

NORFOLK POLICE DEPARTMENT



Annual Report  
2006

# City of Norfolk Officials 2006

## Members of City Council

Paul D. Fraim  
Mayor

Anthony L. Burfoot  
Vice Mayor

Daun Sessoms Hester  
Paul R. Riddick  
Donald L. Williams  
Barclay C. Winn  
W. Randy Wright

## City Management

Regina V. K. Williams  
City Manager

Nancy Johnson  
Assistant City Manager

Sharon Laisure  
Assistant City Manager

Stanley Stein  
Assistant City Manager

### **Mission Statement**

*The Norfolk Police Department shall provide protection and police service responsive to the needs of the people of Norfolk.*

### **Vision Statement**

*To provide a safe environment for communities, businesses, and visitors to the City of Norfolk.*

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**EDITOR**  
Maravia Ebong

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Mary Heitman      Joe Riplinger

Thanks to all employees who contributed to the production of this publication.



***CHIEF OF POLICE  
Bruce P. Marquis***



# City of Norfolk

Department of Police

October 1, 2007

The Honorable Regina V. K. Williams  
City Manager  
City of Norfolk  
Norfolk, Virginia 23510

Dear Mrs. Williams:

In keeping with the department's progression towards greater effectiveness and increased public safety, we are pleased to report an 8% decrease in crime for 2006, a tribute to the diligent work of our police officers in collaboration with citizens and support staff, and implementation of the COMPSTAT (Computerized Statistics) doctrine of accountability and tracking and addressing crime trends. The Norfolk Police Department proudly presents this 2006 Annual Report with the theme, "Progress: Continuing the Mandate." Other highlights of the year include the creation of the Third Patrol and Homeland Security divisions, and the grand opening of a state-of-the-art training facility.

While we acknowledge the decrease in crime with a sense of accomplishment, reflections from 2006 also combine sorrow and adversity due to the tragic loss of an officer in the line of duty, accidentally shot by one of our own. Because of this unprecedented moment in the department's history, procedural enhancements are now in place that should prevent any such occurrence in the future.

It is our goal that readers find this Annual Report informative and reflective of the Norfolk Police Department's commitment to ensuring the safest possible neighborhoods, business communities and tourist attractions for the City of Norfolk. As we continue our mandate for effectiveness, we do so recognizing the excellent support of city management and City Council. The Norfolk Police Department remains committed, individually and collectively, to doing its part to cultivate an environment of wellbeing for Norfolk citizens.

Respectfully submitted,

Bruce P. Marquis  
Chief of Police

# 2006 Norfolk Police Department Award Recipients

## Distinguished Service Medal



Officer B. C. Gaignard



Officer M. C. Turcotte



Officer W. E. Collard



Officer W. J. Liffick



Officer N. G. Crowder



Officer G. R. Moore

## Lifesaving Award



Officer C. J. Smith



Officer D. T. Harvey



Officer R. A. Marsh



Officer S. M. Blackwell

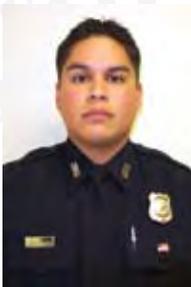


Officer D. W. Todd



Officer W. E. Collard

## Medal of Valor



Officer R. Reyes

## Police Commendation Award



Officer W. E. Dangle



Officer J. M. Tolson, Jr.



Officer B. L. Wynkoop



Officer D. W. Todd



Officer S. D. Toth



Officer A. C. Epstein



Officer E. G. DePena



Officer F. M. Jackson

## 2006 Police Officers of the Quarter – NPD

1<sup>st</sup> Quarter



Officer M. A. Centeno

2<sup>nd</sup> Quarter



Officer C. J. Scallon

3<sup>rd</sup> Quarter



Officer D. M. Cooper

4<sup>th</sup> Quarter



Officer F. J. Balbo

## 2006 Police Officer of the Year



Officer F. J. Balbo

## 2006 Civilian Employees of the Quarter

1<sup>st</sup> Quarter



Mr. Chris Jones

2<sup>nd</sup> Quarter



Ms. Kathyne Martin

3<sup>rd</sup> Quarter



Ms. Sheila Woods

4<sup>th</sup> Quarter



Ms. Shannon Keough

## 2006 Civilian Employee of the Year



Mr. Chris Jones

## 2006 Community Award Recipients Officers of the Year



VFW Post 3160  
Officer M. A. Sawicki



VFW Post 4809  
Officer F. J. Balbo



CPAAAN (Citizen's Police Academy Alumni Association)  
Officer S. C. Jacobs



American Legion 327  
Officer A. C. Epstein



American Legion 327  
Officer E. G. DePena



American Legion 327  
Officer F. M. Jackson

## Norfolk Neighborhood Crime Prevention Coalition Law Enforcement Award

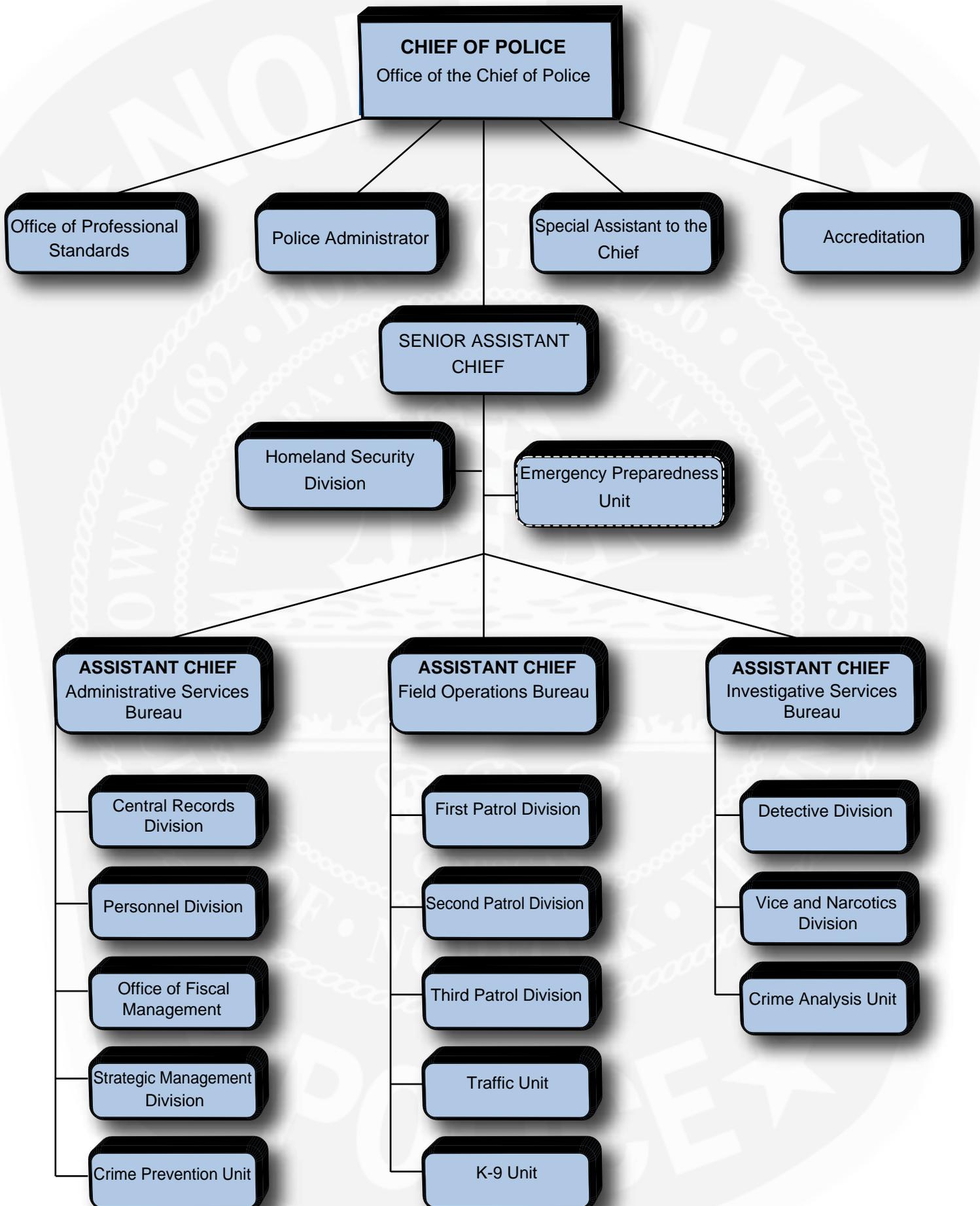


Officer R. P. Bullard



Officer R. James

# NORFOLK POLICE DEPARTMENT ORGANIZATIONAL CHART



# Chief's Office



**Captain George Votava**  
**Police Administrator**

The Office of the Chief of Police, in addition to the Chief, includes his executive staff, the Office of Professional Standards, and the Public Information Office. Executive staff members afford key support to the Chief as he provides leadership and direction to the department. This support includes, but is not limited to, assisting with the Chief's internal and external communications; coordinating his scheduling; handling the customer support function of the reception desk in the Police Administration Building; responding to citizen inquiries; and coordinating a myriad of administrative details.

Given the importance of assuring that the department's integrity remains sound and its customers' trust is well placed, it is vitally important that the Chief have close oversight of investigations into matters of professional standards. Thus, the Office of Professional Standards, formerly the Internal Affairs Division is directly responsible to the Chief of Police. Media relations is likewise of the utmost importance; the Public information Office is located within the Office of the Chief of Police, attesting to that standing and affording the Chief close proximity to the media relations function.

*Chief Marquis speaks to students at Taylor Elementary School during African-American History month. The students also enjoyed K-9 and Animal Management Center demonstrations that day.*



*Attending "Chef Stump" Nichols at the Annual Police Picnic are, from left: James Bongiovi, Al D'Amico, and Richard Jensen.*



**Captain Michael Goldsmith  
Commanding Officer**

The Office of Professional Standards continues in its mission to assist officers in maintaining the integrity of the Norfolk Police Department by administering an internal system in which objectivity, fairness, and justice are assured by intensive and impartial investigation and review.

OPS personnel investigate complaints received from inside or outside the department involving any sworn or civilian employee assigned to the Norfolk Police Department. Additionally, alleged or suspected violations of City of Norfolk Employee Policies and Procedures and Civil Service Commission rules are investigated. It is OPS' policy to encourage citizens and co-workers to report legitimate complaints of inadequate police service or misconduct by any member of the Norfolk Police Department.

In 2006 the Internal Affairs Division, at the direction of Chief Marquis, assimilated the former Inspections Division and changed its name to the Office of Professional Standards. Compliance Inspectors from OPS continue to perform line and staff inspections at the direction of the Chief of Police to insure organizational compliance with rules, regulations, and standard operating procedures. The Inspectors also conduct audits of various types for each command.

