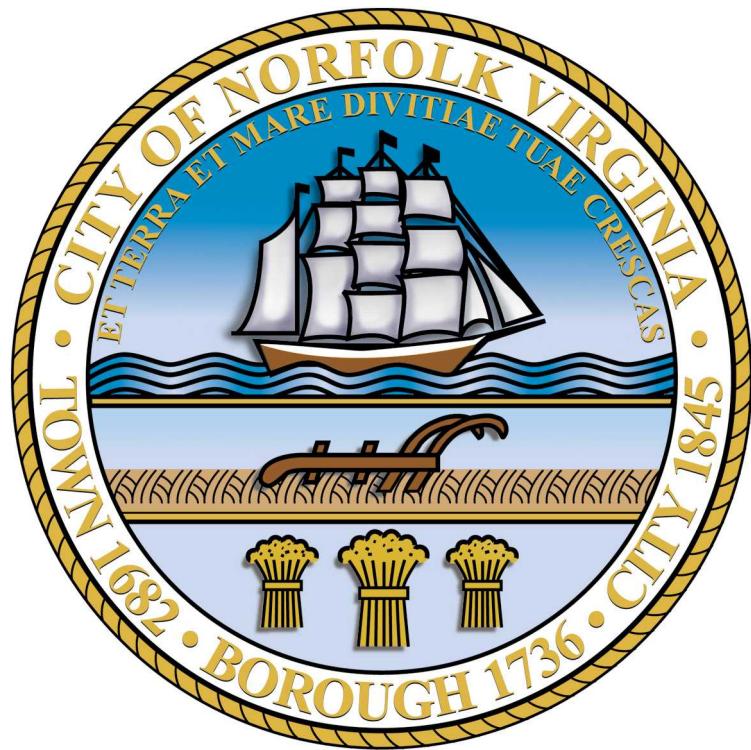


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# Annual Plan

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# ANNUAL PLAN

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The Fiscal Year 2018 Annual Action Plan represents the second year of the City of Norfolk's 2017 through 2022 Consolidated Plan period. U.S. Department of Housing and Urban Development (HUD) regulations require that every three to five years participating jurisdictions prepare a Consolidated Plan. A Consolidated Plan is developed with the purpose of identifying opportunities for strategic planning and resident participation using a comprehensive approach. The Consolidated Plan enables the city, community- based organizations, and citizens to provide input that directs the scope of activities upon which to focus during the plan period.

Annually, during the Consolidated Plan period, grantees are required to prepare an Annual Action Plan to update the goals and objectives for planned projects and programs, and to demonstrate how these activities relate to the Consolidated Plan. The Annual Plan describes priority projects for neighborhood revitalization, public improvements, housing development, economic development, public services, and activities to reduce homelessness. The Annual Plan also identifies funding priorities and details the projects proposed to receive Federal funds under the Community Development Block Grant (CDBG) Program, HOME Investment Partnership (HOME) Program, and Emergency Solutions Grant (ESG) Program.

For the current Consolidated Plan period (FY 2017 - 2021), the city will continue to focus on programs and services designed to benefit lower income residents of Norfolk. Efforts outlined in both the Consolidated Plan and the Annual Action Plan are identified utilizing HUD's Performance Outcome Measurement System outcome categories: Economic Opportunities, Suitable Living Environments, and Decent Housing. Funding considerations are given to a broad range of issues that include, but are not limited to:

- Efforts to eliminate homelessness
- Methods for improving housing quality
- Increasing homeownership
- Strengthening economic development opportunities

## Projected Available Resources

CDBG Entitlement	3,885,982
CDBG Revolving Loan Fund (Rehab Payments)	250,000
Total Community Development Block Grant Program	4,135,982
Emergency Solutions Grant Program	348,293
HOME Entitlement	921,022
Total Resources	5,405,297

## Community Development Block Grant Program (CDBG)

The CDBG Program is a federal funding source that allows local officials and residents unprecedented flexibility in designing programs within a wide-range of eligible activities. The CDBG Program was created over 40 years ago under the administration of President Gerald R. Ford. Since its inception, the goal of the CDBG has remained the same: to encourage more broadly conceived community development projects, and expand housing opportunities for people living in low and moderate-income households.

The city's budget for the FY 2018 CDBG Program is \$4,135,982, which includes an estimated \$250,000 in Rehabilitation Loan Payments from prior years. The adopted FY 2018 Annual Plan continues a concentrated effort to adequately fund homeless programs. Additionally, in FY 2018, the city will continue to manage the homeowner

rehabilitation program, rental rehabilitation program as well as launch a new neighborhood enhancement program.

