



CITY OF

NORFOLK



*Annual Plan Fiscal Year 2016  
(July 1, 2015 through June 30, 2016)*

**Community Development Block Grant (CDBG) Program  
HOME Investment Partnership (HOME) Program  
Emergency Solutions Grant (ESG) Program**

*HUD Submission*

Prepared by the  
City of Norfolk  
Department of Neighborhood Development  
HUD Entitlement  
400 Granby Street  
757.664.4080  
<http://www.norfolk.gov/index.aspx?NID=449>



# Acknowledgements

## ***City Council***

Honorable Paul D. Fraim:	Mayor
Honorable Andrew A. Protogyrou:	Ward 1
Honorable Theresa W. Whibley:	Ward 2
Honorable Mamie B. Johnson:	Ward 3
Honorable Paul R. Riddick:	Ward 4
Honorable Thomas R. Smigiel, Jr.:	Ward 5
Honorable Barclay C. Winn:	Super Ward 6
Honorable Angelia M. Williams, Vice Mayor:	Super Ward 7

## **City Manager**

Marcus D. Jones

## **Department of Neighborhood Development**

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***Submitted to the U.S. Department of Housing and Urban Development  
May 26, 2015.***

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*Department of Neighborhood Development*

*HUD Entitlement Unit*

*400 Granby Street*

*Norfolk, VA 23510*

*757.664.4080 Telephone      757.664-6556 Fax*



City of  
**NORFOLK**

FY 2016 Annual Action Plan  
5<sup>TH</sup> Year to the Five-Year Consolidated Plan

HUD Version

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# SF 424

(HUD Submission)

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the ICPMP.xls document of the CPMP tool.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

05/22/2015	B15MC510016; M15MC510203; E15MC510002	<b>Type of Submission</b>	
Date Received by State	State Identifier	<b>Application</b>	<b>Pre-application</b>
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
City of Norfolk		UOG Code – VA511116 NORFOLK	
810 Union Street		Organizational DUNS – 074740069	
Suite 1100		Organizational Unit	
Norfolk	Virginia	Department of Neighborhood Development	
23510	Country U.S.A.	HUD Entitlement	
<b>Employer Identification Number (EIN):</b>			
54-6001455		Program Year Start Date: July 1, 2015	
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Local Government: Township		Specify Other Type	
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant: Community Development Block Grant	
CDBG Project Titles: City of Norfolk CDBG Entitlement Application		Description of Areas Affected by CDBG Project(s): City of Norfolk	
\$CDBG Grant Amount: \$3,869,059	\$Additional HUD Grant(s) Leveraged:	Describe:	
\$Additional Federal Funds Leveraged:		\$Additional State Funds Leveraged:	
\$Locally Leveraged Funds:		\$Grantee Funds Leveraged:	
\$Anticipated Program Income:		Other (Describe): FY 15 RLF - \$250,000	
Total Funds Leveraged for CDBG – based Project(s): \$4,119,059			
<b>Home Investment Partnerships Program</b>		14.239 HOME	
HOME Project Titles: City of Norfolk HOME Entitlement Application		Description of Areas Affected by HOME Project(s): City of Norfolk, Virginia	
\$Home Grant Amount: \$881,459	\$Additional HUD Grant(s) Leveraged:	Describe:	
\$Additional Federal Funds Leveraged:		\$Additional State Funds Leveraged:	
\$Locally Leveraged Funds:		\$Grantee Funds Leveraged:	
\$Anticipated Program Income:		Other (Describe):	
Total Funds Leveraged for HOME – based Project(s): \$881,459			

<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA	
HOPWA Project Titles:		Description of Areas Affected by HOPWA Project(s):	
\$HOPWA Grant Amount:	\$Additional HUD Grant(s) Leveraged:	Describe:	
\$Additional Federal Funds Leveraged:		\$Additional State Funds Leveraged:	
\$Locally Leveraged Funds:		\$Grantee Funds Leveraged:	
\$Anticipated Program Income:		Other (Describe):	
Total Funds Leveraged for HOPWA – based Project(s): <b>N/A</b>			

<b>Emergency Shelter Grants Program</b>		14.231 ESG	
ESG Project Titles: City of Norfolk ESG Entitlement Application		Description of Areas Affected by ESG Project(s): City of Norfolk, Virginia	
\$ESG Grant Amount: <b>\$346,458</b>	\$Additional HUD Grant(s) Leveraged:	Describe:	
\$Additional Federal Funds Leveraged:		\$Additional State Funds Leveraged:	
\$Locally Leveraged Funds:		\$Grantee Funds Leveraged:	
\$Anticipated Program Income:		Other (Describe):	
Total Funds Leveraged for ESG – based Project(s): <b>\$346,458</b>			

Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts 2 <sup>nd</sup> and 3 <sup>rd</sup>	Project Districts Virginia 2 <sup>nd</sup> and 3 <sup>rd</sup>		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on Date
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Kimberley	M.	Pierce
Assistant Director	757-664-4796	757-664-4238
<a href="mailto:kimberley.pierce@norfolk.gov">kimberley.pierce@norfolk.gov</a>	<a href="http://www.norfolk.gov/Grant/">http://www.norfolk.gov/Grant/</a>	Other Contact
Signature of Authorized Representative		Date Signed
		5/26/15

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

5/26/15

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) ~~2013, 2014, 2015~~ a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

  
Signature/Authorized Official

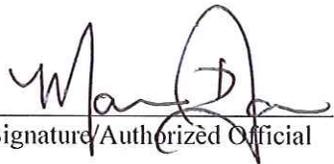
5/26/15  
Date

City Manager  
Title

OPTIONAL CERTIFICATION  
CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
Signature/Authorized Official

5/26/15  
Date

City Manager  
Title

### Specific HOME Certifications

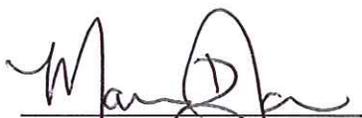
The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
Signature/Authorized Official

5/26/15  
Date

City Manager  
Title

## ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

**Major rehabilitation/conversion** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services ( including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
\_\_\_\_\_  
Signature/Authorized Official

5/26/15  
\_\_\_\_\_  
Date

City Manager  
\_\_\_\_\_  
Title

## HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

  
Signature/Authorized Official

5/26/15  
Date

City Manager  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

City of Norfolk  
Department of Neighborhood Development (DND)  
400 Granby Street  
Norfolk, VA 23510

Check  if there are workplaces on file that are not identified here.

This information with regard to the drug-free workplace is required by 24 CFR part 21.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).



# Fifth Program Year Action Plan

*(HUD Submission)*

The Consolidated Plan Management Process (CPMP) Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## Narrative Responses

### Chapter I. GENERAL

1. *The Executive Summary is required.*
2. *Include the objectives and outcomes identified in the plan.*
3. *Evaluation of past performance.*

#### **Executive Summary**

The City of Norfolk's 2015-2016 Annual Action Plan, the fifth and final of the Five-year Consolidated Plan (FY 2012 – FY 2016), describes activities proposed for funding and implementation beginning July 1, 2015. The Annual Action Plans provide a concise summary of the actions, activities, and specific federal and non-federal resources that will be used each year to address the priority needs and goals identified in the Consolidated Plan.

The current Consolidated Plan can be found at <http://www.norfolk.gov/Archive.aspx?AMID=89>

The entitlement grant programs described in the Consolidated Plan are: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG).

- CDBG funds are used to develop viable urban communities by providing housing and a suitable living environment and expanding economic opportunities principally for low to moderate income persons.
- HOME funds are used for a wide range of activities including acquiring, developing, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. It is the largest federal block grant to state and local governments designed exclusively to create affordable housing for low-income households.
- ESG funds engage homeless individuals and families living on the street; improve the number and quality of emergency shelters for homeless individuals and families; help operate shelters; provide essential services to shelter residents; rapidly re-house homeless individuals and families; and prevent families and individuals from becoming homeless.

The Annual Action Plan also provides a platform for the City of Norfolk to report to HUD any changes or trends in affordable housing needs during the period since the submission of the Consolidated Plan. The Plan summarizes the city past progress as well as new initiatives in support of the strategic goals identified in the Consolidated Plan. The Department of Neighborhood Development is submitting this Annual Action Plan on behalf of the City of Norfolk. This Annual Action Plan has been developed in accordance with the goals set during the Annual Plan cycle.

**Department of Neighborhood Development Overview**

The city’s Department of Neighborhood Development (DND) is committed to providing the highest level of service to its customers. Recognizing that neighborhoods cannot be strengthened simply with “sticks and bricks”, the DND implements a diverse but coordinated mixture of programs ranging from affordable housing activities to public services to various neighborhood improvement and community capacity-building activities. Additionally, DND actively seeks funding from other sources to direct more resources towards low to moderate income communities.

Since July 1, 2014 DND is responsible for CDBG, HOME and ESG program administration, monitoring, compliance, and evaluation of entitlement programs funded through the U.S. Department of Urban and Housing Development (HUD). The Departments prepares the five-year Consolidated Plan, the Analysis of Impediments to Fair Housing Choice, and the One-Year Action Plan. The Department also manages the citizen participation process; makes program documents available for public comment and seeks City Council approval of the Action Plan. DND also prepares the Consolidated Annual Performance and Evaluation Report (CAPER) to inform citizens of the use and impact of community development funds. DND collects and tracks progress reports from its subrecipients that assist with funding recommendations.

**Available Resources**

A major goal of the Annual Plan is to build on local assets and coordinate resources to meet the needs of the community and to integrate economic, physical and human development strategies into a comprehensive and synchronized effort. The distribution of estimated funds for FY 2016 (July 1, 2015 through June 30, 2016) is provided in Table 1.

**Table 1: Fiscal Year (FY) 2016 Annual Plan – Available Resources**

<b>Fund</b>	<b>Appropriation</b>
CDBG Entitlement	\$3,869,059
CDBG Program Income	\$0
CDBG Revolving Loan Fund (RLF)	\$250,000
CDBG Reprogramming	\$0
<b>CDBG Program Total</b>	<b>\$4,119,059</b>
HOME Entitlement	\$881,459
HOME Program Income	\$0
HOME Reprogramming	\$0
<b>HOME Program Total</b>	<b>\$881,459</b>
<b>ESG Program Total</b>	<b>\$346,458</b>
<b>Total FY 2016 Federal Resources</b>	<b>\$5,346,976</b>

**2. Summary of the objectives and outcomes**

The City of Norfolk is required to use HUD’s Performance Outcome Measurement System. This system was developed to enable HUD to collect and aggregate standardized performance data on entitlement-funded activities from all entitlement grantees nationwide. This information is used to report to Congress on the effectiveness of formula entitlement programs in meeting HUD’s strategic objectives.

HUD has three objectives:

- Creating a suitable living environment
- Providing decent affordable housing
- Creating economic opportunities

These objectives are combined with three performance outcome categories:

- Accessibility/ availability
- Affordability
- Sustainability

The performance outcomes measurement statements are:

- Accessibility for the purpose of providing decent affordable housing
- Affordability for the purpose of providing decent affordable housing
- Suitability for the purpose of providing decent affordable housing
- Accessibility for the purpose of providing suitable living environments
- Affordability for the purpose of providing suitable living environments
- Suitability for the purpose of providing suitable living environments
- Accessibility for the purpose of creating economic opportunities
- Affordability for the purpose of creating economic opportunities
- Suitability for the purpose of creating economic opportunities

The city’s FY 2012 – FY 2016 Consolidated Plan outlines the various activities the city proposed to carry out to target the objectives and associated outcomes identified by HUD. In FY 2016 the city will undertake activities within the following categories: housing construction and rehabilitation, public services and community development, business/economic development and homeless prevention activities.

**Goal of the Strategy and Plan**

The strategies and projects outlined in this plan are intended to benefit low-to-moderate income residents, improve neighborhoods with high concentrations of poverty, and positively impact the city as a whole. These strategies combined with other federal and state grant programs and local funding will support the performance objectives outlined in the plan. The Annual Plan will focus on the goals established in the Five-Year Consolidated Plan shown below in Table 2.

**Table 2: Local Goals and Specific Objectives**

Goal A: Economic Development	
Objectives:	Priority
1. Provide resources to projects that create and/or retain jobs.	High
2. Provide services that improve economic opportunity for low-to-moderate income people.	High
3. Increase the economic opportunities for persons with special needs.	High
4. Encourage sustainable growth.	High
Goal B: Rental Housing	
Objectives:	Priority
1. Increase the supply of affordable rental housing (particularly for households earning 50 percent of AMI or less).	High
2. Maintain the current inventory of affordable rental units.	High
3. Improve the quality and energy efficiency of affordable rental housing.	High
Goal C: Owner Housing	
Objectives:	Priority
1. Improve the quality and energy efficiency of owner occupied housing.	High
2. Improve access to affordable owner occupied housing.	High
Goal D: Infrastructure	
Objectives:	Priority
1. Improve quality/ increase quantity of public improvements that benefit LMI persons.	High
Goal E: Facilities	
Objectives:	Priority
1. Improve quality/ increase quantity of neighborhood facilities serving LMI persons.	High
2. Improve quality/ increase quantity of facilities that benefit the elderly.	High

**Table 2: Local Goals and Specific Objectives**

Goal F: Public Services	
Objectives:	Priority
1. Improve services to the elderly.	High
2. Improve services for disabled adults.	High
3. Improve services for women and children fleeing domestic violence.	High
4. Improve services to low-to-moderate income households.	High
5. Increase range of housing options and related services for persons with special needs.	High
6. Provide supportive services to help prevent homelessness.	High
7. Provide housing and supportive services for persons with HIV/ AIDS and their families.	High
8. Provide resources to assist residents at of homelessness.	High

In support of the five-year Consolidated Plan, each Annual Action Plan describes the recommended uses of funding for the entitlement programs: Community Development Block Grant (CDBG), Home Investment Partnership (HOME) Program, and the Emergency Solutions Grant (ESG) Program.

**Annual Plan Allocations**

Chart 1 provides the estimated FY 2016 funding levels. In Chart 1, the CDBG entitlement funding makes up 76 percent of all FY 2016 HUD entitlement funding for the city, HOME entitlement makes up 17 percent and ESG funding makes up 7 percent. The actual level of funding Norfolk receives from HUD is based on a formula to which all entitlement communities are subject. Major factors of the formula are poverty rates and population size.

The Annual Action Plan details the activities and projects to be undertaken during FY 2016 to address priority needs as related to identified objectives. The total FY 2016 entitlement funding for the CDBG, HOME and ESG Programs is \$5,096,976 and is comprised of the annual CDBG, ESG and HOME allocations.

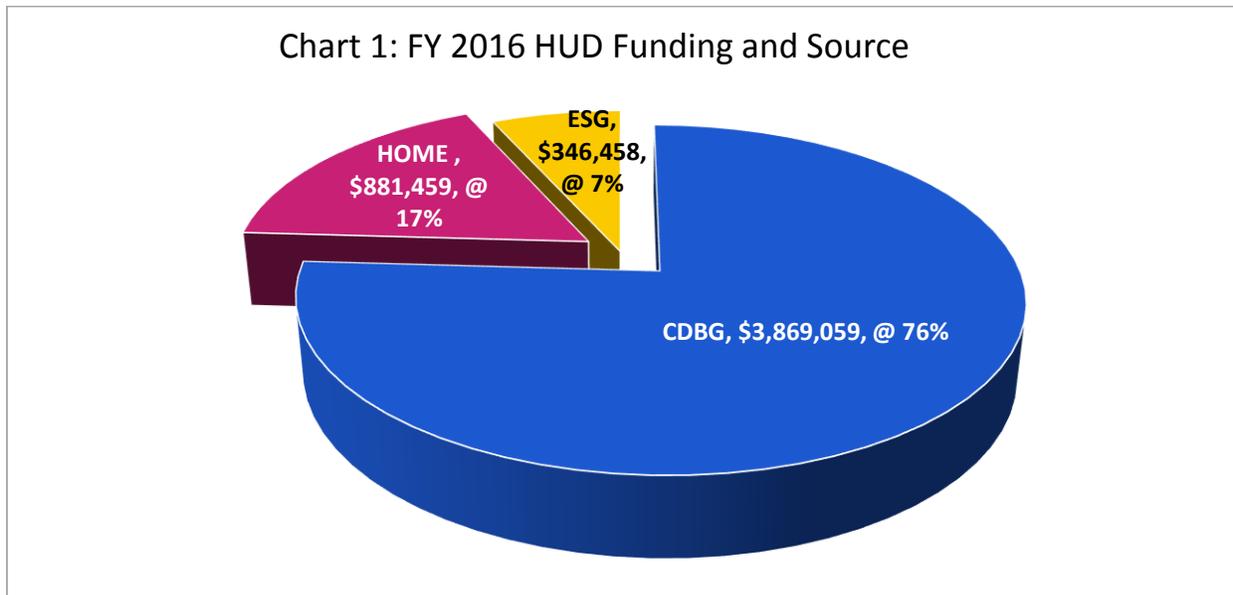


Table 3 shown on the next page summarizes Norfolk’s entitlement funding history for FY 2011 through FY 2016.

**Table 3: Historical Annual Plan Allocations**

Category	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2015 to FY 2016 Inc/(Dec) Amt.	% Difference
<b>Recommend CDBG</b>	<b>\$5,877,885</b>	<b>\$5,048,815</b>	<b>\$6,687,364</b>	<b>\$4,293,211</b>	<b>\$4,136,824</b>	<b>\$4,119,059</b>	<b>(\$17,765)</b>	<b>(.4%)</b>
Entitlement	\$5,622,885	\$4,717,815	\$3,887,210	\$4,018,211	\$3,886,824	\$3,869,059	(\$17,765)	(.4%)
Program Income	\$255,000	\$131,000	\$0	\$0	\$0	\$0	\$0	
Revolving Loan Fund (Rehab Payments)	\$0	\$200,000	\$275,000	\$275,000	\$250,000	\$250,000	\$0	0%
Federal Rental Rehabilitation Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Fund Balance			\$2,525,154	\$0	\$0	\$0	\$0	
<b>Recommend HOME</b>	<b>\$2,099,815</b>	<b>\$2,141,031</b>	<b>\$1,686,465</b>	<b>\$948,758</b>	<b>\$958,639</b>	<b>\$881,459</b>	<b>(\$77,180)</b>	<b>(8.0%)</b>
Entitlement	\$1,982,275	\$1,746,031	\$1,024,324	\$948,758	\$958,639	\$881,459	(\$77,180)	(8.0%)
Program Income	\$117,540	\$395,000	\$15,495	*\$0	*\$0	*\$0	*\$0	
Fund Balance			\$646,646	\$0	\$0			
<b>Recommended ESG</b>	<b>\$226,225</b>	<b>\$355,948</b>	<b>\$408,550</b>	<b>\$283,584</b>	<b>\$326,434</b>	<b>\$346,458</b>	<b>\$20,024</b>	<b>6.1%</b>
Entitlement	\$226,225	\$355,948	\$408,550	\$283,584	\$326,434	\$346,458	\$20,024	6.1%
<b>TOTALS</b>	<b>\$8,203,925</b>	<b>\$7,417,653</b>	<b>\$8,782,379</b>	<b>\$5,525,553</b>	<b>\$5,421,897</b>	<b>\$5,346,976</b>	<b>(\$74,921)</b>	<b>(-2.3%)</b>

\*\*Program Income was not anticipated.

The City of Norfolk also allocates funds through its general fund for initiatives in the areas that the city plans for redevelopment, commercial façade, and property acquisition programs – all of which complement or enhance activities funded through this plan. These initiatives help improve the physical environment in low-to-moderate income neighborhoods. Additionally, the city’s general fund assists neighborhood organizations in building capacity and creating stable communities.

**FY 2016 Annual Plan Overview**

The FY 2016 Annual Plan continues to focus on the city’s core competencies, leveraging of resources, and coordination among city departments and partner agencies. This comprehensive approach helps to achieve the goals of the Consolidated Plan as well as the city’s goal of building thriving, vibrant, inclusive, and sustainable neighborhoods to make Norfolk a great place to live, work, and raise a family. The city’s efforts to serve extremely low and low-to-moderate income individuals are outlined in this Annual Plan under the Summary of Specific Objectives and the Activities to be Undertaken sections.

Based on a standard set of criteria, HUD uses a performance measurement system to determine the degree to which programs and activities are meeting established needs and goals. This information is used to demonstrate program results to congressional decision makers and the public. This system creates evaluation outcomes and objectives for each project funded through the Annual Plan and are outlined in Table 4.

**Table 4: HUD’s Performance Measurement Criteria**

Objective:	Outcome:
Describes the purpose of the activity.	Describes what is to be achieved by the activity.
Suitable Living Environment	Availability/ Accessibility
Decent Housing	Affordability
Creating Economic Activities	Sustainability: Promoting Living/ Livable Communities

FY 2016 Annual Plan funding consideration was given to a broad range of concerns that include, but are not limited to:

- Efforts to eliminate homelessness;

## City of Norfolk

- Methods for improving housing quality; and
- Increasing homeownership.

An equally important priority for the city is youth development. In FY 2015 youth programs were transitioned the city's general operating budget; specifically the Human Service Grant (HSG) Program. The major benefit of this change is its positive impact on the overall distribution of CDBG dollars because it minimizes the dilution of CDBG funding. By using this method the city was able to fully fund 100 percent of the FY 2015 requests for adult/ family, homeless and special needs services. The city is able maintain the FY 2015 funding levels for public service activities. For the time being, youth organizations will continue to apply for HSG funding in lieu of CDBG public service funds.

The Annual Plan touches on a broad range of community development topics. The FY 2016 Annual Plan will discuss the following topics:

- Activities planned to address special needs populations;
- Obstacles to meeting underserved needs;
- Fostering and maintaining affordable housing;
- Removing barriers to affordable housing;
- Furthering fair housing;
- Improving infrastructure;
- Evaluating and reducing lead-based paint and asbestos hazards;
- Reducing slum and blight;
- Reducing the number of poverty level families;
- Developing institutional structure;
- Enhancing coordination between public and private housing and social service agencies; and
- Fostering public housing improvements and resident initiatives.

Additionally, specific activities the city will undertake to provide monitoring and performance measurement for the CDBG, HOME and ESG grant programs are described in the Action Plan. Other financial resources which will be used to leverage CDBG, HOME and ESG grant funding and to address the above listed needs are also described.

### ***Evaluation of Current Needs***

The FY 2016 Annual Plan outlines the planned goals for addressing community needs in the areas of housing, homelessness, and services for other special groups such as youth, the elderly, the disabled, and people living with HIV/AIDS. Significant factors affecting the development of the Annual Plan are discussed below.

### ***Homelessness***

Since 2005 the city has made ending homelessness a top priority. Under the strain of a weakened economy and perpetuated by a historically high unemployment rate, the need for homeless services has remained constant over the last several years; specifically the need for rental assistance and utility payment assistance. Another pressing need is for additional permanent supportive housing for singles adults. During FY 2016, the city will continue to utilize prior year HOME and CDBG funds towards completing the Crescent Square SRO that will be located in Virginia Beach and begin the Church Street Station SRO project (previously the Norfolk Regional Apartments) that is planned to be located in on Church Street. This years' Annual Plan continues to fund support for both central intake and permanent supportive housing for singles.

**Housing**

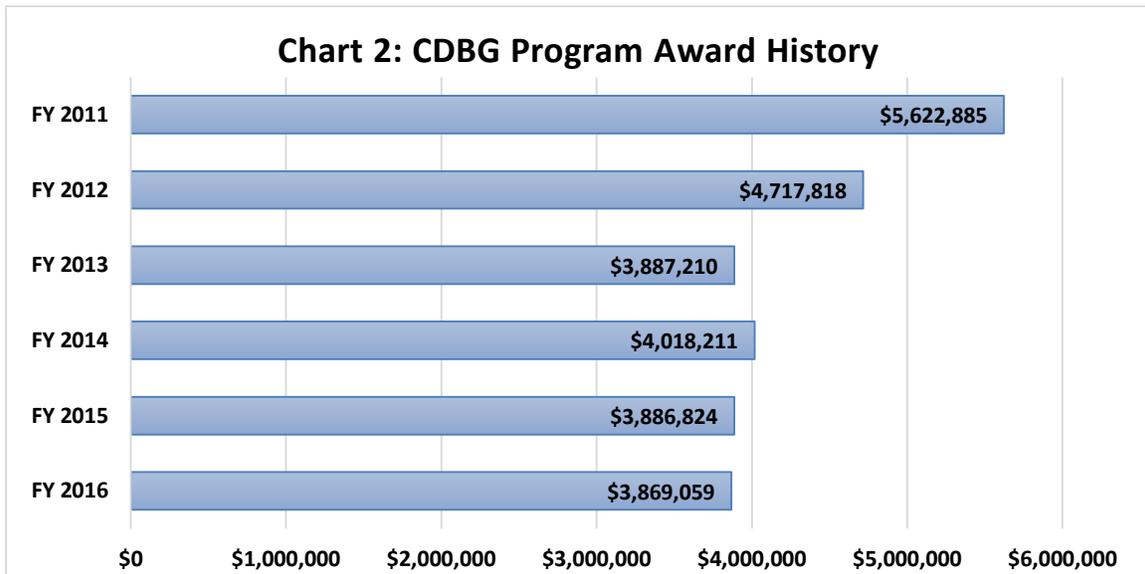
The need for the development of affordable housing continues. The city seeks to address this need through the construction of new affordable housing units and by providing down payment and closing cost assistance to income eligible first-time homebuyers. The FY 2016 Annual Plan allocates funds under the CDBG and HOME programs towards this purpose.

**Community Development**

The FY 2016 Annual Plan addresses the key objectives outlined in the city’s Five-year Consolidated Plan such as affordable housing and addressing underserved needs. This year’s Plan will address needs for rehabilitation and maintenance of residential properties for low to moderate income homeowners, and support infrastructure improvements in low-to-moderate income neighborhoods. The FY 2016 allocation also supports a variety of public service activities such dental care to those in need, and housing assistance for people living with HIV/AIDS, adult and family activities.

**FY 2016 Community Development Block Grant (CDBG) Program Overview**

As shown on page 1, the city’s FY 2016 CDBG allocation is \$3,869,059 which includes CDBG entitlement funding and revolving loan fund (RLF) payments totaling \$250,000. Chart 2 provides the **entitlement** amounts received over the past six years.



The FY 2016 CDBG allocation reflects less than a one percent decrease over FY 2015 funding levels. Although the city experienced a minimal decrease in FY 2016, Norfolk has experienced a funding decrease of more than \$1.75 million dollars, or 31.9 percent in CDBG entitlement funding since FY 2011. Table 5 provides the FY 2016 CDBG funding breakdown that includes the revolving loan fund (RLF).

**Table 5: FY 2016 CDBG Funding Overview**

Project	Objective	Amount	Percent	Outcome
Public Services	Suitable Living Environment	\$580,359	15%	Availability/Accessibility
Public Facilities	Suitable Living Environment	\$666,629	21%	Availability/Accessibility
Public Improvements	Suitable Living Environment	\$200,000		
Housing	Decent Housing	\$2,402,259	46%	Sustainability
Administration	N/A	\$269,812	19%	N/A
<b>Total FY 2016 CDBG Funding Overview</b>		<b>\$4,119,060</b>		

The major accomplishments of the FY 2016 Annual Plan for CDBG include:

- Funding 98 percent of last year’s sub-recipients.
- Offering assistance to homeowners facing health and safety issues with their properties and continuation of efforts to rehabilitate existing housing in conservation areas.
- For FY 2016, public service funding is recommended in the following areas that is shown in Tables 6.

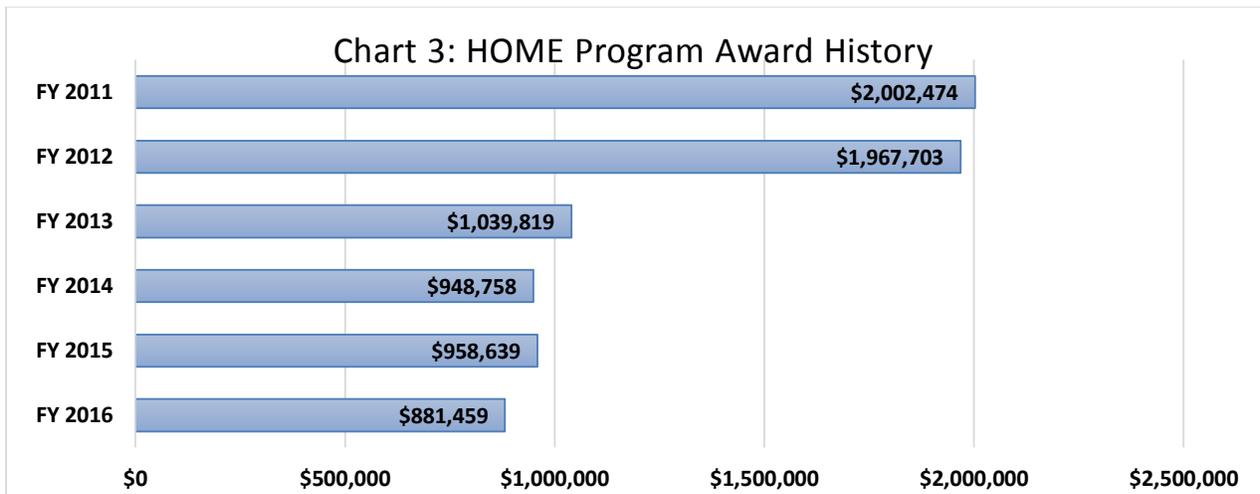
**Table 6: Public Service**

Public Service Categories	Allocation Amount
Homeless Services	\$227,097
Adult Services	\$238,733
Special Needs Services	\$114,529
<b>Total Public Service</b>	<b>\$580,359</b>

- Using prior year funds for the development of regional permanent supportive housing with a new single-room occupancy (SRO) facility in Norfolk which will accommodate 80 prior homeless individuals and for ADA ramp development in Sussex and Wards Corner with needed street improvements.

**FY 2016 Home Investment Partnership (HOME) Program Overview**

The City received an eight percent decrease in FY 2016 HOME funds. Since 2011, the city has seen HOME Program reductions of \$1,121,015 or 56 percent as shown in Chart 3. Funding reductions have resulted in a fewer number of lower-income households receiving access to affordable housing options and limiting the resources to nonprofit housing providers.



The FY 2016 HOME Program will provide low-to-moderate income, first-time homebuyers with down payment and closing cost assistance for decent affordable new or existing residential housing. The FY 2016 HOME entitlement allocation is \$881,459. HOME funding will be used for programs administered by both the city and NRHA. The allocation of HOME resources for FY 2016 is provided in Table 7.

**Table 7: FY 2016 HOME Funding Overview**

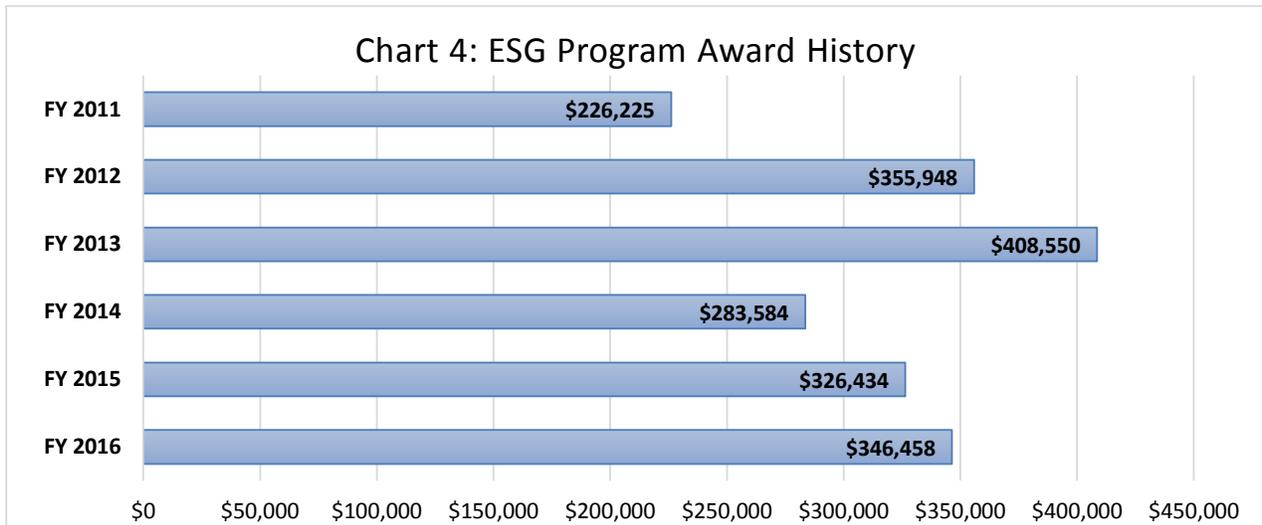
Project	Objective	Amount	Percent	Outcome
Housing	Direct Homeownership Assistance	\$490,720	56%	Decent Housing/Affordability
CHDO Projects	HOME-assisted Homebuyer Project	\$132,219	15%	Decent Housing/Affordability
Homeless	Improve Neighborhood Quality	\$170,374	19%	Suitable Living Environment/Availability
Administration	Administer HOME Program	\$88,146	10%	N/A
<b>Total HOME Funding</b>		<b>\$881,459</b>	<b>100%</b>	

The major accomplishments of the FY 2016 Annual Plan for HOME include:

- Funding homebuyer assistance program totaling \$490,720 in HOME funds to assist 15 income eligible first-time homebuyers with closing cost and down payment assistance.
- Funding of \$132,219 will be allocated towards eligible Community Housing Development Organizations (CHDOs) to develop affordable housing for 2-3 income eligible households.
- Funding of \$170,374 will be used to assist homeless individuals to maintain or locate permanent housing.

**FY 2016 Emergency Solutions Grant (ESG) Program Overview**

The city received a six percent increase or \$346,458 in FY 2016 ESG funds for the program year beginning July 1, 2015. This is an increase of \$20,024 as shown in Chart 4. Since 2011, the program has shown fluctuations in funding. Since 2014, the city has continued to receive increased funding as shown in Chart 4. Since the changes to the Emergency Solutions Grant with the HEARTH Act in 2012 and 2013, the city continues to include the Continuum of Care in the planning process, a longstanding requirement of HUD’s application process to assist homeless persons by providing greater coordination in responding to their needs. The ESG program reflects changes in the program’s focus from addressing the needs of homeless people in emergency or transitional shelters to helping people quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.



The FY 2016 Annual Plan objectives for ESG are provided in Table 8.

Project	Objective	Amount	Outcome
Street Outreach & Emergency Shelters	Improve Suitable Living Environment	\$180,859	Suitable Living Environment/Sustainability
Rapid Re-Housing & Homeless Prevention	Decent Housing	\$139,615	Decent Housing/ Availability
Administration	N/A	\$25,984	N/A
<b>Total ESG Funding</b>		<b>\$346,458</b>	

The major recommended accomplishments of the FY 2016 Annual Plan for ESG include:

- Funding four emergency shelters that provide direct client services to the homeless population totaling \$127,359. Services include, but are not limited to, case management, child care, education, employment assistance and job training.

- Funding three street outreach programs totaling \$53,500 that will target essential services necessary to identify and serve unsheltered homeless people.
- Funding one homeless prevention activity totaling \$66,796 that will provide housing relocation and stabilization services to households at-risk of becoming homeless or transitioning to stable housing with rental fees, security deposits, utility deposits or payments, last month's rent, and housing search and placement activities.
- Funding one rapid re-housing activity totaling \$72,819 previously funded through Homeless Prevention and Rapid Re-Housing Program (HPRP).
- Funding administration costs totaling \$25,984 at seven and a half (7.5) percent of the total ESG entitlement allocation funding.

### **3. *Prior Year Self-Evaluation***

In order to provide a context for this Annual Action Plan, the city reviewed Consolidated Annual Performance and Evaluation Reports (CAPERs) submitted to HUD for the period of 2012-2016 and HUD's subsequent Program Year-End Review Letters. The CAPER lists the city's accomplishments in relationship to the goals and priorities established in the ConPlan. The city's FY 2014 CAPER that was submitted on September 27, 2014 may be reviewed at <http://www.norfolk.gov/Archive.aspx?ADID=758>.

The city is close to the end of year four of its FY 2012-2016 Five-year Consolidated Plan. During the course of the last four years, the city has demonstrated that the programs listed in the ConPlan have complied with the statutes and operating regulations set in HUD CPD. In its annual reviews, HUD has acknowledged that the city has the capacity to administer ConPlan-funded programs.

The city has maintained the necessary and required Community Development Block Grant (CDBG) timeliness ratios in expending grant funds as prescribed by 24 CFR 570.902(a)(1) which measures timeliness by requiring that entitlement grant funds available by the U.S. Treasury was less than 1.5 times the entitlement grant for the current year. The city has also demonstrated compliance with 24 CFR 570.200(a)(3), the Overall Benefit Certification which requires that not less than seventy percent of the aggregate of CDBG expenditures be used for activities benefiting low-moderate income clients.

During the period of FY2012 through 2016, the city received a total of \$20,379,119 in CDBG entitlement funding along with generated program income and Revolving Loan Funds to support the city's strategic plan to improve low to moderate income communities and increase affordable housing.

Since 2012, the city's CDBG allocation has decreased \$848,756 at 18 percent requiring the city to adjust its goals in the Annual Action Plans. Despite these reductions the city has made substantial progress in addressing the needs of its most vulnerable populations. The city continues to perform "desk monitoring" on a monthly basis and "site-visit" monitoring sessions during the program year. If non-performing subrecipients cannot or will not meet its agreement obligations, the city intervenes for resolution. The city does not allow these subrecipients to apply for future funding until they demonstrate their ability to accomplish obligations. Very rarely has the city had subrecipients who have not complied. CDBG funds have supported various programs including, but not limited to:

#### **Public Services**

Based upon Section 24 Part 570.201(e)(2), each year HUD assess the city's compliance with an adjusted limitation on public service obligations. The City of Norfolk's limit for Public Service activities is 15 percent, plus fifteen percent of program income earned the previous program

year. In the 2012-2016 Consolidated Plan the city obligated \$3,091,712 including FY 2016 allocation to Public Service activities to address community development needs.

With these investments, the city has been able to provide vital services for special populations including homeless, domestic violence survivors, persons living with HIV/AIDS, persons with disabilities, and the elderly. Over the past five years the city has undertaken public service activities that include providing services for approximately:

- 3,000 persons will engage through outreach services
- 1,355 youth will receive services
- 363,000 persons will receive food supplies
- 4,178 homeless persons will receive services
- 568 residents will receive housing counseling, resource, and fair housing assistance.

### **Projects**

In the 2012-2016 Consolidated Plan the city obligated \$11,245,817 including FY 2016 allocation to brick and mortar and infrastructure activities to address housing and neighborhood development needs. With these investments, the city has been able to provide vital housing rehabilitation needs for low to moderate income Norfolk residents and infrastructure improvements. Over the five years the city will have undertaken activities that include:

### **Housing Resources, Preservation and Rehabilitation**

Approximately 365 single family housing units benefited from housing resources and housing preservation and rehabilitation efforts. The following are some of the services delivered:

- 74 seniors received accessible repairs and home modifications to ensure they remain in their homes by the Elderly/Disabled Home Repair Program of which:
  - ✓ 35 homeowners received roof repairs to ensure residents are able to preserve their properties.
  - ✓ 39 residents receiving heating repair or replacement services.
- 191 income eligible homeowners will be completed by the NRHA Home Repair program.
- 100 Direct Housing Assistance through NRHA will be completed by loans were given to homeowners for rehabilitation services through the city's Rehabilitation program.
- 232 ADA ramp installations.
- 233 Code enforcement assistance to board up properties for safety purposes.

### **HOME**

HOME funds have allowed the city to create affordable housing for low to moderate income households. Since FY 2012 the city received a total of \$5,969,706 in HOME funds and generated program income to help support the city's affordable housing plan to decrease the burden of unaffordable and substandard housing for low- and low-income households. Community Housing Development Organizations (CHDO) continued to utilize prior years' HOME allocations during the 2012-2016 Consolidated Plan period to develop affordable housing units. However, since 2012, the city's HOME allocation has decreased \$1,259,572, more than 58 percent, requiring the city to adjust its goals in the Annual Action Plans.

### **ESG**

In 2012, the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH) amended the McKinney-Vento Assistance Act. Among the changes, the HEARTH Act revised the Emergency Shelter Grants Program and renamed the program the Emergency Solutions Grants

Program, also known as ESG or HESG. Since FY 2012 the city has received a total of \$1,592,833 in ESG funds. ESG funds have provided approximately 9,115 people in need with emergency shelter services and assisted an estimated 5,792 people for street outreach assistance, 726 people with homeless prevention services, and 443 households with rapid re-housing assistance. Since 2012, the city’s ESG allocation has increased by \$118,649 or 2.7 percent.

**Housing Market:** As the FY 2015 (PY 2014) comes to a close, Norfolk continues to face significant challenges as its housing market and economy begin to strengthen. As deficit reduction talks continue at the federal level, Norfolk, like other cities, faces continuing cuts to federal funding for affordable housing and public service programs. According to Table 9, the city has lost more than \$2.9 million in CDBG and HOME funds due to sequestration. The reductions in funding will likely reflect the city’s ability to meeting the housing goals identified in the FY 2012 – FY 2016 Consolidated Plan. Despite these challenging times, Norfolk continues to utilize its HUD allocation to further its strategic goals.

<b>Program Name</b>	<b>Amount</b>
CDBG Program	(\$929,755)
HOME Program	(\$1,259,572)
ESG Program	\$118,649
<b>Total Reductions in Entitlement Funding</b>	<b>(2,070,678)</b>

**Quarterly Reporting:** Evaluation is not just a once a year exercise, but rather a continual process that is analyzed and updated throughout the program year. Principal among these evaluation efforts are the required quarterly reports from the subrecipients. These reports are tailored to each agency’s scope of service, with each aligning to a HUD matrix code specifically identifying its eligibility as a HUD activity. Quarterly reports provide a barometer by which city staff measure performance as it relates to program implementation or execution. Should subrecipients fail to meet the quarterly benchmark towards achieving their year-long goals, city staff and subrecipients work to identify barriers that hinder the progress.

**External Monitoring:** Also, the city engages its own outside auditing firm to conduct the A-133 single audit. The A-133 audit provides assurance to the U.S. government regarding the management and use of federal funds. This process is a rigorous testing of internal controls that ensure funds are being used properly and transparently. Any cash management processes and general compliance findings or concerns from the single audit are forwarded to the respective federal agency; in the case of the Consolidated Plan, to HUD.

**Internal Monitoring:** Financial and desk monitoring was conducted for all sub-recipients and site monitoring was completed for the majority of our public service sub-recipients. Mandatory training was held for all sub-recipients in an effort to improve compliance. The city also met its timeliness ratio prior to May 2nd.

**Priority Needs:** In carrying out its Consolidated Plan, the city continues to make considerable strides toward meeting priority needs. Many of the activities performed contribute to stabilizing the city’s lower income neighborhoods. Improvements to housing and commercial structures enhance the appearance of neighborhoods and create a more appealing environment. Historically, acquisition activities of blighted and deteriorated properties for redevelopment have contributed to neighborhood stabilization and decreases in crime. New housing development and homeownership programs promote pride in ownership and long-term resident stability. Renovations to non-profit facilities that serve homeless individuals help organizations better meet needs of clients.