During calendar year 2006, the Office of Professional Standards processed a total of 381 complaints.

Administrative Investigations .....	39
Citizen Complaints .....	95
Command Handled Complaints .....	214
Chief of Police Inquiries .....	12
Criminal Investigations .....	1
Firearm Discharges .....	14
Inquiries/Referrals .....	6
<b>Total .....</b>	<b>381</b>



**Captain David Hughes**  
**Accreditation Manager**

In November of 2006 the Norfolk Police Department formally began the process of accreditation through the Virginia Law Enforcement Professional Standards Commission (VLEPSC). Accreditation is the on going process whereby law enforcement agencies evaluate policy and procedure against established criteria, and have compliance with that criteria verified by an independent and authoritative body. The criteria, or standards, are policy development guidelines that represent a level of quality service delivery, with the ultimate goal of accreditation being enhanced service delivery. The objective is to improve the quality of life for the citizens of Norfolk.

There are 180 standards divided into four general subject areas:

- Administration
- Operations
- Personnel
- Training

The Administration area covers those law enforcement operations that are involved with the day-to-day management of the organization. These standards address the agency mission, goals, and public service role. Components of the organization that do not normally deliver direct law enforcement services to the community are addressed under this section, including Planning and Research, Budget and Fiscal Management, and Communications. The Operations section covers those areas where direct service delivery is most often found, such as Patrol and Criminal Investigations. The Personnel section is devoted to areas of policy that govern employment, career opportunities and the work environment. Subjects such as Selection and Hiring, Performance Evaluations, and Discipline are found here. The Training subject area covers standards related to the initial and on-going training of police personnel.

The first step in the accreditation process is a review and comparison of the policies and procedures contained in the directives system, which consists of general orders, special orders, manuals, standard operating procedures (SOPs), memoranda and lesson plans, with the standards established by VLEPSC. Policies that are not in compliance are updated to conform to complying with the set standards. This step is the most time consuming. After evidence of compliance with the standards is gathered, a team of assessors will visit the department to review and audit the information.

At the completion of these steps, the VLEPSC board will meet to review the assessor's findings and determine whether to grant the department with an accredited status. Achieving and maintaining an accredited status reduces liability and ensures we are utilizing accepted and up-to-date practices and techniques in law enforcement.

Public Information Office personnel continued to satisfy a variety of communication needs in 2006. This office was responsible for providing vital information in a timely manner throughout the year to both the citizens of Norfolk as well as to print, television, radio, and internet media representatives. Also, personnel assisted in interdepartmental communications, communicating with other city departments as well as outside agencies, and facilitating communications for the Chief of Police.

Personnel from this office continue to facilitate partnerships throughout the Hampton Roads area by actively participating in the Hampton Roads Emergency Media Council and the Hampton Roads Regional Crime Line Board.

The Norfolk Crime Line remained a powerful and effective tool, providing investigators valuable information on a variety of cases. The Public Information Officer continued as the Norfolk Police Department's Crime Line Coordinator and was responsible for collecting information from active cases and relaying that information to the general public through local media outlets.

Additionally, the Public Information Officer continued to serve as the Chaplaincy Corps Liaison, assisting the Corps with scheduling, training and recruitment. The chaplains' duties include participating in various department ceremonies, aiding officers and their families when requested, assisting the general public as needed, and participating in the department's ride-along program wherein they interact with the officers and the public.



*Training Director Lieutenant Marion Miles welcomes guests at the grand opening of the Training Center one cold February morning as City Manager Regina Williams, Chief Marquis and others mark the historic occasion.*

*Employees have around-the-clock access to the fitness center housed in the NPD Training Center where they can work on cardio, flexibility, and strength training.*



**Senior Assistant Chief  
Joseph H. Jackson**



**Captain Steve Gallagher  
Commanding Officer**

When Chief Marquis established the Homeland Security Division in 2006 through a merger of the Special Operations Team, Harbor Patrol Unit and Bomb Squad under one command, NPD became the first area police department with an entire component dedicated to homeland security. Personnel in the Homeland Security Division (HSD) develop and maintain a highly capable readiness to respond to all critical and terrorism related incidents and homeland security concerns within the City of Norfolk.

**Bomb Squad**

The Norfolk Bomb Squad is a joint operation between the Norfolk Police Department and Norfolk Fire Rescue with operational command falling under HSD's commanding officer. The mission of the Bomb Squad is to provide a rapid and technical response to emergency and critical situations involving actual or suspected explosive devices, chemical bombs, ordnance recovery and disposal, hazardous material incidents, suspicious packages, homeland security matters and to provide supporting resources for the Special Operations Team. The squad is also involved with training in matters of explosives, hazardous materials and homeland security. Unit members are available to respond to other localities as needed in support of a multi-jurisdictional incident.

The Bomb Squad was formed in the spring of 2005 when the Norfolk Police Department received two federal grants totaling one million dollars to be used for its formation. In September of 2006 the first two members of the Norfolk Bomb Squad graduated from the FBI Hazardous Devices School at Redstone Army Arsenal in Huntsville, Alabama. The school is comprised of six weeks of intensive training in the areas of explosives, explosive disposal operations, booby traps, WMDs (weapons of mass destruction), hazardous materials, electronics and circuitry, terrorism, and the operation of numerous types of equipment used in the diagnostics and mitigation of explosives and improvised explosive devices. In addition to this six week school, numerous other courses of instruction are required. These additional courses include, but are not limited to, a one week Emergency Responder Hazardous Materials Technician course, one week of Basic Post Blast Investigations, two weeks of Advanced Post Blast Techniques. In addition, each certified bomb technician is required to attend 16 hours of in-house training monthly and participate in an additional 40 hours of explosives training annually at the State or Federal level.

Currently the Norfolk Bomb Squad is comprised of two certified bomb technicians, one from the Norfolk Police Department and one from the Norfolk Fire Rescue Arson Squad. These technicians are on call 24 hours a day, seven days a week, to respond to any calls for service involving explosives or suspected explosive devices. The unit has state-of-the-art equipment which includes two robotic platforms, two medium size response vehicles, a large unit response vehicle, a Total Containment Vessel (used to transport suspected explosive devices when necessary) with an on board sampling system which is used if the explosives are suspected to be contaminated with WMD agents, and several different tools to disrupt suspected explosive devices.

## Harbor Patrol Unit



The Harbor Patrol Unit is commanded by a lieutenant. Harbor Patrol officers are assigned to enforce both city and state laws as they pertain to recreational boating in the Chesapeake Bay, Lafayette River, and the Elizabeth River and its tributaries. During 2006 a formal partnering initiative commenced between the Harbor Patrol Unit and the surrounding jurisdictions in applying for the 2006 Port Security Grant. The efforts of the Harbor Patrol Unit's members resulted in receiving a grant award with funds totaling \$290,000.00. This award enabled the purchase of a new 27-foot safe boat, high intensity dive lights, and a Centurion side scan sonar.

As part of the Homeland Security mission, Harbor Patrol members concentrated their efforts in expanding operational cooperation with the United States Coast Guard by continuing to provide escorts and establishing both moving and stationary security zones for large vessels. These vessels include fuel tankers, cruise ships, and highly combustible liquid petroleum gas ships. In addition to Harbor Patrol responsibilities, supervisors and officers make up the Police Dive Team, which is responsible for searching and recovering drowning victims and evidence within the waterways surrounding Norfolk. Additionally, Harbor Patrol officers are assigned to perform police enforcement and security duties for all the fresh water lakes and utility pumping stations located in the cities of Norfolk, Suffolk, Portsmouth, and Courtland.

## Hostage/Crisis Negotiation Team

The Hostage/Crisis Negotiation Team is commanded by a lieutenant. As a collateral duty, members from throughout the police department volunteer for this assignment. The mission of the Hostage/Crisis Negotiation Team is to diffuse volatile crisis situations that could result in serious injury or loss of life. This goal is accomplished through skilled negotiation. The secondary goal of the Hostage/Crisis Negotiation Team is to serve and assist the Special Operations Team in preparing for and carrying out emergency tactical action.



*SOT (Special Operations Team) members prepare a charge for an explosive breach.*

## Special Operations Team



Special Operations Team (SOT) members provide a rapid tactical response to emergency and critical incident situations that are beyond the training and weapons capabilities of uniformed police personnel.

The Special Operations Team has transitioned into a full-time tactical unit responsible for the planning and execution of all high risk search warrants and the rapid response to all matters concerning homeland security. Team members are equipped and trained as a Hot-Zone Entry Team to rapidly respond to and assess incidents which may involve a chemical or biological attack.

In addition to their own training, the Special Operations Team is tasked with conducting all tactical training for members of the Vice and Narcotics Division. They are also responsible for the training and the qualifications of all special weapons utilized throughout the department such as the M-4 patrol rifle, the M14 marine rifle and the chemical agents launchers utilized by the Crowd Management Team. The Special Operations Team and Harbor Patrol continually conduct joint training to improve their capabilities in maritime operations. SOT members are also utilized to conduct and update the threat and vulnerability assessments maintained for facilities throughout Norfolk.

The Special Operations Team has achieved Level 1 Tactical Team Status per guidelines from the Department of Homeland Security Emergency Management Agency.



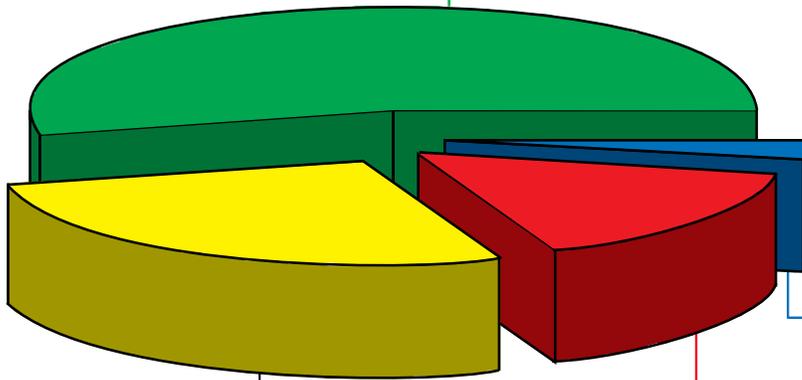
*Some of the graduating SOT members listen to remarks during their May 12th graduation ceremony.*

# TOTAL BUDGET \$57,125,200

**Field Operations \$30,613,127**  
54%

First Patrol  
Red, Blue, & Gold Sectors  
Second Patrol  
Red, Blue, & Gold Sectors  
Third Patrol  
Red, Blue, & Gold Sectors

Traffic  
Crime Prevention  
K-9  
Animal Management Center  
Animal Protection



**Police Administration**  
\$1,816,704  
3%

Chief's Office  
Professional Standards  
Criminal Intelligence  
Homeland Security

**Investigative Services**  
\$15,462,280  
27%  
Detective  
Vice and Narcotics

**Administrative Services**  
\$9,233,089  
16%  
Training  
Fiscal Management  
Inspections  
Personnel  
Strategic Management  
Central Records  
Property & Evidence  
Crime Analysis  
Media Productions

Police officer's salary with benefits	\$58,095
plus uniform, radio, weapon	<u>5,557</u>
	\$63,652

A fully equipped police bike	\$1,105
Bike uniform and accessories	<u>1,255</u>
	\$2,360



A fully equipped marked police car costs \$31,803



It requires six officers to staff one position, 24 hours a day, seven days a week.

