



# City of NORFOLK

Office of the Fire Marshal

## Operational Permit Application

New Permit

Permit Renewal

Permit Cancellation (*No Longer Operating*)

### BUSINESS

### BUILDING INFORMATION:

Check box if same as business.

Business Name:

Building Name:

Address:

Suite:

Contact Name:

City:

State:

Zip:

Mailing Address:

Suite:

Email:

City:

State:

Zip:

Phone:

Tax ID/EIN:

Phone:

Email:

### BUSINESS OWNER

### BILLING INFORMATION:

Check box if same as owner.

Name:

Name:

Mailing Address:

Suite:

Mailing Address:

Suite:

City:

State:

Zip:

City:

State:

Zip:

Phone:

Phone:

Email:

Email:

### BUSINESS INFORMATION

Norfolk Business License Number:

Description:

### PERMIT SELECTION

- Assembly
- Aviation Facility
- Bonfire
- Bulk Storage Flamm /Combust Liquids
- Carnival / Fair / Festival
- Combustible Dust
- Combustible Fiber
- Combustible Storage
- Contractor Welding / Cutting
- Demolition - Hazard Free
- Dry Cleaning Facility

- Explosives Use / Storage Permit
- Fireworks: Indoor Pyrotechnics Use
- Fireworks: Outdoor Pyrotechnics Use
- Fixed Site Hot Work
- Fruit / Crop Ripening Facility & Conduct
- Fumigation
- Hazardous Materials Production Facility
- Hazardous Materials TIER II Facility
- Hazardous Materials Use / Storage
- High Piled Storage
- Indoor Open Flame

- Indoor Vehicle Display
- Industrial Oven
- Mobile Food Preparation Vehicle
- Repair Garage: Auto / Marine
- Spraying / Dipping
- Storage Tank Removal / Filling
- Temporary Tank Closure
- Tent / Canopy / Membrane
- Tire Rebuilding Facility
- Waste Handling Facility

The permits above are \$75.00 each, with the exception of Bulk Storage Flamm /Combust Liquids. Mobile Food Preparation Vehicle are \$50.00. Indoor/Outdoor Pyrotechnics displays are \$100.00. Permits shall be delivered to the business address of record shown above. Permits shall be posted in a conspicuous location and available for review at all times. Permits may be revoked at any time by any on duty Fire Marshal.

### CERTIFICATION & SIGNATURE

I acknowledge that in order to close a business that has been issued any above permit, a closure application is required to be submitted 30 calendar days prior to the anticipated closure date. The application for business closure has been provided to me. Likewise, if the operation covered by any of the above permits is stopped, a permit cancellation application shall be submitted 30 days prior to the permit renewal. Failure to submit either form will result in further associated fees as applicable.

(Initial)

I hereby certify that the information contained in this application is, to the best of my knowledge, true and correct. I understand that these permits will be renewed automatically on an annual basis, prior to the current permit expiration, unless otherwise stated on such permit. Failure to pay for the annual permit on time, will result in additional fees and or legal action to collect on the account. Failure to pay for permit or account fees will result in revocation of any issued permits.

Date

Printed Name

Signature

### Mail Application and Payment to:

Norfolk Fire Marshals Office  
100 Brooke Ave, Suite 400  
Norfolk, VA 23510

### MAKE CHECKS PAYABLE TO:

Norfolk City Treasurer

FMO USE ONLY: INSPECTION  Required  Scheduled  Completed STATUS:  Approved  Disapproved

Norfolk Fire Marshals Office

Main: 757-664-6604

100 Brooke Ave, Suite 400, Norfolk, Va 23510

Fax: 757-441-2537