**Rehabilitation:** Renovations continued to assist owner occupied housing. The scope of the renovations varied depending on the program and household needs, with improvements ranging from emergency health and safety repairs to full scale renovations or replacement housing construction for homes too badly deteriorated to benefit from rehabilitation. The City of Norfolk has committed to Energy Star certification on all new replacement homes and CHDO constructed homes. Additionally, an EarthCraft Renovation certification is a goal for homes rehabilitated under the HOME Program for its rental housing projects.

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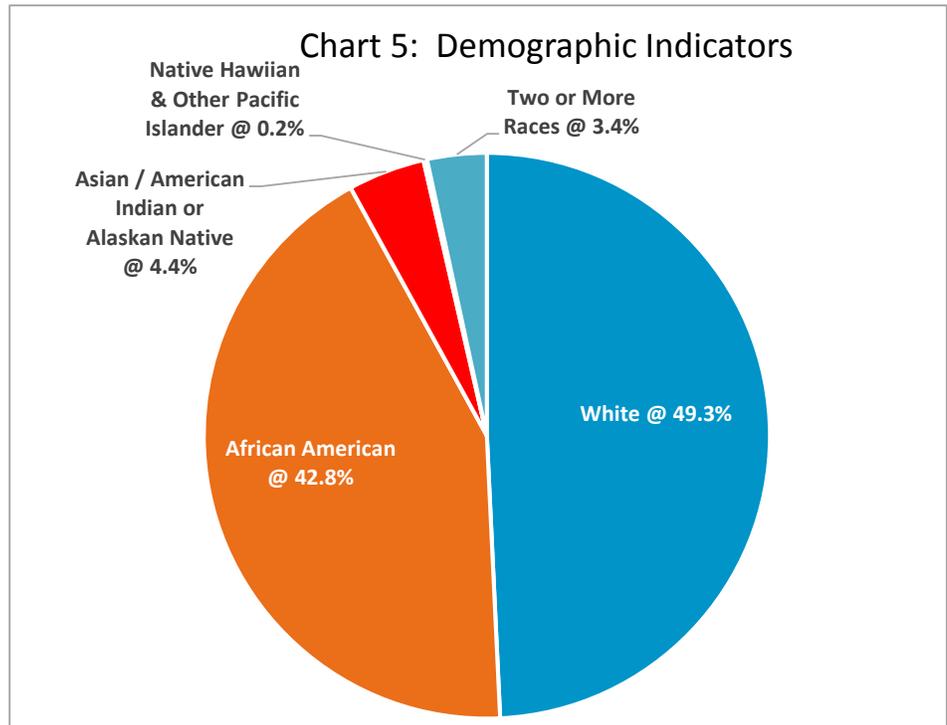
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**General Questions**

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

**Year 5: Action Plan General Questions Response:**

**Norfolk Geographic Distribution:** The City of Norfolk is Virginia’s second largest city with more than 100 diverse neighborhoods. With a square mile radius of 53.7, Norfolk is located on the Elizabeth River in a region most popularly known as Hampton Roads. Norfolk is a part of the Hampton Roads metropolitan area, officially known as the Virginia Beach-Norfolk-Newport News, VA-NC MSA. As shown in Chart 5, the majority of Norfolk’s population is made up of White and African American individuals, who make up more than 90 percent.



According to the 2013 American Community Survey (ACS) Norfolk’s population is 246,139 residents as shown in Table 10.

Table 10: Total Norfolk Populations

2010	2011	2012	2014
242,937	243,641	246,007	246,139

For 2014 population includes 128,484 males and 117,655 males.

**Unemployment Rates Concentration:**

According to the Virginia Employment Commission & U.S. Bureau of Labor Statistics shown in Graph 1, the City of Norfolk’s unemployment rate as of August 2014 is 7.5 percent. Norfolk has

City of Norfolk

the second highest unemployment rate in the region and is 1.3 percent above the state average. According to Graph 1, Norfolk’s unemployment rate rose .4 percent from August 2013 to August 2014.

**MONTHLY UNEMPLOYMENT RATES**

Graph 1:

Figures are percentages

CITY/REGION	ONE YEAR EARLIER	ONE MONTH EARLIER	MOST RECENT
	August 2013	July 2014	August 2014
Chesapeake	5.8	5.3	5.7
Currituck Co., N.C.	4.3	3.9	4.0
Franklin/Southampton Co.	7.8	6.7	7.5
Hampton	7.0	6.6	7.0
Isle of Wight Co.	5.7	5.4	6.0
Newport News	6.5	6.3	6.7
Norfolk	7.1	7.0	7.5
Portsmouth	7.8	6.6	7.2
Suffolk	6.3	5.9	6.5
Virginia Beach	5.4	5.1	5.5
Williamsburg	7.8	8.3	7.7
<b>HAMPTON ROADS</b>	<b>6.1</b>	<b>5.8</b>	<b>6.1</b>
<b>VIRGINIA</b>	<b>5.6</b>	<b>5.4</b>	<b>5.7</b>
<b>UNITED STATES</b>	<b>7.3</b>	<b>6.5</b>	<b>6.3</b>

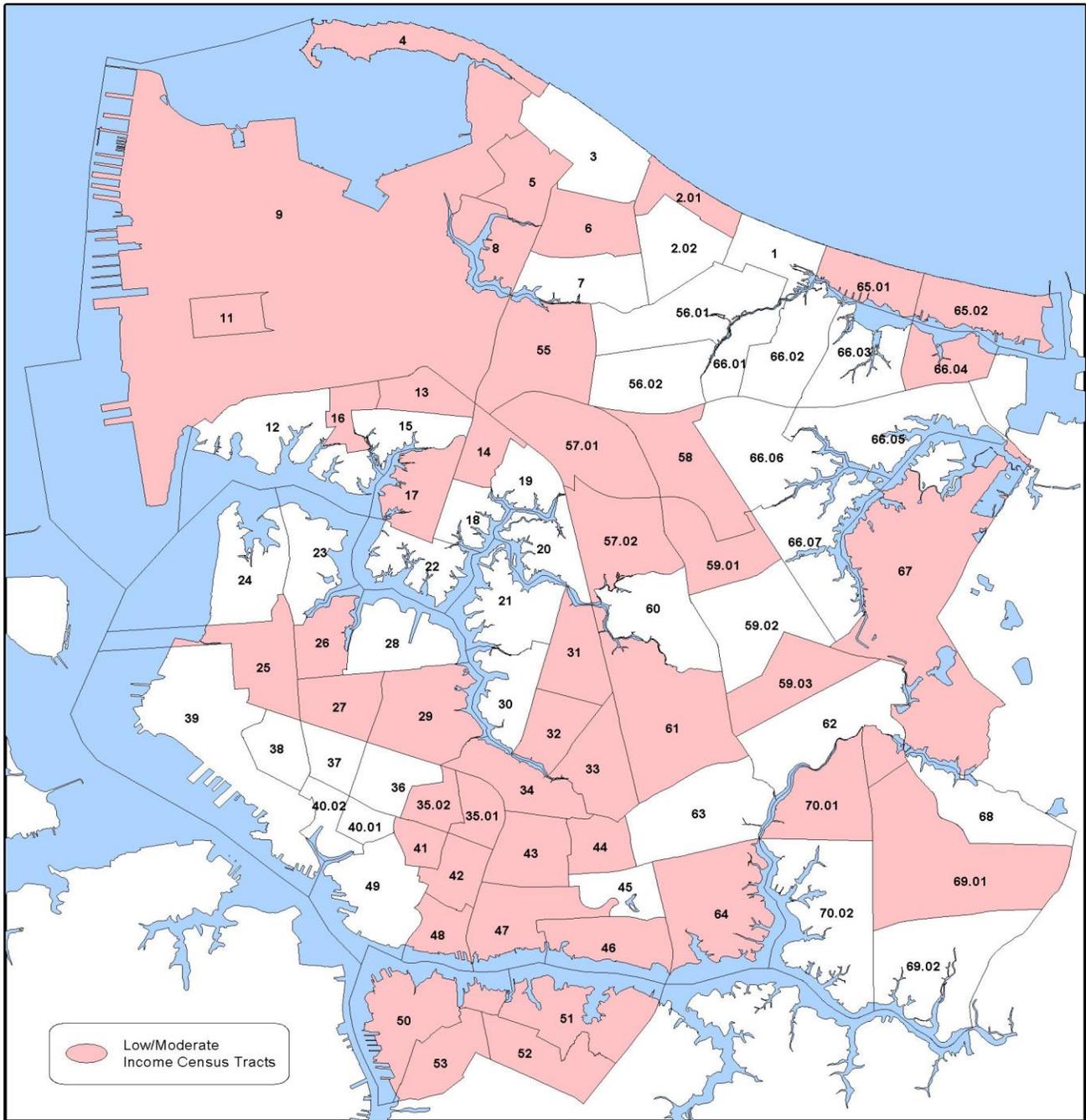
NOTE: Numbers are not seasonally adjusted.

SOURCES: U.S. Bureau of Labor Statistics, Virginia Employment Commission

THE VIRGINIAN-PILOT

The city proposes to utilize its funding for Fiscal Year 2016 to finance a variety of housing, community development, and capital improvement projects. The majority of funding will be used to finance projects targeting low to moderate income households throughout the city including special needs categories such as abused children, battered spouses, elderly persons, severely disabled adults, homeless persons, illiterate adults, and persons living with HIV/AIDS.

The FY 2016 strategy is to continue focusing resources on revitalization and other housing and community development needs in Norfolk’s communities due to high concentrations of poverty and blight. The city’s service delivery strategy focuses mainly in low to moderate income census tract areas shown on page 17. Revitalization funds will also be focused in business corridors of Norfolk.



**LOW/MODERATE INCOME CENSUS TRACTS**



*Using 2000 HUD Definition*

City of Norfolk



Note: Map is labeled with census tract numbers.

Map is for graphic purposes only.

Base data obtained by the GIS Team from aerial photography, with selected revisions by the Division of Surveys, Department of Public Works. Income data obtained from Department of Housing and Urban Development, 2000.

Map prepared by Department of Planning and Community Development, April 2004.

**Norfolk Demographic Profile:** The city’s goals will continue to center on offering decent housing options, eliminating homelessness, and providing services for families, special population and seniors. Planned programs include educational development; recreation options for both youth and the elderly; and housing initiatives that support the development of quality housing, increase the quality of the existing housing stock, and improve the economic stability of Norfolk households. Table 11 provides the Norfolk demographic profile.

**Table 11: Norfolk Demographic Profile**

Demographic Profile	2000*	2006 <sup>(1)</sup>	2010 <sup>(2)</sup>	2011 <sup>(2)</sup>	2012 <sup>(2)</sup>	2013 <sup>(2)</sup>
Owner Occupied as a % of all occupied housing units	45.5%	47.6%	45.4%	46.4%	45.4%	44.5%
Renter Occupied as a % of all occupied housing units	54.5%	52.4%	54.6%	53.6%	54.6%	55.5%
Poverty Rate of All Families	15.5%	14.2%	11.8%	13.6%	16.4%	15.1%
Poverty Rate of Families (Married)	15.5%		3.7%	4.0%	14.4%	4.7%
Poverty Rate of Families with Female Head of Household	37.1%		32.2%	33.0%	33.8%	35.3%
Poverty Rate of All Individuals <sup>(1)</sup>	19.4%	16.9%	16.4%	17.1%	21.2%	19.2%
Poverty Rate of Individuals 18 years and over	16.2%		13.6%	14.2%	15.4%	16.5%
Poverty Rate of Individuals 18 to 64 years	16.2%		13.9%	14.7%	16.0%	17.3%
Median Household Income	\$31,815	\$40,230	\$42,677	\$43,914	\$42,644	\$44,747
Employed Residents	89,413	81,767	94,366	102,040	95,622	102,347
Labor Force	92,428	95,812	103,903	102,040	103,838	138,989
Unemployed	8,632		10,919	11,866	13,426	13,885
Unemployment Rate	3.3%	4.2%	9.2%	6.1%	7.9%	7.0%

<sup>(1)</sup> Source: U.S. Census Bureau

<sup>(2)</sup> Source: American Community Survey: <http://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=bkmk>

The benefits of the CDBG Program as stipulated by program guidelines and regulations target income eligible residents on a citywide basis. This Annual Action Plan focuses on housing program activities in low-to-moderate income neighborhoods. While it is not a program requirement that Community Based Organizations (CBOs) be located in a certain geographical area, many of Norfolk’s CDBG recipient organizations are active in low to moderate income neighborhoods. However, regardless of the organization’s physical address, the residents assisted by the CBOs must be income eligible for program assistance. Determining income eligibility is one of the pass-through requirements from the city to the subrecipient organizations.

The Annual Plan process is designed to be as objective as possible in the evaluation of applications. The Annual Plan process evolves in accordance with established criteria, including but not limited to, HUD’s broad national objectives, City Council priorities, and the Need for Services as identified in the Consolidated Plan. The major steps of the process, in chronological order, are as follows:

1. A request for applications is advertised in the local newspaper and on the city’s website.
2. An initial review for eligibility is conducted by DND.
3. The city renewed 100 percent of its CDBG subrecipients to FY 2015 funding levels.
4. Eligible ESG applications are reviewed and ranked by Continuum of Care Review Group (CoC RG).
5. Recommended funding levels are determined by DND and the City Manager.
6. The recommendation is presented to and approved by City Council.
7. The Annual Plan is prepared for submission to HUD after adoption by City Council.

Over time, the Annual Plan process has become increasingly more competitive due to limited funding and mounting needs throughout the city. Past and current awardees share common traits; the ability to articulate their needs, address the city’s priorities, and leverage funding from other sources to sustain their programs.

The city will allocate and invest resources on a citywide basis to provide all income eligible residents’ access to the benefits of HUD sponsored programs. Because more than half of Norfolk’s census tracts are designated as low-to-moderate income, those areas are considered priority communities. However, if projects in non-priority areas are eligible and funding is available, those projects will also be considered for funding. The following criteria are considered in assigning the priority of each need category:

- Availability of HUD funding
- Past performance of a CBO
- Viability of the project
- Recommendations of the CoC RG for ESG
- Renewals for the CDBG Program only
- Additional leveraged funds available for the project

To determine the best approach for distributing limited ESG funds the review group utilized standard evaluation criteria that focus on an organization’s readiness to proceed in addition to alignment with city priorities, demonstrated need, and sustainability. To maximize the benefit of CDBG, HOME and ESG program resources, consideration is given to agencies that demonstrate the capacity to implement their project in a timely manner and ensure services are directed effectively and efficiently to those most in need.

In FY 2016, the city will allocate approximately 95 percent of HUD entitlement funding for programs and services to benefit extremely low or low to moderate income individuals. Funds will also be allocated citywide or to specific low and moderate income census tracts as identified in the map on page 17. Table 12 below identifies the FY 2016 CDBG projects that have been designated in specific census tract areas. For a complete list of projects, see the individual project worksheets beginning on page A-1. The geographic distribution for the majority of the city’s entitlement program activities for FY 2016 is citywide. A citywide designation means the program or service does not target a particular area of the city, rather it serves all residents equally regardless of their residence.

**Table 12: Geographic Distribution of Entitlement Programs**

Organization	Activity Name	Census Tract
AIDS Care Center for Education Support Services (ACCESS)	CHAP Norfolk	41, 43
Norfolk Redevelopment & Housing Authority (NRHA)	HOMENET Program	City-wide, including Redevelopment & Conservation Areas
Park Place Health & Dental Clinic	Park Place Health & Dental Clinic	27
St. Columba Ecumenical Ministries	Homeless Advocate & Day Center Assistant	31
St. Columba Ecumenical Ministries	Next Step Transitional Housing	31, 57.02, 27
The Salvation Army	HOPE Day Center for Day Services	36
Virginia Supportive Housing	Supportive Services Case Mgmt./Housing Stabilization	27

**Year 5: Actions to Address Obstacles to Meeting Underserved Needs Response:**

The City of Norfolk will continue to support non-profit agencies, the local housing authority, homeless providers, and special needs groups to meet the needs of underserved persons throughout the community; however, the primary obstacle in meeting underserved needs remains the lack of funding. Federal and state and local funding simply isn't enough to meet demand. While we strive to encourage programs to become self-sufficient, organizations serving these populations continue to experience significant reductions in funding from both governmental and private sources. The City of Norfolk's Consolidated Plan has seen exceptional cuts in the past years. Between FY 2012 through FY 2016 program years alone CDBG and HOME saw more than 18 percent and 50 percent reduction, respectively. Reductions in state aid to the City of Norfolk and the local budget have prohibited the city from being able to cover this funding gap, leaving many worthy and valuable programs unfunded and under-funded. Further cuts to the 2015-2016 year allocations from the previous year reduced the city's CDBG award by 0.4 percent and the city's HOME award by eight percent.

**Other Federal Funds**

Most of the housing and community services programs described in the Consolidated Plan will continue to be delivered by nonprofit community based organizations in FY 2016. The city contracts with a wide range of housing and service providers using CDBG, HOME, ESG, General Fund, and other sources of funding. These organizations leverage significant financial and in-kind support from individual community members, foundations, and private organizations that help meet the needs identified in this plan. The city will continue working closely with these organizations in FY 2016.

As detailed in Table 13, Norfolk anticipates having \$64,578,632 in 2015-2016 in federal and other funds to address the priority needs and specific objectives identified in the FY 2012-FY 2016 Consolidated Plan, section of the Strategic Plan. This total includes \$49,755,684 in federal funds; \$7,126,000 in non-federal public sources; and \$7,696,948 in private resources. Table 13 provides various federal resources expected to be made available to address the needs identified in the Annual Plan.

**Table 13: Federal Resources, Including Grant Funds and Program Income**

Program	Administering Agency	Allocation*
Continuum of Care (Supportive Housing Program & Shelter Plus Care)	The Planning Council, Inc.	\$3,798,293
Community Development Block Grant	Department of Neighborhood Development	\$3,869,059
Community Development Grant Funds Carried Over w/ PI	Department of Neighborhood Development	\$6,246,664
Emergency Solution Grant Program	Department of Neighborhood Development	\$346,458
Family Self Sufficiency (FY 2016)	NRHA	\$329,404
HOME Investment Partnership Program	Department of Neighborhood Development	\$881,459
Housing Choice Voucher (FY 2016)	NRHA	\$24,979
Capital Fund Program	NRHA	\$10,321,920
Federally Aided Program	NRHA	\$23,230,807
Program Match for HOME and ESG Programs	Department of Neighborhood Development	\$456,641
Revolving Loan	NRHA	\$250,000
<b>Sub-Total Federal Funds</b>		<b>\$49,755,684</b>
Neighborhood Conservation & Redevelopment (CIP Funds)	Department of Neighborhood Development	\$2,500,000
Revitalization Areas for Neighborhood Plans	NRHA	\$4,626,000
<b>Sub-Total Non-Federal Funds</b>		<b>\$7,126,000</b>
Grandy Village VI Project	Investor to be determined for NRHA	\$7,696,948
<b>Sub-Total Private Funds</b>		<b>\$7,696,948</b>
<b>Total FY 2016 Estimated Federal Resources Including Grant Funds and Program Income</b>		<b>\$64,578,632</b>

\*Captures calendar, program or fiscal year

\*\*Program Match may include than \$3 million from prior years' unspent HOME funding.

As a general practice for maximizing the effectiveness of the entitlement programs, the city, through its various departments and NRHA, continue to leverage sources of other funding. Leveraging is a critical component for the city to improve communities and provide housing, social, and economic opportunities to low-to-moderate income families.

NRHA has been successful with their Federally Aided Program which is aimed to operate cost-effective, decent, safe and affordable dwellings for lower income families through an authorized local public housing authority. For FY 2016, NRHA is expected to receive \$23,230,807 million which will provide 3,237 housing units for low income residents with affordable rent. Also, NRHA will receive \$10,321,920 million from the Capital Fund Program whose primary objective is to make assistance to public housing agencies to carry out capital and management improvement activities. Additionally, as part of its ongoing affordable housing programming, NRHA receives Housing Choice Vouchers for Section 8 housing assistance.

### ***Non-Federal Funds***

The City of Norfolk plans to contribute approximately \$2.5 million of local funds for capital improvement projects and \$4.626 million for revitalization projects in low to moderate income neighborhoods such as Broad Creek, Ward Corner, Southside, and Lafayette Boulevard areas.

### ***Matching Funds***

Historically, Norfolk has been determined by HUD to be fiscally distressed, resulting in a 50 percent match reduction (reduced from 25 percent to 12.5 percent) for the HOME program. Since the inception of the match requirement, NRHA capital funds have been pledged as match for the HOME Program. While the match requirement is approximately \$99,164 for FY 2016, it is anticipated that more than three million will be carried over as matching funds from prior program activities. Further, NRHA provides donated land or allocates the sale of property for use in affordable housing project initiatives. In addition, each of the Community Housing Development Organization's (CHDOs) receiving funds must satisfy the 12.5 percent match requirement established by HOME Program regulations.

The Emergency Solutions Grant (ESG) Program has a dollar-for-dollar match requirement. In FY 2016 the city will receive ESG funds totaling \$346,458. The city will allocate \$320,474 to subrecipients for which these organizations will match this level of funding from other non-federal sources. The remaining \$25,984 will be used by the city, which is also subject to the ESG match requirement.

### ***McKinney-Vento Homeless Assistance Act Funds***

The McKinney-Vento Act of 1986 is the primary piece of federal legislation that provides federal money for programs to end homelessness, mostly through permanent supportive housing and transitional housing. The City of Norfolk, through the Continuum of Care received 3.5 million in funds for FY 2014, adding one new project, a CoC planning award to The Planning Council – the coordinator of the Southeastern Virginia Homeless Coalition Continuum of Care. For 2014, all existing supportive housing programs were renewed and the city recently passed an ordinance approving a second regional SRO permanent supportive housing facility in Norfolk. In response to the revised legislation under the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act, Norfolk has taken the following actions:

- The Continuum of Care and the Norfolk Homeless Consortium members from Norfolk participated in the ESG application process period for FY 2015.
- DND and the Office to End Homelessness have been working with the Continuum of Care to ensure that communications, cross-collaboration, cross training, and mutual outcome measurements will comply with HEARTH requirements.

### ***Private Funds***

The Grandy Village Phase VI will consist of 12 residential two-story structures that will be aimed to target households earning 50 to 60 percent of the area median income or less (40% rent restricted units). Household income level will be based upon the assumption that tenants will pay up to 30 percent of income toward rent. First priority will be given to very low income households. The average rent for housing is estimated for \$291.67 per unit. All units will average this rent and the Section 9 Public Housing Subsidy will make up the difference between paid rent and the operating costs of the project.

### ***Revolving Loan and Program Income Funds***

"Program Income" is a separate estimation that includes other sources of income such as expected interest earned, revenue from property sales, forfeitures of Good Faith Deposits, initial payments, and homebuyer assistance payoffs. This amount is estimated to be \$250,000 for the CDBG Program in FY 2016. The term "Revolving Loan" relates to repayments received from the CDBG rehabilitation program. Once collected, funds are recycled through the program and used to provide assistance in the form of rehabilitation loans to eligible homeowners. The interest collected on the funds is reported to HUD as program income.

### **Managing the Process**

- 1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.*
- 2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.*
- 3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.*

### ***Year 5: Action Plan Managing the Process Response:***

DND functions as the lead agency and is responsible for administering programs covered by the Consolidated Plan. The DND is responsible for the development of the Annual Action Plan and preparation of the Consolidated Annual Performance Evaluation Report (CAPER); monitoring its sub-recipients; as well as providing training for staff and sub-recipients on program requirements for all HUD entitlement funding. The city believes in continual communication with its local nonprofits, community leaders, and citizens. To guide this communication, the City of Norfolk revised its Citizen Participation Plan (CPP) with the FY 2014 Annual Action Plan which was prepared in accordance with Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, and federal regulation 24 CFR 91.105. The CPP plays an important role in the Annual Plan process as it governs how and when funding allocations and/or programming changes are communicated to the public.

A collaborative process is employed to collect input for development of the Annual Plan. The FY 2016 Annual Plan includes input from public input sessions, public hearings, and citizen workgroups from community non-profit organizations. These group work together to develop funding priorities to be presented to the public. The Annual Plan process allows several opportunities for civic engagement. At various points throughout the process, the community was notified through public advertisement of opportunities to voice their opinions and concerns regarding funding priorities. Several critical dates are established in accordance with HUD guidelines with respect to public notification of the availability of grant funds, public hearings, and comment periods. Table 14 summarizes the FY 2016 calendar and provides an overview of the Annual Plan process.

**Table 14: FY 2016 Annual Plan Development Calendar**

<b>Outreach and Application Phase</b>	
December 14, 2014	▪ Advertisement of application availability in the Virginian Pilot
December 15, 2014	▪ CDBG, HOME, and ESG program applications are placed on the City's Department of Neighborhood Development/ HUD Entitlement Web page
January 5, 2015	▪ Webinar training session on CDBG, HOME and ESG program applications
January 5, 2015	▪ Application Training Session on CDBG, HOME and ESG program applications
January 21, 2015	▪ CDBG, HOME, and ESG program applications deadline
<b>Applications Review Group Phase</b>	
January 15, 2015	▪ 1 <sup>st</sup> Public Input Session to gain input for the Annual Plan process
January 15, 2015	▪ Applications reviewed by Review Group
January 15, 2015	▪ Application scores were received from review groups and evaluated.
<b>Annual Plan Recommendation</b>	
February 2015	▪ Annual Plan recommendation to City Manager
April 15, 2015	▪ Publicized Annual Plan 30-day comment period
April 16 – May 15, 2015	▪ Annual Plan available for public review at all libraries and online
<b>City Council</b>	
April 16, 2015	▪ Public Notice for thirty day Annual Plan review and comment period ( <i>April 16, 2015 through May 15, 2015</i> )
April 14, 2015	▪ City Manager's Budget & Annual Plan presentation
April 29, 2015	▪ 1 <sup>st</sup> City Council work session
May 6, 2015	▪ Public Hearing on the FY 2015 Operating Budget and Annual Plan
May 13, 2015	▪ 2 <sup>nd</sup> City Council work session
May 20, 2015	▪ 3 <sup>rd</sup> City Council work session/ City Council adopts FY 2016 Budget
May 23, 2015	▪ Adopted Plan to HUD
July 1, 2015	▪ Estimated Date FY 2016 Annual Plan Programs to Begin

During the FY 2016 budget process, the city announced initiatives to continue the promotion of community building by residents. The goal of these programs is to create livable, economically viable, and safe neighborhoods by fostering partnerships and collaborations; cultivating organizational and leadership capacity; connecting residents to programs and services; and strategically positioning Norfolk's neighborhoods for investment and growth. In addition, the city will look to enhance its relationships with partnering agencies by identifying areas of improvement and streamlining services where possible.

In the coming year, DND will continue to revise several internal administrative functions to improve the internal efficiency of the city's HUD programs as well as revise its current Citizen Participation Plan in order to identify opportunities for cost savings such as posting versus publishing where applicable. Where feasible, administrative functions will be automated to improve service delivery and collaboration among partnering agencies. Potential areas for automation include the program reimbursement process, monitoring report preparation, reporting, etc. The city will also evaluate programs carried out internally and those administered by community based organizations to identify additional opportunities for collaboration. Housing and community programs found to function more ideally under the city's direction will remain in-house and those found to be more suitable for NRHA or other agencies will be transitioned. In addition to the city's process, NRHA will undertake the following to enhance coordination between public and private housing, health, and social service agencies:

- Community Health Wellness Program with Eastern Virginia Medical School (EVMS).
- Health Screenings/Blood Testing with Norfolk Department of Public Health.
- Community Gardens Program in two communities.
- Asthma Awareness and Education with the EVMS Pediatrics Department.
- Mobile Dental Health Program operated by the Hampton Roads Health Center which is accessible to all communities.
- Annual Senior Health conference sponsored by NRHA.

**Citizen Participation**

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.*

**Year 5: Action Plan Citizen Participation Response:**

**Citizen Participation Process**

The citizen participation and stakeholder consultation process are key components of the development of the Annual Action Plan as set forth in Subpart B of 24 CFR Part 91. The city strives to ensure that the Annual Action Planning process includes opportunities for public participation, such as public hearings and public comment periods; involvement of affected persons and other concerned citizens; transparency and freedom of access to the proposed Annual Action Plan; and consultation with public and private agencies that provide assisted housing, health services, and fair housing services for children, veterans, youth, elderly, persons with disabilities, persons living with HIV/AIDS, and their families.

The DND administers entitlement grant programs and regularly engage with citizen groups, external advocates and community-based organizations to ensure programs meet the needs of the community. Department staff participates in taskforces, committees, and councils. City departments are in constant dialogue with non-profit service providers across programs to ensure that programs respond to community needs and follow best practices. The Citizen Participation Plan sets forth the jurisdiction's policies and procedures for public participation in activities funded through the HUD entitlement programs. The Citizen Participation process ensures citizens have the opportunity, and are encouraged, to express their views and concerns in strengthening government operations with regard to community development. A copy of the Citizen Participation Plan is located on Norfolk’s website. The diagram below outlines the major phases of Norfolk’s Citizen Participation Process beginning with the 1<sup>st</sup> Public Input Session through Annual Plan adoption by City Council.



**Application Process**

The city’s application process is held annually and is competitive in nature. For FY 2016, the city provided a technical workshop, webinar training and tutorials to interested applicants. Additionally, city staff was made available to address questions to applicants about the application process including, but not limited to, eligible programs and projects up to submission

deadline. Applications were required to be submitted electronically using Engyte, a web-based file sharing system. This automated process created efficiency by decreasing the amount of hard copy documents. Prior to being evaluated the review group, the applications were screened and reviewed by city staff for eligibility.

### ***CDBG Application Review***

City of Norfolk's current policy to end homelessness in ten years deemed to hold true – at least for FY 2016 (PY 2015). Knowing that homelessness, adult and family and special populations programs have successfully competed for HUD funding for many years and were successful in carrying out their program objectives, the 'renewal option' was decided for existing CDBG programs. Since the city received minimal CDBG funding reductions for FY 2016 (PY 2015), the city recommended FY 2015 (PY 2014) funding levels for the CDBG program. However, over the next year, the city will be developing its next five-year consolidated plan that will begin in FY 2017 (PY 2016) through FY 2021 (PY 2020). The Plan will adopt the following:

- Revise the city's current citizen participation plan,
- Assess housing and community development needs
- Analyze housing and economic market conditions over five years
- Compare available resources

### ***Efforts to Broaden Citizen Participation***

The City of Norfolk's Citizen Participation Plan is designed to encourage citizen involvement in the development of the Annual Plan and any substantial amendments. The City of Norfolk, in conjunction with other community service organizations, encourages the participation of all of its citizens by soliciting public input at various stages during the annual plan process. Multiple methods are used to communicate opportunities for public input including newspaper advertisements, website notifications, and media briefs as well as direct communication to community based organizations and citizen groups.

To meet the needs of physically disabled residents, public hearing locations are convenient to citizens and provide Americans with Disability Act (ADA) accessibility. The Action Plan process intends, to the extent feasible, to accommodate the needs of non-English speaking, deaf, hearing impaired, and/or visually impaired residents. In all newspaper advertisements, mailings for public hearings, and public notices, language is included expressing the city's desire to accommodate any special needs along with the city's contact information so that necessary accommodations can be made. If needed, the city will work to accommodate non-English speaking residents in attendance. Groups may request translated documents in advance of a public forum. Lastly, the DND will provide additional technical assistance to any special needs applicant as requested.

### ***Citizen Input***

The ***1<sup>st</sup> Public Input Session*** was held on January 14, 2015. A total of 4 citizens attended. The announcement for this meeting was posted in The Virginian Pilot and on the city's webpage. Additional outreach was conducted by DND through direct invitation to targeted agencies, including groups that serve persons with disabilities, minorities, and persons of low, and very-low income who are residents of target areas. The focus of this session was to gain input from citizens on priority needs to be funded for FY 2016. The meeting attendees were encouraged to provide comments and express concerns for needed programs and services.

The ***2<sup>nd</sup> Public Input Session*** will be held on May 6, 2015.

The announcement for this meeting was posted in The Virginian Pilot. DND also provided additional outreach through direct invitation to targeted agencies, including groups that serve persons with disabilities, minorities, and persons of low and very low income who are residents

of local target areas of the notification and were encouraged to attend and submit comments on potential allocations. The purpose of this session was for City Council to receive comments on the FY 2016 Annual Action Plan recommendations.

The **30-day comment period** is in accordance with HUD regulations and provides the public an opportunity to provide input on the proposals as presented to City Council. The period opens with the introduction of the City Manager’s proposed FY 2016 City of Norfolk’s budget beginning April 16, 2015 through May 15, 2015. The DND will report any comment received during the comment period and will be made available in Table 17.

The City Manager presented his budget on April 14, 2015 and the 2<sup>nd</sup> *Public Hearing* is scheduled for May 6, 2015 for comments to the FY 2016 budget before City Council formal adoption on May 19, 2015. The Annual Plan required a 30-day comment period which began on April 16, 2015 through May 15, 2015.

<b>Table 17: Summary of Citizen Public Comments</b>	
<b>1<sup>st</sup> Public Input Session, January 14, 2015</b>	
1.	The Salvation Army: Speaker expressed gratitude for funding the Salvation Army over the years for continuing to provide transitional and ultimately providing permanent housing for its homeless clients.
2.	Joy Ministries: Speaker requested re-consideration for accepting new Community Development Block Grant programs for FY 2016.
<b>City Council Public Hearing #2, May 6 2015</b>	
1.	ForKids, Inc.: Speaker expressed gratitude for budgeting the Housing Trust Fund over the upcoming year for there is a tremendous need for affordable housing in Norfolk.
2.	Foodbank of Southeastern Virginia: Speaker thanked the City of Norfolk for continued funding support for its ‘Lead the Effort to Eliminate Hunger’ CDBG Program. The program seeks to provide more than 4.4 million meals to people in need.
<b>30- Day Comment Period (April 16, 2015 – May 15, 2015)</b>	
1.	The city will provide comments after the 30-day comment period.

**Comments and Views Not Accepted**

All comments during the 1<sup>st</sup> and 2<sup>nd</sup> Public Input Sessions were itemized and accepted. Due to limited resources in funding, programs could not be recommended for full, partial or even have reductions restored. The Annual Plan’s 30-day comment period began on April 16 through May 15. The city provided the comments made during the 30-day comment period.

**Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

**Year 5: Institutional Structure Response:**

In its efforts towards becoming a “well managed government”, the city continues to strengthen relationships with internal and external partners. These partnerships have been critical in identifying the objectives identified in the city’s FY 2012–2016 Consolidated Plan.

The city continues to provide recommendations to improve local agencies program designs, pursue close communication among agencies with housing programs, and participate in conferences and training for housing and service providers and local governments. Further, the city continues to provide assistance to assure coordination among private and governmental health, mental health and service agencies for city-financed projects, housing, and special needs populations. Finally, the city will actively coordinate and cooperate with units of general local government in the preparation and implementation of the FY 2016 (PY 2015) Annual Action Plan. Additionally, the city works to identify efficiencies and eliminate areas of service duplication. The

DND, the Office to End Homelessness (OTEH), the Norfolk Homeless Consortium (NHC), the Department of Human Services (DHS), and The Planning Council, Inc. (the city's Continuum of Care Coordinator) continue to work together while providing quality services to the residents of Norfolk. The city expects these established relationships to add continuity and improve delivery of public service activities and homeless programs.

In the coming fiscal year, the collaborative efforts between the city and its subrecipients will be modified to focus on alignment of services. Moving forward, the city will work with its subrecipients to identify shared opportunities for efficiency. Over the years NRHA undertook the city's community development initiatives, including the rehabilitation of owner-occupied housing and the revitalization of neighborhoods through new housing development based on priorities established by the Norfolk City Council and NRHA's Board of Commissioners. In FY 2016, the city will focus on the rehabilitation of homes for low to moderate income homeowners and NRHA will continue to utilize prior years' CDBG funding to close out existing CDBG activities and carry out special projects if needed. Additionally, through the HOME program, NRHA will continue to administer activities that support down-payment and closing cost assistance for first-time homebuyers.

The city's OTEH will continue to oversee implementation of the Tenant Based Rental Assistance (TBRA) program this year using HOME program funds. Due to the significant reductions in HOME funding, the program is being re-crafted to support 12 persons who are chronically homeless with TBRA rental assistance in the Housing First program. The city is in the planning stages of developing the second SRO project in Norfolk. With these funds, Norfolk will support this SRO development project for 80 units using HOME, CIP and prior year CDBG funds.

The city's Department of Human Services (DHS) will receive an allocation from the current year's funds and continue the TBRA security/utility deposit program through the reinvestment of \$100,000. This past year, the Homeless Action Response Team (HART) has assisted approximately 75 persons in exiting housing with the HOME TBRA security deposit program. In FY 2016, the Department of Planning and Community Development will continue to implement the goals and objectives of the city's General Plan: plaNorfolk2030. This Plan enables local government officials and citizens to anticipate and constructively address changes occurring within the community and to shape Norfolk's physical development over the long-term.

The General Plan articulates the community's values and priorities for physical development and should be the foundation for all decision-making in matters involving land use planning. It guides and coordinates the changes the community is experiencing by providing for:

- The sustainable use of land and resources;
- A good environment for people to live in;
- Anticipated future needs;
- Beneficial development patterns; and,
- The most cost-effective use of tax dollars.

The DND staff will continue to collaborate with the city's Department of Planning and Community Development to ensure the objectives identified in the Consolidated Plan align with those identified in plaNorfolk2030.

The city will continue to ensure the status of older funded entitlement project activities are completed more effectively and efficiently to complete in the Integrated Disbursement Information System (IDIS); and make certain that timely completion of these activities takes place. Additionally, DND will continue to examine reporting procedures including the use of IDIS

to improve oversight of the programs and cleanup of old activities from IDIS. City administration is committed to improving the effectiveness of Norfolk’s HUD funded programs.

Lastly, in accordance with the defined objectives outlined in the FY 2012-2016 Consolidated Plan, DND will continue to coordinate activities in FY 2016, identified as strategies for achieving specific outcomes. These activities include:

- Collaboration with the city’s Public Works and Utilities Departments to identify and prioritize improvements for CDBG targeted areas.
- Collaboration with homeless service providers through the city’s Office to End Homelessness to increase the amount of permanent supportive housing opportunities for homeless individuals.
- Collaboration with internal and external partner organizations focused on youth development to identify unique programs to offer to Norfolk youth.
- Coordination with the city’s Economic Development Department to develop new and innovative business incentives to recruit and enhance small business opportunities in the City of Norfolk.
- Collaboration with local and regional service providers to pinpoint the exact needs of special needs populations: the elderly, disabled, and people living with HIV and AIDS; and develop plans for meeting these needs.
- Identification of focused neighborhood indicators to gauge progress based on community identified priorities.

**Monitoring**

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

**Year 5: Action Plan Monitoring Response:**

**City Lead Subrecipient Monitoring:**

As the lead agency for managing the city’s HUD entitlement CDBG, HOME and ESG programs, DND establishes standards and procedures to monitor the performance and effectiveness of the housing and community development activities outlined in the Annual Plan as shown in the chart below. The Norfolk Redevelopment and Housing Authority manages the city’s CHDOs and funding.

Agency Role	Name	Department/ Agency
CDBG Administrator	City of Norfolk	• Department of Neighborhood Development
HOME Administrator	City of Norfolk	• Department of Neighborhood Development • Norfolk Redevelopment & Housing Authority (CHDOs)
ESG Administrator	City of Norfolk	• Department of Neighborhood Development

DND fiscal and programmatic monitoring use a risk analysis process to determine which organizations will be prioritized for a monitoring visit in a given year and utilize specific protocols and procedures to complete assessments. The goal of the fiscal monitoring is to assess and document how organizations are complying with the fiscal requirements of funding source regulations and city policies. The performance monitoring is tasked to assess how well organizations are complying with programmatic requirements and performance measures.

**Off-Site (or Desk) Monitoring** includes the review of reimbursement requests, review of quarterly reports and requests for budget adjustments. A final evaluation is performed at the end of the contract period. Any discrepancies found during processing of the payment request

must be resolved prior to authorizing payment. If the discrepancy cannot be resolved and there are disallowed or ineligible costs, the organization will not be reimbursed.

**Onsite Monitoring:** Based on the risk assessment model discussed above, DND staff periodically performs onsite monitoring as dictated by the monitoring schedule. At the conclusion of the monitoring visit, DND staff prepares a monitoring report that identifies any concerns and/or findings observed during the visit. Resolution of any findings or concerns, must be achieved prior to project closeout, and in some instances before any reimbursement can resume. The city monitors its subrecipients to determine whether the approved projects and programs are being carried out in accordance with both Consolidated and Annual Plan objectives as well as contractual terms and HUD regulations. The city's monitoring objectives ensure that subrecipients are:

- Carrying out HUD programs as stipulated in the contract and maintaining, obtaining, and organizing documentation to support all actions and national objective compliance.
- Documenting compliance with program rules.
- Complying with other applicable laws and regulations (i.e.: environmental review, Davis-Bacon).
- Charging costs to the program or projects that are eligible under applicable regulations and are charged according to their program budget.
- Ensuring timely expenditure of CDBG funds and timely closeout of projects.
- Conducting the program in a manner which minimizes the opportunity for fraud, waste, and mismanagement.
- Demonstrating capacity to carry out the approved program or project.
- Identifying and addressing technical assistance needs.

Over the past 25 years, the city and NRHA have had a long-standing, working and productive relationship with respect to community development needs in Norfolk; specifically in the areas of revitalization and conservation. Additionally, NRHA has received about 75 percent of the city's CDBG funds and approximately 90 percent of HOME funds. Since FY 2009 the city has continued to expand its monitoring of NRHA's CDBG and HOME activities. Additionally, DND staff worked with NRHA to craft special payroll reports to supplement administrative vouchers. These reports are still in use today. Beginning in FY 2016, the city will administer and monitor the day-to-day CDBG housing rehabilitation activities.

In recent years, the city has also included additional guidelines in the subrecipient agreement that specify what supporting documentation will need to accompany non-administrative reimbursement requests. This step also helps ensure regulatory compliance. DND will continue to monitor its highest risk subrecipients as well as conduct monthly monitoring approach that improved efficiency and effectiveness of the monitoring process. Subrecipients are required to provide periodic reports on their achievement of contractual objectives. These contracts are monitored on an annual basis. In summary, the city implements a comprehensive monitoring program that includes subrecipient education on relevant regulations and policies; frequent communication between the city and subrecipients on compliance measures quarterly accomplishment reports; and subrecipient site visits and examination of subrecipient records.

***Audit Reviews and Voucher Audits (Post Payment):***

Annually, the City of Norfolk implements a system of preventive and detective internal controls to assist in ensuring that subrecipients or city departments, of city funding in compliance with federal regulations and contract terms and to assist city departments in determining whether agencies are fiscally sound. A sampling of city reimbursement vouchers are given and the

auditors reviews operating/ funding departments by performing monitoring of agencies by A-122 voucher audits and using A-133 Single Audit Report reviews. For selected agency sampling vouchers, internal audit requests complete supporting documentation, including vouchers, canceled checks (front and back), payroll records, leases, etc. This documentation is audited for compliance with applicable federal, state and city regulations and for compliance with the budget and terms of the agency contract with the city. Should any noncompliant expenditures be found, the agency is required to reimburse the city for these costs. If the agency does not respond to the city’s requests, as a last resort, a hold is placed on the future reimbursements of the agency from the city.

**Monitoring HOME Grant:**

The city continually monitors its HOME program. HOME program monitoring determines whether or not housing and housing-related services are being delivered in accordance with the HOME requirements and funds and services are being provided for low, and very low income residents. Table 18 provides a HOME housing monitoring timeline for subrecipients based on a specific number of housing units. For instance, if a subgrantee completed a rental housing project that completed 42 units, an annual monitoring would be conducted for this agency.