# Administrative Services Bureau

**Assistant Chief  
Vernon R. Simmons**



**Captain Paul Midgett  
Commanding Officer**

The Central Records Division is divided into eight separate units: the Central Desk, Public Service Counter, False Alarm and Funeral Escort Desk, Identification Section, Property and Evidence Unit, Photo Lab, Warrant Section, and Word Processing Section. These units have independent responsibilities but depend on each other for various forms of support.

Following is a synopsis of activities conducted by the Central Records Division in 2006.

The Central Desk is an around-the-clock operation with one sergeant, eight police officers and 10 operations officers assigned. Central Desk personnel monitor prisoners at the Police Operations Center (POC), maintain the building's security, and assist citizens conducting business at the facility. Desk personnel are able to monitor the POC holding cells and prisoner intake via a remotely controlled digital monitoring system which uses 12 video cameras to digitally record activity within the cells, hallways, access doors, and POC sally port. This high tech monitoring system allows the Police Operations Center to be in compliance with State Correctional Regulations while enhancing the overall security of the building. In 2006 the Police Operations Center held 4,762 people in custody.

Personnel assigned to the Central Desk completed 792 Incident Based Reports (IBRs) in 2006. Outside of normal business hours, the Central Desk answers telephone calls which are set to automatically transfer to the Central Desk from the Office of the Chief of Police, Second and Third Patrol divisions, and the Training Unit. Central Desk personnel assist in resetting laptop computer passwords for police personnel, as needed.

The Public Service Counter serves the general public and private agencies on a fee-for-service basis. These services include concealed weapons applications, criminal background checks, taxi permits, accident reports, and offense (IBR) records. It is staffed by three support technicians and one police officer who is the Officer-in-Charge. The Public Service Counter collected \$195,527 in fees while processing more than 10,000 requests. Adjoining this section is the Summons Desk which processes all criminal summonses issued. One support tech is assigned to this duty. This section processed 8,283 criminal summonses in 2006.

The False Alarm and Funeral Escort Section is comprised of one support technician with the OIC of the Public Service Counter acting in the capacity of supervisor. In 2006, this section processed 3,800 false alarms reports and 848 funeral escort requests, resulting in a total revenue collection of \$23,335.

The Identification Section has eight civilian identification clerks, three support technicians and one civilian supervisor. These employees handle a number of responsibilities that are mandated by the City of Norfolk, the Commonwealth of Virginia and the United States Government. These duties include the fingerprinting of felons, police applicants, fingerprinting for identification of suspects, record checks for outside agencies as well as this department. The section is the only entity in the City of Norfolk which processes the expungement of Criminal Records. In 2006, 98 expungement records were submitted to the state.

As a result of legislation passed in July 2006, the Identification Section is also responsible for collecting DNA samples from sex offenders who register in the City of Norfolk. When collecting the samples, a full set of fingerprints is taken as well as updated photos which are submitted to the State to be added to the Sex Offender Registry. The Identification Section personnel also processed 759 felons who registered in the City of Norfolk in 2006.

The Property and Evidence Unit is comprised of two police officers, three operations officers and a police lieutenant as its supervisor. Due to the high level of security the unit is staffed with one permanent custodial worker. Personnel receive, document, and store all property and evidence acquired by Norfolk police officers. Employees maintain and protect the chain of evidence of all items in their custody, and make the items available to officers when needed for court. In 2006, they processed and stored 10,375 new vouchers. They also dispose of unclaimed items by auction, conversion to agency use, destruction, and/or the transfer of forfeited and unclaimed currency to the City Treasurer or the Commonwealth of Virginia, Unclaimed Property Division.

The Photo Laboratory responsibilities include processing crime scene photos and photographing special events such as promotional and awards ceremonies for the department and the City. This unit is staffed by two photographic laboratory technicians.

The Warrant Section is comprised of one sergeant, seven officers, and two clerical staff. Personnel maintain more than 7,000 local and out-of-city warrants.

The Word Process Section has a variety of job functions and is comprised of several sub-units: Word Process Center, Error Management and Quality Control, Closing Clerk/Statistician, and Accident Desk. Staff members were responsible for 199,663 transactions during 2006.

The Word Process Center is staffed by 12 support technicians divided among three rotating shifts, seven days per week, 24 hours per day. In 2006 they entered 26,797 Incident Based Reports into the Records Management System, 6,463 of those reports were received from citizens over the telephone; 3,739 teletypes were received, processed, and sent to requesting agencies. The Word Process Center support technicians received, logged, and entered 19,184 towed vehicles into the VCIN computer system; 6,809 additional NCIC/VCIN entries were made.

Error Management and Quality Control functions are assigned to two police officers whose responsibilities include inspecting all reports entered by the Word Process Section for accuracy and compliance with NCIC/VCIN regulations before being electronically submitted to the Virginia State Police for statistical data collection.

The Closing Clerk function is assigned to a support technician who is responsible for submitting about 18,000 closings (investigative updates) of reports into the supplemental module of the Records Management System and making any corrections or additions presented on closings. The Closing Clerk completed 1,796 updates, cleared 239 runaways, and entered 1,384 IBR corrections and 410 NCIC/VCIN entries in 2006.

The Accident Desk reporting functions are assigned to a support technician who is responsible for entering accident reports into the Aries and LaserFiche Record Management Systems. In 2006, more than 4,000 reports were entered. An additional 2,051 accident exchange forms were received and filed as well as 4,962 driver's transcript requests processed.

The goal of the Central Records Division is to employ new technologies as needed and continuously review existing policies to promote efficiency and a safe work environment. By employing these procedures it is believed this division will be better prepared to meet future objectives mandated by the department.



**Captain Ed Ryan**  
**Commanding Officer**

### Recruitment

The Norfolk Police Recruiting Team is moving forward successfully to rebound from the losses in personnel caused by a retirement incentive in 2005. The Police Department lost a total of 89 officers. In an effort to replace these officers, as well as keep up with the normal attrition rate, the recruitment team has been on the cutting edge of implementing and practicing the latest recruiting techniques. Such knowledge was gained while attending law enforcement workshops such as Hiring a Diverse Workforce, Internet Recruiting of Law Enforcement personnel, and Women in Policing.

Still a major focus of the Personnel Division is the Recruitment, Application and Orientation Center (RAOC) which continues to operate a one stop, full service office dedicated to recruiting a highly qualified and diverse work force. RAOC has administered a total of 667 written exams since September 2005.

In 2006 the Recruiting Team was awarded a \$20,000.00 grant by the Department of Criminal Justice Services. The grant allocated funds for travel and advertising in minority oriented venues and media such as radio, television, and newspapers, including:

- Tidewater Hispanic
- El-Eco
- African American Today
- New Journal and Guide
- Hispanic Chambers of Commerce
- Career fairs held at HBCUs  
(historically black colleges and universities)
- WVXX - AM Hispanic Radio
- Bridging the Gap publication
- Cox Cable - Diversity Advertising Package



*Recruitment displays such as this aim to lure potential candidates and explain the department's operations through pictures.*



**Lieutenant Marion Miles**  
**Officer-in-Charge**

### Training Unit

During the past year the Training Unit has met several changes to the workforce head on. Through the retirement incentive offered in 2005, the Training Unit was challenged with training the finest candidates to fill our rank and file, equal to almost 10% of the department's complement.

In 2006 we trained more than 112 new recruits who are ready and willing to take on the tasks to serve our community with pride and professionalism. This department has always been one that others look up to as a leader in quality training and intensity. We have ensured that our training staff is "the best of the best" and that their knowledge and expertise are passed on to each and every new recruit who enters the doors of the academy.

Instruction stresses high ethical standards, respect, and excellence in knowledge, skills and abilities. Once a new officer has been trained and sent out to perform official duties, he or she has acquired not only the physical skills needed to perform, but is expected to do so with integrity, respect, knowledge, and an appreciation for the community they serve.

Community involvement in daily activities is solicited and encouraged, helping us become a stronger, more informed police department. Rapport with the community enhances effectiveness, leaving the department sharply ahead of the game.

In 2006, the Training Unit brought several courses of instruction to the Norfolk Police Training Center to enhance the quality of our officers:

COURSE	COMPANY	COMMENTS
Survival Spanish	RLS	On Line
Survival Spanish	VCPI	Classroom 30 students
Mastering Performance Leadership	VCPI	Classroom 90 students
Taser Instructor School	TASER	Classroom 30 students
Human Trafficking	VCPI	Classroom 45 students
Legal Updates	RLS	On Line
CPR / Bloodborne Pathogens	NPD	Classroom 400 students
WMP Tactical Commanders Course	SSI	Classroom 45 students
Advanced Interview and Interrogation	VCPI	Classroom 45 students
General Instructors Course	NPD	Classroom 30 students
State and Local Anti-Terrorism	SLATT	Classroom 40 students
Code Enforcement Environmental	NPD	Classroom 40 students
Patrol Drug Interdiction	VCPI	Classroom 40 students
Tactical Leadership	KROLL	Classroom 45 students
Hostage Negotiations	NPD	Classroom 40 students
Leading from the Front – Weapons of Mass Destruction	MSU	Classroom 45 students
Community Policing in African American Communities	VCPI	Classroom 40 students
Advanced Search and Seizure	VCPI	Classroom 45 students
Problem Solving	VCPI	Classroom 30 students
Defensive Driving	NPD	Classroom 30 students
ICS 300 – 400	NPD / FEMA	Classroom 300 students



Ninety participants, including 29 from other agencies, attended Suicide Terrorist training at the NPD Training Center in March of 2006.



Heather Morse, NPD's Health and Fitness Facilitator (standing), explains the Training Unit's fitness testing procedures during the City's Wellness Fair at the Virginia Zoo. With Heather is her sister, Colleen Morse, who enjoys assisting at special events.



**Mrs. Susan Evans**  
**Fiscal Manager II**

The Office of Fiscal Management (OFM) is responsible for managing the police department's budget, analyzing and rectifying payroll issues, overseeing the full spectrum of grant-related activities, and coordinating financial functions.

