

Norfolk Electoral Board

Minutes of the Election Canvass, June 12 & 17, 2019

Present:

H. Michael Ziegenfuss (Chairman), Barbara Klear (Vice Chairwoman), Michael Khandelwal (Secretary), Stephanie Iles (Director of Elections & General Registrar)

Guest: Jamilah LeCruise (Secretary of the Virginia Electoral Board)

Observer: Bob Brown (Chairman of the Norfolk Republican Party)

The Norfolk Electoral Board was called to order at 10:02 a.m. by Mr. Ziegenfuss in the Circuit Court Clerk's conference room to canvass the June 11, 2019 Democratic Party & Republican Party Primary Elections and to consider Provisional Ballots cast.

Approval of Minutes from the June 7, 2019 Electoral Board Meeting:

Mrs. Klear moved to approve the minutes from the June 7, 2019 meeting. Mr. Khandelwal seconded the motion. The Board unanimously approved the minutes from the meeting.

Research of Provisional Ballots:

Five (5) Provisional Ballots were issued on June 11, 2019, which included two (2) ID-only Provisional Ballots. Mr. Khandelwal's motion to direct the staff of the Office of Elections to research the qualification for each voter was seconded by Mrs. Klear. The Board unanimously approved the motion, and the provisional ballots were placed in the custody of Moira Carlson (Deputy Director of Elections & Deputy Registrar).

Election Canvass, Day One:

The Board began the canvass of the election.

Hon. George E. Schaefer, Norfolk Circuit Court Clerk, visited the canvass and briefly discussed with the Board and Ms. Iles the potential relocation of the Norfolk Office of Elections.

After a lunch break, the Board continued its review of the election results. The canvass of the twenty-eight (28) precincts was completed. The Board discussed their evaluations of the precincts visited on election day with Ms. Iles. The Board also discussed the format of the Precinct Evaluation Form. Overall, the Officers of Election and precincts were highly rated.

The Board briefly discussed "The Handbook" given by the Virginia Department of Elections.

Mrs. Klear moved to recess the meeting until Monday, June 17, 2019 at 9:30 a.m., at which time the Board would consider the Provisional Ballots and prepare and sign the Abstracts. The motion was seconded by Mr. Khandelwal and carried unanimously. The Board recessed at 4 p.m.

Election Canvass, Day Two:

The Board re-convened at 9:35 a.m. on June 17, 2019 in the General Registrar's office to complete the canvass of the five (5) Provisional Ballots cast on Election Day. The Registrar presented the results of the research on each voter's qualification. There were two (2) Provisional ID-only ballots, neither of which presented a valid photo ID by the required deadline. Of the remaining three (3), one (1) lived in a different jurisdiction, and two (2) were issued an Absentee Ballot that was never received by the voter, nor returned to the Office of Elections.

Mrs. Klear made a motion to not count the two (2) photo ID-only Provisional Ballots, which Mr. Khandelwal seconded. The vote of the Board was unanimous. Mrs. Klear further moved to not count the Provisional Ballot of the voter that was registered in another jurisdiction; the motion was seconded by Mr. Khandelwal and passed by a unanimous vote of the Board. Mrs. Klear then moved to accept the Provisional Ballots from the two (2) voters who did not receive their Absentee Ballot. Mr. Khandelwal seconded the motion, and it was carried unanimously. The Board counted the two (2) approved Provisional Ballots and completed the Provisional Ballot Certification Form.

The Abstracts were printed and signed by each Board member before the Board Secretary signed and sealed five (5) copies. The Results Certification Checklist was also prepared and signed by Ms. Iles and Mr. Khandelwal, then sent, along with an attested copy of the Abstracts, to the Virginia State Board of Elections both electronically and by mail.

Such other business as may come before the Electoral Board:

The Board discussed a new version of the Precinct Evaluation Form, which was prepared by Mr. Khandelwal. After input, a new version will be presented at the next Board meeting.

The Board discussed adopting a policy for electronic participation at Board meetings. The sample from the Virginia Department of Elections was reviewed. Mrs. Klear will edit the sample for use by the Norfolk Electoral Board, to be reviewed at the next Board meeting.

The Board discussed the annual state training on June 25, 2019. Ms. Iles will prepare a training notebook for each Board member.

The Board further discussed precinct operations, Officers of Election, and the canvass.

The next meeting of the Norfolk Electoral Board was set for Monday, July 8 at 3:30 p.m. at the General Registrar's office.

Mr. Khandelwal moved to adjourn the meeting, which was seconded by Mrs. Klear. The meeting was adjourned at 10:37 a.m. by unanimous vote of the Board.

Respectfully submitted,



Michael Khandelwal, Secretary