



Policy Advisory Board

Monday, May 19, 2025

NORFOLK COMMUNITY SERVICES BOARD
POLICY BOARD MEETING MINUTES
Thursday May 19, 2025, at 6:00 PM
Meeting was held at 7447 Central Business Park Drive

Members in Attendance:

Krystal Vaughan (0)
Sally Carroll (0)
Jazmine Emily Garcia (0)
Henry McNair (1)

Members Absent:

Carly Gelles (1)
Dante Walston (1)
Mike O'Toole1(1)

Staff in Attendance:

Dr. Nathan Woodard, ED
Melissa Hansen, Board Chair
Stephen Stewart
Kristen Condon
Hank Crofford
Angela Taylor-Colston
Dr. Forte
Hank Crofford
Dr. Scott

**A quorum of the members was present*

**Numbers in parenthesis represent the number of absences during a 12-month period*

I. **CALL TO ORDER:** The meeting was called to order at 11:04 AM. by Dr. Vaughan, Vice Chair.

II. **OPENING REMARKS**

Public Comment

Melissa Hansen, Administrative Analyst, is responsible for receiving comments from the public, either before or after the meeting. Such comments may be submitted by e-mail to Melissa.hansen@Norfolk.gov.

Members in Attendance

Those members of the NCSB participating in this meeting will be identified in the roll call of the meeting and in the minutes.

III **ROLL CALL**

Melissa Hansen called the roll of the members. There was a quorum.

IV. Citizens Comments

- A. No citizens were in attendance.

V. Matters of the Chair

- A. Approve minutes from April 21, 2025

- a. A motion was made by Dr. Carroll to approve the minutes, Jazmine Garcia seconded, and it was approved.

- B. Homelessness in the city, camps, tents, panhandling, how to advocate

- a. What is the ordinance, and do we need neighborhood services to provide services? The outreach services team moves through the city each day to offer services. Let your groups know that the city offers a variety of services for the unsheltered population and if you talk up the efforts, that would be helpful. When we go to the action meetings and civic leagues, let them know that the city provides housing resources as well, not just the CSB.

- C. Tiny homes

- a. These homes were purchased but not property for them. Besides the homes, there is sewer and water to consider, and we do not have a place for them in this area. At the time of purchase, it was a good thought, but leadership began to see what the next step was and we had to pivot. Dr. Woodard stated that the board could advocate for all the things that we do at the CSB, which in turn helps with the homeless' issues. The City Manager and Leadership are on board with what we do here at the CSB 100%.

IV. Matters of the Executive Director (Dr. Nathan Woodard)

- Review/approve the Strategic Plan 2025-2028

- a. This is a living document, and it will be revisited monthly by the Executive Team to see what needs to be amended. Dr. Vaughan recommended that we approve the plan, Dr. Carroll made a motion, and Jazmine Garcia seconded, and it was approved.

- Sandi Harrington, ITCN presentation

- a. Sandi presented about the ITCN.

V. Miscellaneous Announcements

- a. Dr. Woodard spoke to the hiring fair and reported that we had 33 offers. Dr. Carroll will let her cohorts know they can push their interns to the CSB.

- b. Angela will assist with Norfolk emails for the board members.

- c. Jazmine appreciated the Mental Health event this weekend, she was a vendor, and she hopes that we can see this in more places and regularly. Surviving Mental Health will be back this year in collaboration with P0 project ORF at Chrysler Hall. Steve said it will be held July 17, 2025, at 5:00 PM-8PM.
- d. The Board would like to hear the Marcus Alert information. Dr. Woodard said in the coming months we would.

VI. Adjournment: Dr. Vaughan adjourned the meeting at 12:09PM.

Respectfully submitted,

Melissa Hansen
Board Chair