During FY07, OFM administered a \$57,125,200 operating budget and a \$14,277,700 revenue budget. Overall, revenue funding did not change significantly between FY06 and FY07 because HB599, State Aid to Local Law Enforcement funding remained flat. The operating budget increased from FY06 by 1.615%. Increased retirement and life insurance costs were the major factors driving this increase. Budget highlights include the approval of funding for a 1.5% general wage increase; step increments at 2.5%; vehicle replacement; gun replacement; technology equipment; replacement bicycles for Bike Patrol; and one time building repair funding of \$100,000.

The Norfolk Police Department has more than 950 employees. OFM continually troubleshoots and resolves complex pay issues, provides interpretation of city benefits, coordinates the annual open enrollment, and reviews and processes payroll related changes for NPD employees.

The department received more than \$725,694 in grant awards during FY06 for two command vehicles and radio equipment; a crime analysis program; police overtime; SOT equipment; Hispanic crime prevention officer and program; advertising and travel funds for recruitment of minority officers; gang training; and bulletproof vests. During the same fiscal year, OFM monitored the activities, expenditures, and financial reporting for grant appropriations exceeding four million dollars. Additionally, OFM has played an active role in seeking additional funding for homeland defense, law enforcement, and crime prevention efforts.

\* Throughout 2006, OFM was known as the Planning and Research Division (PARD).



*The department launched a sleekly designed line of police vehicles in 2006.*



## **Captain Wallace Driskell Commanding Officer**

The Strategic Management Division (SMD) maintains oversight of the department's directives system. SMD is the "holder of record" for NPD official documents such as directives and memoranda of agreement with other cities and police departments. Each document is saved in LaserFiche, the electronic document management system used by the City of Norfolk.

SMD is also the official disseminator of memoranda and other departmental information. Directives editorial staff formulate, evaluate and monitor the policies, procedures, and technology that support the department in achieving its vision and mission. Responsibilities include reviewing departmental directives and procedures to ensure currency, relevancy, and efficiency of operations.

Directives include General Orders, which enact or revise policies and direct procedures for the future. Because of a detailed review process including approvals by the City Attorney's and City Manager's offices, general orders sometimes take a year or more before they are prescribed. Special Orders establish policies or procedures that are not yet formalized into a general order and take effect immediately.

Memoranda are issued to disseminate information such as announcements, instructions, etc., but do not establish policies or procedures. Memoranda are not subject to external review and are disseminated more frequently, such as the 177 memoranda distributed in 2006.

Through the dissemination of departmental directives, along with distributing the quarterly employee newsletter; preparing the department's annual report; responding to surveys on behalf of NPD sent from outside sources; and researching policy and "systems analysis" questions, SMD personnel continue the division's mission of facilitating communications for employees.

### **Technology Support Unit**

The Technology Support Unit, for most of 2006 known as the Systems Development Unit (SDU), provides technical support and assists the various entities throughout the department in terms of technological training and systems development. In addition, computer and network security is a major responsibility of TSU. Personnel consistently work to assimilate new technologies into existing systems, ensuring that police services continue to improve and meet the needs of the citizens of Norfolk.

TSU staff members also coordinate VCIN (Virginia Criminal Information Network) re-certification training for the department's employees and for members of several other local and federal agencies.

The Crime Prevention Unit in 2006 met the commitment to develop and implement community crime prevention programs and establish close ties in response to the needs of Norfolk communities.

The Crime Prevention Unit's core function is administering the Neighborhood Watch program throughout the city. Officers assigned to Block Security achieve this task through interaction with neighborhood civic leagues. In addition to continuing involvement with existing Neighborhood Watch programs, Crime Prevention officers regularly attend civic league meetings in neighborhoods that do not have the program and introduce the philosophy of Neighborhood Watch. Through these presentations, officers demonstrate how partnering with the Norfolk Police Department can help the community to empower itself in the fight against crime. Members of the Norfolk Neighborhood Crime Prevention Coalition, in their role of crime prevention partners, conduct training for Neighborhood Watch coordinators and block captains.

Members of the Crime Prevention Unit coordinate the department's Speaker's Bureau through which presentations are made to various community groups, businesses and schools in the ongoing effort to educate the public about strategies to help prevent crime in general and to help prevent themselves from being victimized. Topics addressed are varied and include personal safety, identity theft, burglary prevention, and work place violence, to name a few. Crime Prevention coordinated with the Gang Squad to put together a gang awareness presentation to meet the growing demand for information on one of the newest threats to our community. Through this presentation citizens learn about the warning signs they can look for to determine whether gang activity is present in their community.

Another service provided by the Crime Prevention Unit is that of conducting residential and commercial security surveys. These surveys, at no charge to the requestors, utilize principles of CPTED (Crime Prevention Through Environmental Design) and make recommendations to the requesting home and business owners which reduce the opportunity for crime to occur on their properties. A Crime Prevention Specialist participates in the city's Site Plan Review Committee which oversees plans for new development. Through this involvement CPTED principles can be applied before the construction process begins.

Crime Prevention assumed the responsibilities of the Environmental Crimes Task Force to assist with the clean-up of the city by attending Spot Blight meetings and partnering with officers in the patrol divisions and other local agencies. In 2006 officers assisted with closing many businesses and effecting criminal arrests while targeting zoning violations.



*Police recruits practice their best shots at the Firearms Training Center.*

Engaging our youth continues to be a priority of Crime Prevention; this is accomplished in part by sponsorship of the Law Enforcement Explorers' Post #191 in conjunction with the Boy Scouts of America. Officers provide guidance and training to current members between the ages of 14 and 20 who desire a career in law enforcement. This group of senior scouts participated in activities fostering competency of critical skills and developmental training, as well as community service. The Post is open to new members; posters have been strategically placed in schools to assist with the recruitment effort. Crime Prevention also engages youth through recreational and educational programs conducted in partnership with Norfolk Neighborhood and Leisure Services, Norfolk Redevelopment and Housing Authority, Boys and Girls Clubs of America and the Hunton YMCA.

Crime Prevention, with the assistance of the Police Athletic League, has established groundwork for a softball league sponsored by the Norfolk Police Department under the title, Badges for Baseball. This program uses baseball and softball to prevent crime and disorder by encouraging healthy out-of-school activities that improve relationships between law enforcement personnel and disadvantaged youth through cooperation, collaboration, and mutual respect.

The Hispanic Community Program was initiated in 2006 utilizing a federal grant to assist an appointed Hispanic Resource Officer to develop programs that help the increasing Hispanic population. The Crime Prevention Unit has assumed the responsibility to meet the special needs of Hispanic residents residing in Norfolk communities.

The senior community is also engaged through participation in TRIAD, a partnership between the AARP, the Norfolk Police Department and the Norfolk Sheriff's Department. A member of the Crime Prevention Unit attends regularly scheduled SALT (Seniors and Law Enforcement Together) meetings and FACT (Fire Warden and Apartment Watch Community Team) meetings. These meetings are held in senior communities to educate senior citizens on preventing crime targeted at their community.

For more information, contact the Crime Prevention Unit at 664-6901.



*Crime Prevention Officer Sandy Parker chats with guests attending the "Day for the Disabled" event at the Virginia Zoo.*

The Norfolk Police Department, formed in 1797, is one of the oldest police departments in the United States. The Norfolk Police Museum, an unfunded unit within the Norfolk Police Department, was established in 1919 and is the oldest museum in Norfolk. The primary mission of the Norfolk Police Museum is to preserve the history of the department for the Norfolk Police family.

In 2006, the Norfolk Police Museum collection grew by more than 225 Norfolk Police related artifacts, ranging from uniform items to badges and patches to firearms. Significant among these new acquisitions are several rare World War I era, special police badges discovered in our Property and Evidence Unit and transferred to the museum.

The community has also provided support to the Norfolk Police Museum. Two noteworthy examples are as follows:

- One corporate sponsor of the museum, Collectors Choice, owned by Mr. Vince Bulman, donated a 1910 NPD year book, Norfolk Police Department Illustrated. This copy descended in the owner's family and pictures his ancestor, Officer Thomas Bulman.
- Prior to 1900, with only a few exceptions, our officers supplied their own firearms. The Norfolk Police Museum owns a representative collection of these types of personal weapons. The collection, however, was lacking a double-barrel, pre-1900 shotgun with exposed hammers. Local residents Mr. Josh Longacher and Mrs. Amy Longacher donated a fine Remington Model 1889 shotgun to fill this gap in the museum collection.

The Norfolk Police Museum continues its program of cooperative loan exhibits with other museums. Several major objects from our collection, related to Norfolk history, are on loan to the Chrysler Museum of Art and to the Norfolk History Museum at the Willoughby-Baylor House. In return, we have on loan to us Moses Myers' militia musket from the Chrysler Museum. Myers was mayor of Norfolk when our department was established as the Norfolk Watch in 1797.

The Norfolk Police Museum is housed in the atrium of the Police Administration Building at 100 Brooke Avenue, Norfolk. The museum is listed on Norfolk's Cannonball Trail as a site to visit in downtown Norfolk, and the public is welcome.