<b>Number of Units</b>	<b>Monitoring Schedule</b>
1-4	Every 3 Years
5-25	Every 2 Years
26 or more	Annually

Monitoring activities for rental developments include:

- Verification that tenant income certifications are performed accurately at move-in and annually.
- Verification that income restrictions and rent restrictions are met per HUD’s guidelines.
- Verification that the property is maintaining the unit mix specified in the project’s application for funding.
- Verification that routine maintenance is being performed and that the property meets local property standards through performance of physical inspections.
- Verification of least protections and adherence to tenant selection criteria.

**Monitoring ESG Grant:**

The city monitors the ESG subrecipients for Street Outreach, Emergency Shelter, Rapid Re-Housing and Homeless Prevention activities regularly throughout the program year over the subrecipients 24 month grant term.

**Monitoring HOME-Ownership Assistance:**

In providing home-ownership assistance to eligible households, the City of Norfolk adheres to the recapture provisions set out in the HOME Program regulations in Chapter II.

**Training:**

Promoting the competencies of staff is one of the highest priorities. The DND participates in ongoing training sessions offered by HUD, the National Community Development Association, and other professional development organizations. Training topics vary from IDIS administration and performance measurement to CDBG basics, environmental review records, and consolidated plan development. To maximize effectiveness in managing entitlement programs, a concerted effort is made to share information from training sessions with fellow staff members through staff training reports and oral presentations. Mandatory training to CDBG sub-recipients is also

provided at the beginning of every program year, webinars and tutorials and provides additional technical support throughout the year to ensure HUD's program requirements are met by each program. The annual training is reinforced with support from the city Auditor's office. The City Auditor provides training on audit readiness and the importance of accurate record keeping.

## **Lead-Based Paint**

1. *Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.*

### **Year 5: Action Plan Lead-Based Paint Response:**

The City of Norfolk and partnering agencies will work together to increase public awareness and knowledge about lead poisoning prevention in Norfolk. This includes providing lead-safe educational materials, in-home consultations, and other services to program participants. Lead hazard information for renovation, repair and painting activities are outlined in the EPA lead hazard information pamphlet, "*Renovate Right: Important Lead Hazard Information for Families, Child Care Providers, and Schools*". The pamphlet is provided to program participants at the beginning of the renovation process. The pamphlet is also made available online at: <http://www.epa.gov/lead/pubs/renovaterightbrouchure.pdf>.

Current lead-based paint rules require that contractors performing renovation, repair and painting projects that disturb lead-based paint provide the "*Renovate Right: Important Lead Hazard Information for Families, Child Care Providers, and Schools*" lead hazard information pamphlet to owners and occupants of child care facilities and to parents and guardians of children under six that attend child care facilities built prior to 1978.

The rule affects paid renovators working in pre-1978 housing and child occupied facilities, including:

- Renovation contractors,
- Maintenance workers in multi-family housing, and
- Painters and other specialty trades.

Under the rule, child-occupied facilities are defined as residential, public, or commercial buildings where children under age six are present on a regular basis. The requirements apply to renovation, repair, or painting activities. According to HUD's Lead-Safe Housing Rule (24 CFR Part 35), the rule does not apply to minor maintenance or repair activities where less than six square feet of lead based paint is disturbed in a room or where less than 20 square feet of lead-based paint is disturbed on the exterior. Window replacement is not considered minor maintenance or repair.

Federal law requires contractors to be certified and to use lead-safe work practices. Information on lead-safe work practices for contractors in the EPA pamphlet, "*Contractors: Lead Safety During Renovation*", is available on EPA's website at: [http://www.epa.gov/lead/pubs/contractor\\_brouchure.pdf](http://www.epa.gov/lead/pubs/contractor_brouchure.pdf).

Anyone who owns or manages housing or child-occupied facilities built before 1978 and contractors who perform activities that disturb paint surfaces (including certain repairs and maintenance, and painting preparation activities) in homes and child occupied facilities built before 1978 are also provided in the EPA's handbook, "*Small Entity Compliance Guide to Renovate Right: EPA's Lead-Based Paint Renovation, Repair, and Painting Program*" at:

<http://www.epa.gov/lead/pubs/sbcomplianceguide.pdf>.

The city continues to have a commitment to ensure that subrecipients of CDBG, HOME and ESG funds administer programs that adequately limit the risk associated with lead-based paint. Subrecipients of funding through these block grant programs are required to comply with all federal, state and local lead-based paint regulations. The main focus will build towards education and awareness of the potential hazards and the need to properly maintain, control, and abate lead-based paint is crucial. Applicants for CDBG and HOME funds are made aware of the requirements of the lead-based paint regulations before applying for funds. If funded, applicants receive additional information on dealing with lead-based paint hazards. Technical assistance is available throughout the project. HUD also promotes lead training whenever it is offered in Virginia. Both CDBG and HOME programs allow funds to be used to assist with the cost of lead-based paint removal activities, depending upon the type of activity being funded. For instance, once a home is selected for rehabilitation and the initial inspection reveals lead hazards, the rehabilitation plan for the structure is revised to include the necessary abatement. The current maximum amounts available for the Housing Rehabilitation Loan Program and Home Repair Grant are \$40,000 and \$10,000 respectively. These funds may be used to rehabilitate the property depending upon the level of intervention required. Approximately 75 property owners will be assisted in FY 2016 through the various rehabilitation programs offered with CDBG. If the homes are built prior to 1978 and the rehabilitation disturbs any lead surface, appropriate lead abatement techniques are used.

The HOME TBRA programs requires a visual assessment for lead-based paint hazards as part of the housing inspection if the unit was built before 1978 and a child under the age of six years lives in the unit. If a visual assessment reveals lead-based paint, the rental owner must complete paint stabilization, clean up, and clearance activities before allowing occupancy. Any program participant whose unit was built prior to 1978 will also receive a brochure titled, "Protect Your Family from Lead in Your Home." Renters must sign a receipt for the brochure that is kept on file. The providers are required to inform the local health department about children at risk for lead-based paint poisoning.

# Chapter II. HOUSING

## Specific Housing Objectives

*\*Please also refer to the Housing Needs Table in the Needs.xls workbook.*

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.

### **Year 5: Action Plan Priorities and Specific Objectives Response:**

The City of Norfolk is committed to the goals of providing safe affordable housing and improving the quality of life for all low to moderate income residents regardless of families or marital status, race, religion, sexual orientation, or gender identify.

The following priorities are identified in the Consolidated Plan:

- Increase quality of owner-occupied housing
- Increase affordability of owner-occupied housing
- Increase availability of affordable owner-occupied housing
- Increase quality of rental housing
- Increase availability of affordable rental housing
- Establish a quick response housing repair loan program that will assist households facing code violations
- Provide financial assistance to households seeking assistance through utility payments
- Provide grant funds for elderly/disabled households needing alterations to their housing structures for handicapped accessibility
- Increase the range of housing options with related services for persons with special needs
- Increase the number of persons moving from homelessness or transitional housing to permanent housing

In addition, the city will continue to leverage its resources to assist other Norfolk residents. The city’s FY 2016 Annual Plan housing accomplishments are listed in Table 19. The corresponding accomplishment types are designated by HUD.

<b>Activity</b>	<b>HUD Programs</b>	<b>Units of Housing</b>
Rental Housing Subsidies	HOME	40
Construction of Housing	HOME	2
Direct Homeownership Assistance	HOME	16
Rehab, Single – Unit Residential	CDBG	26
Disposition – for Affordable Infill Lots	CDBG	11
Rehab, Single – Unit Residential (Home Repair)	CDBG	60
Lead – Based/ Lead Hazard Test/ Abatement	CDBG	51
<b>Total</b>		<b>206</b>

Prior year funds will be used to support disposition activities for the disposal of real property. Therefore, it is expected that approximately 11 acquisition parcels will be sold to accommodate new in-fill housing during FY 2016. Table 20 provides the FY 2016 goals for the disposition of lots.

<b>Neighborhood</b>	<b># of Lots To Be Sold</b>
Berkley III	6
Central Brambleton	2
Lambert's Point	1
Park Place	2
<b>Total</b>	<b>11</b>

2. Describe how federal, state, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

**Year 5: Action Plan Primary Funding Sources Addressing Identified Needs Response:**

The primary sources of funding for the city’s housing objectives are HUD’s CDBG and HOME Programs. During the FY 2016 Annual Plan cycle, approximately \$793,313 in HOME and \$2,402,259 in CDBG funds is planned for allocation. In addition, approximately \$2.5 million has been budgeted through the city’s Capital Improvement Program (CIP) to fund neighborhood conservation and redevelopment. The FY 2016 allocation of HUD funds for housing is detailed in Table 21.

<b>Activity</b>	<b>HUD Programs</b>	<b>Accomplishment Units</b>	<b>Amount</b>
Rental Subsidies	HOME	Household	\$170,374
Construction of Housing (CHDO)	HOME	Housing Units	\$132,219
Direct Homeownership Assistance	HOME	Households	\$490,720
<b>Sub-Total</b>			<b>\$793,313</b>
Rehab, Single – Unit Residential [Housing Rehabilitation and Loan Program]	CDBG	Housing Units	\$2,152,259
Rehab, Single – Unit Residential [Revolving Loan Fund (RLF)]	CDBG	Housing Units	\$250,000
<b>Sub-Total</b>			<b>\$2,402,259</b>
<b>Total FY 2016 CDBG &amp; HOME Funding Amount for Housing</b>			<b>\$3,195,572</b>
Neighborhood Conservation & Redevelopment	CIP	Redevelopment	\$2,500,000
<b>Sub-Total</b>			<b>\$2,500,000</b>
<b>Total Funding for Housing &amp; Redevelopment Activities</b>			<b>\$5,695,572</b>

All housing activities, which include an emergency deferred loan/grant program, the matching grant program, and the first-time homebuyer down payment assistance program, will be available for income eligible owner-occupied households. HOME funds can be used for owner housing, rental housing, new construction, housing rehabilitation, home acquisition, and supportive services. Approximately \$5.7 million is budgeted towards housing and redevelopment activities for FY 2016.

As shown in Table 21, the total amount planned for FY 2016 CDBG and HOME activities is \$3,195,572. There may also be private homeowner investment, bank financing, and possibly other federal and state funds involved with these programs. Investment of direct federal CDBG and HOME dollars for community and housing development will support projects that would otherwise be delayed. Under both the CDBG and HOME programs, the city creates projects that fit its priority needs and leverage private sector capital to complete projects with a public purpose. In many instances, local CIP dollars are leveraged in support of CDBG projects.

**Needs of Public Housing**

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

**Year 5: Action Plan Public Housing Strategy Response:**

NRHA will continue to include residents in the planning and implementation of programs by working closely with the tenant organizations in each public housing community. Monthly meetings are held with the tenant organizations to keep them abreast of NRHA initiatives and to obtain their input and feedback. NRHA distributes a survey to each new public housing resident when they move in and when they move out. The purpose of the survey is to obtain feedback on the move in process and input on the services desired to assist residents in improving their quality of life while in public housing. The survey also assists in determining their level of customer satisfaction. An exit survey is conducted at move out to address any issues that may improve the process and/or how information is communicated.

The results of the surveys are used as measurements of NRHA’s strengths and deficiencies in its overall service delivery. NRHA will continue to utilize the Resident Advisory Board, which consists of residents of public housing and participants in the housing choice voucher program. As new initiatives and policies are developed, input from the Board will be sought. Overall, resident input will be incorporated into day-to-day operations and policies when feasible.

Program descriptions for encouraging homeownership among public housing residents are provided in Table 22.

<b>Program Name</b>	<b>Description</b>
<b>Family Self-Sufficiency (FSS) Program</b>	This program combines case management, workforce development, credit repair and homebuyer counseling with the provision of down payment and closing cost assistance from the establishment of personal escrow accounts that result from the reservation of increased rent payments resulting from resident income growth. Currently, the total enrollment for the Family Self Sufficiency (FSS) Program is 317 which comprise Housing Choice Voucher clients (141) and Public Housing residents (176).  Anticipated homeownership projection is between two to four homes in FY 2016.
<b>Housing Choice Voucher Homeownership Program</b>	The Housing Choice Voucher Homeownership Program (HCVHP), locally administered by Norfolk Redevelopment & Housing Authority (NRHA), allows current participants of the federally-funded Housing Choice Voucher Rental Assistance Program to use their voucher to buy a home and receive monthly assistance in meeting homeownership expenses. Homes purchased through this program are required to meet HUD’s Housing Quality Standards. The HomeNet Homeownership Center will provide education and counseling to program participants and anticipates assisting 2 to 4 HCVHP participants in FY 2016.
<b>CHDO Developed Housing for Homeownership Program</b>	Housing for homeownership is “developed” by Community Housing Development Organizations owning and developing new housing that will be constructed or existing substandard housing that will be rehabilitated for sale to eligible HOME-assisted buyers. In FY 2016, Norfolk CHDOs plan to develop 2 to 3 new construction homes for sale to eligible HOME-assisted buyers.
<b>HomeNet Homeownership Program</b>	The HomeNet Homeownership Center partners with local lending institutions, attorneys, housing developers, realtors, and local, federal and state housing agencies to assist prospective homebuyers achieve homeownership. Buying a home is one of life's biggest decisions and financial investments and can be intimidating for anyone. HomeNet provides education and assistance for homebuyers through group education classes, individual one-on-one pre-and post-purchase counseling sessions, so clients can confidently purchase homes that are affordable for the long term. HomeNet anticipates assisting 2 Public Housing Residents achieve homeownership in FY 2016.

The public housing agency is not designated by HUD as “troubled” or performing poorly. NRHA received the highest HUD ratings for property management and housing choice voucher programs. NRHA will continue to maintain its high performer status through ongoing monitoring and review of key property management indicators. The indicators are physical condition of communities, financial assessment, management operations, and capital fund.

## **Barriers to Affordable Housing**

1. *Describe the actions that will take place during the next year to remove barriers to affordable housing.*

### **Year 5: Action Plan Barriers to Affordable Housing Response:**

The City of Norfolk continues to work to eliminate barriers that may limit the production of feasible affordable housing construction that are within the capacity of a local government to address. Foremost among these are zoning and land-use regulations. The gap between supply and demand for rental housing in Norfolk continues to pose problems for Norfolk residents, particularly low-income families and persons with disabilities. Although the city and its partners administer a variety of affordable housing programs, getting the information to those who need the assistance can be challenging.

Condominium conversions and new construction projects favoring ownership over rental all reduce options in city neighborhoods for those at the lower end of the economic scale. These trends can negatively affect minorities, seniors, persons with disabilities, and single parent households. The result is the potential for actual reduction of diversity in impacted neighborhoods, along with the concentration of poverty and segregation of persons in protected classifications within poorer neighborhoods. In order to reduce community tensions which may be exacerbated by race, class, and ethnic differences, the city is addressing these concerns in the following areas:

**1. Continue to process and mediate fair housing choice complaints.** Complaints not successfully mediated at the client’s request will be referred to Hampton Roads Community Housing Resource Board (HRCHRB). If this is unsuccessful, the complaint will be sent to HUD’s Department of Fair Housing and Equal Opportunity. The HRCHRB will continue to review project marketing plans for compliance against the city’s Affirmatively Furthering Fair Housing Rule and will require outreach efforts of project developments to the special needs organizations.

**2. NIMBY (Not in My Backyard) Opposition to Affordable Housing:** Community opposition (NIMBY) is still one of the greatest barriers to affordable housing in Norfolk. The city will continue to implement viable programs to promote affordable housing development in the community.

The NIMBY mindset is a barrier to affordable new construction housing in several Norfolk neighborhoods. Such opposition is often caused by the myths and misconceptions about affordable housing. Eligible HOME participants receive homeownership education and counseling, meet credit criteria standards, and are approved under strict underwriting requirements to ensure their transition into homeownership is affordable. HOME eliminates the one of the largest barriers for low-income homebuyers, which is the lack funds for:

1. Down payment costs,
2. Closing-costs, and
3. Affordable monthly mortgage payment.

New construction housing units developed with HOME funds are well designed and quality constructed energy efficient homes which integrate into and improve the communities where they are built.

One example of affordable housing improving a Norfolk community is a single family new home constructed with HOME funds built in the Lambert's Point neighborhood. The home sold to a low income household for \$197,000 with an appraised value of \$200,000. The city assessed the value of the newly constructed home for \$212,000 on July 1, 2014 which replaced a previous existing home in substandard condition assessed at \$144,600 on July 1, 2013. This is an annual increase of approximately \$775 for the City of Norfolk real estate tax revenue.

**3. Lack of Funding for Affordable Housing:** The city anticipates devoting land and CIP funds totaling \$1.3 million towards meeting the unmet housing need, including the need for supportive housing for homeless individuals and families. During FY 2016, the city will be charged with coordinating housing rehabilitation for owner-occupied residences through a deferred payment loan program. Financial assistance is provided through due-on-transfer loans with no interest and no monthly payments. Unfortunately, the primary barriers to the production of affordable housing in Norfolk remain the high cost of construction and high property values. These are, for the most part, beyond the control of the local jurisdiction.

The repayment amount of the deferred payment loans is based on the increase in property value created by the repairs which becomes due upon transfer of property ownership. The owner only pays closing costs, which are usually in the range of about \$300. A promissory note is secured by a recorded deed of trust (lien) for the amount of increase in the property's value resulting from the repairs. For those who qualify, the city intends to continue to offer a Senior Tax Relief Program and the Tax Abatement Program.

**4. Lack of Supportive Services Matched with Housing:** The city will continue to provide supportive services to ensure affordable housing opportunities are paired with appropriate supportive services. The city will partner with Virginia Supportive Housing (VSH) to develop 80 single room occupancy units to serve homeless individuals earning less than 30 percent Area Median Income (AMI). These units are expected to be completed in December' 2015. Also, the city anticipates beginning development of Church Street Station SRO facility during FY 2016. The Church Street Station SRO will provide 80 units for homeless individuals that is estimated to be completed in December' 2016. In FY 2016 (PY 2015) the city through NRHA will partner with Community Housing Development Organizations (CHDOs) to develop affordable new construction housing for homeownership opportunities for low to moderate income households. The city continues to recognize the need to collaborate with other agencies in efforts to coordinate services and housing. Matching case management and other services remains one of the greatest challenges to increasing access to supportive housing.

**5. Impacts from Changes in Economy:** In FY 2016, the City of Norfolk will continue to monitor the changes in the mortgage industry to create opportunities to connect homeowners, particularly priority need owners, with available resources, counseling, and assistance. The HOME Investment Partnership (HOME) Program has been the city's most significant resource for addressing barriers to affordable housing. However, over the last four years, HOME program funding has decreased by more than a 60 percent. The HOME Program is utilized to create and maintain opportunities for low-to-moderate income residents to secure affordable housing.

The HOME Program requires all eligible first-time homebuyers to participate in the HomeNet Homeownership Center for education and counseling prior to receiving HOME assistance for down payment and closing costs. The HomeNet Homeownership Center provides comprehensive individualized pre-purchase homeownership counseling, post-purchase counseling, educational training, access to federal down payment and closing cost assistance up to \$47,500. For instance:

- HOME Investment Partnership (HOME) is providing up to \$40,000,
- Federal HOME Loan Bank (FHLB) is providing up to \$7,500)

- Access to a Virginia Individual Development Account (VIDA) with a \$2 to \$1 match savings up to \$4,000 all strengthen long-term homeownership success for clients aspiring to achieve and or maintain homeownership in the City of Norfolk.

Each client is prescribed a plan of action designed and tailored to remove the barriers that prevent them from achieving homeownership. HomeNet anticipates serving 157 clients with homeownership education and counseling. It is projected that the HOME Program will provide down payment and closing costs assistance (up to \$40,000 per household) to 16 or more eligible first-time homebuyers in FY 2016.

Also, the city will use HOME funds to support a tenant based rental assistance (TBRA) initiative to end chronic homelessness. The Office to End Homelessness will use TBRA funds to assist homeless individuals' secure affordable housing. The program will assist a qualifying individual with security and utility deposits. It is estimated that 75 households will be assisted during the program year.

### **Home Investment Partnerships Program (HOME)**

1. *Describe other forms of investment not described in § 92.205(b).*
2. *If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.*
3. *If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:*
  - a. *Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.*
  - b. *Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.*
  - c. *State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.*
  - d. *Specify the required period of affordability, whether it is the minimum 15 years or longer.*
  - e. *Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.*
  - f. *State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.*

### **Year 5: Action Plan HOME Response:**

For FY 2016, the City of Norfolk does not intend to use forms of investment other than **those described in 24 CFR 92.205(b) or use HOME funds to refinance existing debt secured** by multifamily housing that is being rehabilitated with HOME funds. The city plans to use HOME funds for homebuyers in accordance to the guidelines of the recapture option in 24 CFR 92.254 (refer to recapture restrictions of this section). The following are key terms and conditions related to the administration of the HOME program:

**Principal Residence:** The property purchased must be the primary dwelling of the borrower during the affordability period. The borrower is not allowed to temporarily sublease the property (exceptions can be made for military families with prior written approval from NRHA).

**Affordability Period:** The property occupied by the borrower must remain affordable for a specific period of time, depending on the level of HOME funds invested as a direct subsidy to the borrower for down payment and closing costs assistance. Table 23 summarizes the affordability period for a borrower assisted with HOME funds.

**Table 23:**

HOME PROGRAM PERIOD OF AFFORDABILITY				
Activity	Years of Affordability			
	5	10	15	20
New Construction or Acquisition of Newly Constructed Rental Housing (any \$ amount)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rehabilitation or Acquisition of Existing Housing with HOME funds invested per unit as follows:				
Under \$15,000 per unit	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$15,000 to \$40,000 per unit	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Over \$40,000 per unit or Rehabilitation involving Refinancing (Rental Housing Only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Forgiveness Terms:** The date of forgiveness begins on the date of closing. The dates and terms of forgiveness with borrowed HOME funds that will be forgiven are shown in Table 24.

**Table 24:**

HOME Funds Provided Per Unit	Terms of Forgiveness
Less Than \$15,000	5 Years @ 20% Per Year
\$15,000 - \$40,000	10 Years @ 10% Per Year
Greater Than \$40,000	15 Years @ 6.67% Per Year

**Recapture Restrictions:** The amount of HOME funds invested as a direct subsidy to the borrower for down payment and closing costs assistance will be recaptured as the “reduction during affordability period” option identified in 24 CFR 92,254(a)(5)(ii)(A)(2). This option allows the HOME investment amount to be recaptured on a prorated basis for the time the borrower has owned and occupied the housing measured against the required affordability period. Therefore, if the property assisted with HOME funds does not continue to be the principal residence of the borrower for the duration of the affordability period, the borrower must repay NRHA the unforgiven principal balance of the note in accordance with the forgiveness terms, and recapture restrictions are due upon the borrower either selling the property during the affordability period or permanently vacating the property as the borrower’s principal residence during the affordability period.

If the property assisted with HOME funds is sold (voluntarily or involuntarily) during the affordability period, NRHA and/or the eligible Community Housing Development Organization (CHDO) will have the right of first refusal to purchase the property within 45 days of NRHA receiving either a written proposal to sell from the borrower or written notification of a deed in lieu of foreclosure or written notification of foreclosure. If NRHA and/or eligible CHDO purchases the property, the property will be sold to an income eligible family in a reasonable period of time following the purchase. If NRHA and/or an eligible CHDO chooses not to purchase the property, the borrower has the option to sell, during the affordability period, to any willing buyer (which includes a willing buyer determined income eligible to receive HOME funds as a direct subsidy for down payment and closing costs assistance by NRHA).

During the affordability period, if the borrower sells the property to a buyer determined income eligible to receive HOME funds as a direct subsidy for down payment and closing costs assistance by NRHA, the unforgiven amount of the principal balance of the note in accordance with the forgiveness terms and recapture restrictions can be assumable by the new buyer with approval of NRHA. If the new buyer does not qualify to receive enough HOME funds to assume the entire unforgiven amount of the principal balance, the borrower must pay the difference between the unforgiven amount of the principal balance of the note in accordance with the forgiveness terms and recapture restrictions.

If the property is sold to any willing buyer not deemed income eligible during the affordability period the borrower must repay NRHA the unforgiven amount of the principal balance of the note in accordance with the forgiveness terms and recapture restrictions. Conversely, when the borrower retains ownership of the property for the entire affordability period, no resale restrictions apply unless refinancing restrictions are applicable during the affordability period; the borrowed HOME funds are fully forgiven.

The amount of repayment of HOME funds the borrower owes NRHA at the sale of the property during the affordability period will be determined by the amount of net proceeds derived by the sale of the property at fair market value. Net proceeds being defined as the sales price minus (a) the payoff of loans and other amounts having priority over the lien of the deed of trust securing repayment of the note, (b) closing costs incurred by the borrower to sell the property and (c) the borrower's investment in the property (herein defined as the borrower's down payment when the borrower purchased the property and the borrower's costs of capital improvements to the property). If the net proceeds from the sale of the property at its fair market value are insufficient to pay the unforgiven amount of the principal balance of the note in full, the holder shall forgive repayment of the amount of the note in excess of the net proceeds.

**Refinancing Restrictions:** During the affordability period the borrower is not permitted to refinance the property without specific written permission from NRHA. NRHA will allow the subordination of its lien interest only for the sole purpose of the borrower to refinance for a mortgage interest rate reduction on a Conventional, FHA or VA mortgage loan with a fixed interest rate for the term of the refinanced mortgage loan, resulting in a monthly principal and interest payment reduction, and not for the purpose of removing cash or equity from the property proceeds. The borrower must make payable to NRHA the unforgiven amount of the principal balance of the note in accordance with the forgiveness terms and recapture restrictions at the time of refinancing if cash or equity is removed from the property proceeds.

**Foreclosures:** In the event of foreclosure or deed-in-lieu of foreclosure by a lender in first lien position, NRHA will recapture any applicable net proceeds from the foreclosure or deed-in-lieu of foreclosure. The affordability period and recapture restrictions shall be negated if there are no net proceeds from the foreclosure or deed-in-lieu of foreclosure, or if the net proceeds from the foreclosure or deed-in-lieu of foreclosure are insufficient to pay the unforgiven amount of the principal balance of the note in full. However, if at any time following the foreclosure or deed-in-lieu of foreclosure, but still during the affordability period, the borrower recorded as owner prior to foreclosure or any newly formed entity that includes the former owner presently or previously having family or business ties, obtains an ownership interest in the property, the affordability period shall be revived according to its original terms. The borrower must immediately send NRHA any and all notices of foreclosure or deed-in-lieu of foreclosure to: *Norfolk Redevelopment & Housing Authority, Program Services Department, ATTN: HOME Program for Homebuyers, P.O. Box 968, Norfolk, VA 23501.*

**Enforcement of Recapturing Direct HOME Subsidy Funds:** Each applicant, co-applicant and/or spouse is required to sign a "HOME Program Application" and "Defined Rules & Restrictions of Borrowed HOME Program Funds" which outlines the guidelines of the Principal Residence Requirement, Affordability Period, Forgiveness Terms, Recapture Restrictions, Refinance Restrictions and Foreclosures – both of these documents are Homebuyer Agreements used to enforce said guidelines. Each borrower receiving Direct HOME Subsidy for down payment and closing costs assistance will be required to sign a Home Investment Partnerships Program Promissory Note and Deed of Trust on the Date of Settlement.

The Home Investment Partnerships Program Deed of Trust is recorded with the City of Norfolk's Circuit Court as a second lien to cover a Home Investment Partnership Promissory Note which contains language setting forth the Principal Residence Requirement, Affordability Period, Forgiveness Terms, Recapture Restrictions, Refinance Restrictions and Foreclosures.

**Recaptured Direct HOME Subsidy Funds:** Direct HOME Subsidy funds recaptured by NRHA in accordance with 92.254(a)(5)(ii) are returned to the City of Norfolk to be deposited in the HOME Investment Trust Fund local account, where the recaptured funds are retained for additional HOME-eligible activities.

**Policies and Procedures to Affirmatively Market Housing:** Selected NRHA and city staff conduct numerous outreach efforts with the citizens of Norfolk. Businesses are a target market to encourage further investment in the community.

Marketing is carried out in support of both the First-time Homebuyer Assistance Program and the Equity Secure Program (for homeowner rehabilitation) through the following efforts:

- Information on the Homebuyer Assistance Program is distributed by mail and across the websites of NRHA and the City of Norfolk. NRHA staff also occasionally sponsors booths at trade shows and homebuyer related conferences.
- The NRHA HOME Program staff, HomeNet Homeownership staff, and city staff from the Housing Office regularly host and attend Realtor and Lender workshops to acquaint attendees with the Homebuyer Assistance program. This outreach effort generates interest in the program and ultimately attracts applicants who become homebuyers.
- The NRHA HomeNet Homeownership Center conducts VHDA-sponsored First-time Homebuyer Education Classes on a monthly basis and also maintains a Homebuyer Club for public housing residents and Section 8 Housing Choice Voucher recipients who have made homeownership a personal goal.

**Minority Outreach Program:** NRHA has implemented a comprehensive, integrated strategy to enhance business and other economic opportunities for Section 3 certified, minority-owned and women-owned business enterprises. It was developed to ensure that NRHA economic opportunities in procurement are directed towards these target groups. Certain affirmative steps have been adopted to maximize participation in HOME funded projects by these targeted business enterprises and other small businesses. These affirmative steps are listed below and constitute the NRHA Section 3 and Minority Outreach Procedures and Requirements for the HOME Program. Consistent with Section 3 of the HUD Act of 1968 and Presidential Executive Orders 11625, 12138, and 12432, NRHA shall make efforts to ensure that Section 3 certified, minority-owned, women-owned, labor surplus area businesses, and individuals or firms located in or owned in substantial part by persons residing in the area of an NRHA project are used whenever possible. Such efforts shall include, but shall not be limited to the following:

- Including language in the NRHA Statement of Procurement Policy and contract solicitations that encourage participation of Section 3, minority and women business enterprises.
- Following up with the target population to conduct intensive outreach and promote awareness of contract and other economic opportunities.
- Encouragement of Section 3, minorities and women participation through direct solicitation of bids or proposals.
- Conducting business development and capacity building workshops and trainings to strengthen the competencies of these businesses to do business with NRHA.
- Dividing total requirements, when economically feasible, into smaller tasks or quantities to maximize inclusion of these businesses in the procurement and contract award processes.
- Incorporating the Section 3 "X" Factor in contract solicitations to encourage participation and apply Section 3 preference.

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- Establishing delivery schedules that encourage participation of Section 3, minority and women contractors and builders.

NRHA utilizes the services and outreach assistance of the Small Business Administration, the Virginia Department of Minority Business Enterprise (DMBE), the National Association of Women Business Owners (NAWBO), the Department of Commerce, etc. Ads may also be placed in *The Guide* to ensure intense outreach is extended to the minority business community.

**Tenant Based Rental Assistance (TBRA) Activity:** TBRA is an eligible activity under the HOME program. TBRA is a rental subsidy program activity that helps low-income households afford housing costs such as rent, utility costs, and security deposits. HOME funds are used through the Department of Human Services (DHS) Homeless Action Response Team (HART) Program and the Office to End Homelessness (OTEH) to provide TBRA activities such as rental assistance, self-sufficiency, anti-displacement, and security deposit programs to promote decent, safe and affordable housing. The HART Program is managed by the Department of Human Services.

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# Chapter III. HOMELESS

## Specific Homeless Prevention Elements

1. *Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction’s plan for the investment and use of funds directed toward homelessness.*

### **Year 5: Identified Sources of Funds Response:**

The City of Norfolk works collaboratively on ending and preventing homelessness with the Southeastern Virginia Homeless Coalition (the recently merged continuums of Norfolk, Chesapeake, and Western Tidewater); the SVHC – Norfolk Chapter (formerly the Norfolk Homeless Consortium); and the South Hampton Roads Regional Taskforce to End Homelessness. The majority of private funds that come into the system are raised directly by the local non-profit providers to initiate new programs and match and/or supplement programs that are partially supported with public funds. The City of Norfolk does not actively pursue direct receipt of private funding with the exception of sponsors and support for targeted initiatives, such as Project Homeless Connect. It is anticipated that this event and other initiatives, coordinated by the City of Norfolk’s Office to End Homelessness, will be the beneficiary of \$15,000 in donated cash and in-kind support.

The City of Norfolk expects to receive and expend approximately \$5.5 million to address the needs of those citizens facing homelessness. These funds are brought into the community through the HEARTH Act/McKinney-Vento Act Homeless Assistance Continuum of Care Program (directly to the providers), the Substance Abuse and Mental Health Services Administration (SAMHSA) federal Projects to Assist in the Transition from Homelessness (PATH), Emergency Solutions Grant (ESG), Community Development Block Grant (CDBG), Home Investment Partnership (HOME) Entitlement Programs, and the Virginia Homeless Solutions Program (VHSP) administered by the Virginia Department of Housing and Community Development (VHCD). Additionally, the City of Norfolk anticipates investing \$520,300 in municipal funds to support programs which will yield solutions to homelessness for its citizens. These funds are awarded through the City’s Homeless Solutions Grant (HSG) and its Outside Agency Grants programs.

New accomplishments this year will include the full implementation of a central intake and service coordination process which ensures that all households experiencing literal homelessness have equal access to housing programs operated by non-profit agencies situated in Norfolk and participating in the SVHC Continuum of Care. This process brings City human service programs and non-profit homeless service providers to the table to coordinate service delivery, conduct joint problem solving conversations and track each client’s household progress from the time they enter homelessness through their return to self-sufficiency.

Through the Norfolk Street Outreach Partnership, a collaboration of public/private homeless street outreach efforts, Norfolk is engaging those persons not currently connected to an existing program into the central intake/service coordination process so the needs of those who are the hardest to reach are addressed. Also in the upcoming year Norfolk will continue its investment in the Regional Efficiency Apartment Supportive Housing Program (formerly known as SRO) to develop the region’s sixth permanent supportive housing building, which will be located within the City limits. When constructed, the Church Street Station Apartments will provide housing for

single adults experiencing homelessness and for single member households entering the workforce.

In the upcoming year, the City of Norfolk will continue to provide and develop comprehensive services and assistance to prevent and end homelessness. Table 25 summarizes funding sources directed towards preventing and ending homelessness.

<b>Program Name</b>	<b>Amounts</b>
McKinney-Vento Homeless Assistance Continuum of Care <sup>(2)</sup>	\$4,055,120
TANF/VIEW	\$90,000
Family Preservation	\$22,000
Federal Promoting Safe and Stable Families (PSSF)	\$30,000
Emergency Solutions Grant	\$346,458
Community Development Block Grant	\$227,097
HOME Entitlement Program	\$170,374
City of Norfolk General Funds – Human Services Grants <sup>(1)</sup>	\$520,300
Private foundation grants and donations to the City	\$50,000
<b>Totals</b>	<b>\$5,511,349</b>

*Note: Totals represent an approximate amount until final award notification has been received.*  
<sup>(1)</sup>A portion of HSG funds are dedicated towards homelessness initiatives.  
<sup>(2)</sup>Includes CoC funds for Shelter Plus Care program for \$548,914.

- 1. Community Development Block Grant:** The city will use CDBG funds for capital improvements and services to enhance, expand, and support new and existing programs that have been proven to be effective in ending and preventing homelessness and address an unmet need. An estimated \$227,097 in CDBG funding will provide short term emergency and stabilization assistance; direct services to those experiencing homelessness; support for prevention programs, including those serving special need populations; and, resources to assist supportive service programs that provide housing to persons exiting homelessness.
- 2. HOME Investment Partnerships Program:** HOME funds estimated to total \$170,374 will be used to implement new housing assistance vouchers for persons with disabilities who are homeless or are ready to graduate from permanent supportive housing programs, but need housing assistance in order to transition to market rate housing or while they wait for a Section 8 voucher.  
  
The city will also utilize prior year HOME funds totaling \$360,000 towards the development of single room occupancy apartments for the homeless population for the Crescent Square SRO development in Virginia Beach which is planned to be completed in December 2016. The city will also utilize prior year CDBG, HOME and CIP funds totaling \$1,010,416 towards the development of single room occupancy apartments for the homeless population with the Norfolk Street Station SRO development which is planned to begin construction by the end of 2015.
- 3. Emergency Solutions Grant Program:** It is estimated that ESG funds totaling \$320,474 will be used for homeless shelter services and operations, homeless prevention and rapid re-housing activities, and street outreach programs.
- 4. HUD Continuum of Care Homeless Assistance Grants:** The City of Norfolk anticipates receiving approximately \$3 million in Continuum of Care (CoC) program funding through its participation in Va.-501 - Southeastern Virginia Homeless Coalition (SVHC) CoC. The CoC funds an annual allocation to support programs aimed at eliminating homelessness in the city. The current award renewed existing programs and the limited expansion of the city’s resources to provide permanent supportive housing units specifically for the chronically homeless population.

## City of Norfolk

Local providers will also receive support directly from state and federal sources to provide assistance. These sources include, but are not limited to Temporary Assistance to Needy Families, Family Stabilization Program, the Virginia Homeless Solutions Program (VHSP), Homeless Intervention Program, Health Care for Homeless Veterans Administration (HCHV) Program and Projects to Assist in the Transition from Homelessness (PATH).

The Norfolk Community Services Board (CSB) utilizes PATH funding as part of the city's efforts to end homelessness. The CSB provides direct assistance primarily to persons dealing with a mental disability, or a substance abuse addiction and who are experiencing or are at an imminent risk of homelessness via a direct general support program utilizing city funds and state block grant funding.

The city also funds the Office to End Homelessness to ensure policy, planning, technical assistance and coordination with local and regional partners.

The City of Norfolk has also signed onto the National Mayor's Challenge to End Veteran Homelessness and is on target to reach this goal by December 31, 2015. The City is also focusing on the mission to end chronic homelessness by the end of the 2016 calendar year. These efforts have grown out of the City's experience from its participation in the statewide 1,000 Homes for 1,000 Virginians initiative which was part of the national 100,000 Homes Campaign and are designed to maximize the impact of the investment of public/foundational/private sector sources in ending homelessness for our most vulnerable single adults and families with children. Through all of these efforts, the City of Norfolk aims to hasten the day when homelessness becomes "rare, brief and non-reoccurring".

*Homelessness - The jurisdiction must describe its one-year goals for reducing and ending homelessness through:*

- a. *Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs*

The city provides outreach services through the Norfolk Street Outreach Partnership. This collaborative effort will attempt to ensure that every person living on the streets of Norfolk will have contact with an outreach worker who can begin to assess their needs, connect them to resources, and help manage their personal plan to end homelessness. As part of the initial engagement work the street outreach team builds a level of trust between the client and themselves enabling the team to complete a VI-SPDAT vulnerability assessment on each person. This initial assessment is then presented to the central intake/service coordination team so the household can be connected to the appropriate housing and services. This team will also work with emergency shelter staff to assist households in obtaining immediate shelter, ongoing case management support for the household's service plan development and their integration into the service delivery system.

Families with children who are identified as being homeless are directly referred to the Homeless Assistance and Response Team at Norfolk's DHS. As a component of the Family Central Intake System, an immediate assessment of the household's needs is made.

Families with children who are identified as living on the streets are immediately sheltered and case plans activated. This system has been active since 2005 and is highly responsive. Since 2012, the community also developed the Housing Crisis Hotline, a semi-regional phone number for families to call in the case of a crisis. The Hotline is managed by ForKids, Inc. with city and private support. All literally homeless Norfolk families contacting the Hotline are connected to a HART (Homeless Assistance Response Team) worker for ongoing case management and benefit coordination through the Norfolk Department of Human Services.

- b. *The jurisdiction must describe its one-year goals for reducing and ending homelessness through addressing the emergency shelter and transitional needs of homeless persons.*

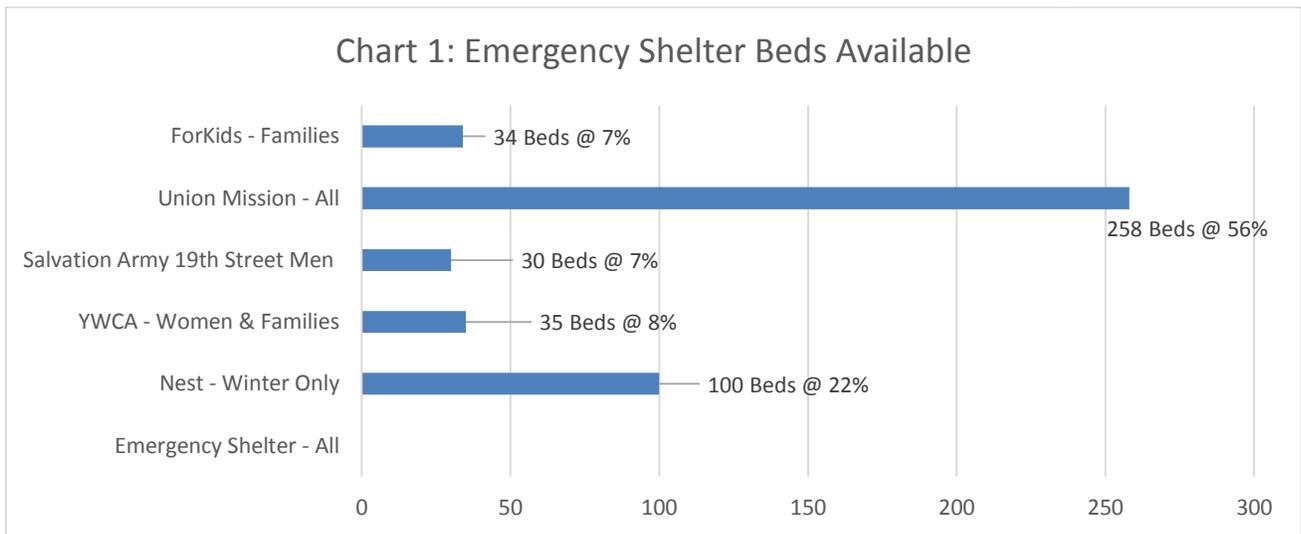
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Norfolk’s homeless service providers participate in service coordination meetings for both families (CHAT) and single adults (Singles Services Coordination) to ensure those most vulnerable are receiving services. Use of the VI-SPAT tool by all providers ensures consistency in decision making.

