
Annual Plan



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ANNUAL PLAN

The Fiscal Year 2017 Annual Action Plan represents the first year of the City of Norfolk's 2017 through 2022 Consolidated Plan period. U.S. Department of Housing and Urban Development (HUD) regulations require that every three to five years participating jurisdictions prepare a Consolidated Plan. A Consolidated Plan is developed with the purpose of identifying opportunities for strategic planning and citizen participation using a comprehensive approach. The Consolidated Plan enables the city, community based organizations, and citizens to provide input that directs the scope of activities upon which to focus during the plan period.

Annually, during the Consolidated Plan period, grantees are required to prepare an Annual Action Plan to update the goals and objectives for planned projects and programs, and to demonstrate how these activities relate to the Consolidated Plan. The Annual Plan describes priority projects for neighborhood revitalization, public improvements, housing development, economic development, public services, and activities to reduce homelessness. The Annual Plan also identifies funding priorities and details the projects approved to receive Federal funds under the Community Development Block Grant (CDBG) Program, HOME Investment Partnership (HOME) Program, and Emergency Solutions Grant (ESG) Program.

For the current Consolidated Plan period (FY 2017 - 2022), the city will continue to focus on programs and services designed to benefit lower income residents of Norfolk. Efforts outlined in both the Consolidated Plan and the Annual Action Plan are identified utilizing HUD's Performance Outcome Measurement System outcome categories: Economic Opportunities, Suitable Living Environments, and Decent Housing. Funding considerations are given to a broad range of issues that include, but are not limited to:

- Efforts to eliminate homelessness
- Methods for improving housing quality
- Increasing homeownership
- Strengthening economic development opportunities

Available Resources

CDBG Entitlement	3,885,982
CDBG Program Income	0
CDBG Revolving Loan Fund (Rehab Payments)	250,000
CDBG Fund Balance (Reprogrammable Dollars)	937,966
Total Community Development Block Grant Program	5,073,948
Emergency Shelter Grant Program	348,293
HOME Entitlement	916,076
Total Resources	6,338,317

Community Development Block Grant Program (CDBG)

The CDBG Program is a federal funding source that allows local officials and residents unprecedented flexibility in designing programs within a wide-range of eligible activities. The CDBG Program was created over 30 years ago under the administration of President Gerald R. Ford. From its inception, the goal of the CDBG program remains the same: to encourage more broadly conceived community development projects, and expand housing opportunities for people living in low and moderate-income households.

The city's budget for the FY 2017 CDBG Program is \$4,135,982, which includes an estimated \$250,000 in Rehabilitation Loan Payments from prior years. The Adopted FY 2017 Annual Plan continues a concentrated effort to adequately fund homeless programs. This directly correlates with establishing the Norfolk Poverty Commission

and the city's priority to end homelessness. Additionally, in FY 2017, the city will continue to manage the homeowner rehabilitation program, as well a launch a new rental rehabilitation program.

COMPARISON OF GRANT RESOURCES - FY 2016 to FY 2017				
	FY 2016	FY 2017	Inc/Dec Amount	% Difference
CDBG Entitlement	3,869,059	3,885,982	16,923	
CDBG Program Income	0	0	0	
CDBG Revolving Loan Fund	250,000	250,000	0	
CDBG Fund Balance	0	0	0	
CDBG Total	4,119,059	4,135,982	16,923	0.4%
ESG Total	346,458	348,293	1,835	0.5%
HOME Entitlement	881,459	916,076	34,617	
HOME Program Income	0	0	0	
HOME Fund Balance	0	0	0	
HOME Total	881,459	916,076	34,617	3.9%
Grand Total	5,346,976	5,400,351	53,375	1.0%

CDBG entitlement is divided into three sections: public service, administration, and project use.

Land Inventory

The CDBG Land Inventory is a registry of land acquired with CDBG funds. The goal of the inventory is to provide a centralized repository of land suitable for residential development, including vacant sites and sites having potential for redevelopment. CDBG regulations require that grantees maintain an up to date inventory of land acquired with CDBG funds that includes, at a minimum: the legal address; block and parcel i.d.; the purchase price; the estimated fair market value; and the property's suitability for redevelopment.