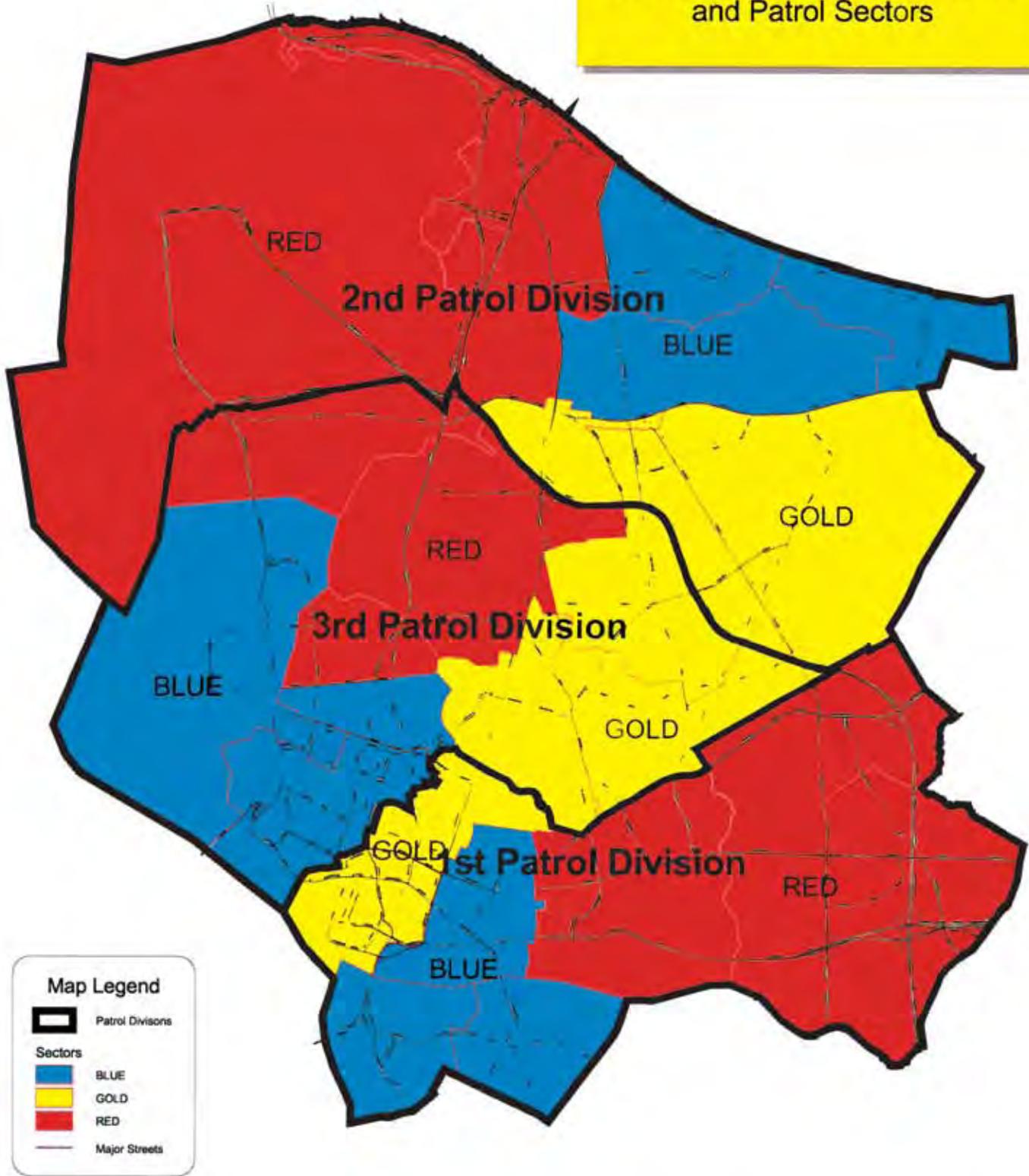
*1889 Remington Model shotgun on display in museum.*



*Crowd Management Team (CMT) members attend mandatory training to prepare for civil disturbances and protect the community from active threats of violence. In the photos (from left, clockwise), Officer Glenn D. Gardiola wears specialized gear, including a ballistic helmet and face shield; shoulder, elbow and shin guards; and ammunition vest over a padded chest protector. Officer Gardiola holds a 37mm gas launcher in his left hand; under his right hand rests a gas mask pouch. To keep training as realistic as possible, troops don their masks and conduct operations in the midst of smoke and gas explosions. The photographer captured an aerial view of the training site, located in a remote area of Hampton Roads.*



Norfolk Police Patrol Divisions and Patrol Sectors



**Map Legend**

- Patrol Divisions
- Sectors**
  - BLUE
  - GOLD
  - RED
- Major Streets



This map is for graphic purposes only. Map compiled, designed and produced by the Crime Analysis Section, Department of Police February 14, 2007. Digital street centerline map compiled from aerial photography dated Spring 2002 by the Geographic Information System Bureau. Updated and maintained by the Surveys Division, Department of Public Works. Aerial Imagery Copyright 2002 Commonwealth of Virginia



# Field Operations Bureau

**Assistant Chief  
Rhon N. Wright**



## FIRST PATROL DIVISION



**Captain Jayward Hanna  
Commanding Officer**

Members of the First Patrol Division worked diligently in 2006 and assisted with the city's overall drop in crime. By partnering with the civic organizations, officers were better positioned to respond quickly to community concerns and issues.

To address crime and other community concerns the First Patrol Division allocated personnel through directed patrols, specific details, and overtime details resulting in numerous arrests, traffic summonses, Field Interview cards, and quality watch forms. These efforts enhanced the feeling of safety by members of the communities that reside within the boundaries of the division.

In addition to enforcement actions and responding to calls for service, members of the First Patrol Division planned and implemented law enforcement activities to ensure the safety of citizens attending the many events held within patrol boundaries. Harborfest, Afr'Am Fest, July 4th Celebration, Bayou Boogaloo, Grand Illumination Parade, Virginia Wine Festival, Berkley Reunion, Norfolk State Homecoming Parade, Azalea Festival Parade, and the International Tattoo are some of the major events which personnel from the First Patrol Division handled, employing the Incident Command System.

Several initiatives were undertaken or continued in 2006 to enhance the police department's role in the community. In conjunction with the Southside Boys and Girls Club, a Youth Citizens Academy was started and presented to approximately 30 children living in those communities. Based on the success of this program, several additional classes are planned. Also, in working closely with the Norfolk Redevelopment and Housing Authority officers, as in previous years, were assigned to each of the public housing communities. This partnership continues to make public housing communities safer for the residents and allows the police department greater flexibility in addressing issues that arise in those communities.

*Officer Antornus L. Anderson takes a moment to listen to a young resident in the First Patrol Division.*



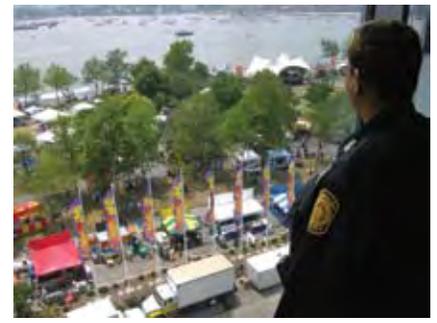
## SECOND PATROL DIVISION



**Captain Frances Emerson  
Commanding Officer**

The Second Patrol Division command staff works corroboratively with Crime Analysis and other Investigative Services personnel to identify emerging problems regarding criminal activity through the use of historical experience, current data, and forecasting analysis. This information is shared with front-line supervisors who allocate resources to address anticipated, emerging, and problems. Resources are deployed through high-intensity patrols, bike patrols, and overtime/part-time details such as the holiday shopping detail and Beach Patrol, to provide police services directed toward meeting specific needs.

In addition to personnel assigned to specific car districts within our three geographically defined sectors (Red, Blue, and Gold), personnel are also assigned as Community Resource Officers (CROs), School Resource Officers (SROs), and Truant Officers. Open and direct communication between the patrol officers, CROs, SROs, Truant Officers, and the command staff significantly impacted the success of the division's problem solving during 2006 as shown in the reduction of crime during the year and into 2007.



Active engagement within the communities the Second Patrol Division serves involves more than crime detection and prevention; peaceful, healthy, and secure neighborhoods are also vital elements. Community Resource Officers have established positive relationships with citizens, civic and business organizations, and other community representatives to coordinate resources of the city and outside agencies with the goal of identifying and resolving problems related to "quality of life" in neighborhoods.



*Police officers and other City employees monitor Harbor Fest activities from the command post.*

Community Resource Officers from all three sectors worked with the Property Managers Association to encourage participation in the Trespass Letter program and other crime prevention initiatives which enhance safety and reduce crime in apartment complexes and rental properties. The CROs and patrol personnel participated in Environmental and Codes Enforcement Sweeps to identify and correct problems in numerous communities during 2006. In addition to these enforcement actions, the CROs actively engaged with civic leagues in numerous National Night Out activities in August, 2006.

Division personnel utilized ICS (Incident Command System) and NIMS (National Incident Management System) protocols while planning and providing safe and successful community events such as the Ocean View Marathon, Saint Patrick's Day Parade, and the Ocean View

### THIRD PATROL DIVISION



**Captain Wayne T. McBride**  
**Commanding Officer**

The Third Patrol Division became operational March 1, 2006 in conjunction with a reorganization of the police department intended to increase patrol unit presence. The Third Patrol Division geographically occupies the central part of Norfolk and encompasses 41 civic leagues. In addition to police patrol responsibilities, the Third Patrol Division includes the Animal Protection Unit and the Animal Management Center.

The Third Patrol Division employed various techniques such as directed patrols, details, overlay districts, and overtime details to address concerns and specific problems in 2006. Intra-divisional communication and cooperation has been vital in successful operations. An example of this cooperative effort is evidenced by the arrest of robbers that had been plaguing the West Little Creek Road area of Norfolk. By strengthening intra-departmental bonds with our Detective Division, K-9 Unit and the Street Response Unit, officers were able to arrest five members of the gang perpetrating these crimes, resulting in the clearance of more than 70 robberies and one homicide.

*A class of bikers graduated April, 21, 2006 after 40 hours of Uniformed Bicycle Patrol Operations School instruction. Officers were required to complete a 20-mile ride in less than two hours, among other qualifications.*



Additionally, Community Resource Officers have been conducting joint criminal and environmental sweeps sector wide with the assistance of Vice and Narcotics, the Gang and Robbery squads, Probation and Parole, and Environmental Health inspectors, yielding positive results.

To complement our law enforcement efforts, personnel from the Third Patrol Division have also worked diligently to foster relationships with citizens through association with civic and business organizations. Personnel have participated in numerous community activities such as the annual National Night Out march and picnic held in Titustown. The march had several bands, floats and more than 500 participants. Community Resource Officers assisted with the annual Greek Fest which had approximately 8,000 attendees, two children's Halloween celebrations, the Oakwood Faith Based Community March, the Tidewater Torah Celebration honoring Jewish heritage, Taylor 5K run, March of Dimes Walk, Just Walk for Liz (a cancer benefit event), and the Blair Clipper Classic in addition to numerous other community functions.

**K-9 Unit**



**Lieutenant Harry R. Twiford  
Officer-in-Charge**



In 2006, the Norfolk Police K-9 Unit continued to work towards the goal of providing quality police service to the citizens of Norfolk. Officers were directed to concentrate their patrol efforts in areas where there was a defined increase in crime. This was accomplished through interaction with the patrol divisions and information provided through crime alerts. As a result, K-9 units were better able to respond quickly to high priority calls for service.

The K-9 Unit maintained its high standards of training. Five new dogs and handlers were trained in 2006. In addition to training officers from within our own department, the K-9 training staff is continuously called upon by outside jurisdictions for assistance in training their dogs and handlers. In addition, each dog/handler team in the unit is undergoing constant refresher training and is required to re-certify yearly according to standards set by the Virginia Police Work Dog Association (VPWDA). It was directly due to this training that one of our dog/handler teams received an award from VPWDA as one of the top K-9 teams in the state.

K-9 UNIT STATISTICS	
Felony Arrests and Assists.....	349
Misdemeanor Arrests and Summons.....	314
Commercial Buildings Searched.....	560
Criminal Tracks Conducted.....	455
Citizen Demonstrations Conducted.....	32



*K-9 Officer Jerry Nowell, wearing a full "bite" suit, acts as a decoy for his K-9 partner during a graduation ceremony demonstration.*

Through ongoing training and an increasing number of explosive dog/handler teams, K-9 members continue to enhance their explosive dog detector program. The unit is also an integral part of the Crowd Control Team.

