. Leann has a meeting with Public Works to do a preliminary site visit before Public Works, General Services and Cultural Facilities meet to discuss next steps.

- Rebranding
  - We are currently getting quotes for updating our security signage and parking garage signage.

### III. Financial Report:

- Updates: Kimberly Bartlett
  - Overall, we are above average for this time of year and the large upcoming shows will bring more revenue.

**Meeting Adjourned:** Approximately 4:30pm

**Next Meeting:**
- **When:** April 15th
- **Location:** Scope Conference Room
- **Time:** 4:00pm