



NORFOLK

*Department of City Planning
Bureau of Environmental Services*

New Single Family Bulletin:

Contractors Building Single Family Homes in the City of Norfolk.

Due to the problem of off site erosion and sediment entering the storm drain system, the City will be strictly enforcing the Erosion and Sediment Control Ordinance on single family home construction.

Contractors are responsible for:

1. Establishing and maintaining silt fences along all street frontages and adjacent to waterways or wetlands.
2. Protecting stormwater inlets directly adjacent to site with approved inlet protection.
3. Establishing a mulch or stone construction entrance if no driveway exists and sweeping sediment eroded or tracked offsite.
4. **Lots must be completely stabilized prior to Certificate of Occupancy being released.**

Violation of Norfolk's Erosion and Sediment Control Ordinance is a first class misdemeanor punishable up to \$2500 dollars a day.

If you have any questions, comments, or concerns contact -
Odell Glenn: 664-4365 or odell.glenn@norfolk.gov
Seamus McCarthy: 664-4363 or seamus.mccarthy@norfolk.gov



City of Norfolk

City of Norfolk Standard Erosion & Sediment Control Notes

1. Unless otherwise indicated, all vegetative and structural erosion and sediment control practices will be constructed and maintained according to minimum standards and specifications of the Virginia Erosion and Sediment Control Handbook (3rd Edition, 1992) and the City of Norfolk erosion and sediment control ordinance.
2. The contractor shall contact the City of Norfolk, Bureau of Environmental Services (664-4368) at least 48 hours prior to any land disturbing activity (including demolition) so that a preconstruction conference can be scheduled.
3. The contractor shall apply permanent or temporary soil stabilization to all denuded or disturbed areas within 7 days after final grade is reached on any portion of the site. Soil stabilization must also be applied to denuded or disturbed areas which may not be at final grade but which will remain undisturbed for longer than 14 days. Soil stabilization measures include vegetative establishment, mulching and the early application of gravel base material on areas to be paved.
4. All erosion and sediment control measures are to be placed prior to or as the first step in construction.
5. The contractor shall inspect all erosion control measures periodically and after each runoff producing rainfall event. Any necessary repairs to maintain the effectiveness of the erosion control devices and cleanup of sedimentation are the responsibility of the contractor and shall be made immediately.
6. The contractor shall limit site access by construction vehicles to entrances protected by a stone construction entrance (VESCH Std. & Spec. 3.02) or an approved comparable control measure. Sediment shall be removed from paved areas on a daily basis.
7. Stock piles of soil and other erodible materials shall be stabilized or protected with sediment trapping measures. The contractor is responsible for the temporary protection and permanent stabilization for stockpiles on site as well as for materials transported from the project site.
8. The contractor shall monitor and take precautions to control dust including (but not limited to) use of water, mulch, or chemical dust adhesives and control of construction site traffic.
9. Effluent from de-watering operations shall be filtered or passed through an approved sediment trapping device, or both, and discharged in a manner that does not adversely affect adjacent properties, wetlands, waterways or the storm drainage system.
10. The contractor is responsible for installation and maintenance of any additional control measures necessary to prevent erosion and sedimentation as determined necessary by the plan approving authority.
11. Temporary erosion and sediment control measures are not to be removed until all disturbed areas are stabilized. After stabilization is complete, all measures shall be removed within 30 days. Trapped sediment shall be spread and seeded.



City of Norfolk

Department of City Planning Bureau of Environmental Services

Agreement in Lieu of an Erosion and Sediment Control Plan

Type of Project (circle one): Single Family Residence Construction or Demolition

Address of Project: _____

For the projects listed above, an Agreement in Lieu of a Plan is an acceptable alternative to the preparation of an individual erosion and sediment control plan. This agreement is meant to streamline and expedite the permit approval process by eliminating the plan preparation requirement for applicants. This agreement is a contract between the City of Norfolk and the applicant which specifies erosion and sediment control measures and standards that must be implemented. Prior to issuance, the applicant must first read, understand, accept, and sign the following declaration:

I agree to comply with the limitations and conditions of this agreement as outlined in the attached *City of Norfolk Standard Erosion and Sediment Control Notes*, and to limit and control off-site sedimentation. In addition, I agree to comply with any and all requirements determined necessary by any City of Norfolk Inspector if, upon field inspection, the measures employed on-site are found to be ineffective at controlling off-site sedimentation. Such requirements shall be based on the standards contained in the City of Norfolk's Erosion and Sediment Control Ordinance (City Code, Chapter 15), the Virginia Erosion and Sediment Control Laws and Regulations, and the latest edition of the Virginia Erosion and Sediment Control Handbook. These standards represent the minimum practices necessary to provide adequate control of erosion and sedimentation resulting from this project.

I have read and am familiar with the erosion and sediment control standards contained in the *New Single Family Bulletin & City of Norfolk Standard Erosion and Sediment Control Notes* (attached). I also understand that failure to comply with the conditions of this agreement could result in citations for violations of the Uniform Statewide Building Code, Erosion and Sediment Control Ordinance (City Code, Chapter 15), and other applicable City codes.

Signature of Applicant: _____

Name of Applicant (Please Print): _____ Owner Contractor Agent

Address of Applicant: _____
(Street) (Apt #) (City) (State) (Zip)

Applicant's Telephone Number: _____

Applicant's Fax Number: _____

Applicant's E-mail Address: _____



City of Norfolk

Responsible Land Disturber Notification

Project name: _____ Date: _____

Project Address: _____

Site Plan Number: _____ Land Disturbance: _____

Responsible Land Disturber (R.L.D.) Notification

The following person _____ *print,*

_____ *sign,*

Is identified as responsible for carrying out the land disturbing activity associated with the above- referenced project. This person meets the applicable requirements of Virginia Code Section 62.1-44.15:55 and 62.1-44.15:58 by virtue of the following:

Check the category that applies & Fill in Certificate Number:

_____ Responsible Land Disturber Certificate #: _____

OR

_____ DEQ Certification for Combined Administrator, Plan Reviewer, Inspector

OR

_____ VA Professional Engineer, Land Surveyor, Landscape Architect, or Architect.

R.L.D. contact information:

Company Name: _____

Address: _____

City / State / Zip: _____

Phone #: _____ Cell #: _____

Fax #: _____ Email: _____