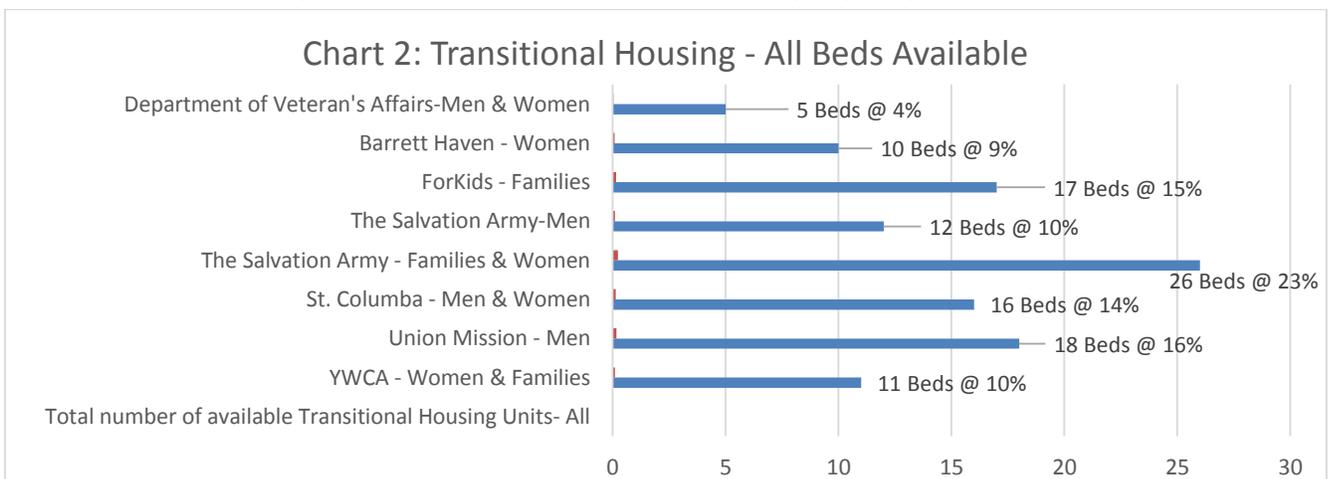
The city will continue to provide funding for shelter and transitional housing as described below. These city agencies provide 357 year round shelter beds and 100 seasonal shelter beds. Norfolk does not intend to increase the number of emergency shelter beds next year. In fact, there will be an additional focus on efforts to obtain additional resources for rapid re-housing programs to not only reduce the need for emergency shelter beds, but to reduce the time singles and families spend in shelter. Homeless Charts 1 through 3 provide information on Norfolk’s emergency shelters:

City of Norfolk’s Emergency Shelter Information	
<b>Homeless Chart 1</b>	Total number of available beds in emergency shelters.
<b>Homeless Chart 2</b>	Total number of transitional housing facilities with relationship with availability for families.
<b>Homeless Chart 3</b>	Total number of permanent supportive housing capacity for singles and families at each facility.

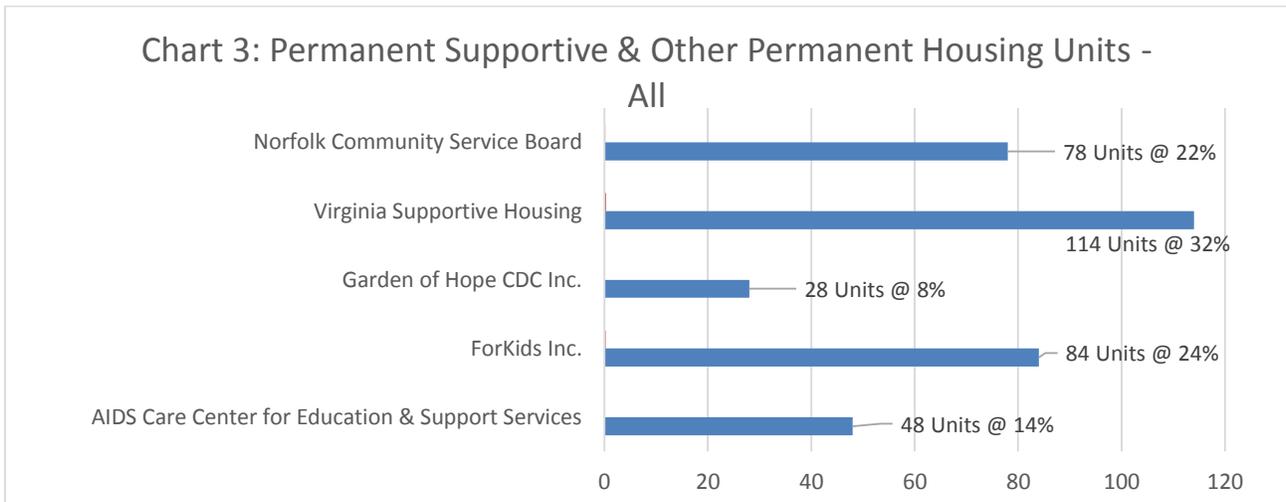
**Homeless Chart 1** represents the number of available beds in Norfolk’s emergency shelters.



**Homeless Chart 2** represents Norfolk’s transitional housing capacity for families at each facility.



**Homeless Chart 3** represents permanent supportive housing capacity for singles and families at each facility.



In addition, the City of Norfolk is enhancing its Tenant Based Rental Assistance (TBRA) programs to insert short-term (6-12 months) rental assistance vouchers for families and single adults in The Bridge and Moving On initiatives. These programs serve those who are ready to exit homelessness but are in need of short term rental assistance to give them time to stabilize.

These rental assistance vouchers will be accessed by case managers from partnering agencies who can provide the "Streets to Home" services to support their clients in the transition. This will provide assistance in preparing the household for housing as well as providing housing stabilization support services which will empower the household to be self-sufficient upon exiting the program.

- c. *The jurisdiction must describe its one-year goals for reducing and ending homelessness through helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living including shortening the period of time that individuals and families experience homelessness.*

The City of Norfolk has targeted services through a network of homeless service providers to focus efforts on rapidly re-housing clients. Many providers have retooled their service delivery to focus case management efforts on preparing clients for stabilization in housing. While the City's general fund already supports many of these efforts, additional resources will be available as agencies convert their transitional housing programs to Rapid Rehousing. In FY 2016 the City of Norfolk will again use a portion of ESG funds for financial assistance to support rapid re-housing services and it is anticipated that City providers will again have the support of the VHSP program to continue this effort.

**Chronic Homelessness:** Over the past seven years, the City of Norfolk has developed extensive experience in helping homeless persons end homelessness. The number of people who can be stabilized is directly impacted by the amount of funding available. In FY 2016, Norfolk will have up to 40 financial subsidy slots for homeless households through the Bridge/Moving On TBRA program.

By the conclusion of FY 2016 Norfolk will have added 10 additional units of permanent supportive housing (PSH) through the Regional Efficiency Apartment Housing development, Crescent Square Apartments, currently under construction in Virginia Beach. Additionally, it is anticipated that the Church Street Station Apartments will be under construction in Norfolk. Chronically homeless families are served through the Permanent Supportive Housing and Transitional Housing Programs operated by local service providers even as these providers continue to expand the number of PSH units which are either designated or prioritized for this sub-population.

**Veterans (Singles and Families):** Norfolk, through a collaborative initiative lead by the NRHA, and the Office to End Homelessness, initially adopted the "*Housing Our Heroes*" in the Norfolk Loading Zoning (LZ) campaign in 2013. This initiative which has set a goal of ending veteran homelessness by no later than the end of 2015. The "*Housing Our Heroes*" campaign which included the Veterans Administration (VA); the Veteran's Affairs Supportive Housing (VASH) program; the OTEH; the NCSB; two non-profit partnerships which successfully secured funding through the Supportive Services for Veteran Families (SSVF) program; and, a host of local service providers has currently expanded its scope. As of September 2015 the Norfolk campaign not only joined the National Mayors Challenge to End Veteran Homelessness but also joined forces with neighboring communities to create the South Hampton Roads collaborative to end veteran homelessness.

OTEH will continue to serve as the lead entity to ensure that the original goal set for ending veteran homelessness will be inclusive of all Norfolk residents and the effort will have the resources necessary to successfully complete its mission.

**Families with Children:** Norfolk Department of Human Services, the HART Team, ForKids, Inc., the Housing Crisis Hotline, the YWCA of South Hampton Roads, the Salvation Army and the Union Mission are strong collaborators in addressing the needs of homeless families. As the City moves toward FY16 these partners are restructuring the Central Intake/Service Coordination system to ensure all Norfolk families experiencing homelessness are identified and tracked from their initial point of contact until they return to self-sufficiency and independent housing. Based on the City's tremendous success with the Homeless Prevention and Rapid Re-Housing Program (HPRP) it is dedicating all available funds to expanding the availability of rapid re-housing assistance, TBRA subsidies and the coordination of all services.

In FY 2016 families experiencing homelessness will find a seamless connection between the Housing Crisis Hotline and the HART Team to guarantee that the resources available through the City and the CoC are equally accessible to all households and are focused to serve those who are the most vulnerable. This heightened level of coordination will build on the success the HART Team's cadre of case managers and benefits workers have enjoyed through their diversion program. To date, through this program's diversionary intervention efforts only twenty percent of those Norfolk households seeking emergency shelter in FY 2015 have found it necessary to utilize the limited amount of emergency beds.

Many of the balance of families have found stable shared housing with family or friends brokered by the support of the HART Team or Rapid Rehousing opportunities. Those obtaining shared housing have the continued support of the HART Team and the availability of additional support through the CHAT service coordination process. The city continues to work towards identifying ways to increase the availability of affordable housing and available case management support for families to expedite and secure housing. The HART team also recently integrated employment support to enhance a household's long-term success.

**Youth:** Norfolk participates in the South Hampton Roads Regional Taskforce to End Homelessness to address the development of housing programs for homeless youth. Norfolk is also served by the Homeless and Runaway Youth Program at Seton Youth Shelter, funded by the U.S. Department of Health and Human Services. The Department of Human Services (DHS) has a strong transitional youth program, focused on preparing system-connected youth to the resources and skills needed to maintain stable living situations. Norfolk's Public School system also has a homeless student liaison to coordinate services for youth, including those disconnected. Programs for youth are in need of development and enhancement, a focus that the regional partnership continues to work towards addressing.

- d. *The jurisdiction must describe its one-year goals for reducing and ending homelessness through facilitating access for homeless individuals and families to affordable housing units and preventing individuals and families who were recently homeless from becoming homeless again,*

Affordable housing remains a challenge for Norfolk as with many other communities in the country. This is due to a limited stock and the needed funding to provide for the majority of those who qualify. Most solutions in Norfolk for increasing affordability are dependent on the funding available to support the Housing Choice Voucher Program and public housing. The privately managed affordable housing communities in Norfolk have extensive waiting lists as does Public Housing and Housing Choice Voucher Program. There are few units in these developments that are one bedroom, so individuals are slow to be served. Norfolk does have an extensive stock of elderly-only affordable housing that does address the total need, but provides significant investment in addressing the need.

Norfolk has a solid point of entry for prevention services for families through the Housing Crisis Hotline and through DHS's HART Team. The HART Team coupled with the city's Housing Crisis Hotline operated by ForKids, Inc. are the largest points of entry, although several community-based organizations provide some limited assistance outside of the homelessness network. With the ongoing development of the Central Intake/Service Coordination system all households will be provided better access to financial and supportive service resources designed to assist them in exiting homelessness. Prevention assistance for single adults remains primarily through the Homeless Intervention Program utilizing state and local funds. Work will continue through this year to identify methods of increasing access to prevention resources, rapid re-housing, and affordable housing as sustainable resources for families and singles.

Also building on the successful coordination of homeless prevention resources through the Southeastern Virginia Homeless Coalition, the city has taken steps towards expanding coordinated access and improving access to permanent housing and independent living. Providers seeking CoC funding complete applications for permanent supportive housing through the Continuum of Care. Under the oversight of The Planning Council, CoC members review and rank applications that ultimately will receive funding. The result will ensure that the most vulnerable households are prioritized for permanent housing.

- e. *The jurisdiction must describe its one-year goals for reducing and ending homelessness through helping low-income individuals and families avoid becoming homeless, especially low-income individuals and families who are:*

*[ - Being discharged from publicly funded institutions and systems of care, such as health care facilities, mental health facilities, foster care and other youth facilities and corrections programs and institutions, or]*

The city has budgeted an estimated \$70,374 in HOME funds to continue the TBRA program. These funds will enable the continuation of short-term housing subsidies for up to 40 households. ESG funds carried over from FY 2015 and approximately \$139,615 of FY 2016 funds will be used for eligible homeless prevention and rapid re-housing activities.

Prevention assistance will be directed to persons who are at imminent risk of homelessness per the HUD Homeless definition (Category 2). Prevention assistance may include support to a household to retain its current housing or to move to other housing without having to become literally homeless. While the ESG regulations allow for ESG prevention to be provided to those categorized as "at-risk" but not necessarily at "imminent risk", the City of Norfolk's ESG programs will target prevention services specifically to those that are at "immediate risk" defined as:

An individual or family, who will imminently lose primary nighttime residence, provided that:

- The primary nighttime residences will be lost within 14 days of the day of application for homeless assistance;
- No subsequent residence has been identified; and
- The individual or family lacks the resources of support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other permanent housing.

Within the category of "imminent risk" special attention and outreach to target those individuals:

1. That are doubled up with family and friends, must move within 14 days and are seeking to enter shelter;
2. That are living in a hotel or motel using their own resources, must leave within 14 days, and are seeking to enter shelter;
3. That are living in their own housing, are being evicted for non-payment of rent, must leave within 14 days, and are seeking shelter;
4. That are fleeing domestic violence;
5. Those are imminently leaving foster care, or have recently left foster care and are at imminent risk of losing their current housing.

The city has mental health, foster youth, health care, and corrections discharge policies intended to prevent discharges of individuals from these systems into homelessness, as described in the city's Consolidated Plan. These efforts to reduce discharges into homelessness will continue.

The city supports a wide range of homeless programs, including emergency/ crisis drop in centers and shelters, transitional housing, permanent supportive housing, prevention and rapid re-housing services. In general, Norfolk has targeted several sources, including Emergency Solutions Grant funds to prevention activities to increase the availability of assistance to prevent homelessness.

Such planning and valued resources include the DHS, the CSB, Norfolk Public Schools, and institutions of higher learning. All contracted service providers report outcomes based on the outcome standards developed by HUD.

*[- Receiving assistance from public and private agencies that address housing, health, social services, employment, education, or youth needs.]*

The integration of the CSB into the city system helps to facilitate cross departmental integration of services to families and individuals who are receiving services from the DHS, the OTEH, and the CSB. These three systems have strong partnerships with private, non-profit, and faith-based organizations that provide services. Norfolk had a good history of coordinating services and referrals between services organizations, but ongoing efforts have helped to enhance these linkages system-wide.

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2. *The jurisdiction must specify the activities it plans to undertake during the program year to address the housing and supportive service needs identified in accordance with §91.215(e) with respect to of persons who are not homeless (elderly, frail elderly, persons with disabilities, persons with HIV/AIDS, persons with alcohol or other substance abuse problems) but who have other special needs.*

Throughout the city, there are individuals in various areas who are not homeless but have specific needs and require special attention. These individuals include: elderly, frail elderly, persons with severe mental illness, victims of domestic violence, developmentally disabled, physically disabled, substance abusers, and persons with HIV/AIDS.

The City of Norfolk is committed to supporting initiatives which target these populations. By providing assistance to transitional housing programs and related services offered through local non-profit organizations. These housing programs provide shelter and support services to low-income households, who also have health issues, substance abuse and/or mental health concerns, are victims of domestic violence or are physically or developmentally disabled.

Additionally, based on needs identified throughout the community, over the next fiscal year, the city will focus on addressing the needs of People Living with HIV/AIDS (PLWHA) and the elderly and disabled individuals. Projects planned for funding in FY 2016 are identified in the table below. Further, throughout FY 2016, the city will continue to collaborate with other internal departments and non-profit agencies to create new and expand existing programs to improve the physical and social environment for the elderly and disabled populations.

3. *Chronic Homelessness - The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness. Again, please identify barriers to achieving this.*

Over the next year, the city is taking specific action steps to end chronic homelessness that include:

1. Development of single room occupancy (SRO) facilities – Permanent Supportive Housing, including Crescent Square in Virginia Beach which will open 10 additional units for Norfolk in December 2015. Norfolk currently has a site for its second permanent supporting housing facility “Church Street Station” that is planned to be completed by December 2016 with an estimated 40 additional units for Norfolk.
2. Development of a “The Healing Place” residential substance abuse treatment facility to serve chronically homeless individuals. This continues to be an ongoing goal, targeted for opening in 2017.
4. The Norfolk Street Outreach Partnership in combination with the regional initiative to end veteran homelessness, the Singles Service Coordination committee; the OTEH will be providing structured and coordinated outreach throughout the city, providing housing acquisition planning for those persons encountered and addressing their immediate service needs.

Potential barriers to achieving these goals are primarily:

- Timing of the funding, availability of funds, and restrictions on uses of funds;
- Locating sites for projects;
- Locating and finding new funding sources for much needed additional supportive services and other service gaps; and
- Availability of funding for Housing Choice Vouchers – or similar voucher funding.

Over the next year, prevention efforts to end chronic homelessness will continue. Prevention often can be achieved through social service intervention or some form of immediate financial

help to serve as a safety net for individual or family resources. Preventive and crisis intervention services can assist individuals and families resolve and address crisis housing issues in ways that will prevent homelessness. Local agencies provide a wide range of services that are available to persons at risk of homelessness, including:

- Emergency rent assistance
- Financial literacy/ debt management
- Employment assistance
- Legal assistance
- Utility assistance
- Substance abuse/ mental health treatment
- Domestic violence education/ assistance
- Information and referral services

During the FY 2016 program year, the city will continue to meet its' Consolidated Plan goals and priorities by funding projects, through various funding sources, that support chronic homeless and special needs households and promote job creation and training. Each of these agencies offer some level of supportive services to program participants. Services range from outreach, locating suitable housing and support services, life skills coaching, and job skill development. All of these seem to promote a suitable living environment and self-sufficiency to prevent individuals experiencing poverty and homelessness. Programs planned to help alleviate or reduce homelessness for FY 2016 are identified in Table 26.

Organization	Program	CDBG	HOME	ESG	Amount
City- Department of Human Services	Homeless Action Response Team - HART (formerly Rapid Exit)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$100,000
City- Office to End Homelessness	HOME TBRA End Chronic Homelessness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$70,374
City- Office to End Homelessness	ESG Street Outreach	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$28,500
ForKids, Inc.	Haven House Emergency Shelter Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$47,216
ForKids, Inc.	Rapid Re-Housing Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$72,819
St. Columba Ecumenical Ministries	Day Center Emergency Shelter Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$29,479
St. Columba Ecumenical Ministries	Homeless Advocate & Day Center Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$16,052
St. Columba Ecumenical Ministries	Next Step Transitional Housing Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$22,000
The Planning Council, Inc.	Continuum of Care Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$37,808
The Planning Council, Inc.	ShelterLink Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$11,079
The Planning Council, Inc.	Homeless Prevention Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$66,796
The Salvation Army	Hope Day Center	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$95,158
The Salvation Army	Hope Emergency Shelter Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$18,186
The Salvation Army	Street Outreach Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$10,000
Virginia Supportive Housing	Street Outreach Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$15,000
YWCA of South Hampton Roads	Women In Crisis Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$32,478
<b>TOTAL</b>					<b>\$672,945</b>

5. *Homelessness Prevention-The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.*

The local Continuum of Care will look to use its annual Point-in-Time homeless count to address the gaps in services that the homeless population faces. They are also working with an intake system through DHS HART Team that is utilized by all agencies. The HART program completes a thorough assessment of the families' strengths and needs, a risk assessment and a housing barrier screening.

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Social workers assist the family in the development of a service plan and provide case management services. This process was implemented in 2007 and continues to be updated. This allows homeless persons to be better served, as they will have a single intake then be referred to the appropriate agency for service. In addition, the Emergency Solutions Grant focuses on street outreach which will assist our community in performing street outreach to the chronically homeless who make up the majority of our street homeless population. Many of the household were directed to HART by the Housing Crisis Hotline which handled over 4,000 calls from Norfolk households in 2014.

The city expects to serve about 1,500 families per year. Most of the work centers around prevention of homelessness are diverting families from emergency shelter to stay with family and friends. Case management services continue until the family becomes stable. Of the 1,500 families per year, only eight percent are placed in emergency shelter. Funding includes HUD grants, TANF and other state funding. In addition, the city has developed a central intake for singles through the development of a street outreach team. This process is underway with the launch of the Norfolk Street Outreach Partnership.

*Discharge Coordination Policy-Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.*

The Discharge Coordination Policy chart is provided in Table 27 provided on the next page.

**THIS SECTION WAS LEFT BLANK INTENTIONALLY.**

**Table 27: Discharge Coordination Policy**

Publicly Funded Institution(s) or System(s) of Care in CoC Geographic Area	None	Initial Discussion	Protocol in Development	Formal Protocol Finalized	Formal Protocol Implemented
Foster Care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Health Care	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mental Health	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Corrections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Foster Care:**

The Norfolk Department of Human Services (DHS) has adopted a policy that requires the department to develop an independent living plan, known as the Daniel Memorial Transitional Plan, for all children 16 and older, and to provide housing assistance, such as purchasing furnishings and household items or payment of security deposits for apartments. The Daniel Memorial Transitional Plan addresses opportunities for learning and practicing independent living skills, and financial planning, obtaining critical documents (i.e. birth certificates, social security cards and selective service cards for the boys), assessment of medical needs, and psychological and counseling needs and living options, and the ability to access these services once out of care.

DHS also develops a generic transitional plan with all 14 and 15 year olds in foster care. The Plan includes educational status and the child’s perception of their functioning level and addresses their career goals. These plans have been created to ensure that children discharged from foster care are not discharged to McKinney-Vento funded programs.

**Health Care:**

The Veterans Affairs (VA) Medical Center is the only publicly funded healthcare institution in the Norfolk Continuum of Care and does not have a written discharge policy. The VA Medical Center works extensively with patients to ensure that they are not discharged into homelessness; however, there is no formal policy or protocol. Park Place Medical Center administers the federally funded Healthcare for the Homeless program; however, they do not have inpatient beds and do not discharge patients so a discharge policy is not necessary.

**Mental Health:**

Each year the Virginia Department of Behavioral Health and Developmental Services (DBHDS), in coordination with local Community Services Boards (CSBs), develops a Performance Contract that allows the state to provide funding to the CSBs. The Performance Contract identifies the CSBs as responsible for developing discharge plans for persons being treated at state facilities and specifically states that individuals may not be discharged to homeless facilities or to the streets. The CSBs must identify appropriate living arrangements for these consumers, and appropriate living arrangements do not include HUD McKinney-Vento funded programs.

**Corrections:**

The Virginia Department of Corrections (DOC) issued protocols in 2005 to specifically include housing needs in discharge plans. The DOC directs inmates upon release to the Probation and Parole District from which they were sentenced to assist with housing needs. The District then uses any available local resource or a contract Community Residential Program (halfway house) if the inmate meets admission criteria. Districts have some strictly limited emergency assistance funds for those that do not meet admission criteria.

In 2007, the City of Norfolk entered into a Re-entry Pilot Program coordinated by the Virginia Policy Academy on Re-entry. Since then, the program has made tremendous success. The primary focus has been on job readiness, employment and educational services, housing stabilization, and individual and family counseling assistance. Since the start of the program, the city has received 400 applications and 40 offenders have completed a year or more of supervision and have been released from supervision. The recidivism rate for the program is 12 percent, which is 16 percent lower than the state’s average recidivism rate of 28 percent. All offenders who completed the program were employed and making payments or had paid off court costs and child support at the time of release from probation status.

## **ESG 91.220(I)(4)**

1. *The jurisdiction must describe its written standards for providing ESG assistance. The minimum requirements regarding these standards are set forth in 24 CFR 576.400(e)(1) or and (e)(3).*

### **Year 5: Action Plan ESG Written Standards Response:**

#### **ESG Written Standards**

I. **Introduction:** The city has developed standards for providing assistance with ESG funds as required by 24 CFR 576.400 (e). These standards are in accordance with the ESG Program released by the HUD on December 4, 2011 and the final rule for the definition of homelessness also released by HUD on December 4, 2011. These initial standards have been created in coordination with the City of Norfolk's Continuum of Care (CoC) which includes connected Hampton Roads areas such as Virginia Beach, Portsmouth, and Chesapeake.

These standards represent goals for providing services for the community and the entire continuum, though it is expected that the standards will become more expansive as more experience and data is collected from services provided.

As noted by HUD, the development of comprehensive, coordinated, and effective policies and procedures is a process that takes a substantial amount of time and thought. Consequently, the city has established initial standards for ESG and will continue to develop and refine these standards in the Annual Action Plan as the city and CoC adapt and develop additional strategies for targeting resources and as new best practices are established. The city will ensure the following written standards required by HUD in the Interim Rule 575.400 Subpart E(e)2 are maintained or developed if needed to govern the new activity. The written standards will include:

- Standard policies and procedures for evaluating individuals and families eligible for assistance under ESG;
- Policies and procedures for admission, diversion, referral, and discharge by emergency shelters assisted under ESG, including standards regarding length of stay, and safeguards to meet the safety and shelter needs of special populations, *e.g.*, victims of domestic violence, dating violence, sexual assault, and stalking and individuals and families who have the highest barriers to housing and are likely to be homeless the longest;
- Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter;
- Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid re-housing assistance providers; other homeless assistance providers; and mainstream service and housing providers (see § 576.400(b) and (c)) for a list of programs with which ESG-funded activities must be coordinated and integrated to the maximum extent practicable);
- Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance;
- Standards for determining what percentage or amount of rent and utilities costs each program participant must pay while receiving homelessness prevention or rapid re-housing assistance;
- Standards for determining how long a particular program participant will be provided rental assistance and whether and how the amount of that assistance will be adjusted over time; and

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- Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, the maximum number of months the program participant received assistance; or the maximum number of times the program participant may receive assistance.

The city has proposed to work with the CoC to develop common forms, recordkeeping policies, and evaluation tools for the Homeless Prevention and Rapid Re-Housing Program (HPRP) in order to:

- a. Enhance compliance amongst all HUD homeless funding streams;
- b. Facilitate audits of ESG/ CoC funded programs; and
- c. Provide common outcome data and measureable results.

ESG standards have been scaled down in comparison to homeless prevention and rapid re-housing (HPRP) since ESG funding is significantly less than HPRP and requires greater targeting of homeless populations and services. These standards are not static and will be changed to address the current conditions of our community. It is imperative the city and CoC partners work together to establish policies, develop creative programming, and pursue funding sources to address the needs to transition populations from vulnerability to self-sufficiency.

Individuals and families may access ESG funding through one of the five methods listed below. The city, in partnership with a local providers such as Department of Human Services (DHS), The Planning Council and ForKids has implemented a Housing Crisis Hotline for targeting referrals to one of the following five methodologies:

1. Calling the DHS HART Program to be directly assisted or referred to the designated housing support service provider;
2. Calling The Planning Council to be directly assisted or referred to the designated housing support service provider; and
3. Making an appointment with a case manager at the city's designated housing support service provider;
4. Receiving a referral to the city's designated housing support service provider from an emergency shelter, transitional living program, or other CoC participating agency which provides services to persons residing in the City of Norfolk; or
5. Providing outreach services by the Norfolk Street Outreach Partnership.

The housing support service provider will complete a pre-screening form with the client. If eligibility is established then the case manager will determine if the client has accessed mainstream benefits, particularly public assistance benefits. Clients who have not accessed these benefits will be directed to apply for benefits as part of the process and the benefits will be assessed in the determination of the provision of ESG assistance.

Upon meeting with the case manager, clients will be required to complete a comprehensive client intake form, bring proof of benefits documentation, and other supporting documentation (i.e., income, lease, eviction notices, etc.) to verify housing status and client eligibility. For those who need assistance applying, staff will assist with this process. A common client intake form is available but will be modified to provide improved flow in the system. It will be further developed in coordination with the CoC.

The initial screening will determine:

1. If the combined household income is below 30 percent AMI and if the household has assets that exceed the program asset limit;
2. If the household's living situation qualifies as either literally homeless or at imminent risk of homelessness; and
3. If households that qualify as at-risk of homelessness have one or more additional risk factors which make shelter entry more likely if not assisted. These factors include persons with eviction notices, currently living in a place they do not hold a lease, such as doubled up with family or friends, in a hotel/motel or in an institutional environment.

The initial screening also collects specific demographic information on the household (HMIS universal data elements), qualifies the household for other services, and gathers information on those seeking assistance for analysis and program refinement. Households determined initially eligible will receive a full assessment of housing barriers and household resources. Households may be screened out at this point if:

1. The household appears to have other resources and/or housing options to avoid homelessness; and/or
2. The household has very high or multiple barriers to re-housing and can be referred to another program that would be better suited over the long-term.

All ESG subrecipients will be provided with a set of written minimum standards in that would include, but are not limited to the following:

- Must follow the new definition of homelessness and serve only those meeting the definition of homeless;
- Programs only allow to serve those currently on the street or in emergency shelters;
- Must follow HUD Income Criteria for the program (below 30 percent AMI);
- Clients should pay no more than 30 percent of their income towards their rent while in the program;
- Must meet with clients receiving assistance at least once per month;
- Must re-evaluate for continued assistance;
- No more than 24 months of assistance can be provided. Assistance should be determined by the case manager each month;
- Require participation in the HMIS;
- Housing Case Management must be focused to include:
  - ✓ Monthly Case Management for re-evaluation of the need and level of services;
  - ✓ Follow-up for clients exiting the program;
  - ✓ Limits on the amount of financial assistance awarded to a client/household;
  - ✓ Programs to provide shallow subsidies;
  - ✓ Implementation of Housing First Model;
  - ✓ Coordination with mainstream resources (i.e. TANF, Medicaid, Social Security through SOAR, VA (SSVF and HUD-VASH), etc.

The organization(s) selected to administer the city's Rapid Re-Housing Program is expected to further develop written standards governing:

- Selection;
- Case management;
- Method of determining assistance levels;
- Method of determining terms of assistance;

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- Follow-up policies and protocols; and
- Administrative procedures.

*[Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.]*

1. DND is responsible for the administration of the ESG Program; however, OTEH, DHS, and The Planning Council's Continuum of Care (CoC) through its coordination of the SVHC CoC and the SVHC - Norfolk Chapter provide program management expertise. The SVHC CoC and the SVHC - Norfolk Chapter meet bi-monthly on opposite months and have a diverse membership of housing service providers, support service providers, government agencies, and private/ public organizations. The meetings also host guest speakers to discuss new initiatives or to address concerns raised by the CoC. The CoC also has subcommittees to bring forth initiatives such as drafting policies, forms and evaluation tools for review and approval. The Office to End Homelessness along with the CoC will be further consulted to identify annual ESG funding priorities, recommend programs that meet funding priorities, and participate in audits to help evaluate ESG agency performance.
2. The city's designated housing services providers will coordinate with referral agencies such as the Office to End Homelessness, the United Way, area homeless shelters, and The Planning Council. The agencies link clients in need of housing assistance to other services and shelters.
3. DHS provides assessments, referrals, and assistance towards connecting households to major mainstream benefit resources and long-term housing stability.
4. The city's designated housing service providers will continue to have a strong knowledge and a working relationship with social service agencies, employment centers, shelter providers and supportive service programs (i.e., food pantries, transportation, health care, medical, daycare, legal, credit counseling, etc.).

The designated housing service providers will continue to develop a strong knowledge and working relationship with other agencies targeting housing services for homeless and/or low-income families, including but not limited, to Shelter Plus Care programs, Supportive Housing Programs, Homeless Housing and Assistance programs, Veterans Assistance, Low Income Housing Tax Credit programs, Community Housing Development Organizations, and Section 8 programs.

*[Policies and procedures for determining and prioritizing which eligible individuals will receive Standards for coordinating, targeting and providing essential services related to street outreach.]*

**Street Outreach:** Individuals eligible for Street Outreach services include individuals who are unsheltered and families who qualify under paragraph (1)(i) of the definition of "homeless" defined in 24 CFR 576.2. Essential services are provided to eligible unsheltered individuals who live on the streets or in parks, abandoned buildings, bus stations, campgrounds, or other such settings. Staff salaries related to carrying out the street outreach activities are eligible. Street Outreach objectives include:

1. Locating, identifying, and building relationships with unsheltered homeless people by providing immediate support with homeless assistance programs.
2. Providing homeless individuals with access to mainstream social services and housing programs.
3. Targeting and reaching as many homeless persons as possible; and

4. Providing emergency shelter/motel vouchers where needed, while also maximizing case management services to provide stable housing.
1. **Engagement** involves activities to locate, identify, and build relationships with unsheltered homeless people for the purposes of providing immediate support, intervention, and connections with homeless assistance programs and/or mainstream social services and housing programs. Program staff will provide outreach services in the community at least 60 percent of the time under this activity and will coordinate outreach services with other members of the Norfolk Street Outreach Partnership. Case managers must maintain documentation that demonstrates they connected and engaged the homeless client by conducting an initial assessment of client's needs and eligibility, client crisis counseling, were able to assess if any urgent physical conditions needed to be addressed, and provided clients with referrals to mainstream programs.
2. **Case Management** is assessing housing and service needs, and arranging, coordinating, and monitoring the delivery of individualized services to eligible homeless individuals. Case managers are required to use a centralized or coordinated assessment system in documenting the number of homeless individuals and families served. Case managers must conduct an initial evaluation, to verify and document eligibility, provide necessary counseling services based on the initial evaluation, as well as coordinate and inform the homeless individuals/families with mainstream services such as obtaining federal, state and local benefits and identifying housing programs for the client may be eligible. Case managers will upon completion of client(s) assessment develop an individualized housing and/or service plan and be responsible for monitoring and evaluating the homeless individual's/family's progress to exiting the program.

The city established priority populations for Street Outreach clients. These priorities have been established because the population is deemed to have a higher probability of being successfully served, there is a clear systems delivery gap for a particular population and because it will enhance the continuum's goal of identifying homeless individuals by providing immediate support with homeless assistance programs. Again it should be noted that these priorities are not meant to preclude other eligible individuals from receiving assistance, but ensures that those homeless individuals and families living on the streets are provided services. The priority populations are:

- Individual or family living on the streets;
- Unaccompanied youth under age 18;
- Individual or family fleeing domestic violence and no other support systems are available to help end their homelessness.

*[ESG Written Standards for policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.]*

The City of Norfolk understands the key to the success of any program is a screening and assessment process, which thoroughly explores the individuals and households situation and pinpoints their unique housing and service needs.

Case workers are responsible for screening and assessing the low-income housing and family needs. Based on the assessment, individuals and households are referred to housing and services most appropriate for their situations. Under the Homeless Prevention program and the Rapid Re-Housing program, funds will be available to persons below 30 percent of average median income (AMI) according to HUD's annual-income limits, and who are homeless or at risk of becoming homeless. These prevention funds can be used to prevent individuals and households from becoming homeless and/or regain stability in current housing or other

permanent housing. Rapid re-housing funding will be available to those who are literally homeless to move into permanent housing and achieve stability.

**Homeless Prevention:** Eligible clients for homeless prevention services are individuals or families meeting the definition of at-risk of homelessness under 24 CFR 576.2 with household incomes below 30 percent AMI of HUD's annual-income limits. Clients receiving homeless prevention assistance must demonstrate that they have no other persons or support systems to help them maintain their current home, or prevent them from street homelessness or entering a shelter. Case managers must maintain documentation demonstrating they connected the client with other mainstream programs to help sustain permanent housing. Clients receiving more than one month of financial assistance must develop an individual service plan (ISP) in consultation with the case manager. The case manager must maintain documentation of efforts to help obtain employment and/or employment readiness training for persons in households who are able to enter the workforce.

The city has established the following priority populations of homeless prevention clients. These priorities have been established because the population is deemed to have a higher probability of being successfully served, or there is a clear systems delivery gap for a particular population group. It should be noted that these priorities are not meant to preclude other eligible persons from receiving assistance.

- Unaccompanied youth under age 18;
- The client has a written eviction notice from landlord or family and/or friend stating the client must vacate premises within 21 days from the date of application for assistance, no subsequent residence has been identified, and no other support systems are available to help the client avoid homelessness;
- The client is living in a hotel or motel that is self-paid and has a lease with a move in date within 30 days from the date of the application for assistance.

**Rapid Re-Housing:** Eligible clients for rapid re-housing are individuals or families meeting the definition of homelessness under 24 CFR 576.2. To ensure ESG funds are the most appropriate source of funding, case managers must document client's readiness to reside in permanent housing (low demand for housing support services). Clients approved for rapid re-housing services must find a unit that meets the rent reasonableness standard and has been inspected for Housing Quality Standards by the Norfolk Housing Broker Team or has a Certificate of Compliance from the City of Norfolk's Codes Department within 60 days of the client's approval date for services. Clients receiving more than one month of financial assistance must develop an individual service plan (ISP) in consultation with their case manager. The case manager must maintain documentation of efforts to help obtain employment and/or employment readiness training for persons in households who are able to enter the workforce. Case managers are also required to assist persons with disabling conditions with applications for disability-related benefits, either directly or through referral to a benefits specialist. Norfolk has a strong Social Security Income/Social Security Disability Insurance Outreach Access and Recovery Program that is working to expand its capacity for new referrals. Partnership with the Norfolk's Disabled American Veterans (DAV) provides enhanced access to refer Veterans to be assisted with accessing benefits through the Veterans Administration if eligible.

The city established the following priority populations of rapid re-housing clients. These priorities have been established because the population is deemed to have a higher probability of being successfully served, there is a clear systems delivery gap for a particular population, and it will enhance the continuum's goal of quickly transitioning homeless persons from shelters to permanent housing. Again it should be noted that these priorities are not meant to preclude other eligible persons from receiving assistance.

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- Individual or family living on the street or in an emergency shelter;
- Unaccompanied youth under age 18;
- The client has a written eviction notice from landlord or family and/or friend stating client must vacate premises within 14 days from the date of application for assistance, no subsequent residence has been identified, and no other support systems are available to help the client avoid homelessness;
- Individual or family fleeing domestic violence and no other support systems are available to help client avoid or end their homelessness.

*[ESG Written Standards for determining the share of rent and utilities cost that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance.]*

Standards for both homeless prevention and rapid re-housing for determining the share of rent and utilities costs that each program participant must pay, if any, will be based on the following:

- Current Fair Market Rent (FMR) limits;
- Rent reasonableness while taking into account the neighborhood; and
- Minimum habitability standards.

No rental assistance will be made if a client is receiving rental assistance of the same type from another public source for the same time period. A current lease agreement between the property manager/owner and the tenant (program participant) indicating the term of lease; monthly rent; parties to lease; all residents listed on lease and signed by both parties will be required prior to receiving assistance. Case managers will develop a household budget and identify the amount of ESG funds needed to help the client maintain permanent housing.

For clients receiving ongoing financial assistance, the case manager must develop a plan with the client to contribute up to 30 percent of household income towards ESG assisted activity. Payments for rental assistance will only be made to a property manager/owner with whom the program participant has entered into a rental agreement.

*[ESG Written Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time.]*

The ESG-funded program may determine the amount of rental assistance provided, such as "shallow subsidies" (payment of a portion of the rent), payment of 100 percent of the rent charged, or graduated/declining subsidies. The city's sub-grantees may set a maximum amount of assistance that a single individual or family may receive from ESG funds, as long as the total amount of assistance any individual or household receives does not exceed an amount equal to 24 months of rental assistance during any three year period. Again, because the services are customized to the client, clients with higher risk receive more intensive services; the program has the flexibility to determine the length and graduation of rental assistance.

Subject to the general conditions under 24 CFR 576.103 and 24 CFR 576.104, a program participant may be provided with up to 24 months of rental assistance during any three year period. The City of Norfolk has made the following determinations for rental assistance based on funding:

1. Homeless Prevention Rental Assistance is immediate one-time rent assistance for families or individuals that do not exceed the 30 percent median income guidelines and who are experiencing a crisis. Based on program time-frames and funding levels, high client demand and limited funding availability, assistance may be limited.

2. Rapid Re-Housing Assistance is short-term rental assistance and includes move-in assistance. This program is for individuals and households that do not exceed 30 percent median income guidelines and who are experiencing homelessness. Based on program time-frames and high client demand and limited funding availability assistance may be limited.

To maximize the clients potential to maintain housing, case managers are required to have monthly contact with clients to document client efforts and accomplishments. Case managers have the flexibility to schedule on-site appointments to ensure client remains accountable with program expectations.

*[Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participants receives assistance; or the maximum number of times the program participants may receive assistance.]*

Please refer to Homeless Prevention and Rapid Re-Housing responses.

2. *If the Continuum of Care (CoC) for the jurisdiction's area has established a centralized or coordinated assessment system that meets HUD requirements, describe the centralized or coordinated assessment system and the requirements for using the system, including the exception for victim service providers, as set forth at 24 CFR 576.400(d).*

### **Year 5: CoC's Established Centralized or Coordinated Assessment System Response:**

The Southeastern Virginia Homeless Coalition (SVHC) was the name selected for the newly merged *VA-501 Norfolk/Chesapeake/Suffolk/Franklin/Isle of Wight/Southampton Counties Continuum of Care (CoC)*. Tasked with developing, sustaining, and coordinating a comprehensive continuum of care of homeless services for the citizens of Southeastern Virginia, the SVHC includes more than 113 member agencies and individuals working to address homelessness across 1,700 square miles of land and six jurisdictions: Norfolk, Chesapeake, Suffolk, Franklin, Isle of Wight County, and Southampton County. The membership of the SVHC is inclusive of three major homeless associations: SVHC – Norfolk Chapter, SVHC - Chesapeake Chapter, and the SVHC - Western Tidewater Chapter, all committed to working together to engage individuals, groups, and organizations throughout the community, including faith partners and members of the private sector, providing services to persons experiencing homelessness or have an interest in the process.

The merger of these three CoC's and the development of the SVHC and its chapters were both initiated in preparation for HUD's changes to homeless assistance programs under the HEARTH Act. The 2011 merger resulted in an instantaneous improvement of coordinated services, effective HMIS implementation, and more efficient resource allocation and planning. Utilizing federal, state, local and private resources the newly merged CoC continues to remove barriers while developing housing and implementing effective strategies to exceed the required performance criteria established under the HEARTH Act and end homelessness. The HEARTH Act required performance criteria include measures to reduce:

- The length of time individuals and families remain homeless
- The rate of households returning to homelessness
- The number of homeless individuals and families
- The number of homeless individuals and families who become homeless

The HEARTH Act also requires continuums to take measures to encourage homeless people to participate in services and include all homeless people served in the homeless management information system (HMIS), while also working to promote jobs and income growth for homeless individuals and families.

Additionally, the City of Virginia Beach has begun its Crescent Square Regional Apartments project which is scheduled to open to residents in December 2015 that will include 10 units of permanent supportive housing (PSH) for single homeless adults in Norfolk with two designated units for chronically homeless individuals. The City of Norfolk has begun with its site selection for its Church Street Station Norfolk Regional Apartments project. The city will be donating the tract of land where an 80 unit building will be erected. The value of the donation is approximately \$1.3 million.

3. *Identify the process for making sub-awards and a description how the jurisdiction intends to make its allocation available to nonprofit organizations (including community and faith-based organizations), and in the case of urban counties, funding to participating units of local government.*

### **Year 5: Sub-Award Process and Allocation Description Response:**

The city utilizes the Request for Proposal process to allocate ESG funds. The city will ensure that all programs awarded meet the ESG categorical requirements. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG. In January 2015, a Point-In-Time (PIT) Count was conducted.

The DND issues a request for proposal at a minimum of every two years for all of its homeless services for ESG and annually for CDBG and HOME. These services include emergency and interim shelter, outreach and engagement and specialized mental health and substance abuse services. DND recently issued within the last year an RFP for its mental program for the first time. Applications are evaluated by internal and external partners who are local experts on these program areas. DND utilizes standard selection criteria in its RFPs.

Grants are awarded for a one-year period with an option taken in FY 2016 to extend for up to one additional year for CDBG. The extension option is contingent upon successful performance of the program and services provided, and upon availability of funds.

The city advertises funding opportunities through local newspapers, posting on the City of Norfolk's webpage, and provide open communication to our for-profit and non-profit organizations.

The City of Norfolk has administered ESG funds since the original program began in 1986. The process for making sub-awards was similar to that used over the last 25 years. The City of Norfolk published requests for ESG proposals between September and December. Agencies submitting an application will be required to obtain a letter of support from the CoC endorsing the applicant's proposed project. Competitive applications were submitted on January 16, 2015 and vetted in January 2015. In order to ensure compliance with HUD's obligation period, the city will continue to request Council's approval to obligate ESG funds by May of every year. The contracts will begin to be developed in July annually and executed within 60 days of HUD's Annual Plan approval.