For more than two decades NRHA, acting on behalf of the city, has acquired hundreds of properties for the single purpose of creating residential redevelopment that results in an increased number of viable housing units for low to moderate income individuals. In FY 2013, the city made a decision to halt property acquisition with the use of CDBG funds. At this time there are number of properties that were purchased with CDBG funds that have not been disposed of and, therefore, have not met a broad national objective (BNO), which would most commonly be the creation of low to moderate income housing units as required by CDBG regulations.

The city and NRHA are currently analyzing all open IDIS numbers and formulating remediation plans. It is expected that during FY 2017 a formal plan and agreement will be reached with HUD regarding open IDIS activities reflected in the Land Inventory that require disposition. This agreement and subsequent disposition activity will significantly reduce the size of the CDBG Land Inventory and support efforts to dispose of all CDBG acquired property.

HOME Investment Partnerships Program (HOME)

The goal of HOME Program funding is to stimulate revitalization of inner-city neighborhoods by providing assistance to first-time homebuyers and existing homeowners. Adopted FY 2017 HOME funds provide assistance for the purchase of newly constructed homes, rehabilitation of owner-occupied homes, and improvements to multi-family dwellings. The strategy for these communities is to strengthen traditional neighborhood characteristics by rehabilitating homes, building new homes that emulate the impressive architectural style of existing structures, enhancing security and aesthetics with streetscape improvements, including trees and lighting, and providing key retail services and employment opportunities. Additionally FY 2017 HOME funds are used to

provide Tenant Based Rental Assistance (TBRA). TBRA is a rental subsidy program that helps individual households afford housing costs such as rent, utilities, security deposits, and/or utility deposits. The city is using TBRA as a resource in its efforts to end homelessness.

Emergency Solutions Grant Program (ESG)

The ESG Program, restructured by HUD in FY 2014, has been expanded to fund new activities such as Street Outreach and Rapid Re-housing. The ESG Program will continue to provide short-term homeless prevention assistance to persons at imminent risk of losing their own home due to eviction, foreclosure, or utility shutoffs. This program currently provides funding for the Department of Human Services, the Planning Council, and five emergency shelters.

Prior Year Self-Evaluation

In FY 2016, the city funded 15 public service programs. The funding for these programs encompassed a variety of services to benefit seniors, homeless persons, and other special needs groups. Award amounts ranged from \$11,079 to \$95,158. The city also supported three community development projects - “bricks and mortar” activities - based on clearly identified needs. Among these initiatives were programs that focused on handicap accessibility projects and home maintenance repairs for special needs populations and low to moderate-income homeowners. Both the public service programs and the community development projects are based on priorities identified in the 2012-2016 Consolidated Plan. Specific program accomplishments, which include the percent of goals that are met, are provided in the Goals and Accomplishments Summary section of the Consolidated Plan.

Over the last year, the city has recognized several administrative successes. Financial monitoring was conducted for all sub-recipients and on-site monitoring was completed for the majority of public service sub-recipients. Mandatory training was held for all sub-recipients to improve compliance. The city expects to meet its timeliness ratio prior to May 2, 2016.

Community Development Public Service	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Adopted
AIDS Care Center for Education and Support Services Housing Solutions	39,529	39,529	39,529
Child and Family Services of Eastern Virginia	26,353	26,353	26,353
Community Services Board Jail Case Management	0	0	18,367
City of Norfolk Community Development Initiatives Program	0	13,147	0
Department of Human Services Emergency Utility Assistance	69,214	69,214	66,532
Ecumenical Family Shelter (The Dwelling Place) In-Home Services for Previously Homeless Families	15,812	0	0
Foodbank of Southeastern Virginia	29,000	29,000	29,000
F.O.R. Kids Permanent Supportive Housing Solutions	20,000	20,000	20,000
Norfolk Police Department Crisis Intervention Team	75,000	75,000	75,000