Chief Marquis congratulates Officer C.S. Brinkley upon his graduation as a K-9 officer.



**Traffic Unit**



**Lieutenant Jerold G. Beer  
Officer-in-Charge**



The Traffic Unit, consisting of school crossing guards, the motorcycle squad, motor carrier team, fatality team, and taxi/limousine squad, augments the patrol divisions by specializing in various aspects of traffic management. Members of this unit routinely patrol in unmarked police vehicles and utilize speed detection equipment such as radar and Lidar (Laser speed detection) to detect and apprehend violators.

The Traffic Unit facilitates safe movement of traffic, conducts accident investigations, provides escort functions, performs school crossing duties and specializes in traffic management for special events. Officers and supervisors of the Traffic Unit also serve as an integral part of the Crowd Management Team and the Hampton Roads Metropolitan Medical Response System (HRMMRS). Additionally, Traffic Unit personnel coordinate DUI detection, state breathalyzer certification and speed enforcement certification programs for the entire department.

During 2006 the Traffic Unit assisted in the handling of more than 50 special events including Harborfest, the Afr'Am Festival and the Grand Illumination Parade. In addition, the unit handled numerous traffic details at city sponsored venues such as Harbor Park, Scope, Chrysler Hall, and the Attucks Theatre.

The speed trailer was deployed 43 times and collected traffic speed data for more than 1,800 hours related to speeding complaints.

The Motor Carrier Safety Team conducted inspections and issued summonses for overweight truck violations which resulted in the collection of \$152,393 in fines. Taxi cab inspections were conducted twice during 2006; more than \$25,000.00 in fees were collected.

Other duties handled by the Traffic Unit included more than 800 funeral escorts and several dignitary escorts, including that of President George W. Bush, Vice President Cheney, and First Lady Laura Bush.

**ACCIDENT STATISTICS**

Accident Year	Reportable Accidents	Fatalities	Pedestrian/Auto
2006	6,966**	12	124
2005	5,749	12	123
2004	5,703	13	121
2003	5,810	11	117
2002	5,705	10	N/A

## TRAFFIC SUMMONS ISSUED

### DUI Arrests

First Patrol Division	144
Second Patrol Division	172
Third Patrol Division	100
Traffic Division	34

### Moving Violations Non-Moving

Patrol Divisions (combined)	8,107	10,945
Traffic Division	7,984	4,315

### Animal Protection Unit/Animal Management Center

The Animal Protection Unit is comprised of the street enforcement section and the Animal Management Center. The Animal Protection Unit provides animal care and control programs that seek to ensure public safety through enforcement of animal related laws within the City of Norfolk. Responsibilities of the Animal Protection Unit include stray animal apprehension, animal license enforcement, and animal cruelty and dog fighting investigations. Humane Officers routinely attended civic league meetings in an effort to keep the public informed and attended career days at various schools.

Providing shelter to lost, stray, abandoned, sick and injured animals, as well as adoption services for unclaimed animals are among the responsibilities of the Animal Management Center. The center also provides community education services, obedience classes, and serves the community with low cost spay and neuter referrals, rabies and microchip programs. The Animal Management Center has the capacity to hold 250 animals and averages approximately 9,000 per year, mostly lost or stray dogs and cats. Management controls are in place to ensure that animal capacity is effectively and efficiently managed. The center maintains animals held for pending court cases and animals quarantined by the Health Department. The center also supports the department by holding and processing animals in conjunction with community policing activities.

The Animal Protection Unit/Animal Management Center works closely with the community, other city agencies, and a number of private humane organizations such as People for the Ethical Treatment of Animals (PETA), the Norfolk Society for the Prevention of Cruelty to Animals (NSPCA), Animal Rescue of Tidewater (ART) and the Animal Welfare Coalition of Hampton Roads (AWCHR). These partnerships provide a more efficient approach to addressing the pet overpopulation and education issues in the City of Norfolk. Staff also provides instruction in the Norfolk Police Academy, Citizens Environmental Codes Academy, and through presentations to community/civic organizations.



*Humane Officer Bethany Cahill talks with students at Taylor Elementary School as they admire a puppy from the Animal Management Center.*

*Officers assist with traffic management during Harbor Fest and other special events throughout the year.*



# Investigative Services Bureau

**Assistant Chief  
Sharon Chamberlin**



## DETECTIVE DIVISION



**Captain Paul P. Galligan  
Commanding Officer**

The Detective Division is tasked with investigating reported felonies and serious misdemeanors (excluding drugs) occurring within the City of Norfolk. For most of 2006, the Detective Division had 102 sworn and six civilians assigned. The division is divided in four distinct investigative units, each managed by a lieutenant. The units are: Investigative Support Unit, Violent Crimes Unit, Special Crimes Unit, and the Property Crimes Unit. Most units provide investigative coverage from 8:00 a.m. to 3:00 a.m. daily. The division also provides forensic support for the entire police department.

### Investigative Support Unit

- **Civilian Staff** - The civilian staff handles all administrative matters, to include criminal statements, overtime tracking and payroll, daily assignment sheets, etc. Additionally, the three assigned stenographic reporters are subject to callback when the transcription of investigative statements is immediately necessary.

- **Commonwealth Attorney Section** - The first line supervisor and two investigators assigned serve as the daily liaison between the police department and the Commonwealth Attorney's Office. They also provide some limited investigative support to the assigned prosecutors.

- **Forensic Section** - Assigned investigators respond to and document crime scenes. Duties include conducting latent fingerprint examinations and initiating computer analyses to solve a wide range of crimes. Members of the forensic section must first successfully complete a three month screening process in the General Assignment Section where they become familiar with criminal investigation, interrogation techniques, case management, and administrative paperwork. Once assigned to the forensic section, a long-term mix of technical schools and on-the-job training prepare the investigator for this technical police function.

### Violent Crimes Unit

- **Homicide Section** - Handles all murders, unattended and in-custody deaths, assaults, and police involved shootings where an injury or death occurs. The section is usually comprised of the more senior investigators who are subject to callback at any time. The assigned 1st line supervisor in 2006 routinely responded to crime scenes to coordinate the significant investigative effort and interaction with other responding police and medical resources.

- **Robbery Section** - Responsible for the investigation of robberies and jail escapes. Because of the recidivist nature of this offense, significant investigative effort is allocated documenting patterns of behavior, scientific evidence, and interviewing victims and witnesses.

- **Gang Section** - This section consists of one supervisor and six investigators who are responsible for the investigation of gang activity, gang related crime, identifying and documenting gang membership, and providing gang related training to law enforcement, Norfolk public schools, and select citizen groups.

## Special Crimes Unit

- Sexual Assault/Family Violence Section - Responsible for the investigation of sexual assaults, indecent exposure, child pornography, stalking, domestic assault, child abuse, and lost children under the age of nine. The range of investigative responsibilities requires significant expertise in the skill of interviewing traumatized adult and juvenile victims.

- Economic Crimes Section - Handles all of the crimes generally considered "white-collar," as well as bigamy and lottery offenses. Because its primary contacts are with business institutions the assigned investigators with few exceptions work a day shift from 8:00 a.m. to 5:00 p.m.

- Fugitive Section - This section is custodian of the divisional fugitive folders and is the point of contact within the division when a Norfolk fugitive is arrested outside of our jurisdiction. It also serves as the liaison between the Commonwealth Attorney's Office and the Sheriff's Office when facilitating the extradition of Norfolk fugitives.

## Property Crimes Unit

- Auto Section - Investigates stolen auto and hit & run offenses. In 2006 investigators from the Auto Section conducted a number of unannounced "shop inspections" with investigators from the Division of Motor Vehicles, Codes, and the Fire Marshal's Office. These inspections serve as a check on the safety and code compliance of the shops as well as a detailed review of actual and/or potential criminal violations.

- Burglary Section - Investigates all reported burglaries and Pawn Shop enforcement. The volume of incidents handled by this unit can be overwhelming but with efficient and regular forensic processing of the crime scenes, neighborhood canvasses, sound interview techniques, and community assistance, reasonable clearance rates have been achieved. The enforcement of the Pawn Shop statutes and ordinances are the responsibility of this section. Regular reporting of pawned items to the Police Department is mandated by ordinance and monitored by the use of a computer program while routine visitations by investigators to the shops ensure statutory compliance.

- General Assignment Section - This is the only section in the division with 24-hour investigative responsibility. Personnel newly assigned to the division must spend three months in the General Assignment section learning the basics of investigation and the myriad of administrative and case related paperwork. Candidates for transfer into the division are interviewed and selected by the first line supervisors and lieutenant in charge of this section. Although the General Assignment Section is primarily responsible for the investigation of larcenies and runaways, it will regularly handle additional reported crimes when other sections are unavailable.



*Design plans for the new NPD Firearms Range were finalized in 2006.*

The Detective Division reports the following initiatives during 2006:

- Four interview/interrogations rooms were redesigned and enhanced with both audio and video recording capability.
- In October, members of the division, along with U.S. marshals, U.S. postal inspectors, and investigators from Housing and Urban Development participated in "Operation Falcon III." The operation was undertaken to locate and arrest fugitives within the City of Norfolk. The seven day operation yielded 63 physical arrests on 109 felony warrants.
- The Sexual Assault/Family Violence Section initiated proactive on-line predator investigations in 2006. As investigative time permits, members of the section so trained engage predators in on-line communication and have had considerable success in the arrest and prosecution of these offenders.

**VICE and NARCOTICS DIVISION**



**Captain David B. Huffman  
Commanding Officer**

The Vice and Narcotics Division is tasked with investigating narcotics and prostitution related offenses occurring within the City of Norfolk. Three distinct investigative units comprise the division - the Narcotics Unit, the Street Enforcement Unit and the Criminal Intelligence Unit. After the reassignment of the Special Operations Team to Homeland Security, the division's complement was 71 sworn officers and two civilians. Investigative coverage is primarily provided from 8:00 a.m. to 2:00 a.m. daily.

**Narcotics Unit**

- The Narcotics Section is comprised of two platoons. The Narcotic Platoons are responsible for conducting longer term narcotics investigations. These investigations are designed to target the individual supplier or group of suppliers who are responsible for providing narcotics to the street level drug dealers. Operations consist of covert surveillance, intelligence gathering, use of informants and search warrants.

- The Major Case Section is responsible for the collection, analysis and dissemination of intelligence pertaining to the importation, distribution, and financing of major illegal narcotics. Personnel conduct major long term historical investigations into individuals and organizations involved in these activities in conjunction with federal agencies for prosecution in the federal judicial system. Major Case investigators are detailed to the Drug Enforcement Agency and the Bureau of Alcohol, Tobacco, Firearms and Explosives as task force agents.