If religious organizations apply and receive ESG funds, the organization will provide all eligible activities under this program in a manner that is free from religious influence and in accordance with the following principles:

- It will not discriminate against any employee or applicant for employment on the basis of religion and will not limit employment or give preference in employment to persons on the basis of religion;
- It will not discriminate against any person applying for shelter or any of the eligible activities under this part on the basis of religion and will not limit such housing or other eligible activities or give preference to persons on the basis of religion; and
- It will provide no religious instruction or counseling, conduct no religious worship or services; engage in no religious proselytizing, and exert no other religious influence in the provision of shelter and other eligible activities under this part. Applicants that are primarily religious organizations are encouraged to contact the city for specifics or refer to 24 CFR 576.23.

ESG funds allocated from approval of the Annual Plan will be used for the following activities:

- Street outreach activities;
- Emergency shelter activities;
- Rapid re-housing activities to include relocation and stabilization services, and short-term rental assistance;
- Homeless prevention activities to include relocation and stabilization services, as well as short-term rental assistance;
- Administration costs related to the above activities.

A summary of the Citizen Participation Plan is provided on Norfolk webpage here: <http://www.norfolk.gov/index.aspx?NID=1321>. The itemization below provides steps and milestone to facilitate the submission of the FY 2016 Annual Action Plan for executing the city's Annual Plan Process. The major steps of the process:

1. Application availability is provided on the city's website and advertised in the newspaper. Public service organizations, community partners, city departments, and civic leagues are notified when the HUD entitlement applications are available and advised of the deadline for submission.
2. The DND conducts a webinar application training session, an in-person application workshop, and application tutorials. The application webinar provides an overview of the CDBG, ESG, and HOME programs. The application workshop provides one-on-one technical assistance to the applicants.
3. DND provides the initial review of the applications for program eligibility.
4. Once identifies as eligible, HUD Entitlement applications were reviewed and funding was determined
5. The recommendations of the review were presented to city administration.
6. City administration reviews the recommendations, makes changes based on city priorities and forwards a final recommendation to City Council.
7. Award/Denial notifications are distributed.
8. Public Input Sessions are conducted on the proposed use of funds.
9. Public notification was printed in the newspaper for the 30-day comment period for the Annual Action Plan.
10. City Council holds a public hearing on the Annual Plan.

11. City Council adopts the Annual Plan.
12. Adopted Annual Action Plan is submitted to HUD.
13. The entitlement programs start July 1.

FY 2015 ESG funds will continue to be utilized throughout FY 2016 towards assisting homeless clients and clients who are imminently homeless and seeking permanent housing. The City of Norfolk will utilize the maximum amount possible for administration (7.5 percent of the grant) and allocate \$127,359 to support shelter programs, \$53,500 to support street outreach activities, and \$139,615 towards homeless prevention and rapid re-Housing activities. Table 28 shows how the FY 2016 ESG funds will be used.

**Table 28: FY 2016 ESG Funding and Budget**

Agency	Program	FY 2015 Amount	FY 2016 Amount	Percent
City of Norfolk	ESG Administration	\$24,483	\$25,984	7.5%
<b>Sub-Total ESG Administration</b>		<b>\$24,483</b>	<b>\$25,984</b>	
Office to End Homelessness	Street Outreach	\$28,500	\$28,500	52.2%
The Salvation Army	Street Outreach	\$10,000	\$10,000	
Virginia Supportive Housing	Street Outreach	\$15,000	\$15,000	
<b>Sub-Total Street Outreach</b>		<b>\$53,500</b>	<b>\$53,500</b>	
ForKids, Inc.	Emergency Shelter	\$44,737	\$47,216	
St. Columba Ecumenical Ministries, Inc.	Day Emergency Shelter	\$27,000	\$29,479	40.3%
The Salvation Army	Hope Center Shelter	\$15,707	\$18,186	
YWCA of South Hampton Roads	Women In Crisis Shelter	\$30,000	\$32,478	
<b>Sub-Total Homeless Shelter</b>		<b>\$117,444</b>	<b>\$127,359</b>	
The Planning Council, Inc.	Homeless Prevention	\$62,492	\$72,819	40.3%
ForKids, Inc.	Rapid Re-Housing	\$68,515	\$66,796	
<b>Sub-Total Homeless Prevention &amp; Rapid Re-Housing Activities</b>		<b>\$131,007</b>	<b>\$139,615</b>	
<b>Total ESG Allocation</b>		<b>\$326,434</b>	<b>\$346,458</b>	<b>100%</b>

4. *If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), it must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering and making policies and decisions regarding any facilities or services that receive funding under ESG.*

**Year 5: Homeless Participation Response:**

Currently, one of members of the Norfolk Homeless Consortium is a formerly homeless person. Their participation serves to inform the homeless perspective and to help the committee direct any changes in homeless policies. The CoC and the City of Norfolk are working towards enhancing the input from homeless and formerly homeless participants that would include:

1. Appointing a homeless representative who understands the process annually to serve on the CoC Review Group, and
  2. Receiving input from the CSB’s Consumer Advisory Committee.
5. *Describe the performance standards for evaluating ESG activities. These standards must be created in collaboration with Continuum of Care and will be used to assess progress in meeting goals and objectives identified in Strategic Plan.*

**Year 5: Evaluating Performance Standards Description Response:**

The City of Norfolk distributes the annual action plan and any substantial amendments to all public libraries and advertise in the local newspaper. Comments were solicited through the public comment process noted in the Action Plan.

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The city will coordinate and provide its service providers with the program procedures and requirements to ensure long-term compliance with program requirements and comprehensive planning requirements at the beginning of the fiscal year. The city will utilize its experience from its successful implementation of HPRP to evaluate ESG activities. The city shared this framework with the CoC and will review the framework periodically with the CoC coordinator and the Southeastern Virginia Homeless Coalition (SVHC). Both the city and its sub-grantees will utilize HMIS to monitor performance through the following indicators:

- Number of individuals and households served by outreach, prevention, and rapid re-housing activities;
- Exit destinations (temporary and permanent) of individuals/households served;
- Percent of clients served who avoid shelter entry; and
- Length of time served by ESG program.

Street Outreach (Outreach and Engagement) ideal outcomes to be achieved would indicate the following:

- At least 90 percent of households accept one or more basic assistance services
- 75 percent of households connect to community based case management, housing or other appropriate situation/ settings (i.e., hospital, family unification)
- At least 20 percent of households complete PSH application with CoC.
- At least 70 percent of households successfully housed

Emergency Shelter ideal outcomes to be achieved would indicate the following:

- At most 100 percent of households will attain their basic needs for shelter, food and safety
- 100 percent of households will be screened for housing options either through direct service or referral
- 50 percent of households will be connected to supportive services
- 20 percent of households will obtain more stable housing

Outcomes to be achieved for overnight, low threshold, low-demand shelter for youth would include:

- 100 percent of households will attain their basic needs for shelter, food and safety
- 100 percent of households will be screened for housing options either through direct service or referral
- 50 percent of households will be connected to supportive services
- 20 percent of households will obtain more stable housing

Interim Housing outcomes to be achieved would include:

- 30 percent of households departures placed in permanent, stable housing are made within 120 days
- 50 percent of households departures placed in permanent, stable housing are made within 180 days
- At least 30 percent of households remain housed for six (6) months (Varies depending on program design and target population)
- 30 percent of households exit with a documented income through benefits, employment, education and training

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- At least 5 percent of households at most depart interim program to another homeless location

**Homeless Prevention:** Client avoided homelessness and maintained permanent housing for at least six months from the date of last assistance. Homeless Prevention outcomes includes, but not limited to:

- How many households receive crisis assessment
- How many households maintain permanent housing for six months
- How many households experiencing crisis will be stabilized

**Rapid Re-housing:** Client obtained permanent housing within 60 days from date of approval and remained permanently housed for at least six months from date of last assistance.

To this end, the following performance standards have been established for the ESG program:

- Emergency shelter documents an average length of stay of less than 60 days
- At least 60 percent of emergency shelter clients are successfully transitioned to permanent housing units
- At least 60 percent of clients receiving street outreach services will access shelter or housing
- At least 60 percent of rapid re-housing clients will obtain and maintain permanent housing
- At least 60 percent of homeless prevention clients will maintain permanent housing
- Homeless Management Information System (HMIS) data quality reports will achieve an accuracy reporting rate of at least 90 percent
- Subrecipients expend 100 percent of ESG grant allocations and documents verify eligible matching sources

Outcome goals to be achieved during FY 2016 includes:

- At least 50 percent of households served will move into housing within 30 days of referral and the remaining 50percent of households served will move into housing within 60 days of referral
- 55 percent of households will exit to permanent destinations
- 80 percent of households exiting to permanent destinations will remain in the same housing at 3 and 6 month follow-up
- 70 percent of households will not return to homelessness in the following 12 months
- 75 percent of household will maintain or increase incomes

The city will contract with subrecipients and will be responsible for the reporting, monitoring, and compliance of all agencies and subrecipients using ESG funds, in accordance with HUD regulations. Each contract will contain a detailed item plan that outlines the goals and objectives against which the subrecipient's performance will be measured.

The subrecipient shall provide the DND with a quarterly report on the status of each activity as agreed to in the contract. The City of Norfolk will support nine ESG programs and eight organizations that are part of the CoC, with ESG funds in FY 2015-2016. Table 29 identifies and describes the output and outcomes for ESG program.

<b>Activity</b>	<b>Provider</b>	<b>Output/ Outcome</b>
Street Outreach	<ul style="list-style-type: none"> <li>▪ Office to End Homelessness</li> <li>▪ The Salvation Army</li> <li>▪ Virginia Supportive Housing</li> </ul>	<p><b>Number of Persons:</b></p> <ul style="list-style-type: none"> <li>▪ Provided with case management services</li> <li>▪ With more non-cash benefits at program exit</li> <li>▪ Provided with emergency health and mental health services</li> <li>▪ Provided with transportation</li> </ul>
Emergency Shelter	<ul style="list-style-type: none"> <li>▪ ForKids, Inc.</li> <li>▪ St. Columba Ecumenical Ministries, Inc.</li> <li>▪ The Salvation Army</li> <li>▪ YWCA of South Hampton Roads</li> </ul>	<p><b>Number of Persons:</b></p> <ul style="list-style-type: none"> <li>▪ Exiting to temporary and transitional housing destinations</li> <li>▪ Exiting to permanent housing destinations</li> <li>▪ Receiving case management services</li> </ul>
Homeless Prevention	<ul style="list-style-type: none"> <li>▪ The Planning Council, Inc.</li> </ul>	<p><b>Number of Persons:</b></p> <ul style="list-style-type: none"> <li>▪ Who maintained their permanent housing</li> <li>▪ Exiting to permanent housing destinations</li> <li>▪ With higher income at program exit</li> <li>▪ With more non-cash benefits at program exit</li> <li>▪ Receiving case management services</li> </ul>
Rapid Re-Housing	<ul style="list-style-type: none"> <li>▪ ForKids, Inc.</li> </ul>	<p><b>Number of Persons:</b></p> <ul style="list-style-type: none"> <li>▪ Who maintained their permanent housing for 3 months</li> <li>▪ Exiting to permanent housing destinations</li> <li>▪ With higher income at program exit</li> <li>▪ With more non-cash benefits at program exit</li> <li>▪ Receiving case management services</li> </ul>

DND will be responsible for monitoring the performance of each subrecipient under the terms of the contract. Each program will be reviewed for compliance with applicable Consolidated Plan regulations, executive orders, labor standards, Equal Employment Opportunity, Section 3, environmental and other 504 federal requirements. Monitoring will also be accomplished through annual on-site visits, scheduling tutorials and trainings, analysis of quarterly reports, review of subcontracts, if applicable, and conduct financial monitoring, including monthly desk reviews of expenditures to ensure that costs charged against the Annual Plan are eligible.

6. Describe the jurisdiction’s consultation with each Continuum of Care that serves the jurisdiction in determining: How to allocate ESG funds by activity type and geographic distribution; Developing the performance standards for and evaluation of outcomes of activities assisted by ESG funds; and Development of funding policies and procedures for the administration and operation of the HMIS.

**Year 5: Jurisdiction’s Consultation with CoC Description Response:**

The City of Norfolk’s OTEH regularly participates in monthly meetings hosted by the CoC and the NHC. The OTEH serves as the City of Norfolk’s liaison to these community groups. Norfolk’s CoC recently changed its name to the SVHC that serves the following areas shown in Table 30:

<b>SVHC AREAS</b>		
Chesapeake	Isle of Wight County	Southampton County
Franklin	Norfolk	Suffolk

This change is in direct response to increasing its capacity to meet the needs of the homeless and housing vulnerable in the community and to address changes in the HEARTH Act, ESG and the end of HPRP funding. The Planning Council located in Norfolk serves as the CoC lead agency and is a member of the SVHC executive committee. This relationship ensures that the

jurisdictions have first-hand knowledge of programming and funding decisions within the CoC which immediately impact decisions in the allocation of ESG funding.

Allocation of ESG funds was included in the City of Norfolk's consolidated funding process. Organizations interested in providing Emergency Shelter, Homeless Prevention, Rapid Re-Housing or Street Outreach were invited to submit a proposal by January 21, 2015. The CoC Review Group reviewed each proposal and ranked the proposals according to alignment with City Council priorities, RFP scope of services, quality, background, and budget of the proposal, and past performance. Review group members included subject matter experts who reviewed and scored the proposals and who placed Prevention and Rapid Re-Housing as an effective use of ESG funds.

### **Emergency Shelter Grants (ESG)**

*(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.*

#### ***Year 5: Description for Awarding to State Recipients Response:***

This not a required component of the City of Norfolk's Annual Plan.

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# Chapter IV. COMMUNITY DEVELOPMENT

## **Community Development**

*\*Please also refer to the Community Development Tables beginning in Section B.*

1. *Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.*
2. *Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low to moderate income persons.*

*\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.*

### **Year 5: Action Plan Community Development Response:**

The city’s core community development needs are those activities which help improve the quality of life of residents through neighborhood revitalization and employment, promote economic opportunities for residents and business owners; residential empowerment; and support the city’s overarching objective in creating complete sustainable neighborhoods. With these conceptual goals in mind, the city will build on this progress by continuing its work with community groups and residents to support neighborhood strategies.

In the city’s FY 2012 – 2016 Consolidated Plan, six areas of non-housing community development needs were identified. These need areas along with corresponding programs for FY 2016 are provided in Table 31.

**Table 31: Non-Housing Community Development Needs**

Category	FY 2016 Programs
Services for the Elderly Households and Disabled Households	<ul style="list-style-type: none"> <li>● Elderly/Disabled Home Repair Program<sup>(1)</sup></li> </ul>
Financial Assistance to Extremely Low, Low-income, Moderate-income Norfolk Residents	<ul style="list-style-type: none"> <li>● Utility Payment Program</li> </ul>
Enhance Collaboration with Mental Health Issues	<ul style="list-style-type: none"> <li>● Mental Health Crisis Program</li> </ul>
People Living with HIV/AIDS (PLWHA)	<ul style="list-style-type: none"> <li>● CANDII Housing Assistance Program (CHAP) Norfolk Program</li> </ul>
Public Improvements in Low, Moderate-Income Neighborhoods	<ul style="list-style-type: none"> <li>● Complete Boardups services to abandoned homes</li> <li>● Installation of ADA Ramps utilizing prior years’ funds</li> <li>● Community Infrastructure and Facility Improvements Project</li> </ul>
Assistance to the Homeless	<ul style="list-style-type: none"> <li>● Day Center Assistant Program</li> <li>● Hope Day Center Program</li> <li>● Support Services at Gosnold Apartment Program</li> </ul>

<sup>(1)</sup>For FY 2016, the Stop Organization will continue to use prior years’ CDBG funds to provide rehabilitation services for the elderly/disabled households.

One component of HUD’s Outcome Performance Measurement System listed the identification of objective categories for eligible activities. The categories are as follows in Table 32:

**Table 32: HUD Category Objectives**

Category	Objective Description
Decent Affordable Housing (DH)	This objective focuses on housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort, since such programs would be more appropriately reported under Suitable Living Environment.
Suitable Living Environment (SL)	This objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
Economic Opportunities (EO)	This objective applies to the types of activities related to economic development, commercial revitalization, or job creation.

In addition to the objective categories, there are outcome categories used to best reflect the results. Table 33 provides the outcomes, as defined by HUD:

**Table 33: HUD Outcome Categories**

Category	Outcome Description
Availability/ Accessibility (1):	This outcome category applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low to moderate income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available and accessible to low to moderate income people where they live.
Affordability (2)	This outcome category applies to activities that provide affordability in a variety of ways in the lives of low to moderate income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
Sustainability (3)	This outcome applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low to moderate income, or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

The link between objective and outcome categories discussed above in Tables 31 and 32 is provided below in Table 34.

**Table 34: HUD’s Outcome Performance Measurement System: Objective and Outcome Linkages**

Objectives	Outcome 1 Availability / Accessibility	Outcome 2 Affordability	Outcome 3 Sustainability
Objective 1 Sustainable Living Environment	Accessibility for the purpose of creating Suitable Living Environments	Affordability for the purpose of creating suitable Living Environments	Sustainability for the purpose of creating Suitable Living Environment
Objective 2 Decent Housing	Accessibility for the purpose of providing Decent Affordable Housing	Affordability for the purpose of providing Decent Affordable Housing	Sustainability for the purpose of providing Decent Affordable Housing
Objective 3 Economic Opportunity	Accessibility for the purpose of creating Economic Opportunities	Affordability for the purpose of creating Economic Opportunities	Sustainability for the purpose of creating Economic Opportunities

Reflective of the objective and outcome information provided above, Table 35 provides a summary of all the non-housing community development projects in FY 2016.

**Table 35: FY 2016 Non-Housing Community Development Needs**

Organization	Project	Amount	Matrix Code	# to be assisted	Objective/ Outcome Category	BNO
<b>HOMELESS PROGRAMS</b>						
ForKids, Inc.	Permanent Supportive Housing Services	\$20,000	05	30 people	SL/1	LMC
St. Columba Ecumenical Ministries	Day Center Homeless Assistant and Daycare Assistant	\$16,052	03T	600 people	SL / 1	LMC
St. Columba Ecumenical Ministries	Next Step Transitional Housing	\$22,000	05	24 people	SL / 1	LMC
The Planning Council	Continuum of Care Coordinator/ Norfolk Homeless Consortium	\$37,808	05	602 people	SL / 1	LMC
The Planning Council	ShelterLink Norfolk	\$11,079	05	602 people	SL / 1	LMC
The Salvation Army Tidewater Area Command	HOPE Center (19th Street Men's Day Shelter)	\$95,158	03T	600 people	SL / 1	LMC
Virginia Supportive Housing	Support Services at Gosnold Apts.	\$25,000	05	64 people	SL / 1	LMC
<b>Sub-Total Amount for Homeless Programs</b>		<b>\$227,097</b>				
<b>ADULT PROGRAMS</b>						
Child & Family Services of Eastern Virginia	Parents as Teachers Program	\$26,353	05	205 people	SL / 3	LMC
City of Norfolk	Community Development Initiatives Program	\$13,147	03	1 Household	SL / 1	LMC
City Department of Human Services	Emergency Utility Payment Program	\$69,214	05	69 households	SL / 1	LMC
Foodbank of Southeastern Virginia	Eliminate Hunger in Norfolk Program	\$29,000	05	136,250 people	SL / 3	LMC
Norfolk Redevelopment and Housing Authority	HomeNet Program	\$65,882	05	141 people	SL / 1	LMC
Park Place Dental Clinic	Park Place Health & Dental Clinic Program	\$35,137	05M	1,565 people	SL / 1	LMC
<b>Sub-Total Amount for Adult Programs</b>		<b>\$238,733</b>				
<b>SPECIAL NEEDS PROGRAMS</b>						
ACCESS	CHAP Norfolk Program	\$39,529	03T	26 people	SL / 1	LMC
City Community Services Board	Mental Health Crisis Partnership	\$75,000	05	100 people	SL / 1	LMC
<b>Sub-Total Amount for Special Needs Programs</b>		<b>\$114,529</b>				
<b>Total FY 2016 CDBG Public Service Amount</b>		<b>\$580,359</b>				
<b>PROJECT USE</b>						
City of Norfolk	Community Infrastructure & Improvement Project	\$666,629	03	1 project	SL / 1	LMA
City Department of Planning and Community Development	Nuisance Boardups Project	\$200,000	03	150 boardups	SL / 1	LMA
City Department of Neighborhood Development	Rehabilitation Program	\$2,152,259	14A	100 households	DH / 3	LMC
City of Norfolk	Revolving Loan Fund (RLF)	\$250,000	14A	6 households	DH / 3	LMC
<b>Sub-Total Projects</b>		<b>\$3,268,888</b>				
<b>CDBG Administration</b>						
City Department of Neighborhood Development	CDBG Administration	\$269,812	21A	N/A	N/A	N/A
<b>Sub-Total CDBG Administration</b>		<b>\$269,812</b>				
<b>Total Recommended FY 2016 CDBG Allocations</b>		<b>\$4,119,059</b>				

**Objective Categories:** DH = Decent Housing; SL = Suitable Living Environment; EO = Economic Opportunity  
**Outcome Categories:** 1 = Availability/Accessibility; 2 = Affordability; 3 = Sustainability  
**Broad National Objective (BNO):** LMA = Low-Mod Area; LMC = Low-Mod Clientele

Table 36 identifies the city’s specific community development objectives in support of the goals identified in the FY 2012 – 2016 Consolidated Plan. Each objective has associated strategies that are identified as long- or short-term approaches to achieving the objective.

**Table 36: FY 2016 Community Development Needs**

Objective	Strategy	Objective/ Outcome Category	Term
1. Increase homeownership opportunities for extremely low-, low to moderate income individuals.	• Increase the production of affordable housing units.	DH	Long-Term
	• Develop homeownership programs.	SL	Long- Term
	• Implement a comprehensive housing policy to establish homeownership guidelines.	SL	Short- Term
2. Improve the quality of Norfolk’s housing stock.	• Encourage the development of diverse housing types.	SL	Long- Term
	• Continue programs focused on rehabilitation of existing structures.	DH	Short- Term
	• Complete the demolition or board-up of dilapidated houses presenting health and safety hazards.	SL	Short- Term
3. Facilitate infrastructure improvements in low-to-moderate income neighborhoods on a case by case basis.	Collaborate with the city’s Public Works and Utilities Departments to identify and prioritize improvements for CDBG targeted areas.	SL	Long- Term
	Continue the installation of ADA ramps in specified low to moderate income areas citywide.	SL	Short- Term
4. Support the city’s 10-year plan to end homelessness.	Collaborate with homeless service providers to increase the amount of permanent supportive housing opportunities for homeless individuals.	SL	Long - Term
5. Encourage the social and academic development of Norfolk youth.	Sponsor programs that offer healthy educational activities that are recreationally-based, build self-esteem, teach personal financial literacy, enable academic success, and enhance decision making skills.	SL	Short- Term
	Collaborate with internal and external partner organizations focused on youth development to identify unique programs to offer to Norfolk youth.	SL	Short- Term
6. Increase economic opportunities for Norfolk residents.	Coordinate with the Economic Development Department to develop new and innovative business incentives to recruit and enhance small business opportunities in the City of Norfolk.	EO	Long- Term
	Encourage low-to-moderate income individuals to access job training and skills development from the Norfolk Workforce Development Center.	EO	Short- Term
	No less than twice a year, conduct a joint meeting between Economic Development and the Norfolk Work Force Development to ensure that city agencies are planning and collaborating seamlessly to optimize services for low-to-moderate income persons in the areas of employment, job training, and assistance to small businesses.	EO	Short- Term
7. Increase range of housing options and related services for persons with special needs: elderly, disabled and PLWHA.	Collaborate with local and regional service providers to pinpoint exact needs and develop plans for meeting the needs of these populations.	SL	Short- Term
	Identify alternative funding sources to assist with the development of additional integrated, affordable, accessible housing for individuals with disabilities.	SL	Long- Term

## **Antipoverty Strategy**

1. *Describe the actions that will take place during the next year to reduce the number of poverty level families.*

### **Year 5: Action Plan Antipoverty Strategy Response:**

The city will work to reduce the number families living in poverty by allocating CDBG, HOME, and ESG funds and local resources to projects that will provide services to foster self-sufficiency and provide affordable housing opportunities and transitional shelter. The goal is to provide opportunities for Norfolk residents to realize a greater degree of economic stability and quality of life by participating in at least one of the following programs:

#### **1. Sufficiency Programs**

**Family Self-Sufficiency Program:** This program operated by NRHA combines case management, workforce development, credit repair, and homebuyer counseling with the provision of down payment and closing cost assistance from the establishment of personal escrow accounts that result from the reservation of increased rent payments resulting from resident income growth.

**Norfolk Workforce Development Center (WDC):** The WDC offers Norfolk residents' convenient access to an array of job skills training and public benefits programs as well as access to several City of Norfolk and non-governmental partner agencies. Some of the services provided include:

- Virginia Initiative for Employment not Welfare (VIEW)
- Food Stamp Employment and Training Program (FSET)
- Volunteer Income Tax Assistance Site (VITA)

**Permanent Supportive Housing Services:** ForKids will provide case management and after school tutoring to nine families with disabilities who are living in permanent supportive housing to help them overcome the educational and emotional barriers that prevent self-sufficiency created by the trauma of homelessness.

**Next Step Transitional Housing Program:** St. Columba Ecumenical Ministries will provide transitional housing to approximately 24 single adult homeless individuals for two years. Each client will receive case management to assist them in becoming independent by addressing substance abuse, recovery, education, employment, physical, and mental health issues, budgeting, and life skills.

#### **2. Homeless Services**

In FY 2016 the city will fund a number of programs dedicated to serving the needs of the homeless. Each of these agencies offers some level of supportive services to program participants.

Services range from family counseling to job skill development, all of which are intended to promote self-sufficiency and prevent a return to poverty and homelessness. The City of Norfolk is a participant in the 100,000 Homes for 100,000 Homeless Americans campaign. This initiative will target more attention and resources towards persons who are vulnerable and chronically homeless in Norfolk. Programs to address homelessness in FY 2016 are identified in Table 37.

**Table 37: FY 2016 Programs For Ending Homelessness and Chronic Homelessness**

Organization	Program	CDBG	HOME	ESG	Amount
City – Department of Human Services	HOME HART Team	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$100,000
City- Office to End Homelessness	HOME TBRA End Chronic Homelessness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$70,374
City- Office to End Homelessness	OTEH Street Outreach	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$28,500
ForKids, Inc.	Haven House Emergency Shelter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$47,216
ForKids, Inc.	Rapid Re-Housing Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$72,819
ForKids, Inc.	Legacy Permanent Supportive Housing Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$20,000
St. Columba Ecumenical Ministries	Day Center Emergency Shelter Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$29,479
St. Columba Ecumenical Ministries	Homeless Advocate & Day Center Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$16,052
St. Columba Ecumenical Ministries	Next Step Transitional Housing Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$22,000
The Planning Council, Inc.	Continuum of Care Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$37,808
The Planning Council, Inc.	ShelterLink Norfolk Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$11,079
The Salvation Army	Hope Day Center Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$95,158
The Salvation Army	Hope Emergency Shelter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$18,186
The Salvation Army	Street Outreach Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$10,000
Virginia Supportive Housing	Support Services at Gosnold Apts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$25,000
Virginia Supportive Housing	Street Outreach Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$15,000
YWCA of South Hampton Roads	Women In Crisis Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$32,478
<b>Sub-Total FY 2016 Funds Amount</b>					<b>\$651,149</b>
Virginia Supportive Housing*	Norfolk Studios SRO FY 2013-2014	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$303,615
Virginia Supportive Housing	Crescent Square SRO FY 2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$360,000
<b>Sub-Total Using Prior Year Funds Towards Homeless Initiatives During FY 2016</b>					<b>\$663,615</b>
<b>TOTAL</b>					<b>\$1,314,764</b>

*\*Prior Year Funds for the SRO project is set to be utilized during FY 2016 for Crescent Square and Norfolk Studio Apartments.*

The city will continue to invest in these and other anti-poverty initiatives in FY 2016.

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# Chapter V. Non-Homeless Special Needs

## Non-Homeless Special Needs (91.220 (c) and (e))

*\*Please also refer to the Non-homeless Special Needs Tables beginning in Section B.*

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

### Year 5: Action Plan Specific Objectives Response:

The City of Norfolk has a large elderly population. In fact, 41 percent of all households are below 80 percent of MDI are elderly and presumed low to moderate income. The majority of elderly residents prefer to reside in their own homes. However, as this becomes increasingly difficult, they need smaller and low maintenance units. They need housing that is designed to serve their physical and social requirements. Through the housing rehabilitation program, the city will work with the elderly who own their homes to make them accessible and livable by providing exterior repair loans, or home improvement loans.

The non-homeless special needs population includes elderly, frail elderly, persons with severe mental illness, victims of domestic violence, developmentally disabled, physically disabled, substance abusers, and persons with HIV/AIDS. These individuals often require a higher level of support because they are at an increased risk of becoming homeless. Fortunately, there are several organizations in Norfolk that work with these special groups. In FY 2016 the city is providing CDBG funding to several of these organizations as shown in Table 38.

**Table 38: FY 2016 Non-Homeless Special Needs – CDBG Funding**

Organization	Project	Amount	Matrix Code	No. to be Assisted	Objective/Outcome Category	BNO
<b>Elderly/ Disabled Programs</b>						
City of Norfolk <sup>(1)</sup>	Emergency Water Utility Payment Program	\$138,428	05	69 households	SL / 3	LMC
City of Norfolk	Mental Health Crisis Partnership	\$75,000	05	100 people	SL / 3	LMC
Park Place Health & Dental Clinic <sup>(2)</sup>	Park Place Health & Dental Clinic	\$35,137	05	1,565 people	SL / 3	LMC
The STOP Organization <sup>(3)</sup>	Elderly/Disabled Home Repair Program	\$300,353	14A	42 households	DH / 3	LMC
Virginia Supportive Housing	Support Services at Gosnold Apts.	\$25,000	05	64 people	DH / 2	LMC
<b>PLWHA Program</b>						
AIDS Care Center for Education and Support Services (ACCESS)	CHAP – Norfolk	\$39,529	03T	26 people	SL / 1	LMC
City of Norfolk	Mental Health Crisis Program	\$75,000	05	100 people	SL / 3	LMC
<b>Total</b>		<b>\$688,447</b>				

<sup>(1)</sup>This amount includes funding for FY 2015 and FY 2016 for \$69,214. The Utility Payment Program through the city provides one-time financial assistance to income eligible households with utility payments.

<sup>(2)</sup>Park Place Health & Dental Clinic provides dental services to the extremely low-to-moderate income adults including the homeless and elderly population.

<sup>(3)</sup>The STOP Organization will utilize prior years' FY 2014 and FY 2015 CDBG funds during FY 2016.

**Objective Categories:** DH=Decent Housing; SL=Suitable Living Environment; EO=Economic Opportunity

**Outcome Categories:** 1 = Availability/ Accessibility; 2 = Affordability; 3 = Sustainability

**Broad National Objectives (BNO):** LMA = Low-Mod Area; LMC = Low-Mod Clientele

As shown in the Table 37 on the page 76, the city will meet special needs priorities through programs and services that support the creation of decent housing and suitable living environments that are both available and accessible. Additionally, the city will also provide assistance to the persons with special needs by improving accessibility in city sidewalks.

### **Housing Opportunities for People with AIDS**

*\*Please also refer to the HOPWA Table in the Needs Tables beginning in Section B.*

- 1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.*
- 2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.*
- 3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.*
- 4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.*
- 5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.*
- 6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.*
- 7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.*
- 8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.*
- 9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.*

### **Year 5: Action Plan HOPWA Response:**

The City of Norfolk does not receive HOPWA funds.

### **Specific HOPWA Objectives**

*Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.*

### **Year 5: Specific HOPWA Objectives Response:**

The City of Norfolk does not receive HOPWA funds.

# Chapter VI. Other Narrative

## **Public Forums**

The development of the FY 2016 Action Plan is a collaborative effort of Norfolk residents, non-profit organizations and city staff. Preparation for the Action Plan began in December 2014. During FY 2016, a total of two citizen participation forums were held to inform the community and city’s partners about the upcoming Action Plan process and timeline for completion. Representatives from the Norfolk Homeless Consortium were invited to participate in the public forum.

Advertisements were placed in local newspapers to inform the community of dates for the public forums and the public comment opportunity at a City Council Budget Presentation meeting.

Public notices of the FY 2016 Action Plan’s availability were placed in the local newspapers, legal section, on April 16, 2015. Copies of the Plan were placed in public libraries throughout Norfolk as shown in Table 39.

**Table 39: Norfolk Public Libraries**

City of Norfolk Public Libraries		
Barron F. Black Branch Library 6700 E. Tanners Creek Drive Norfolk, VA 23513	Jordan-Newby Branch Library 961 Park Avenue Norfolk, VA 23504	Park Place Branch Library 620 West 29 <sup>th</sup> Street Norfolk, VA 23508
Blyden Branch Library 879 E. Princess Anne Rd. Norfolk, VA 23504	Lafayette Branch Library 1610 Cromwell Drive Norfolk, VA 23509	Mary D. Pretlow Anchor Branch Library 111 W. Ocean View Avenue Norfolk, VA 23503
Horace C. Downing Branch Library 555 E. Liberty Street Norfolk, VA 23523	Larchmont Branch Library 6525 Hampton Blvd. Norfolk, VA 23508	Van Wyck Branch Library 1368 DeBree Avenue Norfolk, VA 23517
Janaf Branch Library 124 Janaf Shopping Center Norfolk, VA 23502	Little Creek Branch Library 7853 Tarpon Place Norfolk, VA 23518	Slover Main Library 235 East Plume Street Norfolk, VA 23510

The Action Plan was provided online at <http://www.norfolk.gov/index.aspx?NID=449> for the public to review and to provide comments.

## **Affirmatively Further Fair Housing**

In the Fair Housing Act, it is a policy of the United States federal government to prohibit any person from discriminating in the sale or rental of housing, the financing of housing, or the provision of brokerage services, including in any way making unavailable or denying a dwelling to any person, because of race, color, religion, sex, national origin, handicap, or familial status. In FY 2012, the city received its completed Analysis of Impediments (AI) to Fair Housing Choice for the FY 2012-2016 Consolidated Plan. The AI is a regional analysis that includes the Hampton Roads region that includes the following cities shown in Table 40:

**Table 40:**

HAMPTON ROADS CITIES						
Chesapeake	Hampton	Newport News	Norfolk	Portsmouth	Virginia Beach	Suffolk

The Analysis of Impediments to Fair Housing Choice is available at: <http://www.norfolk.gov/DocumentCenter/View/3826>

In FY 2016, the city will continue to act on its Analysis of Impediments (AI) to Fair Housing Choice to address the impediments identified in the report taking actions to address the impediments within the jurisdiction to affirmatively further fair housing. Activities that affirmatively further fair housing include:

- Counseling and referrals as necessary.
- Education and outreach to residents, household providers, lenders, and other community members.
- Dissemination of information to the local news media on fair housing and equality issues and activities.
- Participation in training sessions, workshops, and conferences.
- Visible placement of equal opportunity housing logo on relevant city publications and housing programs that use city, CDBG, HOME and ESG funding.
- Operation and/or funding of programs which promote housing opportunities, such as homeownership education and down payment assistance, housing improvements, and new housing development.

### **City of Norfolk's Participation in the Section 108 Loan Guarantee Program**

The City of Norfolk, in partnership with the National Development Council is preparing an application for submission to the U.S. Department of Housing and Urban Development to participate in the Section 108 Loan Guarantee Program. Section 108 will provide the City of Norfolk a source of financing for economic development activities; and/or acquisition of real property; and/or construction, reconstruction or installation of public facilities. The application will be submitted for use in Fiscal Year 2016 and beyond. The City of Norfolk is seeking Guarantee Authority to expand economic activity in the Norfolk market. The application will be for \$19,000,000 million and the loan guarantee is secured by a pledge.

The funds will be used to capitalize a loan fund. The loan fund will be used to carry out commercial economic development activities that are recognized as "eligible activities" in the Code of Federal Regulations under 24 CFR 570.703. The loan fund will meet and comply with required national objectives for low and moderate income benefit and/or slum and blight removal. The national objectives can be found in 24 CFR 570.208.

The application for acceptance into the Section 108 Loan Guarantee Program will be made available to the public for a review period of 30 days, as called for in the Citizen Participation requirements. The loan program will be administered through a cooperation agreement by Norfolk's Economic Development Authority.

### **Neighborhood and Economic Development**

The FY 2016 budget will introduce a number of new economic and neighborhood development tools but more importantly it signals a dramatic shift in how the city will promote comprehensive urban revitalization and foster job growth and economic opportunity for all residents.

Norfolk's complex social, economic and neighborhood conditions require a more comprehensive and aggressive approach to economic development and neighborhood revitalization. This new model is not only based on national best practices, but it also reflects an attempt to capitalize on Norfolk's competitive advantages as the urban center of the Hampton Roads region, while

also expanding our tax revenue base and strengthening overall quality of life. The city's new strategic priorities; therefore, consist of projects and initiatives in four key areas:

- Business development services that are now more heavily weighted toward helping local businesses expand (the principal source of job creation);
- Revitalization and reinvestment of catalytic redevelopment sites and neighborhood commercial districts;
- Workforce development programming that will help foster wealth creation and link targeted segments of the labor force to demand-driven employment opportunities; and
- Facilitation of access to capital through the creation of investment tools that help leverage traditional financing, and also make it feasible for potentially impactful neighborhood projects and business expansions to come to fruition.

There are several distinguishing features of Norfolk's new economic development model, but the access to capital component bears particular emphasis: The city proposes to repurpose some of our scarce HUD entitlement funds as a means of preserving and expanding this important resource. Instead of granting each dollar, the city will begin to use these resources to establish revolving capital pools in partnership with the Norfolk Economic Development Authority. This means that these dollars are invested into important community projects –as loans, not solely grants – that address pressing small business and neighborhood revitalization needs, repayments will be pumped back into a pool that will grow over a period of time. Municipal-government sponsored revolving capital funds presently serve as core elements of comprehensive economic development strategies in dozens of U.S. cities including Richmond (VA), Denver, Boston and Atlanta.

The proposed FY 2016 budget will signal the creation of four unique investment pools that will be entirely capitalized with CDBG and other federal resources. A short overview of these capital pools are provided below:

- **Citywide Partnership Fund:** This fund will serve as a general pool to provide working capital to small, expanding businesses. It will also provide gap financing for brick-and-mortar projects including those providing housing, retail, and commercial space. In FY 2016, \$250,000 dollars in CDBG funds will serve as the initial investment into this fund.
- **Grow Norfolk Fund:** The Grow Norfolk Fund will serve small, woman and minority-owned businesses and will be created in partnership with, and administered by, the National Development Council (NDC). An initial investment of \$250,000 dollars in CDBG funds will be matched 3:1 by the NDC, bringing the total pool to \$1,000,000 million, four times the city's investment. These funds will primarily be used for business expansion.
- **Global Initiatives Fund:** This program will be capitalized with \$250,000 dollars in Federal Economic Development Administration (EDA) grant funds and focus on assisting small and mid-sized firms begin or expand export activities. Through this loan fund, the City of Norfolk will become the first locality in the Commonwealth of Virginia, and possibly the first U.S. city, to offer such a program. The Global Initiatives Fund, coupled with the City of Norfolk's recent designation as an Export-Import Bank City/States Partnership Program participant, will enable the Department of Development to become a clear leader in the region with respect to global commerce.
- **Norfolk Innovation Fund:** This venture capital fund will be started with \$250,000 dollars in CDBG dollars and \$250,000 dollars in Federal EDA grant funds for a total initial investment of \$500,000 dollars. This fund will focus primarily on providing financing for

firms in the fields of technology, sustainability and resiliency, healthcare and life services, and will also help bolster several initiatives on entrepreneurship.

The total proposed investment in these capital pools in FY 2016 will be \$750,000 dollars in CDBG, \$500,000 dollars in EDA dollars, and \$750,000 dollars match from the NDC for a grand total of \$2,000,000 million for our neighborhoods and small businesses.

### **Housing Trust Fund**

The Poverty Commission report recommended the establishment of a Housing Trust Fund to address the lack of affordable rental units and homeownership opportunities. In support of this recommendation the proposed FY 2016 budget provides \$1,000,000 million from the general fund to create a housing trust fund. This down-payment serves as a challenge to our community partners to help the city grow this fund quickly and substantially. The Housing Trust Fund will be used to support the development of quality housing for low to moderate income Norfolk residents.

### **Affirmative Marketing**

The city will continue to effectively promote affirmative marketing by maintaining the following approved affirmative marketing requirements and procedures that include:

- Use of the Equal Housing Opportunity logo when advertising the availability of HOME funds.
- Methods for informing the public, owners, and potential tenants about federal fair housing laws and the city's affirmative marketing policy.
- Requirements and practices each rental owner must adhere to in order to carry out the city's affirmative marketing procedures and requirements, as stated in any written agreement between the city and a participating owner.
- Procedures to be used by rental property owners to inform and solicit applications from persons in the housing market areas that are not likely to apply for housing without special outreach.
- Records will be kept describing actions taken by the city and by owners to affirmatively market units and records to assess the results of these actions.

### **Section 3**

Section 3 of the Housing and Urban Development Act of 1968 [12 U.S.C. 1701u and 24 CFR Part 135] represents HUD's policy for providing preference for new employment, training, and contracting opportunities created from the usage of covered HUD funds to low- and very low-income residents of the community where certain funds are spent (regardless of race or gender), and the businesses that substantially employ these persons. The Section 3 program requires that recipients of certain HUD financial assistance, to the greatest extent possible, provide job training, employment, and contract opportunities for low- or very-low income residents in connection with projects and activities in their neighborhoods.

For all federally funded contracts, the city has set forms that are included in all bid packages. These forms consist of a listing of federal equal employment opportunity and affirmative action requirements, requirements contracting with small and minority firms, women's business enterprise and labor surplus area, a certification regarding performance of previous contracts or subcontracts subject of the equal opportunity clause, the filing of required reports, and a certification regarding non-segregated facilities.

City of Norfolk

- Methods of informing the public, owners, and potential tenants about Fair Housing Laws will include the use of the Fair Housing logo and/or slogan.
- As part of project agreements, owners will be required to follow policies and procedures of the city's affirmative marketing program.
- The city will contact community organizations, churches, special interest groups, and social service agencies when soliciting to persons in the housing market that are not likely to participate without special outreach efforts.
- Records will be maintained documenting the affirmative marketing efforts of the city.
- Section 3 requires that employment and other economic development opportunities that are generated by certain HUD financial assistance shall, to the greatest extent feasible, consistent with federal, state, and local laws and regulations, be directed to low and very low-income persons, particularly those who are recipients of government assistance for housing, and to building contractors that provide economic opportunity to low and very low-income persons within a very low and low-income community.

**Citizen Participation Plan – Amendment to the FY 2012 – FY 2016 Consolidated Plan**

Upon the city's next development for the five year consolidated plan that is set to begin for FY 2017, the City of Norfolk will continue to act on its revised Citizen Participation Plan approved by HUD during the FY 2014 Annual Plan process.

