

NORFOLK PUBLIC LIBRARY

BOARD OF TRUSTEES

TUESDAY, 18, 2019 8:15-9:45 AM

 VAN WYCK BRANCH 

1368 DEBREE AVENUE, VA 23517

MINUTES

BOARD MEMBERS: Ed Lazon, Roy Martin, Dr. Charles Ford, Bert Schmidt, Charles Johnson

FRIENDS OF NPL: Jean Swartz

SLOVER LIBRARY FOUNDATION Adale Martin
AND NPL FOUNDATION:

LIBRARY STAFF: Sean Bilby, Terri Raymond, Lynn Clements, Elizabeth Woodard, Paris Colburn

SLOVER STAFF: Lynn Clements

- ◆ Board Chair Roy Martin IV began the meeting at 8:45 AM
- ◆ *Roy Martin IV announced that the next Board of Trustees Meeting on July 16, 2019 will be held at the Chrysler Museum.*
- ◆ Roy Martin IV requested for a motion to approve the minutes as submitted for the May 21, 2019 meeting. Bert Schmidt motioned for approval, seconded by Ed Lazon, none opposed. *This was a celebratory meeting for Doris Johnson who retired with 60 years of service with the Norfolk Public Library and the City of Norfolk.*
- ◆ **NEW BUSINESS:**
Van Wyck – Lynn cox
 - Branch Manager Lynn Cox welcomed all to the Van Wyck Branch. Lynn distributed the PowerPoint presentation and reviewed each page
 - Lynn began her career in the airlines industry 20 years, went back to school and transitioned to the library. Worked in the Government Docs and Inter-Library-Loan (ILL) department.
 - Van Wyck is a diversified neighborhood and has a large Jewish community
 - The Baby Garden Program is very popular due to Jennifer’s fabulous story time
 - They do outreach and partnerships within the community
 - Van Wyck circulation has gone up
- ◆ **OLD BUSINESS:**
 - The Richard A. Tucker Memorial Library is going through the funding process (HUD)
- ◆ **STAFF UPDATES:**
Programming:
 - Summer Reading Program (SRP) will start on June 29
 - Eight branches have signed up for the NPL Summer Food Program, including Slover, which will also be serving breakfast

- Thanked the NPL Friends for their support on the Summer Reading Programs
- The prizes are awesome, gift cards from IKEA, Walmart and WAWA
- Complimented Dudley Colbert on the amazing Aretha Franklin concert at the Attucks theater. The entire theater audience were on their feet dancing, it was a great time
- Eric Carle exhibit now at the Chrysler Museum. The Board will see the exhibit at the next Board meeting.
- Gearing up for the Fall Program – Halloween, International Game Day and the Holiday season
- Working with the Norfolk Public Schools on the library application, to kick off in September

Neighborhood Services and User Experience:

- We have received several complaints on the “Drag Queen” program, which is now a nation-wide Storytime event
- Working on the security issues at our branches. Some branches suggested adding a metal detector

Training and Technology Update:

- Core training Customer Service this month
- NPL will have a new website soon
- Working with the Larchmont branch manager on an art project. Interviewed 56 artist and narrowed to two

Discussion with Board on the statistics, users are down 30%.

Business and Fiscal Services:

- We are in the process of ending the fiscal year, effective as of July 1. We have spent 98% of our budget for FY2019.
- We are closer to staying in the black
- Hired Sara Brooks for the Accounting Technician position
- Working with General Services on security guards for the branches (FY2021)
- Our budget is down to \$12.4 million, Slover received \$2.7 million

Slover Library:

- Distributed report to the board
- Developing Business Resource Center

◆ **FRIENDS UPDATE AND ADVOCACY**

Discussion on the Benedict article on the Virginian Pilot regarding the Slover Library. Requested the Board to consider having conversations with the community to help resolve the issues and concerns.

◆ **SLOVER FOUNDATION UPDATE:**

- Slover is full of events – Virginian Author
- Annual Board of Director’s meeting scheduled for February 25, 2020
- Distributed report

◆ **NORFOLK PUBLIC SCHOOL BOARD:**

- Superintended Boone has resigned.
- Will be processing a national search for a new superintendent

The meeting adjourned 9:48 PM

*Respectfully submitted,
Tatiana D. Laird,
Executive Assistant
Tuesday, June 18, 2019*