

## DECORATIVE MATERIALS

Do not suspend decorations from the ceiling.



## STORAGE

Boxes and other items should not be placed in exit pathways or aisles.

Boxes and materials must be 24" from the ceiling or 18" from sprinkler heads.

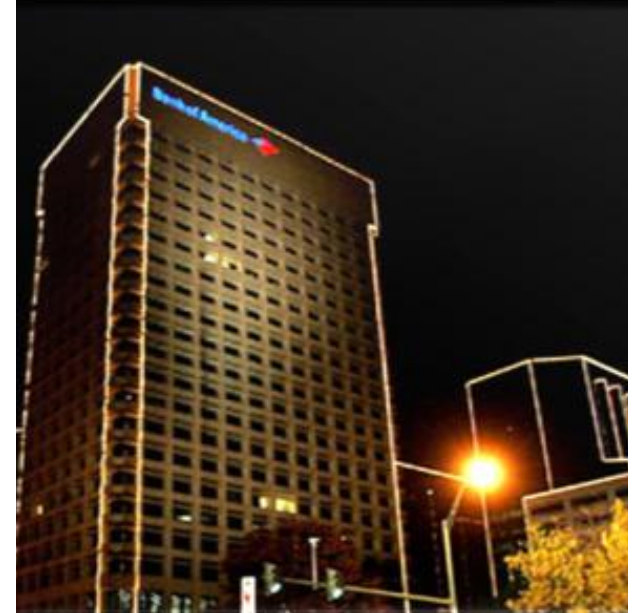


*Happy Holidays  
&  
Happy New Year!*

If you have questions about your holiday decorations, please contact us prior to purchasing.

**NORFOLK FIRE MARSHAL'S OFFICE**  
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*2018  
Holiday Season*



**FIRE SAFETY & CODES  
FOR  
COMMERCIAL BUILDINGS**

**CITY OF  
NORFOLK, VA**



## ELECTRICAL

- Check all cuts, breaks and open wires.
- Do not use extension cords.
- Do not staple wiring; use proper hangers.
- If light strings have been used for 2 seasons or more, consider replacing.
- Do not overload electrical breakers. Taping open/locking open breakers is illegal.
- Follow manufacturer's recommendations for maximum allowed connected strings of lights. This is generally no more than 3 strings of connected lights.
- Cutting and splicing of light strings is not permitted and voids the UL listing of the product.

## OPEN FLAMES

**Open flames are permitted with the following restrictions:**

- The flame is fully contained in a fireproof holder.
- The device is stable and secured on a non-combustible surface.



**Never leave candles unattended.**



**Open flames are not permitted on or near decorative vegetation.**



## FRESH GREENERY

- Live greenery is not recommended in businesses and not permitted in most occupancies, except for churches.
- Permitted live greenery must be held by a secure device, which can hold a two-day supply of water.
- Permitted live greenery and other decorations must not be displayed in a manner where it can block or obstruct an exit or pedestrian path of travel.