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## Year 5: FY 2016 Activities to be Undertaken

<b>Community Development Block Grant</b>	
<b>Recommended FY 2016 CDBG Public Service Activities</b>	<b>Amount</b>
AIDS Care Center for Education and Support Services (ACCESS) – <i>CHAP Norfolk</i>	\$39,529
Child and Family Services of Eastern Virginia (The Up Center) – <i>Parents as Teachers</i>	\$26,353
City of Norfolk – Community Development Initiatives Program	\$13,147
City of Norfolk Department of Human Services – Emergency Utility Payment Program	\$69,214
City of Norfolk Department of Police – Mental Health Crisis Program	\$75,000
Foodbank of Southeastern Virginia – <i>Lead the Effort to Eliminate Hunger in Norfolk</i>	\$29,000
ForKids, Inc. – <i>Permanent Supportive Housing Services Program</i>	\$20,000
Norfolk Redevelopment & Housing Authority (NRHA) – <i>HomeNet Program</i>	\$65,882
Park Place Health and Dental Clinic – <i>Park Place Health &amp; Dental Clinic Program</i>	\$35,137
St. Columba Ecumenical Ministries, Inc. – <i>Homeless Advocate &amp; Day Assistant</i>	\$16,052
St. Columba Ecumenical Ministries, Inc. – <i>Next Step Transitional Housing Program</i>	\$22,000
The Planning Council, Inc. – <i>Continuum of Care / NHC Program</i>	\$37,808
The Planning Council, Inc. – <i>ShelterLink Norfolk Program</i>	\$11,079
The Salvation Army – <i>Hope Day Center Program</i>	\$95,158
Virginia Supportive Housing – <i>Supportive Services at Gosnold Apts Program</i>	\$25,000
<b>Total Recommended FY 2016 CDBG Public Service Programs Activities</b>	<b>\$580,359</b>

<b>Community Development Block Grant</b>	
<b>Recommended FY 2016 CDBG Planning &amp; Administration and Project Use Activities</b>	<b>Amount</b>
CDBG Administration – City of Norfolk’s Department of Neighborhood Development	\$269,812
<b>Sub-Total Recommended (1) Planning &amp; Administration Activities</b>	<b>\$269,812</b>
Project: City of Norfolk: Department of Planning & Community Development – <i>Nuisance Boardups Project</i>	\$200,000
Project: City of Norfolk – Community Infrastructure & Facility Improvement Project	\$666,629
Project: City of Norfolk Department of Neighborhood Development Rehabilitation Project <sup>(1)</sup>	\$1,772,343
Project: City of Norfolk Department of Neighborhood Development Rehabilitation Support Services <sup>(1)</sup>	\$379,916
Project: <i>Revolving Loan Fund (Rehabilitation Payments)</i>	\$250,000
<b>Sub-Total Recommended Project Use Activities</b>	<b>\$3,268,888</b>
<b>Total Recommended (1) Planning &amp; Administration Activities and (5) CDBG Project Use Activities</b>	<b>\$3,535,700</b>
<b>Total CDBG Allocation Amount</b>	<b>\$4,119,059</b>

<sup>(1)</sup>Rehabilitation projects allocations are split by rehabilitation costs and rehabilitation support costs.

## Year 5: FY 2016 Activities to be Undertaken (continued)

<b>Home Investment Partnerships Program (HOME)</b>	
<b>Recommended FY 2016 HOME Program Activities</b>	<b>Amount</b>
HOME Administration	\$88,146
<b>Sub-Total Recommend (1) HOME Administration Activity</b>	<b>\$88,146</b>
TBD (Vendor to be selected via RFP)	\$132,219
<b>Sub-Total Recommend (TBD) CHDO Program Activities</b>	<b>\$132,219</b>
Norfolk Redevelopment & Housing Authority – <i>Homebuyer Assistance Program</i>	\$490,720
<b>Sub-Total Recommend (1) Homebuyer Assistance Program Activity</b>	<b>\$490,720</b>
City of Norfolk’s Department of Human Services – HART Team	\$100,000
City of Norfolk’s Office to End Homelessness – <i>HOME TBRA End Chronic Homelessness</i>	\$70,374
<b>Sub-Total Recommend (2) Homeless Program Activities</b>	<b>\$170,374</b>
<b>Total Recommended HOME Activities</b>	<b>\$881,459</b>

<b>Emergency Solutions Grant (ESG)</b>	
<b>Recommended FY 2016 ESG Program Activities</b>	<b>Amount</b>
ESG Administration – City of Norfolk’s Department of Neighborhood Development	\$25,984
<b>Sub-Total Recommend (1) ESG Administration Activity</b>	<b>\$25,984</b>
City of Norfolk Office to End Homelessness – <i>OTEH Street Outreach Program</i>	\$28,500
The Salvation Army – Street Outreach Program	\$10,000
Virginia Supportive Housing – Street Outreach Program	\$15,000
<b>Sub-Total Street Outreach Activities</b>	<b>\$53,500</b>
ForKids, Inc. – <i>Haven House Emergency Shelter Program</i>	\$47,216
St. Columba Ecumenical Ministries, Inc. – <i>Day Center Emergency Shelter Program</i>	\$29,479
The Salvation Army – <i>Hope Emergency Shelter Program</i>	\$18,186
YWCA of South Hampton Roads – <i>Women In Crisis Emergency Shelter Program</i>	\$32,478
<b>Sub-Total Emergency Shelter Services Amount</b>	<b>\$127,359</b>
<b>Sub-Total Recommended (3) Street Outreach and (4) Emergency Shelter Activities</b>	<b>\$180,859</b>
ForKids, Inc. – <i>Rapid Re-housing Relocation &amp; Stabilization Program</i>	\$72,819
The Planning Council, Inc. – <i>Homeless Prevention Housing Relocation &amp; Stabilization Program</i>	\$66,796
<b>Sub-Total Recommended (1) Rapid Re-Housing Activity &amp; (1) Homeless Prevention Activity</b>	<b>\$139,615</b>
<b>Total Recommended ESG Activities</b>	<b>\$346,458</b>
<b>Total FY 2016 Entitlement Recommended Amount for CDBG, HOME, and ESG</b>	<b>\$5,096,976</b>
<b>CDBG Revolving Loan Fund</b>	<b>\$250,000</b>
<b>Total Entitlement and Revolving Loan</b>	<b>\$5,346,976</b>

# FY 2016 Annual Plan

## A. Project Worksheets

*HUD Submission*



City of  
**Norfolk**



*Life. Celebrated Daily.*

Project Name: City - CDBG Grant Administration			
Description:	IDIS Project #: TBD UOG Code: VA511116 NORFOLK		
Funding will provide partial salaries for the Division Head, the Program Administrator, a management Analyst, and an Administrative Assistant. Funds will be used for administrative costs, including but not limited to salaries, training, office supplies, advertisements, etc.			
Location: 400 Granby Street, Norfolk, VA 23510	Priority Need Category Select one: Planning/Administration		
Expected Completion Date: 6/30/2016	Explanation: This activity is managed by the City's Department of Neighborhood Development (DND) who is responsible for all aspects of administration of the HUD entitlement programs including developing the Annual Plan, Consolidated Plan and Consolidated Annual Performance and Evaluation Report (CAPER), subrecipient management and reporting.		
Objective Category: 6/30/2016			
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives 1. Improve the services for low/mod income persons		
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	2. 3.		
Project-level Accomplishments	Accompl. Type: Proposed N/A	Accompl. Type: Proposed N/A	
	FY2012 (PY2011) Underway	FY2015 (PY2014) Underway	
	FY2012 (PY2011) Complete N/A	FY2015 (PY2014) Complete N/A	
	Accompl. Type: Proposed N/A	Accompl. Type: Proposed N/A	
	FY2013 (PY2012) Underway	FY2016 (PY2015) Underway	
	FY2013 (PY2012) Complete N/A	FY2016 (PY2015) Complete N/A	
	Accompl. Type: Proposed N/A	Accompl. Type: Proposed	
	FY2014 (PY2013) Underway	Underway	
	FY2014 (PY2013) Complete N/A	Complete	
	Proposed Outcome N/A	Performance Measure N/A	
	Actual Outcome N/A		
	21A General Program Administration 570 206	Matrix Codes	
Matrix Codes	Matrix Codes		
Matrix Codes	Matrix Codes		
Program Year 1	CDBG Proposed Amt. 334,422.00	Fund Source: Proposed Amt.	
	Actual Amount 206,076.29	Actual Amount	
	Fund Source: Proposed Amt.	Fund Source: Proposed Amt.	
	Actual Amount	Actual Amount	
	Accompl. Type: Proposed Units N/A	Accompl. Type: Proposed Units	
	Actual Units N/A	Actual Units	
	Accompl. Type: Proposed Units	Accompl. Type: Proposed Units	
	Actual Units	Actual Units	
	Program Year 2	CDBG Proposed Amt. 260,297.00	Fund Source: Proposed Amt.
		Actual Amount 232,515.80	Actual Amount
		Fund Source: Proposed Amt.	Fund Source: Proposed Amt.
		Actual Amount	Actual Amount
Accompl. Type: Proposed Units N/A		Accompl. Type: Proposed Units	
Actual Units N/A		Actual Units	
Accompl. Type: Proposed Units		Accompl. Type: Proposed Units	
Actual Units		Actual Units	
Program Year 3		CDBG Proposed Amt. 262,099.00	Fund Source: Proposed Amt.
		Actual Amount 202,219.26	Actual Amount
		Fund Source: Proposed Amt.	Fund Source: Proposed Amt.
		Actual Amount	Actual Amount
	Accompl. Type: Proposed Units N/A	Accompl. Type: Proposed Units	
	Actual Units N/A	Actual Units	
	Accompl. Type: Proposed Units	Accompl. Type: Proposed Units	
	Actual Units	Actual Units	
	Program Year 4	CDBG Proposed Amt. 254,364.00	Fund Source: Proposed Amt.
		Actual Amount 42,879.10	Actual Amount
		Fund Source: Proposed Amt.	Fund Source: Proposed Amt.
		Actual Amount	Actual Amount
Accompl. Type: Proposed Units N/A		Accompl. Type: Proposed Units	
Actual Units N/A		Actual Units	
Accompl. Type: Proposed Units		Accompl. Type: Proposed Units	
Actual Units		Actual Units	
Program Year 5		CDBG Proposed Amt. 269,812.00	Fund Source: Proposed Amt.
		Actual Amount 0.00	Actual Amount
		Fund Source: Proposed Amt.	Fund Source: Proposed Amt.
		Actual Amount	Actual Amount
	Accompl. Type: Proposed Units N/A	Accompl. Type: Proposed Units	
	Actual Units N/A	Actual Units	
	Accompl. Type: Proposed Units	Accompl. Type: Proposed Units	
	Actual Units	Actual Units	

<b>Project Name:</b> City-Public Service-AIDS Care Center for Education & Support Services (ACCESS)																																																							
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK																																																						
Funds will provide salary support for the Housing Specialist (full-time) and Case Manager (part-time) as well as provide operational costs for the CHAP Norfolk Program.																																																							
<b>Location:</b> Citywide	<b>Priority Need Category</b> Select one: Homeless/HIV/AIDS																																																						
<b>Expected Completion Date:</b> Objective Category: 6/30/2016	The CHAP Norfolk Program provides assistance to homeless persons in obtaining affordable housing and related supportive services to enable persons with special needs (AIDS/HIV) to live with dignity.																																																						
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>																																																						
Outcome Categories: <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Increase range of housing options & related services for persons w/ special needs 2. 3.																																																						
<b>Project-level Accomplishments</b>	<table border="1"> <tr> <td>04 Households</td> <td>Proposed</td> <td>26</td> <td>04 Households</td> <td>Proposed</td> <td>26</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> <td></td> </tr> <tr> <td>FY2012 (PY2011)</td> <td>Complete</td> <td>28</td> <td>FY2015 (PY2014)</td> <td>Complete</td> <td></td> </tr> <tr> <td>04 Households</td> <td>Proposed</td> <td>26</td> <td>04 Households</td> <td>Proposed</td> <td>26</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> <td></td> </tr> <tr> <td>FY2013 (PY2012)</td> <td>Complete</td> <td>27</td> <td>FY2016 (PY2015)</td> <td>Complete</td> <td></td> </tr> <tr> <td>04 Households</td> <td>Proposed</td> <td>26</td> <td>Accompl. Type:</td> <td>Proposed</td> <td></td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> <td></td> </tr> <tr> <td>FY2014 (PY2013)</td> <td>Complete</td> <td>26</td> <td></td> <td>Complete</td> <td></td> </tr> </table>	04 Households	Proposed	26	04 Households	Proposed	26		Underway			Underway		FY2012 (PY2011)	Complete	28	FY2015 (PY2014)	Complete		04 Households	Proposed	26	04 Households	Proposed	26		Underway			Underway		FY2013 (PY2012)	Complete	27	FY2016 (PY2015)	Complete		04 Households	Proposed	26	Accompl. Type:	Proposed			Underway			Underway		FY2014 (PY2013)	Complete	26		Complete	
04 Households	Proposed	26	04 Households	Proposed	26																																																		
	Underway			Underway																																																			
FY2012 (PY2011)	Complete	28	FY2015 (PY2014)	Complete																																																			
04 Households	Proposed	26	04 Households	Proposed	26																																																		
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FY2014 (PY2013)	Complete	26		Complete																																																			
<b>Proposed Outcome</b> Increase housing options for HIV/AIDS clients.	<b>Performance Measure</b> Participants stably housed & increased life skills																																																						
<b>Actual Outcome</b>																																																							
03T Operating Costs of Homeless/AIDS Patients Programs	Matrix Codes																																																						
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<b>Program Year 1</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>37,575.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>32,245.86</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>04 Households</td> <td>Proposed Units</td> <td>26</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td>28</td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	CDBG	Proposed Amt.	37,575.00	Fund Source:	Proposed Amt.			Actual Amount	32,245.86		Actual Amount		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		04 Households	Proposed Units	26	Accompl. Type:	Proposed Units			Actual Units	28		Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units							
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<b>Program Year 2</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>37,575.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>37,264.64</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>04 Households</td> <td>Proposed Units</td> <td>26</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td>27</td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	CDBG	Proposed Amt.	37,575.00	Fund Source:	Proposed Amt.			Actual Amount	37,264.64		Actual Amount		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		04 Households	Proposed Units	26	Accompl. Type:	Proposed Units			Actual Units	27		Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units							
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<b>Program Year 3</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>39,529.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>34,934.09</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>04 Households</td> <td>Proposed Units</td> <td>26</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td>26</td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	CDBG	Proposed Amt.	39,529.00	Fund Source:	Proposed Amt.			Actual Amount	34,934.09		Actual Amount		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		04 Households	Proposed Units	26	Accompl. Type:	Proposed Units			Actual Units	26		Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units							
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<b>Program Year 5</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>39,529.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>0.00</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>04 Households</td> <td>Proposed Units</td> <td>26</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td>TBD</td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	CDBG	Proposed Amt.	39,529.00	Fund Source:	Proposed Amt.			Actual Amount	0.00		Actual Amount		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		04 Households	Proposed Units	26	Accompl. Type:	Proposed Units			Actual Units	TBD		Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units							
CDBG	Proposed Amt.	39,529.00	Fund Source:	Proposed Amt.																																																			
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Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units																																																			
	Actual Units			Actual Units																																																			

<b>Project Name:</b> City-Public Service-Child & Family Services-Parents as Teachers Program						
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK					
Funds will support partial salary costs for the Family Outreach Specialist and the Prevention Services Associate to increase parents knowledge of child development and effective parenting practices.						
<b>Location:</b>	<b>Priority Need Category</b>					
Citywide	Select one: Public Services					
<b>Explanation:</b>						
<b>Expected Completion Date:</b> 6/30/2016	An increasing number of children are born to families with a background of abuse or mistreatment. There is a need to provide new parents with encouragement, real-life training, and parental education in order to help protect newborn children before negative influences adversely affect their lives.					
<b>Objective Category:</b>	<b>Specific Objectives</b>					
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Substantive Living Environment <input type="radio"/> Economic Opportunity	1 Improve the services for low/mod income persons					
<b>Outcome Categories:</b>	2					
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	3					
<b>Project-level Accomplishments</b>	04 Households	Proposed	30	01 People	Proposed	203
		Underway			Underway	
	FY2012 (PY2011)	Complete	69	FY2015 (PY2014)	Complete	
	04 Households	Proposed	30	01 People	Proposed	205
		Underway			Underway	
	FY2013 (PY2012)	Complete	64	FY2016 (PY2015)	Complete	
01 People	Proposed	203	Accompl. Type:	Proposed		
	Underway			Underway		
FY2014 (PY2013)	Complete	206		Complete		
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
Improve services to at-risk families		Total number of clients served.				
OSD Youth Services 570.201(e)		Matrix Codes		Matrix Codes		
Matrix Codes		Matrix Codes		Matrix Codes		
Matrix Codes		Matrix Codes		Matrix Codes		
<b>Program Year 1</b>	CDBG	Proposed Amt.	25,050.00	Fund Source:	Proposed Amt.	
		Actual Amount	25,050.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
04 Households	Proposed Units	30	Accompl. Type:	Proposed Units		
	Actual Units	69		Actual Units		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
<b>Program Year 2</b>	CDBG	Proposed Amt.	25,050.00	Fund Source:	Proposed Amt.	
		Actual Amount	25,050.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
04 Households	Proposed Units	30	Accompl. Type:	Proposed Units		
	Actual Units	64		Actual Units		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
<b>Program Year 3</b>	CDBG	Proposed Amt.	26,353.00	Fund Source:	Proposed Amt.	
		Actual Amount	26,353.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
01 People	Proposed Units	203	Accompl. Type:	Proposed Units		
	Actual Units	206		Actual Units		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
<b>Program Year 4</b>	CDBG	Proposed Amt.	26,353.00	Fund Source:	Proposed Amt.	
		Actual Amount	16,530.19		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
01 People	Proposed Units	203	Accompl. Type:	Proposed Units		
	Actual Units	TBD		Actual Units		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
<b>Program Year 5</b>	CDBG	Proposed Amt.	26,353.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
01 People	Proposed Units	205	Accompl. Type:	Proposed Units		
	Actual Units	TBD		Actual Units		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		

<b>Project Name:</b> City-Public Service-Community Development Initiatives Program		
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK	
Funds will support training opportunities and small business incubation for small, minority and women-owned businesses. Funds may also be used to provide leadership development experiences to low to moderate income residents with a focus on neighborhood development.		
<b>Location:</b>	<b>Priority Need Category</b>	
CT: Citywide	Select one: Public Services	
<b>Explanation:</b>		
<b>Expected Completion Date:</b>	The Program will support development and training for residents and businesses.	
Objective Category	6/30/2016	
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		
<b>Specific Objectives</b>		
<b>Outcome Categories</b>	1 Improve the services for low/mod income persons	
<input checked="" type="checkbox"/> Availability/Accessibility	2	
<input type="checkbox"/> Affordability	3	
<input type="checkbox"/> Sustainability		
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	01 People Proposed Underway Complete
	01 People Proposed Underway Complete	FY2016 (PY2015) Complete
	01 People Proposed Underway Complete	1
	FY2014 (PY2013) Complete	TBD
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>
Improve neighborhoods	Total number Clients served (individuals & households)	
03 Public Facilities and Improvements (General) 570.201(c)		Matrix Codes
Matrix Codes		Matrix Codes
Matrix Codes		Matrix Codes
<b>Program Year 1</b>	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 2</b>	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 3</b>	CD3G Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	04 Households Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 4</b>	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 5</b>	CD3G Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	04 Households Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units

<b>Project Name:</b> City-DHS Public Service-Emergency Utility Payment Program				
<b>Description:</b>	<b>IDIS Project #:</b> TBD <b>UOG Code:</b> VA511116 NORFOLK			
Funds will be used to provide utility subsistence payments to income eligible Norfolk households in order to assist families to cover imminent loss of utilities in their residence.				
<b>Location:</b> CT: Citywide	<b>Priority Need Category:</b> Select one: Public Services			
<b>Expected Completion Date:</b> Objective Category: 6/30/2016	<b>Explanation:</b> Utility payments will not exceed three consecutive months for qualified individuals or families and will only be made where the loss of utilities is imminent.			
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>			
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Improve the services for low/mod income persons 2. 3.			
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed	04 Households	Proposed	69
	Underway		Underway	
	Complete		Complete	
		FY2015 (PY2014)		TBD
	Accompl. Type: Proposed	04 Households	Proposed	69
	Underway		Underway	
Complete		Complete		
	FY 2016 (PY2015)		TBD	
Accompl. Type: Proposed		Accompl. Type: Proposed		
Underway		Underway		
Complete		Complete		
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>		
Financial assistance for utilities to income eligible Residents	Total number Clients served (individuals & households)			
05Q Subsistence Payments 570.204	Matrix Codes			
Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes			
<b>Program Year 1</b>	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
Accompl. Type: Proposed Units		Accompl. Type: Proposed Units		
Actual Units		Actual Units		
Accompl. Type: Proposed Units		Accompl. Type: Proposed Units		
Actual Units		Actual Units		
<b>Program Year 2</b>	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
Accompl. Type: Proposed Units		Accompl. Type: Proposed Units		
Actual Units		Actual Units		
Accompl. Type: Proposed Units		Accompl. Type: Proposed Units		
Actual Units		Actual Units		
<b>Program Year 3</b>	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
Accompl. Type: Proposed Units		Accompl. Type: Proposed Units		
Actual Units		Actual Units		
Accompl. Type: Proposed Units		Accompl. Type: Proposed Units		
Actual Units		Actual Units		
<b>Program Year 4</b>	CDBG Proposed Amt.	69,215.00	Fund Source: Proposed Amt.	
	Actual Amount	0.00	Actual Amount	
	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
04 Households Proposed Units	69	Accompl. Type: Proposed Units		
Actual Units	TBD	Actual Units		
Accompl. Type: Proposed Units		Accompl. Type: Proposed Units		
Actual Units		Actual Units		
<b>Program Year 5</b>	CDBG Proposed Amt.	69,215.00	Fund Source: Proposed Amt.	
	Actual Amount	0.00	Actual Amount	
	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
04 Households Proposed Units	69	Accompl. Type: Proposed Units		
Actual Units	TBD	Actual Units		
Accompl. Type: Proposed Units		Accompl. Type: Proposed Units		
Actual Units		Actual Units		

<b>Project Name:</b> City-Police Dept. Public Service-Crisis Intervention Team (CIT) Program																																																								
<b>Description:</b>	<b>IDIS Project #:</b> TBD <b>UOG Code:</b> VA511116 NORFOLK																																																							
Funds will provide training for program operating costs and to Norfolk's law enforcement officers and CIT coordinators to enhance collaborative mental health services with the Norfolk Community Services Board. Officers will obtain skills to assist people with mental illness, co-occurring disorders, substance abuse, etc., thereby advancing public safety, reducing the stigma associated with mental illness and decreasing incarceration by improving the identification of a mental health crisis.																																																								
<b>Location:</b> CT: Citywide	<b>Priority Need Category:</b> Select one: Public Services																																																							
<b>Expected Completion Date:</b> 6/30/2016	<b>Explanation:</b> Provide adequate training and operational support by the Norfolk Community Services Board to law enforcement officers and CIT coordinators about serious mental illness, in order to enhance the emergency services in lieu of incarceration in most cases.																																																							
<b>Objective Category:</b> 6/30/2016	<b>Specific Objectives:</b>																																																							
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1. Improve the services for low/mod income persons																																																							
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	2. 3.																																																							
<b>Project-level Accomplishments</b>	<table border="1"> <tr> <td>Accompl. Type:</td> <td>Proposed</td> <td>01 People</td> <td>Proposed</td> <td>100</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td>Underway</td> <td></td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td>Complete</td> <td>TBD</td> </tr> <tr> <td colspan="2"></td> <td>FY2015 (PY2014)</td> <td colspan="2"></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed</td> <td>01 People</td> <td>Proposed</td> <td>100</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td>Underway</td> <td></td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td>Complete</td> <td>TBD</td> </tr> <tr> <td colspan="2"></td> <td>FY2016 (PY2015)</td> <td colspan="2"></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed</td> <td></td> <td>Proposed</td> <td></td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td>Underway</td> <td></td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td>Complete</td> <td></td> </tr> </table>	Accompl. Type:	Proposed	01 People	Proposed	100		Underway		Underway			Complete		Complete	TBD			FY2015 (PY2014)			Accompl. Type:	Proposed	01 People	Proposed	100		Underway		Underway			Complete		Complete	TBD			FY2016 (PY2015)			Accompl. Type:	Proposed		Proposed			Underway		Underway			Complete		Complete	
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	Complete		Complete																																																					
<b>Proposed Outcome</b>	<b>Performance Measure</b>																																																							
Enhance response with mental health issues	Number of persons served with enhanced methodology																																																							
<b>Actual Outcome</b>																																																								
OSO Mental Health Services 570.201(e)	Matrix Codes																																																							
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<b>Program Year 1</b>	<table border="1"> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units								
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<b>Program Year 3</b>	<table border="1"> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units								
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<b>Program Year 4</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>75,000.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>0.00</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td>100</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td>TBD</td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	CDBG	Proposed Amt.	75,000.00	Fund Source:	Proposed Amt.			Actual Amount	0.00		Actual Amount		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		01 People	Proposed Units	100	Accompl. Type:	Proposed Units			Actual Units	TBD		Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units								
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<b>Program Year 5</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>75,000.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>0.00</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td>100</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td>TBD</td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	CDBG	Proposed Amt.	75,000.00	Fund Source:	Proposed Amt.			Actual Amount	0.00		Actual Amount		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		01 People	Proposed Units	100	Accompl. Type:	Proposed Units			Actual Units	TBD		Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units								
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	Actual Units			Actual Units																																																				

Project Name: City-Public Service-Foodbank of SEVA-Eliminate Hunger in Norfolk Program	
Description:	IDIS Project #: TBD UOG Code: VA511116 NORFOLK
Funding will support payment of electricity and natural gas expenses to preserve perishable food.	
Location: Citywide	Priority Need Category: Public Services
Explanation:	
Expected Completion Date: 6/30/2016	The Foodbank provides 4.9 million pounds of emergency food to residents of Norfolk and Southeastern Virginia who reside at or below the federal poverty level.
Objective Category: 6/30/2016	
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	
Outcome Categories	Specific Objectives
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1, Improve the services for low/mod income persons 2, 3,
Project-level Accomplishments	
01 People	Proposed 362,000
FY2012 (PY2011)	Underway 164,000
01 People	Complete 164,000
FY2013 (PY2012)	Proposed 164,000
01 People	Underway 83,828
FY2014 (PY2013)	Complete 115,895
01 People	Proposed 123,000
FY2015 (PY2014)	Underway 136,250
01 People	Complete TBD
FY2016 (PY2015)	Proposed 136,250
01 People	Underway TBD
FY2017 (PY2016)	Complete TBD
01 People	Proposed 136,250
FY2018 (PY2017)	Underway TBD
01 People	Complete TBD
FY2019 (PY2018)	Proposed 136,250
01 People	Underway TBD
FY2020 (PY2019)	Complete TBD
01 People	Proposed 136,250
FY2021 (PY2020)	Underway TBD
01 People	Complete TBD
FY2022 (PY2021)	Proposed 136,250
01 People	Underway TBD
FY2023 (PY2022)	Complete TBD
01 People	Proposed 136,250
FY2024 (PY2023)	Underway TBD
01 People	Complete TBD
FY2025 (PY2024)	Proposed 136,250
01 People	Underway TBD
FY2026 (PY2025)	Complete TBD
01 People	Proposed 136,250
FY2027 (PY2026)	Underway TBD
01 People	Complete TBD
FY2028 (PY2027)	Proposed 136,250
01 People	Underway TBD
FY2029 (PY2028)	Complete TBD
01 People	Proposed 136,250
FY2030 (PY2029)	Underway TBD
01 People	Complete TBD
FY2031 (PY2030)	Proposed 136,250
01 People	Underway TBD
FY2032 (PY2031)	Complete TBD
01 People	Proposed 136,250
FY2033 (PY2032)	Underway TBD
01 People	Complete TBD
FY2034 (PY2033)	Proposed 136,250
01 People	Underway TBD
FY2035 (PY2034)	Complete TBD
01 People	Proposed 136,250
FY2036 (PY2035)	Underway TBD
01 People	Complete TBD
FY2037 (PY2036)	Proposed 136,250
01 People	Underway TBD
FY2038 (PY2037)	Complete TBD
01 People	Proposed 136,250
FY2039 (PY2038)	Underway TBD
01 People	Complete TBD
FY2040 (PY2039)	Proposed 136,250
01 People	Underway TBD
FY2041 (PY2040)	Complete TBD
01 People	Proposed 136,250
FY2042 (PY2041)	Underway TBD
01 People	Complete TBD
FY2043 (PY2042)	Proposed 136,250
01 People	Underway TBD
FY2044 (PY2043)	Complete TBD
01 People	Proposed 136,250
FY2045 (PY2044)	Underway TBD
01 People	Complete TBD
FY2046 (PY2045)	Proposed 136,250
01 People	Underway TBD
FY2047 (PY2046)	Complete TBD
01 People	Proposed 136,250
FY2048 (PY2047)	Underway TBD
01 People	Complete TBD
FY2049 (PY2048)	Proposed 136,250
01 People	Underway TBD
FY2050 (PY2049)	Complete TBD
01 People	Proposed 136,250
FY2051 (PY2050)	Underway TBD
01 People	Complete TBD
FY2052 (PY2051)	Proposed 136,250
01 People	Underway TBD
FY2053 (PY2052)	Complete TBD
01 People	Proposed 136,250
FY2054 (PY2053)	Underway TBD
01 People	Complete TBD
FY2055 (PY2054)	Proposed 136,250
01 People	Underway TBD
FY2056 (PY2055)	Complete TBD
01 People	Proposed 136,250
FY2057 (PY2056)	Underway TBD
01 People	Complete TBD
FY2058 (PY2057)	Proposed 136,250
01 People	Underway TBD
FY2059 (PY2058)	Complete TBD
01 People	Proposed 136,250
FY2060 (PY2059)	Underway TBD
01 People	Complete TBD
FY2061 (PY2060)	Proposed 136,250
01 People	Underway TBD
FY2062 (PY2061)	Complete TBD
01 People	Proposed 136,250
FY2063 (PY2062)	Underway TBD
01 People	Complete TBD
FY2064 (PY2063)	Proposed 136,250
01 People	Underway TBD
FY2065 (PY2064)	Complete TBD
01 People	Proposed 136,250
FY2066 (PY2065)	Underway TBD
01 People	Complete TBD
FY2067 (PY2066)	Proposed 136,250
01 People	Underway TBD
FY2068 (PY2067)	Complete TBD
01 People	Proposed 136,250
FY2069 (PY2068)	Underway TBD
01 People	Complete TBD
FY2070 (PY2069)	Proposed 136,250
01 People	Underway TBD
FY2071 (PY2070)	Complete TBD
01 People	Proposed 136,250
FY2072 (PY2071)	Underway TBD
01 People	Complete TBD
FY2073 (PY2072)	Proposed 136,250
01 People	Underway TBD
FY2074 (PY2073)	Complete TBD
01 People	Proposed 136,250
FY2075 (PY2074)	Underway TBD
01 People	Complete TBD
FY2076 (PY2075)	Proposed 136,250
01 People	Underway TBD
FY2077 (PY2076)	Complete TBD
01 People	Proposed 136,250
FY2078 (PY2077)	Underway TBD
01 People	Complete TBD
FY2079 (PY2078)	Proposed 136,250
01 People	Underway TBD
FY2080 (PY2079)	Complete TBD
01 People	Proposed 136,250
FY2081 (PY2080)	Underway TBD
01 People	Complete TBD
FY2082 (PY2081)	Proposed 136,250
01 People	Underway TBD
FY2083 (PY2082)	Complete TBD
01 People	Proposed 136,250
FY2084 (PY2083)	Underway TBD
01 People	Complete TBD
FY2085 (PY2084)	Proposed 136,250
01 People	Underway TBD
FY2086 (PY2085)	Complete TBD
01 People	Proposed 136,250
FY2087 (PY2086)	Underway TBD
01 People	Complete TBD
FY2088 (PY2087)	Proposed 136,250
01 People	Underway TBD
FY2089 (PY2088)	Complete TBD
01 People	Proposed 136,250
FY2090 (PY2089)	Underway TBD
01 People	Complete TBD
FY2091 (PY2090)	Proposed 136,250
01 People	Underway TBD
FY2092 (PY2091)	Complete TBD
01 People	Proposed 136,250
FY2093 (PY2092)	Underway TBD
01 People	Complete TBD
FY2094 (PY2093)	Proposed 136,250
01 People	Underway TBD
FY2095 (PY2094)	Complete TBD
01 People	Proposed 136,250
FY2096 (PY2095)	Underway TBD
01 People	Complete TBD
FY2097 (PY2096)	Proposed 136,250
01 People	Underway TBD
FY2098 (PY2097)	Complete TBD
01 People	Proposed 136,250
FY2099 (PY2098)	Underway TBD
01 People	Complete TBD
FY2100 (PY2099)	Proposed 136,250
01 People	Underway TBD
FY2101 (PY2100)	Complete TBD
01 People	Proposed 136,250
FY2102 (PY2101)	Underway TBD
01 People	Complete TBD
FY2103 (PY2102)	Proposed 136,250
01 People	Underway TBD
FY2104 (PY2103)	Complete TBD
01 People	Proposed 136,250
FY2105 (PY2104)	Underway TBD
01 People	Complete TBD
FY2106 (PY2105)	Proposed 136,250
01 People	Underway TBD
FY2107 (PY2106)	Complete TBD
01 People	Proposed 136,250
FY2108 (PY2107)	Underway TBD
01 People	Complete TBD
FY2109 (PY2108)	Proposed 136,250
01 People	Underway TBD
FY2110 (PY2109)	Complete TBD
01 People	Proposed 136,250
FY2111 (PY2110)	Underway TBD
01 People	Complete TBD
FY2112 (PY2111)	Proposed 136,250
01 People	Underway TBD
FY2113 (PY2112)	Complete TBD
01 People	Proposed 136,250
FY2114 (PY2113)	Underway TBD
01 People	Complete TBD
FY2115 (PY2114)	Proposed 136,250
01 People	Underway TBD
FY2116 (PY2115)	Complete TBD
01 People	Proposed 136,250
FY2117 (PY2116)	Underway TBD
01 People	Complete TBD
FY2118 (PY2117)	Proposed 136,250
01 People	Underway TBD
FY2119 (PY2118)	Complete TBD
01 People	Proposed 136,250
FY2120 (PY2119)	Underway TBD
01 People	Complete TBD
FY2121 (PY2120)	Proposed 136,250
01 People	Underway TBD
FY2122 (PY2121)	Complete TBD
01 People	Proposed 136,250
FY2123 (PY2122)	Underway TBD
01 People	Complete TBD
FY2124 (PY2123)	Proposed 136,250
01 People	Underway TBD
FY2125 (PY2124)	Complete TBD
01 People	Proposed 136,250
FY2126 (PY2125)	Underway TBD
01 People	Complete TBD
FY2127 (PY2126)	Proposed 136,250
01 People	Underway TBD
FY2128 (PY2127)	Complete TBD
01 People	Proposed 136,250
FY2129 (PY2128)	Underway TBD
01 People	Complete TBD
FY2130 (PY2129)	Proposed 136,250
01 People	Underway TBD
FY2131 (PY2130)	Complete TBD
01 People	Proposed 136,250
FY2132 (PY2131)	Underway TBD
01 People	Complete TBD
FY2133 (PY2132)	Proposed 136,250
01 People	Underway TBD
FY2134 (PY2133)	Complete TBD
01 People	Proposed 136,250
FY2135 (PY2134)	Underway TBD
01 People	Complete TBD
FY2136 (PY2135)	Proposed 136,250
01 People	Underway TBD
FY2137 (PY2136)	Complete TBD
01 People	Proposed 136,250
FY2138 (PY2137)	Underway TBD
01 People	Complete TBD
FY2139 (PY2138)	Proposed 136,250
01 People	Underway TBD
FY2140 (PY2139)	Complete TBD
01 People	Proposed 136,250
FY2141 (PY2140)	Underway TBD
01 People	Complete TBD
FY2142 (PY2141)	Proposed 136,250
01 People	Underway TBD
FY2143 (PY2142)	Complete TBD
01 People	Proposed 136,250
FY2144 (PY2143)	Underway TBD
01 People	Complete TBD
FY2145 (PY2144)	Proposed 136,250
01 People	Underway TBD
FY2146 (PY2145)	Complete TBD
01 People	Proposed 136,250
FY2147 (PY2146)	Underway TBD
01 People	Complete TBD
FY2148 (PY2147)	Proposed 136,250
01 People	Underway TBD
FY2149 (PY2148)	Complete TBD
01 People	Proposed 136,250
FY2150 (PY2149)	Underway TBD
01 People	Complete TBD
FY2151 (PY2150)	Proposed 136,250
01 People	Underway TBD
FY2152 (PY2151)	Complete TBD
01 People	Proposed 136,250
FY2153 (PY2152)	Underway TBD
01 People	Complete TBD
FY2154 (PY2153)	Proposed 136,250
01 People	Underway TBD
FY2155 (PY2154)	Complete TBD
01 People	Proposed 136,250
FY2156 (PY2155)	Underway TBD
01 People	Complete TBD
FY2157 (PY2156)	Proposed 136,250
01 People	Underway TBD
FY2158 (PY2157)	Complete TBD
01 People	Proposed 136,250
FY2159 (PY2158)	Underway TBD
01 People	Complete TBD
FY2160 (PY2159)	Proposed 136,250
01 People	Underway TBD
FY2161 (PY2160)	Complete TBD
01 People	Proposed 136,250
FY2162 (PY2161)	Underway TBD
01 People	Complete TBD
FY2163 (PY2162)	Proposed 136,250
01 People	Underway TBD
FY2164 (PY2163)	Complete TBD
01 People	Proposed 136,250
FY2165 (PY2164)	Underway TBD
01 People	Complete TBD
FY2166 (PY2165)	Proposed 136,250
01 People	Underway TBD
FY2167 (PY2166)	Complete TBD
01 People	Proposed 136,250
FY2168 (PY2167)	Underway TBD
01 People	Complete TBD
FY2169 (PY2168)	Proposed 136,250
01 People	Underway TBD
FY2170 (PY2169)	Complete TBD
01 People	Proposed 136,250
FY2171 (PY2170)	Underway TBD
01 People	Complete TBD
FY2172 (PY2171)	Proposed 136,250
01 People	Underway TBD
FY2173 (PY2172)	Complete TBD
01 People	Proposed 136,250
FY2174 (PY2173)	Underway TBD
01 People	Complete TBD
FY2175 (PY2174)	Proposed 136,250
01 People	Underway TBD
FY2176 (PY2175)	Complete TBD
01 People	Proposed 136,250
FY2177 (PY2176)	Underway TBD
01 People	Complete TBD
FY2178 (PY2177)	Proposed 136,250
01 People	Underway TBD
FY2179 (PY2178)	Complete TBD
01 People	Proposed 136,250
FY2180 (PY2179)	Underway TBD
01 People	Complete TBD
FY2181 (PY2180)	Proposed 136,250
01 People	Underway TBD
FY2182 (PY2181)	Complete TBD
01 People	Proposed 136,250
FY2183 (PY2182)	Underway TBD
01 People	Complete TBD
FY2184 (PY2183)	Proposed 136,250
01 People	Underway TBD
FY2185 (PY2184)	Complete TBD
01 People	Proposed 136,250
FY2186 (PY2185)	Underway TBD
01 People	Complete TBD
FY2187 (PY2186)	Proposed 136,250
01 People	Underway TBD
FY2188 (PY2187)	Complete TBD
01 People	Proposed 136,250
FY2189 (PY2188)	Underway TBD
01 People	Complete TBD
FY2190 (PY2189)	Proposed 136,250
01 People	Underway TBD
FY2191 (PY2190)	Complete TBD
01 People	Proposed 136,250
FY2192 (PY2191)	Underway TBD
01 People	Complete TBD
FY2193 (PY2192)	Proposed 136,250
01 People	Underway TBD
FY2194 (PY2193)	Complete TBD
01 People	Proposed 136,250
FY2195 (PY2194)	Underway TBD
01 People	Complete TBD
FY2196 (PY2195)	Proposed 136,250
01 People	Underway TBD
FY2197 (PY2196)	Complete TBD
01 People	Proposed 136,250
FY2198 (PY2197)	Underway TBD
01 People	Complete TBD
FY2199 (PY2198)	Proposed 136,250
01 People	Underway TBD
FY2200 (PY2199)	Complete TBD
01 People	Proposed 136,250
FY2201 (PY2200)	Underway TBD
01 People	Complete TBD
FY2202 (PY2201)	Proposed 136,25

<b>Project Name:</b> City - Public Service - ForKids, Inc.- Permanent Supportive Housing Services	
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK
Funding will provide partial staff support for a case manager for families with disabilities. The Case Manager will provide family assessment and referrals to mainstream services. The program will also offer after school tutoring and enrichment activities to help further education goals.	
<b>Location:</b> CT: 2.02	<b>Priority Need Category:</b> Select one: Public Services
<b>Expected Completion Date:</b> 6/30/2016	<b>Explanation:</b> Provide housing stabilization case management for high and very high risk families in an effort to keep them stabilized in the community rather than emergency shelters.
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b> 1. Improve the services for low/mod income persons 2. 3.
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
<b>Project-level Accomplishments</b>	
04 Households FY2012 (PY2011)	Proposed 9 Underway Complete 8
04 Households FY2013 (PY2012)	Proposed 9 Underway Complete 8
04 Households FY2014 (PY2013)	Proposed 9 Underway Complete 15
04 Households FY2015 (PY2014)	Proposed 10 Underway Complete TBD
04 Households FY2016 (PY 2015)	Proposed 10 Underway Complete TBD
Accompl. Type	Proposed Underway Complete
<b>Proposed Outcome</b> Improve Accessibility & living environment.	<b>Performance Measure</b> Complete needed housing repairs for program facilities.
<b>Actual Outcome</b>	
05 Public Services (General) 570 201(e)	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
<b>Program Year 1</b>	
CD8G	Proposed Amt. 12,525.00 Actual Amount 12,525.00
Fund Source:	Proposed Amt. Actual Amount
04 Households	Proposed Units 9 Actual Units 8
Accompl. Type:	Proposed Units Actual Units
<b>Program Year 2</b>	
CD8G	Proposed Amt. 12,525.00 Actual Amount 12,525.00
Fund Source:	Proposed Amt. Actual Amount
04 Households	Proposed Units 9 Actual Units 8
Accompl. Type:	Proposed Units Actual Units
<b>Program Year 3</b>	
CD8G	Proposed Amt. 13,176.00 Actual Amount 13,176.00
Fund Source:	Proposed Amt. Actual Amount
04 Households	Proposed Units 9 Actual Units 15
Accompl. Type:	Proposed Units Actual Units
<b>Program Year 4</b>	
CD8G	Proposed Amt. 20,000.00 Actual Amount 13,507.44
Fund Source:	Proposed Amt. Actual Amount
04 Households	Proposed Units 10 Actual Units TBD
Accompl. Type:	Proposed Units Actual Units
<b>Program Year 5</b>	
CD8G	Proposed Amt. 20,000.00 Actual Amount 0.00
Fund Source:	Proposed Amt. Actual Amount
04 Households	Proposed Units 10 Actual Units TBD
Accompl. Type:	Proposed Units Actual Units

Project Name: City-Public Service-Norfolk Redevelopment & Housing Authority - HOMENET	
Description:	IDIS Project #: TBD UOG Code: VA511116 NORFOLK
Funds will be used to support a portion of salary and fringe benefit costs for the HomeNet Manager and the HomeNet Specialist.	
Location: Citywide	Priority Need Category: Public Services
Explanation:	
Expected Completion Date: 6/30/2016	The HOMENET program provides homeownership counseling to potential first-time homebuyers and attempts to assist clients remove barriers to homeownership such as poor credit, inadequate savings and derogatory debt. Individualized action plans for each client are designed to ensure positive outcomes.
Objective Category: 6/30/2016	
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	
Outcome Categories	Specific Objectives
<input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Improve access to affordable owner housing 2. 3.
Project-level Accomplishments	
01 People	Proposed 125
FY2012 (PY2011)	Underway
	Complete 162
01 People	Proposed 107
FY2013 (PY2012)	Underway
	Complete 86
01 People	Proposed 101
FY2014 (PY2013)	Underway
	Complete 145
01 People	Proposed 140
FY2015 (PY2014)	Underway
	Complete TBD
01 People	Proposed 141
FY2016 (PY2015)	Underway
	Complete TBD
Accompl. Type:	Proposed
	Underway
	Complete
Proposed Outcome: Improve access to homeownership	Performance Measure: Clients served given access to homeownership opportunities.
	Actual Outcome: Increase clients credit scores and savings
05 Public Services (General) 570 201(e)	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
Program Year 1	
CDBG	Proposed Amt. 62,625.00
	Actual Amount 62,625.00
Fund Source:	Proposed Amt.
	Actual Amount
01 People	Proposed Units 125
	Actual Units 162
Accompl. Type:	Proposed Units
	Actual Units
Program Year 2	
CDBG	Proposed Amt. 62,625.00
	Actual Amount 62,625.00
Fund Source:	Proposed Amt.
	Actual Amount
01 People	Proposed Units 107
	Actual Units 86
Accompl. Type:	Proposed Units
	Actual Units
Program Year 3	
CDBG	Proposed Amt. 65,882.00
	Actual Amount 65,882.00
Fund Source:	Proposed Amt.
	Actual Amount
01 People	Proposed Units 101
	Actual Units 145
Accompl. Type:	Proposed Units
	Actual Units
Program Year 4	
CDBG	Proposed Amt. 65,882.00
	Actual Amount 62,012.61
Fund Source:	Proposed Amt.
	Actual Amount
01 People	Proposed Units 140
	Actual Units TBD
Accompl. Type:	Proposed Units
	Actual Units
Program Year 5	
CDBG	Proposed Amt. 65,882.00
	Actual Amount 0.00
Fund Source:	Proposed Amt.
	Actual Amount
01 People	Proposed Units 141
	Actual Units TBD
Accompl. Type:	Proposed Units
	Actual Units

<b>Project Name:</b> City-Public Service- Park Place Health and Dental Clinic Program			
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK		
Funds will support partial salary for an Office Manager and a Dental Assistant/Training Instructor as well as program operational costs for the dental program.			
<b>Location:</b> CT: 27	<b>Priority Need Category</b> Select one: Public Services		
<b>Expected Completion Date:</b> Objective Category 6/30/2016	The Park Place Health and Dental Clinic will operate Wednesday through Friday and provide low cost dental care for low-income, unemployed, and underemployed Norfolk adults.		
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>		
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Improve the services for low/mod income persons 2. 3.		
<b>Project-level Accomplishments</b>	01 People FY2012 (PY2011) Proposed 900 Underway Complete 902	01 People FY2015 (PY2014) Proposed 1,565 Underway Complete TBD	
	01 People FY2013 (PY2012) Proposed 1,565 Underway Complete 678	01 People FY2016 (PY2015) Proposed 1,565 Underway Complete TBD	
	01 People FY2014 (PY2013) Proposed 1,565 Underway Complete 1,391	Accompl. Type Proposed Underway Complete	
	<b>Proposed Outcome</b> Improve the dental health of Norfolk adults.	<b>Performance Measure</b> Total no. of adult clients served who are low/moderate income.	<b>Actual Outcome</b> New & returning clients receiving adult dental services
	OSM Health Services 570.201(e)	Matrix Codes	
	Matrix Codes	Matrix Codes	
	Matrix Codes	Matrix Codes	
	<b>Program Year 1</b>	CD&G Proposed Amt. 33,400.00 Actual Amount 33,400.00	Fund Source: Proposed Amt. Actual Amount
		01 People Proposed Units 900 Actual Units 902	Accompl. Type: Proposed Units Actual Units
CD&G Proposed Amt. 33,400.00 Actual Amount 33,400.00		Fund Source: Proposed Amt. Actual Amount	
01 People Proposed Units 1,565 Actual Units 678		Accompl. Type: Proposed Units Actual Units	
CD&G Proposed Amt. 35,137.00 Actual Amount 35,137.00		Fund Source: Proposed Amt. Actual Amount	
01 People Proposed Units 1,565 Actual Units 1,391	Accompl. Type: Proposed Units Actual Units		
<b>Program Year 2</b>	CD&G Proposed Amt. 35,137.00 Actual Amount 15,228.88	Fund Source: Proposed Amt. Actual Amount	
	01 People Proposed Units 1,565 Actual Units TBD	Accompl. Type: Proposed Units Actual Units	
	CD&G Proposed Amt. 35,137.00 Actual Amount 0.00	Fund Source: Proposed Amt. Actual Amount	
	01 People Proposed Units 1,565 Actual Units TBD	Accompl. Type: Proposed Units Actual Units	
	CD&G Proposed Amt. 35,137.00 Actual Amount 0.00	Fund Source: Proposed Amt. Actual Amount	
01 People Proposed Units 1,565 Actual Units TBD	Accompl. Type: Proposed Units Actual Units		

Project Name:	City-Public Service-St. Columba Ecumenical Ministries-Homeless Assistant			
Description:	IDIS Project #:	TBD	UOG Code:	VA511116 NORFOLK
Funding will provide partial salary support for the Homeless Advocate and Day Center Assistant position.				