Community Development Public Service	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Adopted
Park Place Dental Clinic (formerly American Red Cross Dental Clinic)	35,137	35,137	35,137
St. Columba Ecumenical Ministries Homeless Assistant	16,052	16,052	16,052
St. Columba Ecumenical Ministries Next Step Transitional Housing	22,000	22,000	22,000
The Planning Council Continuum of Care	37,808	37,808	37,808
The Planning Council ShelterLink	11,079	11,079	11,079
The Salvation Army Hope Day Center	95,158	95,158	95,158
Virginia Supportive Housing (Support Services for Gosnold)	25,000	25,000	25,000
Total CDBG Public Service	517,142	514,477	517,015

Community Development Project Use/Planning and Administration	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Adopted
City Planning Nuisance Abatement	200,000	200,000	100,000
City of Norfolk Community Infrastructure and Improvement Project	526,005	666,629	0
Department of Economic Development Local Incentive Hiring Fund	0	0	250,000
City of Norfolk Homeowner Rehabilitation and Repair Program	0	2,152,259	150,000
Department of Economic Development Economic Development Support	0	0	150,000
Department of Economic Development SWaM Activities and Business Cafes	0	0	300,000
Department of Public Works/General Services ADA Ramps	0	0	300,000
Department of Neighborhood Development Neighborhood Improvements	0	0	250,000
Department of General Services Improve Access to Public Beaches and Restrooms	0	0	300,000
Department of Communication and Technology Increase access to broadband/internet/bandwidth	0	0	513,085
Grant Administration	254,364	269,812	300,000
City of Norfolk Planning	0	0	190,000
Department of Neighborhood Development Rental Rehabilitation Program	0	0	500,000
Southeastern Tidewater Opportunity Project Home Maintenance	152,171	0	0

Community Development Project Use/Planning and Administration	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Adopted
The Planning Council	19,000	0	0
The Healing Place			
Total CDBG Project Use	1,151,540	3,288,700	3,303,085
Community Development – NRHA Projects	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Adopted
NRHA Administration	504,000	0	0
NRHA Home Repair Grant	518,311	0	0
NRHA Rehabilitation	1,129,947	0	0
Revolving Loan Fund	250,000	0	0
HomeNet (Public Service)	65,882	65,882	65,882
Total NRHA Project Use Allocation	2,468,140	65,882	65,882
Subtotal CDBG Entitlement Funds	4,136,822	3,869,059	3,885,982
Revolving Loan Fund	0	250,000	250,000
CDBG Reprogramming	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Adopted
City of Norfolk Community Infrastructure and Economic Development	0	0	303,333
Libraries Horace Downing Library Renovations	0	0	550,000
Community Services Board Jail Recidivism and Diversion Prevention	0	0	84,633
Total CDBG Reprogramming	0	0	937,966
Emergency Solutions Grant Program	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Adopted
ESG Administration	24,498	25,984	26,122
City of Norfolk Office to End Homelessness Street Outreach	28,500	28,500	29,405
F.O.R. Kids, Inc. Emergency Shelter	44,737	47,216	47,216
F.O.R. Kids, Inc. Rapid Rehousing	68,500	72,819	73,215

Emergency Solutions Grant Program	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Adopted
The Salvation Army Emergency Shelter	15,707	18,186	18,186
The Salvation Army Street Outreach	10,000	10,000	10,000
St. Columba Ecumenical Ministries, Inc. Emergency Shelter	27,000	29,479	29,479
The Planning Council, Inc. Homeless Prevention	62,492	66,796	67,192
Virginia Supportive Housing Street Outreach	15,000	15,000	15,000
YWCA of South Hampton Roads Emergency Shelter (Domestic Violence)	30,000	32,478	32,478
Total Emergency Solutions Grant	326,434	346,458	348,293

HOME Investment Partnership Program	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Adopted
CHDO Set-Aside Requirement	143,796	132,219	137,411
Department of Human Services	45,711	100,000	100,000
HOME Administration - NRHA	95,864	88,146	91,607
Homebuyer Assistance	533,381	490,720	500,000
Office to End Homelessness – TBRA	139,887	70,374	87,058
Total HOME Program	958,639	881,459	916,076