*Investigator Mo Joseph leads drug dog "Rock" in screening boxes and making a narcotic alert during the City Manager's February staff meeting in Council Chambers.*

## Street Enforcement Unit

- The Interdiction Section is responsible for stemming the flow of illicit narcotics into the city through the interdiction of illicit activities at local bus stations, airport and seaport terminals, package delivery services, storage complexes, motels and hotels, and on highways and roadways. The Interdiction Section also serves as the home of the Narcotic Detection Dog Teams. These dogs are certified as reliable to detect the odors of cocaine, heroin, methamphetamine, ecstasy, marijuana and their derivatives as well as U.S. currency contaminated with drug odors.

- The Street Response Section is comprised of three platoons. The Street Response platoons are responsible for the identification, suppression, and control of illegal street level narcotic activities (open-air markets) as well as the suppression of prostitution related criminal activity. The platoons conduct short term and mid-level investigations and undercover operations. The street level drug dealers are besieged by street surveillance, consensual arrests, buy/bust arrests and takedown arrests. The Street Response Platoons also use the unconventional method of drug reversal operations in which undercover police officers pose as drug dealers in an effort to catch the drug buyers. In addition, the Street Response Platoons conduct undercover vice operations which target both the prostitute and the "john."

## Criminal Intelligence Unit

- The primary function of the Criminal Intelligence Unit is to collect, collate, evaluate, analyze and disseminate data on terrorist individuals or groups, organized crime, contraband trafficking and numerous radical groups that include, but are not limited to, outlaw motorcycle gangs and hate groups. Members work closely with other local, state and federal agencies. Additionally, the unit is responsible for the preparation of threat assessments and serves as the liaison for visiting dignitaries to the City of Norfolk.

Candidates for positions within the Vice and Narcotics Division must be highly motivated self-starters who are willing to work the extra time needed to conduct high quality investigations leading to the convictions of individuals and groups involved in the narcotics trade. Members undergo extensive training in skills such as interviews, interrogation and search and seizures. Additionally, investigators attend tactical training classes for the execution of search warrants and narcotics operations. Investigators also attend firearms qualifications on a quarterly basis.

The Vice and Narcotics Division reports the following accomplishments in 2006:

- Audio and visual surveillance equipment assigned to the division were updated by purchasing enhanced digital models.
- All members of the division were supplied new "raid" jackets and "jump" jerseys for plain clothes operations. The new clothing is blue and has "Police" clearly marked in yellow on both the front and back of the jackets and jerseys.
- Tactical operations equipment issued to individual investigators was updated. New ballistic helmets and security holsters were purchased.
- Use of the Incident Command System has been institutionalized throughout the division for the planning and execution of all narcotics operations.

## Crime Analysis Unit

The mission of the Crime Analysis Unit is to support the operational elements and the administration of the Police Department by collecting, analyzing, and disseminating information on crime pattern detection, crime-suspect correlation, target profile analysis, and forecasting crime potential, trends, and patterns.

The Crime Analysis Unit reports the following initiatives during 2006:

- COMPSTAT (Computerized Statistics) was implemented to reduce crime by applying the following four basic principles:

1. Timely and accurate intelligence
2. Effective tactics
3. Rapid deployment of personnel & resources
4. Relentless follow-up and assessment

Result: A visual representation of where, when and what crimes are occurring and an increased accountability of crime at all levels. COMPSTAT meetings are held bi-monthly.

- The City of Norfolk entered into agreement with The Omega Group for the purchase of CrimeView software in November 2006. CrimeView is an advanced interface to Norfolk's existing CAD and RMS databases. CrimeView® includes a number of query, reporting, analysis, and mapping features to help expand our capabilities and simplify our current crime analysis procedures. All three CrimeView® suites were purchased:

- Desktop - the crime analysis interface and the most robust and complex version
- Web - designed for use by the police department via the Intranet; allows for detailed inquiries of crime incidents resulting in informational maps and graphs
- Community - an easy-to-use web based interface allowing citizens access to summary data and the ability to create maps and reports

Result: This application specifically addresses the integration of our data in order to effectively query and analyze it in a mapping environment for both the analyst (Desktop) and the department (Web). In addition, citizens can conduct searches on the Internet (Community), relieving the unit of this duty and thus saving man-hours.

- The Crime Analysis Unit received more than 144 hours of classroom training. The focus of the training was:

- Homeland Security and Terrorism Analysis
- Crime Analysis Applications
- Criminal Intelligence Analysis

Result: A wider perspective and clearer understanding of the complex factors surrounding the crime analysis process. The skills and techniques learned are applied to produce a quality analytical product that is used to address and target high crime areas.

The Crime Analysis Unit has prepared a series of tables and graphs that illustrate 2006 statistics and a comparison of crime over the past five years.

Summary of statistics:

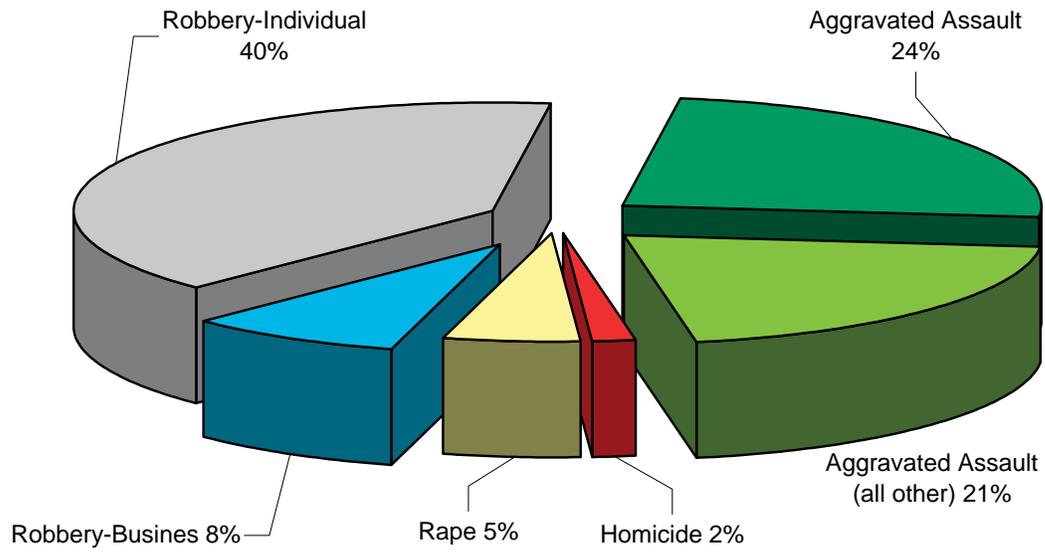
- The Norfolk homicide rate for 2006 was the lowest in the five year period illustrated.
- Robberies (individual and business) have been on a steady climb.
- Violent crime shows a gradual upward trend.
- Stolen vehicle shows the largest drop (down 37% from 2002), consistently trending downward each year since 2002.
- Property crime shows a gradual downward trend.
- Total crime (property and violent) also shows a gradual downward trend.

**CITY OF NORFOLK**

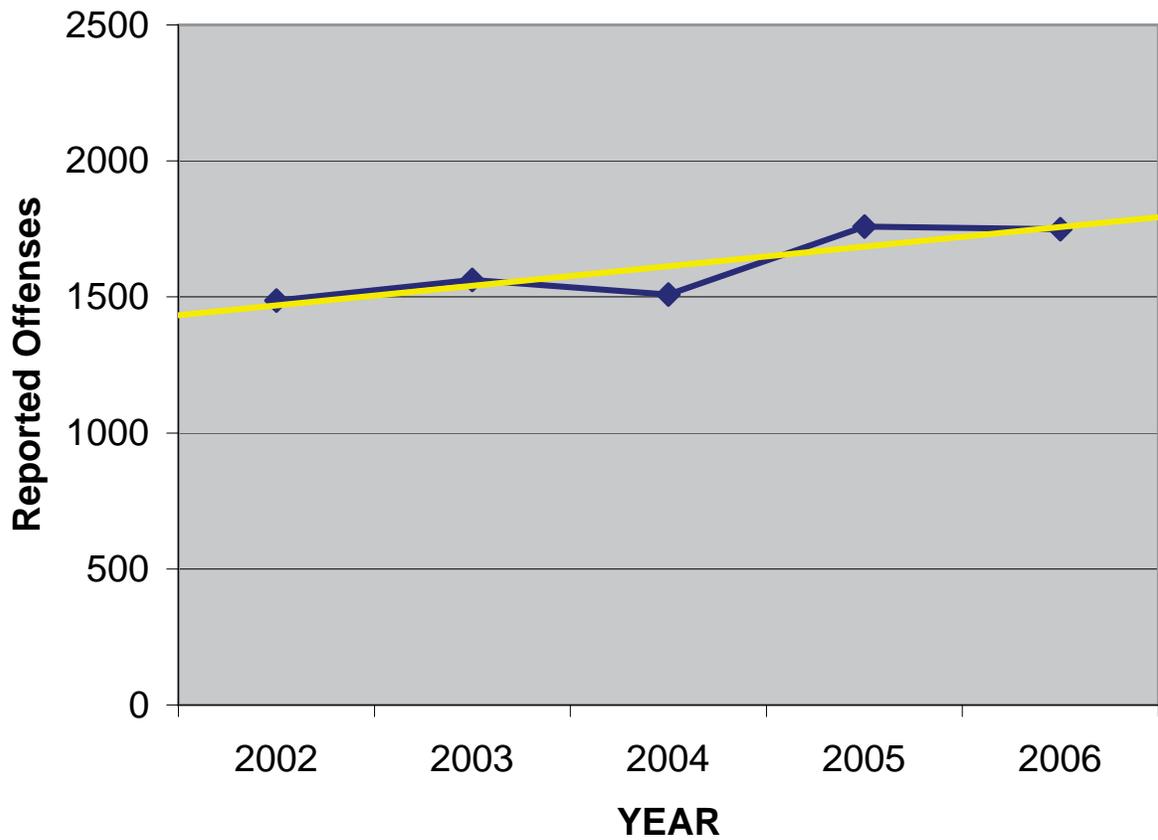
<b>VIOLENT CRIME:</b>	<b>2002</b>	<b>2003</b>	<b>+/-</b>	<b>%</b>	<b>2004</b>	<b>+/-</b>	<b>%</b>	<b>2005</b>	<b>+/-</b>	<b>%</b>	<b>2006</b>	<b>+/-</b>	<b>%</b>
<b>1. MURDER</b>	37	42	5	14%	32	-10	-24%	60	28	88%	28	-32	-53%
<b>2. FORCIBLE RAPE</b>	117	88	-29	-25%	82	-6	-7%	91	9	11%	94	3	3%
<b>3. ROBBERY</b>	631	688	57	9%	634	-54	-8%	758	124	20%	840	82	11%
BUSINESS	124	95	-29	-23%	73	-22	-23%	133	60	82%	144	11	8%
INDIVIDUAL	507	593	86	17%	561	-32	-5%	625	64	11%	696	71	11%
<b>4. AGGRAVATED ASSAULT</b>	702	744	42	6%	761	17	2%	850	89	12%	787	-63	-7%
AGG. ASSAULT/AGG. ASSAULT-LEO	412	470	58	14%	446	-24	-5%	506	60	13%	428	-78	-15%
DOMESTIC	54	46	-8	-15%	42	-4	-9%	45	3	7%	54	9	20%
ALL OTHER AGG. ASSAULTS	236	228	-8	-3%	273	45	20%	299	26	10%	305	6	2%
<b>TOTAL VIOLENT CRIME (1-4)</b>	<b>1487</b>	<b>1562</b>	<b>75</b>	<b>5%</b>	<b>1509</b>	<b>-53</b>	<b>-3%</b>	<b>1759</b>	<b>250</b>	<b>17%</b>	<b>1749</b>	<b>-10</b>	<b>-1%</b>
<b>PROPERTY CRIME:</b>	<b>2002</b>	<b>2003</b>	<b>+/-</b>	<b>%</b>	<b>2004</b>	<b>+/-</b>	<b>%</b>	<b>2005</b>	<b>+/-</b>	<b>%</b>	<b>2006</b>	<b>+/-</b>	<b>%</b>
<b>5. BURGLARY</b>	1549	1768	219	14%	1490	-278	-16%	1798	308	21%	1600	-198	-11%
COMMERCIAL	352	405	53	15%	336	-69	-17%	460	124	37%	299	-161	-35%
NONRESIDENCE	196	252	56	29%	156	-96	-38%	214	58	37%	174	-40	-19%
RESIDENCE	1001	1111	110	11%	998	-113	-10%	1124	126	13%	1127	3	0%
<b>6. LARCENY</b>	12233	11530	-703	-6%	10048	-1482	-13%	10253	205	2%	9408	-845	-8%
FROM/PARTS FROM AUTO	5607	5432	-175	-3%	4612	-820	-15%	5082	470	10%	4472	-610	-12%
ALL OTHER LARCENIES	6626	6098	-528	-8%	5436	-662	-11%	5171	-265	-5%	4936	-235	-5%
<b>7. STOLEN VEHICLE</b>	1616	1418	-198	-12%	1215	-203	-14%	1150	-65	-5%	1004	-146	-13%
<b>TOTAL PROPERTY CRIME (5-7)</b>	<b>15398</b>	<b>14716</b>	<b>-682</b>	<b>-4%</b>	<b>12753</b>	<b>-1963</b>	<b>-13%</b>	<b>13201</b>	<b>448</b>	<b>4%</b>	<b>12012</b>	<b>-1189</b>	<b>-9%</b>
<b>8. ARSON</b>	23	22	-1	-4%	49	27	123%	44	-5	-10%	80	36	82%