Location:	Priority Need Category	
CT: 31	Select one:	Homeless/HIV/AIDS
Explanation:		

Expected Completion Date:	Provide client management services for homeless individuals through intake interviewing and assessment, in addition to advocacy and follow-up as homeless individuals move towards self-sufficiency.
Objective Category:	6/30/2016
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	

Outcome Categories	Specific Objectives
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1, Increase range of housing options & related services for persons w/ special needs 2, 3,

Project-level Accomplishments	01 People	Proposed	1,000	01 People	Proposed	650
	FY2012 (PY2011)	Underway			Underway	
	Complete	624		Complete	TBD	
	01 People	Proposed	850	01 People	Proposed	600
FY2013 (PY2012)	Underway			Underway		
	Complete	479		Complete	TBD	
	01 People	Proposed	850	Accompl. Type:	Proposed	
FY2014 (PY2013)	Underway			Underway		
	Complete	551		Complete		

Proposed Outcome	Performance Measure	Actual Outcome
Number of clients receiving services.	Total number of Clients Accessing Services	Provided services for homeless individuals

05 Public Services (General) 570 201(e)	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes

Program Year	CD&G	Proposed Amt.	Actual Amount	Fund Source:	Proposed Amt.	Actual Amount
Program Year 1		12,525.00	12,525.00			
	Fund Source:					
Program Year 2		12,525.00	12,525.00			
	Fund Source:					
Program Year 3		13,182.00	13,182.00			
	Fund Source:					
Program Year 4		16,052.00	8,563.30			
	Fund Source:					
Program Year 5		16,052.00	0.00			
	Fund Source:					

Project Name:		City-Public Service-St. Columba Ecumenical Ministries-Transitional Housing					
Description:		IDIS Project #:	TBD	UOG Code:	VA511116 NORFOLK		
Funding will provide partial salary cost for a Case Manager who provides background checks, drug screenings, and mental health sessions to clients.							
Location:		Priority Need Category					
CT: 31, 57.02 & 27		Select one:		Homeless/HIV/AIDS			
Expected Completion Date:		Explanation:					
Objective Category		6/30/2016					
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		The Homeless Transitional program provides housing for up to 16 individuals (8 males and 8 females) in four houses. These individuals may remain in the program for up to 2 years while addressing obstacles such as barriers to employment, lack of education, skills training, etc.					
Outcome Categories		Specific Objectives					
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1, End chronic homelessness					
		2,					
		3,					
Project-level Accomplishments	01 People	Proposed	24	01 People	Proposed	24	
		Underway			Underway		
		Complete	27		Complete	TBD	
	FY2012 (PY2011)			FY2015 (PY2014)			
	01 People	Proposed	24	01 People	Proposed	24	
		Underway			Underway		
		Complete	19		Complete	TBD	
	FY2013 (PY2012)			FY2016 (PY2015)			
	01 People	Proposed	24	Accompl. Type	Proposed		
		Underway			Underway		
		Complete	24		Complete		
	FY2014 (PY2013)						
Proposed Outcome		Performance Measure		Actual Outcome			
Reduce the number of homeless individuals		The number of individuals participating in this program.		Assisted individuals participating in the Next Step program			
03T Operating Costs of Homeless/AIDS Patients Programs		Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes		Matrix Codes			
Program Year 1	CD&G	Proposed Amt.	20,875.00	Fund Source:	Proposed Amt.		
		Actual Amount	20,875.00		Actual Amount		
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		
		Actual Amount			Actual Amount		
	01 People	Proposed Units	24	Accompl. Type:	Proposed Units		
	Actual Units	27		Actual Units			
	Proposed Units			Proposed Units			
	Actual Units			Actual Units			
Program Year 2	CD&G	Proposed Amt.	20,875.00	Fund Source:	Proposed Amt.		
		Actual Amount	20,875.00		Actual Amount		
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		
		Actual Amount			Actual Amount		
	01 People	Proposed Units	24	Accompl. Type:	Proposed Units		
	Actual Units	19		Actual Units			
	Proposed Units			Proposed Units			
	Actual Units			Actual Units			
Program Year 3	CD&G	Proposed Amt.	21,981.00	Fund Source:	Proposed Amt.		
		Actual Amount	21,981.00		Actual Amount		
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		
		Actual Amount			Actual Amount		
	01 People	Proposed Units	24	Accompl. Type:	Proposed Units		
	Actual Units	24		Actual Units			
	Proposed Units			Proposed Units			
	Actual Units			Actual Units			
Program Year 4	CD&G	Proposed Amt.	22,000.00	Fund Source:	Proposed Amt.		
		Actual Amount	11,004.00		Actual Amount		
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		
		Actual Amount			Actual Amount		
	01 People	Proposed Units	24	Accompl. Type:	Proposed Units		
	Actual Units	TBD		Actual Units			
	Proposed Units			Proposed Units			
	Actual Units			Actual Units			
Program Year 5	CD&G	Proposed Amt.	22,000.00	Fund Source:	Proposed Amt.		
		Actual Amount	0.00		Actual Amount		
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		
		Actual Amount			Actual Amount		
	01 People	Proposed Units	24	Accompl. Type:	Proposed Units		
	Actual Units	TBD		Actual Units			
	Proposed Units			Proposed Units			
	Actual Units			Actual Units			

<b>Project Name:</b> City-Public Service-The Planning Council-Continuum of Care (CoC)/ NHC			
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK		
Funding will cover a portion of salary expenses for the Continuum of Care Coordinator who provides administrative support to the Norfolk Homeless Consortium and coordinates the federal application process for the Continuum of Care grant application for all working sub-committees to ensure the CoC's strategic plan is carried out.			
<b>Location:</b> Citywide	<b>Priority Need Category</b> Select one: Homeless/HIV/AIDS		
<b>Expected Completion Date:</b> Objective Category: 6/30/2016	<b>Explanation:</b> The mission of the Consortium is to develop, sustain and coordinate a comprehensive continuum of care for the homeless citizens of Norfolk in order to move the homeless population toward self-sufficiency and ultimately to eliminate homelessness.		
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>		
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1, End chronic homelessness 2, 3,		
<b>Project-level Accomplishments</b>	01 People FY2012 (PY2011) Proposed Underway Complete 536 566	01 People FY2015 (PY2014) Proposed Underway Complete 588 TBD	
	01 People FY2013 (PY2012) Proposed Underway Complete 566 566	01 People FY2016 (PY2015) Proposed Underway Complete 602 TBD	
	01 People FY2014 (PY2013) Proposed Underway Complete 615 668	Accompl. Type: Proposed Underway Complete	
	<b>Proposed Outcome</b> Reduce the number of homeless individuals	<b>Performance Measure</b> Effective Utilization of the Point In Time Count.	<b>Actual Outcome</b>
	05 Public Services (General) 570 201(e)	Matrix Codes	Matrix Codes
	Matrix Codes	Matrix Codes	Matrix Codes
	Matrix Codes	Matrix Codes	Matrix Codes
	<b>Program Year 1</b>	CD&G Proposed Amt. 35,905.00 Actual Amount 35,905.00 Fund Source: Proposed Amt. Actual Amount 01 People Proposed Units 536 Actual Units 566 Accompl. Type: Proposed Units Actual Units	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units
	<b>Program Year 2</b>	CD&G Proposed Amt. 35,905.00 Actual Amount 35,905.00 Fund Source: Proposed Amt. Actual Amount 01 People Proposed Units 566 Actual Units 566 Accompl. Type: Proposed Units Actual Units	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units
<b>Program Year 3</b>	CD&G Proposed Amt. 37,808.00 Actual Amount 37,808.00 Fund Source: Proposed Amt. Actual Amount 01 People Proposed Units 615 Actual Units 668 Accompl. Type: Proposed Units Actual Units	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units	
<b>Program Year 4</b>	CD&G Proposed Amt. 37,808.00 Actual Amount 18,504.74 Fund Source: Proposed Amt. Actual Amount 01 People Proposed Units 588 Actual Units TBD Accompl. Type: Proposed Units Actual Units	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units	
<b>Program Year 5</b>	CD&G Proposed Amt. 37,808.00 Actual Amount 0.00 Fund Source: Proposed Amt. Actual Amount 01 People Proposed Units 602 Actual Units TBD Accompl. Type: Proposed Units Actual Units	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units	

<b>Project Name:</b> City-Public Service-The Planning Council-Shelter Link Norfolk Program							
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK						
Funding will provide partial salary for the Norfolk HMIS Systems Administrator position to maintain the Homeless Management Information System (HMIS). The Administrator provides on-going technical support for Norfolk HMIS users.							
<b>Location:</b>	<b>Priority Need Category</b>						
Citywide	Select one: Homeless/HIV/AIDS						
Explanation:							
<b>Expected Completion Date:</b>	The Homeless Management Information System (HMIS) tracks the number and needs of Norfolk's homeless population from 13 homeless service organizations that utilize ShelterLink.						
Objective Category: 6/30/2016							
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity							
<b>Specific Objectives</b>							
Outcome Categories	1. End chronic homelessness						
<input checked="" type="checkbox"/> Availability/Accessibility	2.						
<input type="checkbox"/> Affordability	3.						
<input type="checkbox"/> Sustainability							
<b>Project-level Accomplishments</b>	01 People	Proposed	536	01 People	Proposed	588	
		Underway			Underway		
		Complete	566		Complete	TBD	
	FY2012 (PY2011)			FY2015 (PY2014)			
	01 People	Proposed	566	01 People	Proposed	602	
		Underway			Underway		
		Complete	566		Complete	TBD	
	FY2013 (PY2012)			FY2016 (PY2015)			
	01 People	Proposed	615	Accompl. Type:	Proposed		
		Underway			Underway		
		Complete	668		Complete		
	FY2014 (PY2013)						
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>			
N/A		N/A		N/A			
05 Public Services (General) 570.201(e)		Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	CD8G	Proposed Amt.	10,521.00	Fund Source:	Proposed Amt.		
		Actual Amount	10,521.00		Actual Amount		
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		
		Actual Amount			Actual Amount		
	01 People	Proposed Units	536	Accompl. Type:	Proposed Units		
		Actual Units	566		Actual Units		
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
		Actual Units			Actual Units		
	<b>Program Year 2</b>	CD8G	Proposed Amt.	10,521.00	Fund Source:	Proposed Amt.	
			Actual Amount	10,521.00		Actual Amount	
		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
			Actual Amount			Actual Amount	
01 People		Proposed Units	566	Accompl. Type:	Proposed Units		
		Actual Units	566		Actual Units		
Accompl. Type:		Proposed Units		Accompl. Type:	Proposed Units		
		Actual Units			Actual Units		
<b>Program Year 3</b>		CD8G	Proposed Amt.	11,079.00	Fund Source:	Proposed Amt.	
			Actual Amount	11,079.00		Actual Amount	
		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
			Actual Amount			Actual Amount	
	01 People	Proposed Units	615	Accompl. Type:	Proposed Units		
		Actual Units	668		Actual Units		
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
		Actual Units			Actual Units		
	<b>Program Year 4</b>	CD8G	Proposed Amt.	11,079.00	Fund Source:	Proposed Amt.	
			Actual Amount	5,538.50		Actual Amount	
		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
			Actual Amount			Actual Amount	
01 People		Proposed Units	588	Accompl. Type:	Proposed Units		
		Actual Units	TBD		Actual Units		
Accompl. Type:		Proposed Units		Accompl. Type:	Proposed Units		
		Actual Units			Actual Units		
<b>Program Year 5</b>		CD8G	Proposed Amt.	11,079.00	Fund Source:	Proposed Amt.	
			Actual Amount	0.00		Actual Amount	
		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
			Actual Amount			Actual Amount	
	01 People	Proposed Units	602	Accompl. Type:	Proposed Units		
		Actual Units	TBD		Actual Units		
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
		Actual Units			Actual Units		

<b>Project Name:</b> City-Public Service-Salvation Army - Hope Day Center Program						
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK					
Funds will support operations at the Salvation Army's Hope Day Center, including, but not limited to, partial salary costs for a Resident Manager, a Social Service Worker, a Driver, and a Substance Abuse Counselor. Funds will also support program supplies, bus passes, clothing vouchers and voicemail services for homeless clients.						
<b>Location:</b> Citywide	<b>Priority Need Category</b> Select one: Homeless/HIV/AIDS					
<b>Explanation:</b>						
<b>Expected Completion Date:</b> Objective Category: 6/30/2016	The Hope Day Center will provide services to homeless individuals such as a safe environment to access mainstream resources, comprehensive case management, housing services, assistance securing and maintaining affordable housing, and follow-up services.					
<b>Specific Objectives</b>						
1, End chronic homelessness						
2,						
3,						
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability						
<b>Project-level Accomplishments</b>	01 People	Proposed	650	01 People	Proposed	800
		Underway			Underway	
	FY2012 (PY2011)	Complete	912	FY2015 (PY2014)	Complete	TBD
	01 People	Proposed	800	01 People	Proposed	600
		Underway			Underway	
	FY2013 (PY2012)	Complete	654	FY2016 (PY2015)	Complete	TBD
	01 People	Proposed	900	Accompl. Type:	Proposed	
		Underway			Underway	
	FY2014 (PY2013)	Complete	569		Complete	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
Reduction in the number of homeless individuals		Total number of people served in the day center.		Provided services for single adult homeless people		
03T Operating Costs of Homeless/AIDS Patients Programs		Matrix Codes		Matrix Codes		
Matrix Codes		Matrix Codes		Matrix Codes		
Matrix Codes		Matrix Codes		Matrix Codes		
<b>Program Year 1</b>	CDBG	Proposed Amt.	70,975.00	Fund Source:	Proposed Amt.	
		Actual Amount	70,975.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	650	Accompl. Type:	Proposed Units	
		Actual Units	912		Actual Units	
<b>Program Year 2</b>	CDBG	Proposed Amt.	70,975.00	Fund Source:	Proposed Amt.	
		Actual Amount	70,975.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	800	Accompl. Type:	Proposed Units	
		Actual Units	654		Actual Units	
<b>Program Year 3</b>	CDBG	Proposed Amt.	74,694.00	Fund Source:	Proposed Amt.	
		Actual Amount	74,694.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	900	Accompl. Type:	Proposed Units	
		Actual Units	569		Actual Units	
<b>Program Year 4</b>	CDBG	Proposed Amt.	95,158.00	Fund Source:	Proposed Amt.	
		Actual Amount	56,858.73		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	800	Accompl. Type:	Proposed Units	
		Actual Units	TBD		Actual Units	
<b>Program Year 5</b>	CDBG	Proposed Amt.	95,158.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	600	Accompl. Type:	Proposed Units	
		Actual Units	TBD		Actual Units	

<b>Project Name:</b> City-Public Service-Virginia Supportive Housing Case Mgmt & Stabilization						
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK					
Funds are awarded to provide partial salary support for a Case Manager and a Regional Director who provides a variety of homeless services for the residents of the Gosnold Apartment Single Room Occupancy (SRO) Program.						
<b>Location:</b>	<b>Priority Need Category</b>					
CT: 27	Select one: Homeless/HIV/AIDS					
<b>Explanation:</b>						
<b>Expected Completion Date:</b> 6/30/2016	Virginia Supportive Housing provides support with case management, counseling and assists by linking medical, substance abuse, dental, skills training, and community building for residents as needed for those residing at the Gosnold Apartments in an effort to maintain housing for chronically homeless individuals.					
<b>Objective Category:</b>						
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
<b>Outcome Categories:</b>	<b>Specific Objectives</b>					
<input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Improve the services for low/mod income persons					
	2.					
	3.					
<b>Project-level Accomplishments</b>						
01 People	Proposed 60	01 People	Proposed 60			
	Underway		Underway			
FY2012 (PY2011)	Complete 68	FY2015 (PY2014)	Complete TBD			
01 People	Proposed 60	01 People	Proposed 64			
	Underway		Underway			
FY2013 (PY2012)	Complete 60	FY2016 (PY2015)	Complete TBD			
01 People	Proposed 63	Accompl. Type:	Proposed			
	Underway		Underway			
FY2014 (PY2013)	Complete 60		Complete			
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>				
Improve services for tenants at Gosnold Apts.	Total clients served and services provided.	Provided permanent supportive housing/improve stability				
05 Public Services (General) 570.201(e)	Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes	Matrix Codes				
<b>Program Year 1</b>	CD&G	Proposed Amt.	20,875.00	Fund Source:	Proposed Amt.	
		Actual Amount	20,875.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	60	Accompl. Type:	Proposed Units	
		Actual Units	68		Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
<b>Program Year 2</b>	CD&G	Proposed Amt.	20,875.00	Fund Source:	Proposed Amt.	
		Actual Amount	20,875.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	60	Accompl. Type:	Proposed Units	
		Actual Units	60		Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
<b>Program Year 3</b>	CD&G	Proposed Amt.	21,883.00	Fund Source:	Proposed Amt.	
		Actual Amount	21,883.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	63	Accompl. Type:	Proposed Units	
		Actual Units	60		Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
<b>Program Year 4</b>	CD&G	Proposed Amt.	25,000.00	Fund Source:	Proposed Amt.	
		Actual Amount	11,268.73		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	60	Accompl. Type:	Proposed Units	
		Actual Units	TBD		Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
<b>Program Year 5</b>	CD&G	Proposed Amt.	25,000.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	64	Accompl. Type:	Proposed Units	
		Actual Units	TBD		Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> City Project-Department Neighborhood Development/CD - Nuisance Boardups		
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK	
This program is designed to improve quality of life for the citizens of Norfolk through enforcement of building and property regulations aimed to protect public health, safety and welfare.		
<b>Location:</b> Citywide	<b>Priority Need Category</b> Select one: Non-homeless Special Needs	
<b>Explanation:</b>		
<b>Expected Completion Date:</b> 6/30/2016	Funds will be used to support planned and emergency boardups (securing vacant buildings) services.	
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>	
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 Improve quality / increase quantity of neighborhood facilities for low-income persons 2 3	
<b>Project-level Accomplishments</b>	10 Housing Units Proposed 83 Underway FY2012 (PY2011) Complete TBD	10 Housing Units Proposed 150 Underway FY2015 (PY2014) Complete TBD
	Accompl. Type: Proposed Underway Complete	10 Housing Units Proposed 150 Underway FY2016 (PY2015) Complete TBD
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	<b>Proposed Outcome</b> Provide boardups to secure vacant bldgs & demo services	
	<b>Performance Measure</b> Total number of boardups & demolition to properties	
	<b>Actual Outcome</b>	
	04 Clearance and Demolition 570 201(d) Matrix Codes	
	Matrix Codes Matrix Codes	
Matrix Codes Matrix Codes		
<b>Program Year 1</b>	CDBG Proposed Amt. 132,000.00 Actual Amount 132,000.00	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	10 Housing Units Proposed Units 83 Actual Units TBD	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 2</b>	CDBG Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 3</b>	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 4</b>	CDBG Proposed Amt. 200,000.00 Actual Amount 0.00	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	10 Housing Units Proposed Units 150 Actual Units TBD	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 5</b>	CDBG Proposed Amt. 200,000.00 Actual Amount 0.00	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	10 Housing Units Proposed Units 150 Actual Units TBD	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units

Project Name: Project Use - City Manager-Comm. Infrastructure & Facility Improvements																																																	
Description:	IDIS Project #: TBD UOG code: VA511116 NORFOLK																																																
Funding will support improvements to public facilities and infrastructure in low- and moderate-income neighborhoods throughout the city.																																																	
Location: Citywide	Priority Need Category: Public Facilities																																																
Expected Completion Date: 6/30/2016	Explanation: This project will provide improvements to infrastructure and publicly-owned facilities citywide.																																																
Objective Category: 6/30/2016	Specific Objectives:																																																
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1. Improve quality / increase quantity of public improvements for lower income persons 2. 3.																																																
Outcome Categories: <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability																																																	
Project-level Accomplishments	<table border="1"> <tr> <td>Accompl. Type: Proposed</td> <td>11 Public Facilities</td> <td>Proposed</td> <td>1</td> </tr> <tr> <td>Underway</td> <td></td> <td>Underway</td> <td></td> </tr> <tr> <td>Complete</td> <td></td> <td>Complete</td> <td>TBD</td> </tr> <tr> <td colspan="4">FY2015 (PY2014)</td> </tr> <tr> <td>Accompl. Type: Proposed</td> <td>11 Public Facilities</td> <td>Proposed</td> <td>1</td> </tr> <tr> <td>Underway</td> <td></td> <td>Underway</td> <td></td> </tr> <tr> <td>Complete</td> <td></td> <td>Complete</td> <td>TBD</td> </tr> <tr> <td colspan="4">FY2016 (PY2015)</td> </tr> <tr> <td>11 Public Facilities</td> <td>Proposed</td> <td>1</td> <td></td> </tr> <tr> <td>Underway</td> <td></td> <td>Underway</td> <td></td> </tr> <tr> <td>Complete</td> <td></td> <td>Complete</td> <td>TBD</td> </tr> <tr> <td colspan="4">FY2014 (PY2013)</td> </tr> </table>	Accompl. Type: Proposed	11 Public Facilities	Proposed	1	Underway		Underway		Complete		Complete	TBD	FY2015 (PY2014)				Accompl. Type: Proposed	11 Public Facilities	Proposed	1	Underway		Underway		Complete		Complete	TBD	FY2016 (PY2015)				11 Public Facilities	Proposed	1		Underway		Underway		Complete		Complete	TBD	FY2014 (PY2013)			
Accompl. Type: Proposed	11 Public Facilities	Proposed	1																																														
Underway		Underway																																															
Complete		Complete	TBD																																														
FY2015 (PY2014)																																																	
Accompl. Type: Proposed	11 Public Facilities	Proposed	1																																														
Underway		Underway																																															
Complete		Complete	TBD																																														
FY2016 (PY2015)																																																	
11 Public Facilities	Proposed	1																																															
Underway		Underway																																															
Complete		Complete	TBD																																														
FY2014 (PY2013)																																																	
Proposed Outcome: Improve neighborhood communities	Performance Measure: Number of improvements throughout the community																																																
Actual Outcome																																																	
03 Public Facilities and Improvements (General) 570.201(c)																																																	
Matrix Codes																																																	
Matrix Codes																																																	
Matrix Codes																																																	
Program Year 1	<table border="1"> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> </tr> <tr> <td>10 Housing Units</td> <td>Proposed Units</td> <td>Actual Units</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> </tr> </table>	Fund Source:	Proposed Amt.	Actual Amount	Fund Source:	Proposed Amt.	Actual Amount	10 Housing Units	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units																																				
Fund Source:	Proposed Amt.	Actual Amount																																															
Fund Source:	Proposed Amt.	Actual Amount																																															
10 Housing Units	Proposed Units	Actual Units																																															
Accompl. Type:	Proposed Units	Actual Units																																															
Program Year 2	<table border="1"> <tr> <td>COBG</td> <td>Proposed Amt.</td> <td>Actual Amount</td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> </tr> <tr> <td>10 Housing Units</td> <td>Proposed Units</td> <td>Actual Units</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> </tr> </table>	COBG	Proposed Amt.	Actual Amount	Fund Source:	Proposed Amt.	Actual Amount	10 Housing Units	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units																																				
COBG	Proposed Amt.	Actual Amount																																															
Fund Source:	Proposed Amt.	Actual Amount																																															
10 Housing Units	Proposed Units	Actual Units																																															
Accompl. Type:	Proposed Units	Actual Units																																															
Program Year 3	<table border="1"> <tr> <td>COBG</td> <td>Proposed Amt.</td> <td>336,031.00</td> <td>Actual Amount</td> <td>14,658.00</td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>11 Public Facilities</td> <td>Proposed Units</td> <td>1</td> <td>Actual Units</td> <td>TBD</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	COBG	Proposed Amt.	336,031.00	Actual Amount	14,658.00	Fund Source:	Proposed Amt.		Actual Amount		11 Public Facilities	Proposed Units	1	Actual Units	TBD	Accompl. Type:	Proposed Units		Actual Units																													
COBG	Proposed Amt.	336,031.00	Actual Amount	14,658.00																																													
Fund Source:	Proposed Amt.		Actual Amount																																														
11 Public Facilities	Proposed Units	1	Actual Units	TBD																																													
Accompl. Type:	Proposed Units		Actual Units																																														
Program Year 4	<table border="1"> <tr> <td>COBG</td> <td>Proposed Amt.</td> <td>526,005.00</td> <td>Actual Amount</td> <td>0.00</td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>11 Public Facilities</td> <td>Proposed Units</td> <td>1</td> <td>Actual Units</td> <td>TBD</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	COBG	Proposed Amt.	526,005.00	Actual Amount	0.00	Fund Source:	Proposed Amt.		Actual Amount		11 Public Facilities	Proposed Units	1	Actual Units	TBD	Accompl. Type:	Proposed Units		Actual Units																													
COBG	Proposed Amt.	526,005.00	Actual Amount	0.00																																													
Fund Source:	Proposed Amt.		Actual Amount																																														
11 Public Facilities	Proposed Units	1	Actual Units	TBD																																													
Accompl. Type:	Proposed Units		Actual Units																																														
Program Year 5	<table border="1"> <tr> <td>COBG</td> <td>Proposed Amt.</td> <td>666,629.00</td> <td>Actual Amount</td> <td>0.00</td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>11 Public Facilities</td> <td>Proposed Units</td> <td>1</td> <td>Actual Units</td> <td>TBD</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	COBG	Proposed Amt.	666,629.00	Actual Amount	0.00	Fund Source:	Proposed Amt.		Actual Amount		11 Public Facilities	Proposed Units	1	Actual Units	TBD	Accompl. Type:	Proposed Units		Actual Units																													
COBG	Proposed Amt.	666,629.00	Actual Amount	0.00																																													
Fund Source:	Proposed Amt.		Actual Amount																																														
11 Public Facilities	Proposed Units	1	Actual Units	TBD																																													
Accompl. Type:	Proposed Units		Actual Units																																														



Project Name: City - Rehabilitation Support				
Description:	IDIS Project #: TBD UOG Code: VA511116 NORFOLK			
Funding will support staff for urban design and construction of City Rehabilitation project.				
Location: City of Norfolk	Priority Need Category: <b>Select one:</b> Planning/Administration			
Expected Completion Date: 6/30/2016	Explanation: The design and construction team is responsible for providing technical assistance, urban design, architectural services and of rehab improvements for all city project areas; prepare designs & coordinate construction RFP's and bid packages as appropriate; administer, inspect and authorize draw downs against contracts; provide assistance for project areas and provide guidance as needed on plans submitted for development.			
Objective Category: <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives: 1. Improve quality / increase quantity of public improvements for lower income persons			
Outcome Categories: <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	2. 3.			
Project-level Accomplishments	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete		
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete	N/A	
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete	N/A	
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete		
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete		
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete		
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete		
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete		
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete		
Proposed Outcome: N/A	Performance Measure: N/A	Actual Outcome: N/A		
14H Rehabilitation Administration 570.202		Matrix Codes		
Matrix Codes		Matrix Codes		
Matrix Codes		Matrix Codes		
Program Year 1	CDBG	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
	Fund Source:	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
Program Year 2	CDBG	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
	Fund Source:	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
Program Year 3	CDBG	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
	Fund Source:	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
Program Year 4	CDBG	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
	Fund Source:	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
Program Year 5	CDBG	Proposed Amt. 379,916.00	Fund Source:	Proposed Amt.
		Actual Amount 0.00		Actual Amount
	Fund Source:	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
Program Year 5	Accompl. Type:	Proposed Units N/A	Accompl. Type:	Proposed Units
		Actual Units N/A		Actual Units
	Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units
		Actual Units		Actual Units

<b>Project Name:</b> City - Housing Rehabilitation - Revolving Loan Fund (RLF)		
<b>Description:</b>	IDIS Project #: TBD UOG code: VA511116 NORFOLK	
Funding will provide for rehabilitation of older housing stock in need of renovation.		
<b>Location:</b>	<b>Priority Need Category</b>	
City of Norfolk	Select one: Owner Occupied Housing	
<b>Explanation:</b>		
<b>Expected Completion Date:</b> 6/30/2016	A revolving loan fund is a capital fund established to make loans whereby principal repayments of loans are re-paid into the fund and re-lent to other borrowers. Program income from this fund will be used for additional housing rehabilitation.	
<b>Objective Category:</b> 6/30/2016		
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>	
<b>Outcome Categories</b>	1 Improve the quality of owner housing	
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	2	
	3	
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	10 Housing Units Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	FY2016 (PY2015) Complete TBD
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>
Create Sustainable Neighborhoods	Total housing units that will undergo rehabilitation.	
1A4 Rehab; Single-Unit Residential 570.207	Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes	Matrix Codes
<b>Program Year 1</b>	CDBG Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	10 Housing Units Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 2</b>	CDBG Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	10 Housing Units Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 3</b>	CDBG Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	10 Housing Units Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 4</b>	CDBG Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	10 Housing Units Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 5</b>	CDBG Proposed Amt. Actual Amount 250,000.00	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount 0.00	Fund Source: Proposed Amt. Actual Amount
	10 Housing Units Proposed Units Actual Units 6 TBD	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units

<b>Project Name:</b> HOME - NRHA - HOME Administration		
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK	
Funding will provide general management and program oversight for the HOME Program.		
<b>Location:</b> Norfolk Redevelopment and Housing Authority, 251 Granby Street, Norfolk, VA 23510	<b>Priority Need Category:</b> Select one: Planning/Administration	
<b>Expected Completion Date:</b> Objective Category: 6/30/2016	<b>Explanation:</b> Increase the supply of safe, decent, and affordable housing through the acquisition and/or rehabilitation of existing housing units and new construction. NRHA seeks to promote home ownership opportunities for low-to-moderate income households and rental assistance to lower income households.	
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>	
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Increase the availability of affordable owner housing 2. 3.	
<b>Project-level Accomplishments</b>	FY2012 (PY2011)    Accmpl. Type: Proposed    Underway    Complete    N/A    N/A FY2013 (PY2012)    Accmpl. Type: Proposed    Underway    Complete    N/A    N/A FY2014 (PY2013)    Accmpl. Type: Proposed    Underway    Complete    N/A    N/A FY2015 (PY2014)    Accmpl. Type: Proposed    Underway    Complete    N/A    N/A FY2016 (PY2015)    Accmpl. Type: Proposed    Underway    Complete    N/A    N/A	
	<b>Proposed Outcome</b> Performance Measure    Actual Outcome	
	N/A    N/A    N/A	
	21H HOME Admin/Planning Costs of PJ (subject to 5% cap)    Matrix Codes	
Matrix Codes	Matrix Codes	
Matrix Codes	Matrix Codes	
<b>Program Year 1</b>	HOME    Proposed Amt. 209,940.00    Actual Amount 193,113.57 Fund Source:    Proposed Amt.    Actual Amount Accmpl. Type:    Proposed Units N/A    Actual Units N/A Accmpl. Type:    Proposed Units    Actual Units	Fund Source:    Proposed Amt.    Actual Amount Fund Source:    Proposed Amt.    Actual Amount Accmpl. Type:    Proposed Units    Actual Units Accmpl. Type:    Proposed Units    Actual Units
<b>Program Year 2</b>	HOME    Proposed Amt. 100,280.00    Actual Amount 100,280.00 Fund Source:    Proposed Amt.    Actual Amount Accmpl. Type:    Proposed Units N/A    Actual Units N/A Accmpl. Type:    Proposed Units    Actual Units	Fund Source:    Proposed Amt.    Actual Amount Fund Source:    Proposed Amt.    Actual Amount Accmpl. Type:    Proposed Units    Actual Units Accmpl. Type:    Proposed Units    Actual Units
<b>Program Year 3</b>	HOME    Proposed Amt. 94,875.00    Actual Amount 83,152.18 Fund Source:    Proposed Amt.    Actual Amount Accmpl. Type:    Proposed Units N/A    Actual Units N/A Accmpl. Type:    Proposed Units    Actual Units	Fund Source:    Proposed Amt.    Actual Amount Fund Source:    Proposed Amt.    Actual Amount Accmpl. Type:    Proposed Units    Actual Units Accmpl. Type:    Proposed Units    Actual Units
<b>Program Year 4</b>	HOME    Proposed Amt. 95,864.00    Actual Amount 0.00 Fund Source:    Proposed Amt.    Actual Amount Accmpl. Type:    Proposed Units N/A    Actual Units N/A Accmpl. Type:    Proposed Units    Actual Units	Fund Source:    Proposed Amt.    Actual Amount Fund Source:    Proposed Amt.    Actual Amount Accmpl. Type:    Proposed Units    Actual Units Accmpl. Type:    Proposed Units    Actual Units
<b>Program Year 5</b>	HOME    Proposed Amt. 88,146.00    Actual Amount 0.00 Fund Source:    Proposed Amt.    Actual Amount Accmpl. Type:    Proposed Units N/A    Actual Units N/A Accmpl. Type:    Proposed Units    Actual Units	Fund Source:    Proposed Amt.    Actual Amount Fund Source:    Proposed Amt.    Actual Amount Accmpl. Type:    Proposed Units    Actual Units Accmpl. Type:    Proposed Units    Actual Units

<b>Project Name:</b> HOME - CHDO Reserve					
<b>Description:</b>	<b>IDIS Project #:</b> TBD <b>UOG Code:</b> VA511116 NORFOLK				
Funding will support Community Housing Development Organization (CHDO) activities to include down payment and closing cost assistance to buyers of properties developed by a certified CHDO.					
<b>Location:</b> CT: 50, 51, 52, 53 Citywide	<b>Priority Need Category:</b> Select one: Owner Occupied Housing				
<b>Explanation:</b>					
<b>Expected Completion Date:</b> Objective Category: 6/30/2016	As a private nonprofit organization with a 501 (c)(3) federal tax exemption, CHDOs provide decent, affordable housing to low-income households. CHDOs must serve a specific, delineated geographic area, either a neighborhood, several neighborhoods, or the entire community, but not the entire state.				
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity					
<b>Specific Objectives</b>					
Outcome Categories: <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Increase the availability of affordable owner housing 2. 3.				
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed Underway Complete	10 Housing Units FY2015 (PY2014)	Proposed Underway Complete	2 TBD	
	Accompl. Type: Proposed Underway Complete	10 Housing Units FY2016 (PY2015)	Proposed Underway Complete	2 TBD	
	Accompl. Type: Proposed Underway Complete		Accompl. Type: Proposed Underway Complete		
	<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>
	Increase homeownership		Total assisted homebuyers		
	13 Direct Homeownership Assistance 570.201(n)		Matrix Codes		
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
<b>Program Year 2</b>	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
<b>Program Year 3</b>	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
<b>Program Year 4</b>	HOME	Proposed Amt. 143,796.00 Actual Amount 0.00	Fund Source: Proposed Amt.	Actual Amount	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	10 Housing Units	Proposed Units 2 Actual Units TBD	Accompl. Type: Proposed Units	Actual Units	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
	HOME	Proposed Amt. 132,219.00 Actual Amount 0.00	Fund Source: Proposed Amt.	Actual Amount	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
<b>Program Year 5</b>	10 Housing Units	Proposed Units 2 Actual Units TBD	Accompl. Type: Proposed Units	Actual Units	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Fund Source: Proposed Amt.	Actual Amount	Fund Source: Proposed Amt.	Actual Amount	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	
	Accompl. Type: Proposed Units	Actual Units	Accompl. Type: Proposed Units	Actual Units	

Grantee Name: City of Norfolk

CPMP Ver 3.01 2.0		Project Name: HOME - NRHA - Homebuyer Assistance Program				
Description:	IDIS Project #: TBD	UOG Code: VA511116 NORFOLK	Funding will provide down payment and closing cost assistance to first-time homebuyers.			
Location:	Priority Need Category					
Norfolk Redevelopment and Housing Authority, 251 Granby Street, Norfolk, VA 23510	Select one:	Owner Occupied Housing				
Expected Completion Date:	Explanation:					
Objective Category: 6/30/2016	Funds utilized under this project are used to assist low-to-moderate income homebuyers with the purchase of a newly-constructed or existing home.					
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives					
Outcome Categories	1 Increase the availability of affordable owner housing					
<input type="checkbox"/> Availability/Accessibility	2 Increase the availability of affordable owner housing					
<input checked="" type="checkbox"/> Affordability	3					
<input type="checkbox"/> Sustainability						
Project-level Accomplishments	04 Households	Proposed	36	04 Households	Proposed	15
		Underway			Underway	
	FY2012 (PY2011)	Complete	TBD	FY2015 (PY2014)	Complete	TBD
	04 Households	Proposed	12	04 Households	Proposed	11
		Underway			Underway	
	FY2013 (PY2012)	Complete	TBD	FY2016 (PY2015)	Complete	TBD
	04 Households	Proposed	14	Accompl. Type:	Proposed	
		Underway			Underway	
FY2014 (PY2013)	Complete	TBD		Complete		
Proposed Outcome		Performance Measure		Actual Outcome		
Improve the affordability of decent housing		Total number of homebuyers assisted				
13 Direct Homeownership Assistance 570.201(n)		Matrix Codes				
Matrix Codes		Matrix Codes				
Matrix Codes		Matrix Codes				
Program Year 1	Fund Source:	Proposed Amt.	1,212,332.00	Fund Source:	Proposed Amt.	
		Actual Amount	1,023,807.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units	36	Accompl. Type:	Proposed Units	
		Actual Units	TBD		Actual Units	
Program Year 2	Fund Source:	Proposed Amt.	423,837.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units	12	Accompl. Type:	Proposed Units	
		Actual Units	TBD		Actual Units	
Program Year 3	Fund Source:	Proposed Amt.	500,000.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units	14	Accompl. Type:	Proposed Units	
		Actual Units	TBD		Actual Units	
Program Year 4	HOME	Proposed Amt.	533,381.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	10 Housing Units	Proposed Units	15	Accompl. Type:	Proposed Units	
		Actual Units	TBD		Actual Units	
Program Year 5	HOME	Proposed Amt.	490,720.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	10 Housing Units	Proposed Units	11	Accompl. Type:	Proposed Units	
		Actual Units	TBD		Actual Units	
	Proposed Units			Proposed Units		
	Actual Units			Actual Units		

