City of Norfolk
Department of Public Health

Application
Swimming Pool Permit

Application is hereby made by direction of the City of Norfolk Swimming Pool Ordinance for a permit to operate a:

Swimming pool ☐ Wading ☐ Spa ☐ for the year _____

Name of pool: _____ Phone: _____

Address of pool: _____

City: **Norfolk** State: **Virginia** Zip: _____

Name of applicant: _____ Phone: _____

Mailing Address: _____

City: _____ State: Virginia Zip: _____

Hours of pool operation: _____ am to _____ pm Number of days per week: _____

Design load capacity: _____ Water source: ☐ Public ☐ Well

Validty:

Department of Health Swimming Pool Permits are valid from May 1 of each year until April 30 of the following year and are valid only for the pool facility and for the person to whom issued.

All public swimming pool must have a certified pool operator approved by the director of Public Health.

The Department of Health must be notified of any changes in the status of the certified operator or physical changes made to the pool or equipment.

Fees:

Fees for permits are as follows:

Swimming pool/spa: **$25.00** Wading pool: **$10.00**

(Where any combination of these pools exists on the same site, the total fee shall not exceed that for a single swimming pool).

Payment:

Fees may be paid in cash or by check/money order and **made payable to Norfolk Department of Public Health.** Payment can be made at the Office of Environmental Health Services, Norfolk Department of Public Health, 8:30 Southampton Avenue, Norfolk, VA 23510, Room 3087 between the hours of 8:15 am and 5:00 pm; Monday through Friday.

(Fees must be paid in advance of opening inspection).

You must call this office at (757) 683 – 2712 to schedule an inspection. The permit will be issued upon satisfactory completion of inspection.

Signature of applicant: _____ Date: _____

Submit by Email Print Form

Office Use Only:

Approved for permit: Date: _____ Environmental Health Specialist: _____