NC: Not Calculated (cannot divide by zero)

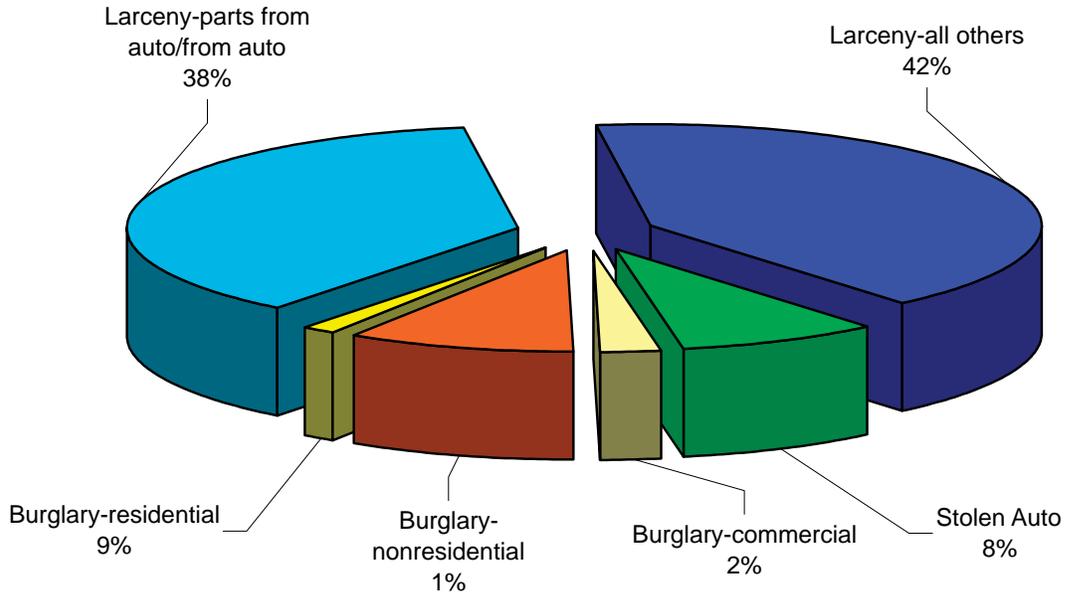
## 2006 Violent Crime



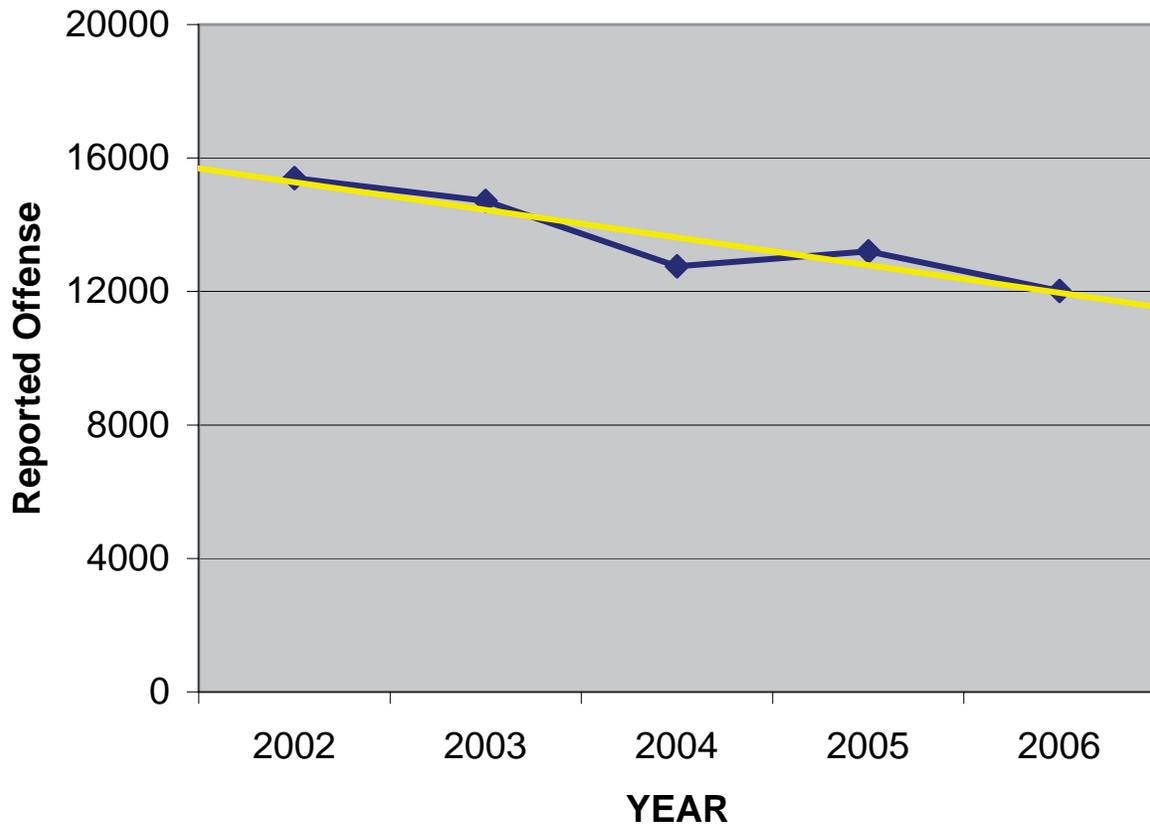
## Violent Crime (5 yr Trend)



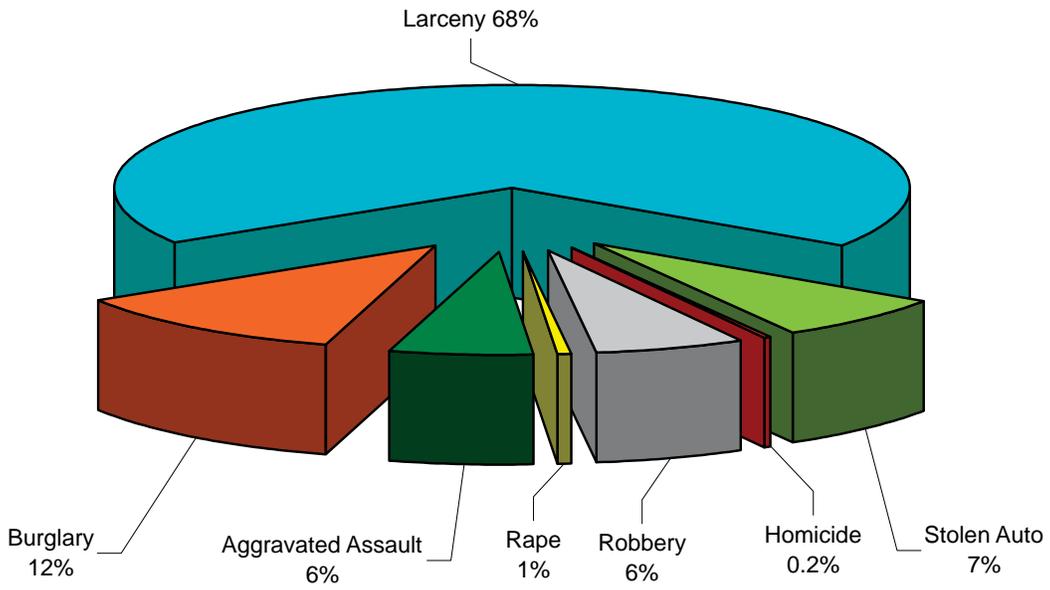
## 2006 Property Crime



## Property Crime (5 yr trend)



## 2006 Total Crime



## Total Crime (5 yr trend)

