



Department of Public Works
Surety Bond

BE KNOWN THAT WE _____ as Principal, and _____
a corporation duly incorporated under the Laws of the State of _____, as Surety, are held
and firmly bound unto the City of Norfolk, Department of Public Works, 810 Union Street, Norfolk, VA
23510 in the full and just sum of U. S. Dollars (\$ _____), to be paid to the said City of
Norfolk, Department of Public Works to the payment whereof we hereby bind ourselves and our heirs,
executors, administrators, successors and assigns, jointly and severally, firmly by these presents,
sealed and dated this ____ day of _____, 20____.

WHEREAS, The said Principal hereunder has been or will be granted permit(s) for address(es)
_____ (authorizing one or more of the following activities; A) to install
and construct public utility infrastructure including, but not limited to; roadway, sidewalk, curbing,
gutter, ADA ramps, storm water and water and sewer infrastructure, street lighting in accordance with
approved Site Plan number _____ and/or Permit number _____ (B) to cut surface of the
streets of the City of Norfolk, or to tunnel under such streets in accordance with approved Permit
number _____; (C) to install and/or erect and maintain telephone, cable TV, electric power lines,
water, sewer, gas or other utilities on, under or over such streets, bridges or other public right of way in
accordance with approved Permit number _____; (D) to install a driveway or tie-in into a public
roadway and/or grading upon the Right-of- way in accordance with approved Permit number
_____; to install storm water facilities, mitigation, and/or drainage on private property or right of
way (E) with approved Permit number _____ or (F) for the following purposes: (Explain below
exact purpose(s) for which surety coverage is being obtained.)

THEREFORE, The conditions of this obligation are such that if the said Principal shall in all respects
comply with the terms and conditions of said permit(s), and fully meet and perform obligations there
under in accordance with the permit requirements as set forth in the Right of Way Excavation &
Restoration Manual dated July 1, 2002 as amended, in effect at time of issuing permit, and shall
satisfactorily complete the work permitted, and shall indemnify and save harmless the City of Norfolk
against and from all loss, cost, expense damage or injury to streets, bridges, public right of way and to
persons and property lawfully on such streets, growing out of the granting of such permit(s) to said
Principal, then this obligation be void, otherwise to be and remain in full force and virtue.

**NOW, THEREFORE: Bonds securing performance on specified active permit(s) may be
canceled only upon satisfactory completion of permitted work, as determined by the
Department of Public Works.** NOTE: Continuous Bond cannot be canceled unless facilities covered
by the permit have been removed from the right-of-way, or the principal has arranged for replacement
surety protection. **ALL permit work covered under section (C) above shall be covered by a bond
at all times.**

Original, sealed bond to be filed with the City of Norfolk, Department of Public Works. Request for
Public Works Surety bond cancellation or bond release/reduction may be addressed to:

City of Norfolk - Public Works
Right of Way Management Division
810 Union Street, Development Services Center
Norfolk, Virginia 23510

Said principal and surety, being properly authorized, have caused these presents to be executed and their seals affixed the day and year first above written.

Surety Name _____
Surety Address _____
City _____ State _____ Zip Code _____
Surety Contact Person _____
Phone Number (____) _____ - _____
Bond Number _____
SSN or Tax IDN _____ - _____ - _____
Surety Signature _____
Principal name _____
Principal Address _____
City _____ State _____ Zip Code _____
Principal Contact Person _____
Phone Number (____) _____ - _____
Attorney-in-Fact Name _____
Principal Signature _____

Attorney-In-Fact * **POWER OF ATTORNEY AUTHORIZATION TO BE ATTACHED**
(Seal)

Acknowledgement of Principal

STATE OF _____ COUNTY/TOWN/CITY OF _____
I, the undersigned, a Notary Public in and for the County / Town / City aforesaid, in the State aforesaid, do certify that, _____ whose name as Principal is signed to the foregoing writing bearing date on the _____ day of _____, 20____, personally appeared before me and acknowledged the same.

Given under my hand this _____ day of _____, 20____
My Commission expires: _____

Notary Public

Affidavit and Acknowledgement of Surety

STATE OF _____ COUNTY/TOWN/CITY OF _____
I, the undersigned, a Notary Public in and for the County/Town/City aforesaid, in the State aforesaid do certify that, _____ (Attorney in fact name) personally appeared before me and made oath that he is _____ (Title) of the _____ (Name of Surety), that he is duly authorized to execute the foregoing bond by virtue of a certain power of attorney of said company; that said power of attorney has not been revoked; that the said company has complied with all the requirements of law regulating the admission of such companies to transact business in the State of Virginia; that the said company holds the certificate of the Commissioner of Insurance authorizing it to do business in the State of Virginia; that it has a paid-up cash capital of not less than \$250,000; that the paid-up capital plus the surplus and undivided profits of said company is \$ _____; that the penalty of the foregoing bond is not in excess of ten per centum of said sum; that the said company is not by said bond incurring in the aggregate, on behalf or on account of the principal names in said bond, a liability for an amount larger than one-tenth of its paid-up capital, plus its surplus and undivided profits; that the said company is solvent and fully able to meet promptly all its obligations, and the said _____ (Attorney in fact name) thereupon, in the name and on behalf of the said company, acknowledged the foregoing writing as its act and deed.

Given under my hand this _____ day of _____, 20____
My Commission expires: _____

Notary Public