<b>COMPARISON OF GRANT RESOURCES - FY 2017 to FY 2018</b>				
	<b>FY 2017</b>	<b>FY 2018</b>	<b>Inc/Dec Amount</b>	<b>% Difference</b>
CDBG Entitlement	3,885,982	3,885,982	0	0%
CDBG Revolving Loan Fund	250,000	250,000	0	0%
CDBG Fund Balance (Reprogrammed Dollars)	937,966	0	(937,966)	(100%)
<b>CDBG Total</b>	<b>5,073,948</b>	<b>4,135,982</b>	<b>(937,966)</b>	<b>(18.5%)</b>
<b>ESG Total</b>	<b>348,293</b>	<b>348,293</b>	<b>0</b>	<b>0%</b>
<b>HOME Total</b>	<b>916,073</b>	<b>921,022</b>	<b>4,946</b>	<b>0.5%</b>
<b>Grand Total</b>	<b>6,338,317</b>	<b>5,405,297</b>	<b>(933,020)</b>	<b>(14.7%)</b>

CDBG entitlement is divided into three sections: public service, administration, and project use.

### **Land Inventory**

The CDBG Land Inventory is a registry of land acquired with CDBG funds. The goal of the inventory is to provide a centralized repository of land suitable for residential development, including vacant sites and sites having potential for redevelopment. CDBG regulations require that grantees maintain an up to date inventory of land acquired with CDBG funds that includes, at a minimum: the legal address; block and parcel i.d.; the purchase price; the estimated fair market value; and the property's suitability for redevelopment.

For more than two decades NRHA, acting on behalf of the city, has acquired hundreds of properties for the single purpose of creating residential redevelopment that results in an increased number of viable housing units for low to moderate income individuals. In FY 2013, the city made a decision to halt property acquisition with the use of CDBG funds. At this time there are number of properties that were purchased with CDBG funds that have not been disposed of and, therefore, have not met a broad national objective (BNO), which would most commonly be the creation of low to moderate income housing units as required by CDBG regulations.

The city and NRHA are currently analyzing all open Integrated Disbursement and Information System (IDIS) numbers and formulating remediation plans. It is expected that during FY 2018 a formal plan and agreement will be reached with HUD regarding open IDIS activities reflected in the Land Inventory that require disposition. This agreement and subsequent disposition activity will significantly reduce the size of the CDBG Land Inventory and support efforts to dispose of all CDBG acquired property.

### **HOME Investment Partnerships Program (HOME)**

In FY 2018, under the HOME Program, program funding will be provided to stimulate revitalization of inner-city neighborhoods. In addition, HOME funds will provide income-qualified first-time home-buyers with opportunities to become homeowners. As the city moves forward into FY 2018, it will continue to allocate HOME funds towards tenant-based rental assistance in effort to house previous homeless individuals and utilize program funding towards providing case management services and pay for client's security deposits and/or rental expenses. The city is using TBRA as a resource in its efforts to end homelessness.

### **Homeless Emergency Solutions Grant Program (HESG)**

The HESG Program, restructured by HUD in FY 2014, has been expanded to fund new activities such as Street Outreach and Rapid Re-housing. The HESG Program will continue to provide short-term homeless prevention assistance to persons at imminent risk of losing their own home due to eviction, foreclosure, or utility shutoffs. This

program currently provides funding for the Department of Human Services, the Planning Council, and five emergency shelters.

### **Prior Year Self-Evaluation**

In FY 2017, the city funded 15 public service programs. The funding for these programs encompassed a variety of services to benefit seniors, homeless persons, and other special needs groups. Award amounts ranged from \$11,079 to \$95,158. The city also supported three community development “bricks and mortar” projects based on clearly identified needs. Among these initiatives were programs that focused on handicap accessibility projects and home maintenance repairs for special needs populations and low to moderate-income homeowners. Both the public service programs and the community development projects are based on priorities identified in the 2017-2022 Consolidated Plan. Specific program accomplishments, which include the percent of goals that are met, are provided in the Goals and Accomplishments Summary section of the Consolidated Plan.

Over the last year, the city has recognized several administrative successes. Financial monitoring was conducted, for all sub-recipients and on-site monitoring was completed for the majority of public service sub-recipients. Mandatory training was held for all sub-recipients to improve compliance. The city expects to meet its timeliness ratio prior to May 2, 2017.

<b>Community Development Public Service</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>
AIDS Care Center for Education and Support Services Housing Solutions	39,529	39,529	39,529
Child and Family Services of Eastern Virginia	26,353	26,353	26,353
Community Services Board Jail Case Management	0	18,367	18,367
Department of Human Services Emergency Utility Assistance	69,214	66,532	66,532
Foodbank of Southeastern Virginia	29,000	29,000	29,000
F.O.R. Kids Permanent Supportive Housing Solutions	20,000	20,000	20,000
HomeNet (Public Service)	65,882	65,882	65,882

<b>Community Development Public Service</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>
Norfolk Police Department Crisis Intervention Team	75,000	75,000	75,000
Department of Neighborhood Development Community Initiatives	13,147	0	0
Park Place Dental Clinic (formerly American Red Cross Dental Clinic)	35,137	35,137	35,137
St. Columba Ecumenical Ministries Homeless Assistant	16,052	16,052	16,052
St. Columba Ecumenical Ministries Next Step Transitional Housing	22,000	22,000	22,000
The Planning Council Continuum of Care	37,808	37,808	37,808
The Planning Council ShelterLink	11,079	11,079	11,079
The Salvation Army Hope Day Center	95,158	95,158	95,158
Virginia Supportive Housing (Support Services for Gosnold)	25,000	25,000	25,000
<b>Total CDBG Public Service</b>	<b>580,359</b>	<b>582,897</b>	<b>582,897</b>

<b>Community Development Project Use/Planning and Administration</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>
City Planning Nuisance Abatement	200,000	100,000	100,000
City of Norfolk Community Infrastructure and Improvement Project	666,629	0	0
Department of Economic Development Local Incentive Hiring Fund	0	250,000	0
City of Norfolk Homeowner Rehabilitation and Repair Program	2,152,259	150,000	1,000,000
Department of Neighborhood Development Neighborhood Enhancement Program	0	0	250,000
Department of Neighborhood Development Technical Assistance for Housing Development	0	0	100,000
Department of Neighborhood Development Rental Rehabilitation Program	0	500,000	300,000
Department of Economic Development Norfolk Works	0	150,000	150,000
Department of Economic Development SWaM Activities and Business Cafe	0	300,000	150,000
Department of Economic Development Virginia Community Capital	0	0	219,000
Department of Public Works/General Services ADA Ramps	0	300,000	150,000
Department of Neighborhood Development Neighborhood Improvements	0	250,000	250,000

Department of General Services Improve Access to Public Beaches and Restrooms	0	300,000	0
Department of Communication and Technology Increase access to broadband/internet/bandwidth	0	513,085	0
Grant Administration	269,812	300,000	534,085
Planning and Capacity Building	0	190,000	100,000

<b>Total CDBG Project Use</b>	<b>3,288,700</b>	<b>3,303,085</b>	<b>3,303,085</b>
<b>Subtotal CDBG Entitlement Funds</b>	<b>3,869,059</b>	<b>3,885,982</b>	<b>3,885,982</b>
<b>Revolving Loan Fund</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>
<b>CDBG Reprogramming</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>
City of Norfolk Community Infrastructure and Economic Development	0	303,333	0
Libraries Horace Downing Library Renovations	0	550,000	0
Community Services Board Jail Recidivism and Diversion Prevention	0	84,633	0
<b>Total CDBG Reprogramming</b>	<b>0</b>	<b>937,966</b>	<b>0</b>

<b>Homeless Emergency Solutions Grant Program</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>
ESG Administration	25,984	26,122	26,122
City of Norfolk Office to End Homelessness Street Outreach	28,500	29,405	29,405
F.O.R. Kids, Inc. Emergency Shelter	47,216	47,216	47,216
F.O.R. Kids, Inc. Rapid Rehousing	72,819	73,215	73,215
The Salvation Army Emergency Shelter	18,186	18,186	18,186
The Salvation Army Street Outreach	10,000	10,000	10,000
St. Columba Ecumenical Ministries, Inc. Emergency Shelter	29,479	29,479	29,479
The Planning Council, Inc. Homeless Prevention	66,796	67,192	67,192
Virginia Supportive Housing Street Outreach	15,000	15,000	15,000

YWCA of South Hampton Roads Emergency Shelter (Domestic Violence)	32,478	32,478	32,478
<b>Total Homeless Emergency Solutions Grant</b>	<b>346,458</b>	<b>348,293</b>	<b>348,293</b>

<b>HOME Investment Partnership Program</b>	<b>FY 2016 Adopted</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>
CHDO Set-Aside Requirement	132,219	137,411	138,154
Department of Human Services	100,000	100,000	100,000
HOME Administration - NRHA	88,146	91,607	91,606
Homebuyer Assistance	490,720	500,000	504,204
Office to End Homelessness – TBRA	70,374	87,058	87,058
<b>Total HOME Investment Partnership Program</b>	<b>881,459</b>	<b>916,076</b>	<b>921,022</b>