<b>Project Name:</b> HOME - City Dept. of Human Services - HART Team		
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK	
Funding will provide rental assistance to households to maintain housing and prevent or end a homeless episode.		
<b>Location:</b>	<b>Priority Need Category</b>	
CT: Citywide	Select one: Homeless/HW/AIDS	
<b>Expected Completion Date:</b> 6/30/2016	<b>Explanation:</b>	
Objective Category: 6/30/2016	The Homeless Action Response Team Program seeks to end homelessness for individuals and families in the City of Norfolk. The program provides financial assistance to households to help stabilize and enter permanent housing.	
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>	
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 End chronic homelessness 2 3	
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed 30	01 People Proposed 40
	Underway	Underway
	Complete 26	FY2015 (PY2014) Complete
	04 Households Proposed 26	01 People Proposed 57
	Underway	Underway
	Complete 74	FY2016 (PY2015) Complete TBD
Accompl. Type: Proposed	Accompl. Type: Proposed	
Underway	Underway	
Complete	Complete	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>
Improve sustainability through homeless prevention services	Households will receive rental assistance	Participants stably housed for 12 months
31F Tenant based rental assistance	Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes	Matrix Codes
<b>Program Year 1</b>	HOME Proposed Amt. 25,000.00	Fund Source: Proposed Amt.
	Actual Amount 24,933.86	Actual Amount
	Fund Source: Proposed Amt.	Proposed Amt.
	Actual Amount	Actual Amount
04 Households Proposed Units 30	Accompl. Type: Proposed Units	
Actual Units 26	Actual Units	
Accompl. Type: Proposed Units	Proposed Units	
Actual Units	Actual Units	
<b>Program Year 2</b>	HOME Proposed Amt. 40,000.00	Fund Source: Proposed Amt.
	Actual Amount 33,632.89	Actual Amount
	Fund Source: Proposed Amt.	Proposed Amt.
	Actual Amount	Actual Amount
04 Households Proposed Units 26	Accompl. Type: Proposed Units	
Actual Units 74	Actual Units	
Accompl. Type: Proposed Units	Proposed Units	
Actual Units	Actual Units	
<b>Program Year 3</b>	Fund Source: Proposed Amt.	Fund Source: Proposed Amt.
	Actual Amount	Actual Amount
	Fund Source: Proposed Amt.	Proposed Amt.
	Actual Amount	Actual Amount
Accompl. Type: Proposed Units	Accompl. Type: Proposed Units	
Actual Units	Actual Units	
Accompl. Type: Proposed Units	Proposed Units	
Actual Units	Actual Units	
<b>Program Year 4</b>	HOME Proposed Amt. 45,711.00	Fund Source: Proposed Amt.
	Actual Amount 0.00	Actual Amount
	Fund Source: Proposed Amt.	Proposed Amt.
	Actual Amount	Actual Amount
01 People Proposed Units 40	Accompl. Type: Proposed Units	
Actual Units TBD	Actual Units	
Accompl. Type: Proposed Units	Proposed Units	
Actual Units	Actual Units	
<b>Program Year 5</b>	Fund Source: Proposed Amt. 100,000.00	Fund Source: Proposed Amt.
	Actual Amount 0.00	Actual Amount
	Fund Source: Proposed Amt.	Proposed Amt.
	Actual Amount	Actual Amount
Accompl. Type: Proposed Units 57	Accompl. Type: Proposed Units	
Actual Units TBD	Actual Units	
Accompl. Type: Proposed Units	Proposed Units	
Actual Units	Actual Units	

<b>Project Name:</b> HOME-Office to End Homelessness-Tenant Based Rental Assist. Program																																																																									
<b>Description:</b>	<table border="1"> <tr> <td>IDIS Project #:</td> <td>TBD</td> <td>UOG Code:</td> <td>VA511116 NORFOLK</td> </tr> </table> <p>Funding will provide a TBRA program to assist those households with disabilities and histories of repeated or prolonged homelessness to obtain rental housing, create affordability and stability, and increase income until the client gains independence.</p>	IDIS Project #:	TBD	UOG Code:	VA511116 NORFOLK																																																																				
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Select one:																																																																									
<b>Explanation:</b>																																																																									
<b>Expected Completion Date:</b>	The Office to End Homelessness TBRA program seeks to end homelessness for individuals and families in the City of Norfolk by implementing a TBRA program and to provide assistance to individuals and families with disabilities and who have experienced or are experiencing homelessness.																																																																								
<b>Objective Category:</b>	6/30/2016																																																																								
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<b>Proposed Outcome</b>	<b>Performance Measure</b>																																																																								
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31F Tenant based rental assistance	Matrix Codes																																																																								
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Project Name: ESG - City Administration																																																		
Description:	IDIS Project #: TBD UOG Code: VA511116 NORFOLK																																																	
Funding will provide general management and oversight of the Emergency Solutions Grant Program.																																																		
Location: City Wide	Priority Need Category: <b>Select one:</b> Planning/Administration																																																	
Expected Completion Date: 6/30/2016	Explanation: ESG City Administration accounts for 7.5% of the total ESG award. This allocation supports the monitoring of ESG to ensure services are being provided.																																																	
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21A General Program Administration 570206		Matrix Codes:																																																
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Program Year 1	<table border="1"> <tr> <td>ESG</td> <td>Proposed Amt.</td> <td>14,139.00</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>14,139.00</td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>N/A</td> </tr> <tr> <td></td> <td>Actual Units</td> <td>N/A</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	ESG	Proposed Amt.	14,139.00		Actual Amount	14,139.00	Fund Source:	Proposed Amt.			Actual Amount		Accompl. Type:	Proposed Units	N/A		Actual Units	N/A	Accompl. Type:	Proposed Units			Actual Units		<table border="1"> <tr> <td>ESG</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	ESG	Proposed Amt.			Actual Amount		Fund Source:	Proposed Amt.			Actual Amount		Accompl. Type:	Proposed Units			Actual Units		Accompl. Type:	Proposed Units			Actual Units	
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Program Year 2	<table border="1"> <tr> <td>ESG</td> <td>Proposed Amt.</td> <td>30,641.00</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>30,641.00</td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>N/A</td> </tr> <tr> <td></td> <td>Actual Units</td> <td>N/A</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	ESG	Proposed Amt.	30,641.00		Actual Amount	30,641.00	Fund Source:	Proposed Amt.			Actual Amount		Accompl. Type:	Proposed Units	N/A		Actual Units	N/A	Accompl. Type:	Proposed Units			Actual Units		<table border="1"> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	Fund Source:	Proposed Amt.			Actual Amount		Fund Source:	Proposed Amt.			Actual Amount		Accompl. Type:	Proposed Units			Actual Units		Accompl. Type:	Proposed Units			Actual Units	
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Program Year 3	<table border="1"> <tr> <td>ESG</td> <td>Proposed Amt.</td> <td>21,269.00</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>13,707.45</td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>N/A</td> </tr> <tr> <td></td> <td>Actual Units</td> <td>N/A</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	ESG	Proposed Amt.	21,269.00		Actual Amount	13,707.45	Fund Source:	Proposed Amt.			Actual Amount		Accompl. Type:	Proposed Units	N/A		Actual Units	N/A	Accompl. Type:	Proposed Units			Actual Units		<table border="1"> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	Fund Source:	Proposed Amt.			Actual Amount		Fund Source:	Proposed Amt.			Actual Amount		Accompl. Type:	Proposed Units			Actual Units		Accompl. Type:	Proposed Units			Actual Units	
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Program Year 4	<table border="1"> <tr> <td>ESG</td> <td>Proposed Amt.</td> <td>24,483.00</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>0.00</td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>N/A</td> </tr> <tr> <td></td> <td>Actual Units</td> <td>N/A</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	ESG	Proposed Amt.	24,483.00		Actual Amount	0.00	Fund Source:	Proposed Amt.			Actual Amount		Accompl. Type:	Proposed Units	N/A		Actual Units	N/A	Accompl. Type:	Proposed Units			Actual Units		<table border="1"> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	Fund Source:	Proposed Amt.			Actual Amount		Fund Source:	Proposed Amt.			Actual Amount		Accompl. Type:	Proposed Units			Actual Units		Accompl. Type:	Proposed Units			Actual Units	
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Program Year 5	<table border="1"> <tr> <td>ESG</td> <td>Proposed Amt.</td> <td>25,984.00</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>0.00</td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>N/A</td> </tr> <tr> <td></td> <td>Actual Units</td> <td>N/A</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	ESG	Proposed Amt.	25,984.00		Actual Amount	0.00	Fund Source:	Proposed Amt.			Actual Amount		Accompl. Type:	Proposed Units	N/A		Actual Units	N/A	Accompl. Type:	Proposed Units			Actual Units		<table border="1"> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	Fund Source:	Proposed Amt.			Actual Amount		Fund Source:	Proposed Amt.			Actual Amount		Accompl. Type:	Proposed Units			Actual Units		Accompl. Type:	Proposed Units			Actual Units	
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<b>Project Name:</b> ESG - Office to End Homelessness - Street Outreach Program						
<b>Description:</b>	<b>IDIS Project #:</b> TBD <b>UOG Code:</b> VA511116 NORFOLK					
Funding will be used to provide outreach services to ensure that homeless individuals living on the streets are approached and assisted with services including, but not limited to, connecting with emergency shelters, housing or critical services, providing urgent, non-facility based care, case mangement, emergency health & mental health services & transportation.						
<b>Location:</b>	<b>Priority Need Category</b>					
Citywide	Select one: Homeless/HIV/AIDS					
<b>Explanation:</b>						
<b>Expected Completion Date:</b> 6/30/2016	The program seeks to continue with Norfolk's centralized system of outreach and intake for single adults experiencing homelessness by reaching out to homeless individuals living on Norfolk streets and providing them with needed services.					
<b>Objective Category:</b> 6/30/2016						
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 End chronic homelessness 2 3					
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed	01 People	Proposed	280		
	Underway		Underway			
	Complete		Complete	TBD		
		FY2015 (PY2014)				
	Accompl. Type: Proposed	01 People	Proposed	280		
	Underway		Underway			
Complete		Complete	TBD			
	FY2016 (PY2015)					
Accompl. Type: Proposed		Accompl. Type: Proposed				
Underway		Underway				
Complete		Complete				
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
Improve sustainability through homeless prevention		Assist individuals with rental assistance				
05 Public Services (General) 570-201(e)		Matrix Codes				
Matrix Codes		Matrix Codes				
Matrix Codes		Matrix Codes				
<b>Program Year 1</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
<b>Program Year 2</b>	ESG	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
<b>Program Year 3</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
<b>Program Year 4</b>	ESG	Proposed Amt.	28,500.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount		
01 People	Proposed Units	280		Accompl. Type:	Proposed Units	
	Actual Units	TBD			Actual Units	
Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
	Actual Units				Actual Units	
<b>Program Year 5</b>	Fund Source:	Proposed Amt.	28,500.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount		
Accompl. Type:	Proposed Units	280		Accompl. Type:	Proposed Units	
	Actual Units	TBD			Actual Units	
Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
	Actual Units				Actual Units	

<b>Project Name:</b> ESG - The Salvation Army - Street Outreach Program				
<b>Description:</b>	<b>IDIS Project #:</b> TBD <b>UOG Code:</b> VA511116 NORFOLK			
Funding will be used to provide outreach services to ensure that homeless individuals living on the streets and abandoned buildings are assisted with services including, but not limited to, connecting with emergency shelters, housing or critical services, providing urgent, non-facility based care, case management, emergency health & mental health services & transportation.				
<b>Location:</b> Citywide	<b>Priority Need Category</b> <b>Select one:</b> Homeless/HIV/AIDS			
<b>Explanation:</b>				
<b>Expected Completion Date:</b> Objective Category 6/30/2016	The program seeks to continue with Norfolk's centralized system of outreach and intake for single adults experiencing homelessness by reaching out to homeless individuals living on Norfolk streets and providing them with needed services.			
<b>Specific Objectives</b>				
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability			
1	End chronic homelessness			
2				
3				
<b>Project-level Accomplishments</b>	Accompl. Type: <b>Proposed</b>	01 People	<b>Proposed</b>	300
	<b>Underway</b>		<b>Underway</b>	
	<b>Complete</b>		<b>Complete</b>	
	FY2015 (PY2014)		<b>Complete</b>	TBD
	Accompl. Type: <b>Proposed</b>	01 People	<b>Proposed</b>	400
	<b>Underway</b>		<b>Underway</b>	
<b>Complete</b>		<b>Complete</b>		
FY2016 (PY2015)		<b>Complete</b>	TBD	
Accompl. Type: <b>Proposed</b>	Accompl. Type: <b>Proposed</b>			
<b>Underway</b>	<b>Underway</b>			
<b>Complete</b>	<b>Complete</b>			
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>		
Improve sustainability through homeless prevention services	Assist individuals with rental assistance			
05 Public Services (General) 570.201(e)		Matrix Codes		
Matrix Codes		Matrix Codes		
Matrix Codes		Matrix Codes		
<b>Program Year 1</b>	Fund Source: <b>Proposed Amt.</b>		Fund Source: <b>Proposed Amt.</b>	
	<b>Actual Amount</b>		<b>Actual Amount</b>	
	Fund Source: <b>Proposed Amt.</b>		Fund Source: <b>Proposed Amt.</b>	
	<b>Actual Amount</b>		<b>Actual Amount</b>	
Accompl. Type: <b>Proposed Units</b>		Accompl. Type: <b>Proposed Units</b>		
<b>Actual Units</b>		<b>Actual Units</b>		
Accompl. Type: <b>Proposed Units</b>		Accompl. Type: <b>Proposed Units</b>		
<b>Actual Units</b>		<b>Actual Units</b>		
<b>Program Year 2</b>	ESG <b>Proposed Amt.</b>		Fund Source: <b>Proposed Amt.</b>	
	<b>Actual Amount</b>		<b>Actual Amount</b>	
	Fund Source: <b>Proposed Amt.</b>		Fund Source: <b>Proposed Amt.</b>	
	<b>Actual Amount</b>		<b>Actual Amount</b>	
Accompl. Type: <b>Proposed Units</b>		Accompl. Type: <b>Proposed Units</b>		
<b>Actual Units</b>		<b>Actual Units</b>		
Accompl. Type: <b>Proposed Units</b>		Accompl. Type: <b>Proposed Units</b>		
<b>Actual Units</b>		<b>Actual Units</b>		
<b>Program Year 3</b>	Fund Source: <b>Proposed Amt.</b>		Fund Source: <b>Proposed Amt.</b>	
	<b>Actual Amount</b>		<b>Actual Amount</b>	
	Fund Source: <b>Proposed Amt.</b>		Fund Source: <b>Proposed Amt.</b>	
	<b>Actual Amount</b>		<b>Actual Amount</b>	
Accompl. Type: <b>Proposed Units</b>		Accompl. Type: <b>Proposed Units</b>		
<b>Actual Units</b>		<b>Actual Units</b>		
Accompl. Type: <b>Proposed Units</b>		Accompl. Type: <b>Proposed Units</b>		
<b>Actual Units</b>		<b>Actual Units</b>		
<b>Program Year 4</b>	ESG <b>Proposed Amt.</b>	10,000.00	Fund Source: <b>Proposed Amt.</b>	
	<b>Actual Amount</b>	0.00	<b>Actual Amount</b>	
	Fund Source: <b>Proposed Amt.</b>		Fund Source: <b>Proposed Amt.</b>	
	<b>Actual Amount</b>		<b>Actual Amount</b>	
01 People <b>Proposed Units</b>	300	Accompl. Type: <b>Proposed Units</b>		
<b>Actual Units</b>	TBD	<b>Actual Units</b>		
Accompl. Type: <b>Proposed Units</b>		Accompl. Type: <b>Proposed Units</b>		
<b>Actual Units</b>		<b>Actual Units</b>		
<b>Program Year 5</b>	ESG <b>Proposed Amt.</b>	10,000.00	Fund Source: <b>Proposed Amt.</b>	
	<b>Actual Amount</b>	0.00	<b>Actual Amount</b>	
	Fund Source: <b>Proposed Amt.</b>		Fund Source: <b>Proposed Amt.</b>	
	<b>Actual Amount</b>		<b>Actual Amount</b>	
01 People <b>Proposed Units</b>	400	Accompl. Type: <b>Proposed Units</b>		
<b>Actual Units</b>	TBD	<b>Actual Units</b>		
Accompl. Type: <b>Proposed Units</b>		Accompl. Type: <b>Proposed Units</b>		
<b>Actual Units</b>		<b>Actual Units</b>		

<b>Project Name:</b> ESG - Virginia Supportive Housing - Street Outreach Program						
<b>Description:</b>	<b>IDIS Project #:</b> TBD <b>UOG Code:</b> VA511116 NORFOLK					
Funding will be used to provide outreach services to ensure that homeless individuals living on the streets and abandoned buildings are approached and assisted with services including, but not limited to, connecting with emergency shelters, housing or critical services, providing urgent, non-facility based care, case management, emergency health & mental health services & transportation.						
<b>Location:</b>	<b>Priority Need Category:</b>					
Citywide	Select one: Homeless/HIV/AIDS					
<b>Explanation:</b>						
<b>Expected Completion Date:</b> 6/30/2016	The program seeks to continue with Norfolk's centralized system of outreach and intake for single adults experiencing homelessness by reaching out to homeless individuals living on Norfolk streets and providing them with needed services.					
<b>Objective Category:</b>	<b>Specific Objectives:</b>					
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 End chronic homelessness					
<b>Outcome Categories:</b>	2					
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	3					
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed	01 People	Proposed	130		
	Underway		Underway			
	Complete		Complete			
		FY2015 (PY2014)	Complete	TBD		
	Accompl. Type: Proposed	01 People	Proposed	145		
	Underway		Underway			
Complete		Complete				
	FY2016 (PY2015)	Complete	TBD			
Accompl. Type: Proposed		Accompl. Type: Proposed				
Underway		Underway				
Complete		Complete				
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
Improve sustainability through homeless prevention services		Assist individuals with rental assistance				
05 Public Services (General) 570.201(e)		Matrix Codes				
Matrix Codes		Matrix Codes				
Matrix Codes		Matrix Codes				
<b>Program Year 1</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
<b>Program Year 2</b>	ESG	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
<b>Program Year 3</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
<b>Program Year 4</b>	ESG	Proposed Amt.	15,000.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
01 People	Proposed Units	130	Accompl. Type:	Proposed Units		
	Actual Units	TBD		Actual Units		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
<b>Program Year 5</b>	ESG	Proposed Amt.	15,000.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
01 People	Proposed Units	145	Accompl. Type:	Proposed Units		
	Actual Units	TBD		Actual Units		
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		

<b>Project Name:</b> ESG - F.O.R. Kids, Inc.-Haven House-Shelter Services and Operations						
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK					
ESG funding will support the emergency shelter with utility, maintenance, insurance, and operational and transportation costs. The emergency shelter helps families become self-sufficient and provides families with a stable environment, clinical case management, extensive children's service, and individualized family service plans.						
<b>Location:</b> Haven House Emergency Shelter, 131 D. View Avenue, Norfolk, 23503	<b>Priority Need Category:</b> Select one: Homeless/HIV/AIDS					
<b>Objective Category:</b> 6/30/2016	<b>Explanation:</b> F.O.R. Kids provides families with housing and comprehensive services to foster permanent, positive family development leading to self-sufficient futures. F.O.R. Kids is passionately committed to ending the cycle of homelessness for children in South Hampton Roads.					
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b>					
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1. Increase range of housing options & related services for persons w/ special needs 2. 3.					
<b>Project-level Accomplishments</b>						
04 Households	Proposed 75	04 Households	Proposed 55			
	Underway		Underway			
FY2012 (PY2011)	Complete 50	FY2015 (PY2014)	Complete TBD			
04 Households	Proposed 63	04 Households	Proposed 60			
	Underway		Underway			
FY2013 (PY2012)	Complete 57	FY2016 (PY2015)	Complete TBD			
04 Households	Proposed 84	Accompl. Type:	Proposed			
	Underway		Underway			
FY2014 (PY2013)	Complete 55		Complete			
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>				
Provides shelter to children & families	Total number of clients served					
03T Operating Costs of Homeless/AIDS Patients Programs	05 Public Services (General) 570 201(e)					
Matrix Codes	Matrix Codes					
Matrix Codes	Matrix Codes					
<b>Program Year 1</b>	ESG	Proposed Amt.	49,770.00	ESG	Proposed Amt.	
		Actual Amount	49,770.00		Actual Amount	
	Fund Source:	Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	75	Accompl. Type:	Proposed Units	
		Actual Units	50		Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
<b>Program Year 2</b>	ESG	Proposed Amt.	55,000.00	Fund Source:	Proposed Amt.	
		Actual Amount	55,000.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	63	Accompl. Type:	Proposed Units	
		Actual Units	57		Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
<b>Program Year 3</b>	ESG	Proposed Amt.	31,357.00	Fund Source:	Proposed Amt.	
		Actual Amount	31,357.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	84	Accompl. Type:	Proposed Units	
		Actual Units	55		Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
<b>Program Year 4</b>	ESG	Proposed Amt.	44,737.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	55	Accompl. Type:	Proposed Units	
		Actual Units	TBD		Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
<b>Program Year 5</b>	ESG	Proposed Amt.	47,216.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	60	Accompl. Type:	Proposed Units	
		Actual Units	TBD		Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> ESG - St. Columba Ecumenical Ministries - Shelter Services and Operations	
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK
Funding will support operational, maintenance, rent, utilities, and insurance costs associated with the day shelter. St. Columba provides essential services to the homeless, primarily men.	
<b>Location:</b> St. Columba Day Center, 2114 Lafayette Boulevard, Norfolk, VA 23509	<b>Priority Need Category:</b> Select one: Homeless/HIV/AIDS
<b>Expected Completion Date:</b> Objective Category: 6/30/2016	<b>Explanation:</b> Provides basic needs such as access to showers, food, clothing, work boots, tools, and educational and vocational assistance. Staff also assist clients in obtaining identification cards and provides referrals to other agencies for specific services while overcoming homelessness.
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b>
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1. Increase the number of homeless persons moving into permanent housing 2. Improve economic opportunities for low-income persons 3.
<b>Project-level Accomplishments</b>	
01 People	Proposed Underway 1,100
FY2012 (PY2011)	Complete 800
01 People	Proposed Underway 850
FY2013 (PY2012)	Complete 800
01 People	Proposed Underway 850
FY2014 (PY2013)	Complete TBD
01 People	Proposed Underway 600
FY2015 (PY2014)	Complete TBD
01 People	Proposed Underway 550
FY2016 (PY2015)	Complete TBD
01 People	Proposed Underway
FY2017 (PY2016)	Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>
Assist homeless clients with essential services	Total homeless clients served with essential services.
03T Operating Costs of Homeless/AIDS Patients Programs	05 Public Services (General) 570201(e)
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
<b>Program Year 1</b>	
ESG	Proposed Amt. 27,675.00
	Actual Amount 27,675.00
Fund Source:	Proposed Amt.
	Actual Amount
01 People	Proposed Units 1,100
	Actual Units 800
Accompl. Type:	Proposed Units
	Actual Units
<b>Program Year 2</b>	
ESG	Proposed Amt. 30,000.00
	Actual Amount 22,028.96
Fund Source:	Proposed Amt.
	Actual Amount
01 People	Proposed Units 850
	Actual Units 800
Accompl. Type:	Proposed Units
	Actual Units
<b>Program Year 3</b>	
ESG	Proposed Amt. 19,528.00
	Actual Amount 0.00
Fund Source:	Proposed Amt.
	Actual Amount
01 People	Proposed Units 850
	Actual Units TBD
Accompl. Type:	Proposed Units
	Actual Units
<b>Program Year 4</b>	
ESG	Proposed Amt. 27,000.00
	Actual Amount 0.00
Fund Source:	Proposed Amt.
	Actual Amount
01 People	Proposed Units 600
	Actual Units TBD
Accompl. Type:	Proposed Units
	Actual Units
<b>Program Year 5</b>	
ESG	Proposed Amt. 29,479.00
	Actual Amount 0.00
Fund Source:	Proposed Amt.
	Actual Amount
01 People	Proposed Units 550
	Actual Units TBD
Accompl. Type:	Proposed Units
	Actual Units

<b>Project Name:</b> ESG:The Salvation Army HOPE Emergency Shelter:Shelter Services and Operations			
<b>Description:</b>	<b>IDIS Project #:</b> TBD <b>UOG Code:</b> VA511116 NORFOLK		
Funding will provide partial support costs for 4 program monitors, and operating facility expenses for the HOPE Emergency Shelter Program which provides services for homeless individuals.			
<b>Location:</b>	<b>Priority Need Category</b>		
HOPE Emergency Shelter Program, 203 W 19th Street, Norfolk, VA 23519	<b>Select one:</b> Homeless/HEV/AIDS		
<b>Expected Completion Date:</b>	<b>Explanation:</b>		
Objective Category: 6/30/2016	The Salvation Army's primary objective is to decrease the number of homeless men through exposure to services and access to mainstream resources which improve housing outcomes.		
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>		
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1. Increase the number of homeless persons moving into permanent housing 2. 3.		
<b>Project-level Accomplishments</b>	01 People FY2012 (PY2011) Proposed: 1,000 Underway: Complete: 813	01 People FY2015 (PY2014) Proposed: 800 Underway: Complete: TBD	
	01 People FY2013 (PY2012) Proposed: 1,500 Underway: Complete: 900	01 People FY2016 (PY2015) Proposed: 1,000 Underway: Complete: TBD	
	Accompl. Type: FY2014 (PY2013) Proposed: 900 Underway: Complete: 1,227	Accompl. Type: Proposed: Underway: Complete:	
	<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>
	Provide 5,000 bednights annually	Total number of homeless clients served	
	03T Operating Costs of Homeless/AIDS Patients Programs	05 Public Services (General) 570201(e)	
Matrix Codes	Matrix Codes		
Matrix Codes	Matrix Codes		
<b>Program Year 1</b>	ESG Proposed Amt.: 25,494.00 Actual Amount: 25,494.00	ESG Proposed Amt.: Actual Amount:	
	Fund Source: Proposed Amt.: Actual Amount:	Fund Source: Proposed Amt.: Actual Amount:	
	01 People Proposed Units: 1,000 Actual Units: 813	Accompl. Type: Proposed Units: Actual Units:	
	Accompl. Type: Proposed Units: Actual Units:	Accompl. Type: Proposed Units: Actual Units:	
<b>Program Year 2</b>	ESG Proposed Amt.: 34,000.00 Actual Amount: 34,000.00	ESG Proposed Amt.: Actual Amount:	
	Fund Source: Proposed Amt.: Actual Amount:	Fund Source: Proposed Amt.: Actual Amount:	
	01 People Proposed Units: 1,500 Actual Units: 900	Accompl. Type: Proposed Units: Actual Units:	
	Accompl. Type: Proposed Units: Actual Units:	Accompl. Type: Proposed Units: Actual Units:	
<b>Program Year 3</b>	ESG Proposed Amt.: 21,652.00 Actual Amount: 21,652.00	ESG Proposed Amt.: Actual Amount:	
	Fund Source: Proposed Amt.: Actual Amount:	Fund Source: Proposed Amt.: Actual Amount:	
	01 People Proposed Units: 900 Actual Units: 1,227	Accompl. Type: Proposed Units: Actual Units:	
	Accompl. Type: Proposed Units: Actual Units:	Accompl. Type: Proposed Units: Actual Units:	
<b>Program Year 4</b>	ESG Proposed Amt.: 15,707.00 Actual Amount: 0.00	Fund Source: Proposed Amt.: Actual Amount:	
	Fund Source: Proposed Amt.: Actual Amount:	Fund Source: Proposed Amt.: Actual Amount:	
	01 People Proposed Units: 800 Actual Units: TBD	Accompl. Type: Proposed Units: Actual Units:	
	Accompl. Type: Proposed Units: Actual Units:	Accompl. Type: Proposed Units: Actual Units:	
<b>Program Year 5</b>	ESG Proposed Amt.: 18,186.00 Actual Amount: 0.00	Fund Source: Proposed Amt.: Actual Amount:	
	Fund Source: Proposed Amt.: Actual Amount:	Fund Source: Proposed Amt.: Actual Amount:	
	01 People Proposed Units: 1,000 Actual Units: TBD	Accompl. Type: Proposed Units: Actual Units:	
	Accompl. Type: Proposed Units: Actual Units:	Accompl. Type: Proposed Units: Actual Units:	

<b>Project Name:</b> ESG - YWCA of SHR-Women in Crisis:Shelter Services and Operations																																																																									
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK																																																																								
The ESG Program will provide partial salary support for a WIC/DVSP Crisis Counselor and operational costs of the emergency shelter. The YWCA of SHR provides essential services for women and families in crisis due to domestic violence, including development of a comprehensive education plan.																																																																									
<b>Expected Completion Date:</b> YWCA Women In Crisis, 5215 Colley Avenue, Norfolk, VA 23508	<b>Priority Need Category:</b> Select one: Priority Need Category																																																																								
<b>Expected Completion Date:</b> 6/30/2016	<b>Explanation:</b> The YWCA provides a residential facility for victims/survivors of domestic violence and their families. They also provide immediate intervention in a safe and supportive environment, develop comprehensive education plans, and collaborate with community agencies.																																																																								
<b>Objective Category:</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b> 1 Increase range of housing options & related services for persons w/ special needs 2 Increase the number of homeless persons moving into permanent housing 3																																																																								
<b>Outcome Categories:</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability																																																																									
<b>Project-level Accomplishments</b>	<table border="1"> <tr> <td>01 People</td> <td>Proposed</td> <td>465</td> <td>01 People</td> <td>Proposed</td> <td>350</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> <td></td> </tr> <tr> <td></td> <td>Complete</td> <td>64</td> <td></td> <td>Complete</td> <td>TBD</td> </tr> <tr> <td>FY2012 (PY2011)</td> <td></td> <td></td> <td>FY2015 (PY2014)</td> <td></td> <td></td> </tr> <tr> <td>01 People</td> <td>Proposed</td> <td>450</td> <td>01 People</td> <td>Proposed</td> <td>330</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> <td></td> </tr> <tr> <td></td> <td>Complete</td> <td>401</td> <td></td> <td>Complete</td> <td>TBD</td> </tr> <tr> <td>FY2013 (PY2012)</td> <td></td> <td></td> <td>FY2016 (PY2015)</td> <td></td> <td></td> </tr> <tr> <td>01 People</td> <td>Proposed</td> <td>400</td> <td>01 People</td> <td>Proposed</td> <td></td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> <td></td> </tr> <tr> <td></td> <td>Complete</td> <td>466</td> <td></td> <td>Complete</td> <td></td> </tr> <tr> <td>FY2014 (PY2013)</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	01 People	Proposed	465	01 People	Proposed	350		Underway			Underway			Complete	64		Complete	TBD	FY2012 (PY2011)			FY2015 (PY2014)			01 People	Proposed	450	01 People	Proposed	330		Underway			Underway			Complete	401		Complete	TBD	FY2013 (PY2012)			FY2016 (PY2015)			01 People	Proposed	400	01 People	Proposed			Underway			Underway			Complete	466		Complete		FY2014 (PY2013)					
01 People	Proposed	465	01 People	Proposed	350																																																																				
	Underway			Underway																																																																					
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	Complete	466		Complete																																																																					
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<b>Proposed Outcome</b> Women/family empowerment of domestic violence	<b>Performance Measure</b> Number of Clients served for women in crisis program																																																																								
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<b>Program Year 1</b>	<table border="1"> <tr> <td>ESG</td> <td>Proposed Amt.</td> <td>27,078.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>27,078.00</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td>465</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td>64</td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	ESG	Proposed Amt.	27,078.00	Fund Source:	Proposed Amt.			Actual Amount	27,078.00		Actual Amount		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		01 People	Proposed Units	465	Accompl. Type:	Proposed Units			Actual Units	64		Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units																									
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<b>Program Year 2</b>	<table border="1"> <tr> <td>ESG</td> <td>Proposed Amt.</td> <td>37,000.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>37,000.00</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td>450</td> <td>Accompl. Type:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td>401</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> </table>	ESG	Proposed Amt.	37,000.00	Fund Source:	Proposed Amt.			Actual Amount	37,000.00		Actual Amount		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		01 People	Proposed Units	450	Accompl. Type:	Proposed Amt.			Actual Units	401		Actual Amount		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Amt.			Actual Units			Actual Amount																									
ESG	Proposed Amt.	37,000.00	Fund Source:	Proposed Amt.																																																																					
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<b>Program Year 3</b>	<table border="1"> <tr> <td>ESG</td> <td>Proposed Amt.</td> <td>23,200.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>19,636.73</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td>400</td> <td>Accompl. Type:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td>466</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> </table>	ESG	Proposed Amt.	23,200.00	Fund Source:	Proposed Amt.			Actual Amount	19,636.73		Actual Amount		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		01 People	Proposed Units	400	Accompl. Type:	Proposed Amt.			Actual Units	466		Actual Amount		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Amt.			Actual Units			Actual Amount																									
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	Actual Units			Actual Units																																																																					

<b>Project Name:</b> ESG - ForKids - Rapid Re-Housing_Housing Relocation_Stabilization Program				
<b>Description:</b>	IDIS Project #: TBD UOG Code: VA511116 NORFOLK			
Funds will be used towards partial salary costs in assessing and providing financial assistance with rapidly re-housing homeless persons who are in and out of shelters. The goal is to aid in reducing the number of homeless people in shelters and move them into permanent housing.				
<b>Location:</b>	<b>Priority Need Category</b>			
Citywide	Select one: Homeless/HIV/AIDS			
<b>Explanation:</b>				
<b>Expected Completion Date:</b>	The program seeks to reduce the number of homeless individuals in shelters by transitioning them into permanent housing.			
<b>Objective Category</b>	6/30/2016			
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity				
<b>Specific Objectives</b>				
<b>Outcome Categories</b>	1 End chronic homelessness			
<input type="checkbox"/> Availability/Accessibility	2			
<input checked="" type="checkbox"/> Affordability	3			
<input type="checkbox"/> Sustainability				
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed	01 People	Proposed	120
	Underway		Underway	
	Complete		Complete	TBD
	FY2015 (PY2014)			
	Accompl. Type: Proposed	04 Households	Proposed	50
	Underway		Underway	
	Complete		Complete	TBD
	FY2016 (PY2015)			
	Accompl. Type: Proposed	Accompl. Type: Proposed	Proposed	
Underway	Underway	Underway		
Complete	Complete	Complete		
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>
Improve housing through rapid re-housing services		Assist individuals with rental assistance		
05 Public Services (General) 570 201(e)		Matrix Codes		
Matrix Codes		Matrix Codes		
Matrix Codes		Matrix Codes		
<b>Program Year 1</b>	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
	Accompl. Type: Proposed Units		Accompl. Type: Proposed Units	
	Actual Units		Actual Units	
<b>Program Year 2</b>	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
	Accompl. Type: Proposed Units		Accompl. Type: Proposed Units	
	Actual Units		Actual Units	
<b>Program Year 3</b>	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
	Accompl. Type: Proposed Units		Accompl. Type: Proposed Units	
	Actual Units		Actual Units	
<b>Program Year 4</b>	ESG	Proposed Amt.	68,515.00	Fund Source: Proposed Amt.
		Actual Amount	0.00	Actual Amount
	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
	01 People	Proposed Units	120	Accompl. Type: Proposed Units
		Actual Units	TBD	Actual Units
<b>Program Year 5</b>	ESG	Proposed Amt.	72,819.00	Fund Source: Proposed Amt.
		Actual Amount	0.00	Actual Amount
	Fund Source: Proposed Amt.		Fund Source: Proposed Amt.	
	Actual Amount		Actual Amount	
	04 Households	Proposed Units	50	Accompl. Type: Proposed Units
		Actual Units	TBD	Actual Units

<b>Project Name:</b> ESG-The Planning Council - Homeless Prevention_Housing Relocation_ Stabilization						
<b>Description:</b>	<b>IDIS Project #:</b> TBD <b>UOG Code:</b> VA511116 NORFOLK					
ESG funds will provide direct assistance utilizing support staff from The Planning Council who receive referrals through a central call-in service.						
<b>Location:</b>	<b>Priority Need Category:</b>					
The Planning Council, Homeless Prevention Program, 5365 Robin Hood Road, Norfolk, VA 23513	Select one: Rental Housing					
<b>Expected Completion Date:</b>	<b>Explanation:</b>					
Objective Category: 6/30/2016	The program seeks to provide direct assistance to persons who would otherwise become homeless if not assisted. FY13 was budgeted an additional \$10K for financial assistance.					
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Improve access to affordable rental housing 2. 3.					
<b>Project-level Accomplishments</b>	01 People	Proposed	50	01 People	Proposed	80
		Underway			Underway	
	FY2012 (PY2011)	Complete	45	FY2015 (PY2014)	Complete	TBD
	01 People	Proposed	30	01 People	Proposed	80
		Underway			Underway	
	FY2013 (PY2012)	Complete	30	FY2016 (PY2015)	Complete	TBD
	01 People	Proposed	55	Accompl. Type:	Proposed	
		Underway			Underway	
	FY2014 (PY2013)	Complete	147		Complete	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>				
Improve sustainability through homeless prevention	Assist individuals with rental assistance					
03T Operating Costs of Homeless/AIDS Patients Programs		Matrix Codes				
Matrix Codes		Matrix Codes				
Matrix Codes		Matrix Codes				
<b>Program Year 1</b>	Fund Source:	Proposed Amt.	36,403.00	Fund Source:	Proposed Amt.	
		Actual Amount	36,403.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	50	Accompl. Type:	Proposed Units	
		Actual Units	45		Actual Units	
<b>Program Year 2</b>	ESG	Proposed Amt.	36,403.00	Fund Source:	Proposed Amt.	
		Actual Amount	36,403.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	30	Accompl. Type:	Proposed Units	
		Actual Units	30		Actual Units	
<b>Program Year 3</b>	ESG	Proposed Amt.	33,925.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	55	Accompl. Type:	Proposed Units	
		Actual Units	147		Actual Units	
<b>Program Year 4</b>	ESG	Proposed Amt.	62,492.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	80	Accompl. Type:	Proposed Units	
		Actual Units	TBD		Actual Units	
<b>Program Year 5</b>	Fund Source:	Proposed Amt.	66,796.00	Fund Source:	Proposed Amt.	
		Actual Amount	0.00		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People	Proposed Units	80	Accompl. Type:	Proposed Units	
		Actual Units	TBD		Actual Units	

# FY 2016 Annual Plan

## B. Housing Needs Tables

*HUD Submission*



City of  
**Norfolk**



*Life. Celebrated Daily.*







FIVE YEAR CONSOLIDATED PLAN FY 2012 - FY 2016  
 FY 2016 (YEAR 5)

CPMP Version 1.3

City of Norfolk, Virginia

**Housing Market Analysis**

Complete cells in blue.

Housing Stock Inventory	Vacancy Rate	Complete cells in blue.				Total	Substandard Units
		0 & 1 Bedroom	2 Bedrooms	3+ Bedroom			
<b>Affordability Mismatch</b>							
Occupied Units: Renter		15,935	20,500	10,485	46,920		
Occupied Units: Owner		1,044	8,289	29,935	39,268		
Vacant Units: For Rent	8%	1,230	1,830	615	3,675		
Vacant Units: For Sale	4%	94	500	935	1,529		
Total Units Occupied & Vacant		18,303	31,119	41,970	91,392	0	
Rents: <u>Applicable FMRs (in \$s)</u>		735	844	1,164			
Rent Affordable at 30% of 50% of MFI (in \$s)							
<b>Public Housing Units</b>							
Occupied Units		834	1,315	1,152	3,301		
Vacant Units		12	15	27	54		
Total Units Occupied & Vacant		846	1,330	1,179	3,355	0	
<b>Rehabilitation Needs (in \$s)</b>						0	

FIVE YEAR CONSOLIDATED PLAN FY 2012 - FY 2016  
 FY 2016 (YEAR 5)

CPMP Version 1.3

## Continuum of Care Homeless Population and Subpopulations Chart

Part 1: Homeless Population	Sheltered		Un-sheltered		Total	City of Norfolk, Virginia Data Quality								
	Emergency	Transitional	Emergency	Transitional										
1. Homeless Individuals	286	64	52	402		(N) enumerations								
2. Homeless Families with Children	26	16	2	44										
2a. Persons in Homeless with Children Families	78	49	7	134										
<b>Total (lines 1 + 2a)</b>	<b>364</b>	<b>113</b>	<b>59</b>	<b>536</b>										
Part 2: Homeless Subpopulations	Sheltered		Un-sheltered		Total	Data Quality								
	Sheltered	Transitional	Emergency	Transitional										
1. Chronically Homeless	68	7	75			(N) enumerations								
2. Severely Mentally Ill	65	0	65											
3. Chronic Substance Abuse	71	0	71											
4. Veterans	69	0	69											
5. Persons with HIV/AIDS	10	0	10											
6. Victims of Domestic Violence	48	0	48											
7. Youth (Under 18 years of age)	89	0	89											
Part 3: Homeless Needs Table: Individuals	Needs	Currently Available	Gap	5-Year Quantities					Total	Priority H, M, L	Plan to Fund? Y N	Fund Source: CDBG, HOME, HOPWA, ESG or Other		
				Year 1	Year 2	Year 3	Year 4	Year 5	Goal	Actual	% of Goal			
Emergency Shelters	175	175	0	0	0	0	0	0	0	0	###	L	Y	C, H
Transitional Housing	75	69	6	6	3	0	3	0	0	12	75%	M	Y	E, C
Permanent Supportive Housing	400	232	168	12	40	40	36	0	40	168	55%	H	Y	C, H
<b>Total</b>	<b>650</b>	<b>476</b>	<b>174</b>	<b>18</b>	<b>43</b>	<b>40</b>	<b>39</b>	<b>0</b>	<b>174</b>	<b>101</b>	<b>58%</b>			
Chronically Homeless														

FIVE YEAR CONSOLIDATED PLAN FY 2012 - FY 2016  
FY 2016 (YEAR 5)

Part 4: Homeless Needs Table: Families	Needs	Currently Available	Gap	5-Year Quantities										Total	Priority H. M. L.	Plan to Fund? Y N	Fund Source: CDBG, HOME, HOPWA, ESG or Other			
				Year 1		Year 2		Year 3		Year 4		Year 5						Goal	Actual	% of Goal
				Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete							
Emergency Shelters	139	139	0	0	0	0	0	0	0	0	0	0	0	0	###	Y	C, E			
Transitional Housing	125	97	28	0	10	0	10	8	0	0	0	0	0	28	10	36%	Y	E, C		
Permanent Supportive Housing	210	132	78	8	15	0	15	15	0	25	0	78	23	29%	Y	C, H				
<b>Total</b>	<b>474</b>	<b>368</b>	<b>106</b>	<b>8</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>23</b>	<b>0</b>	<b>25</b>	<b>0</b>	<b>106</b>	<b>58</b>	<b>55%</b>						

Completing Part 1: Homeless Population. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The counts must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Completing Part 2: Homeless Subpopulations. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The numbers must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Sheltered Homeless. Count adults, children and youth residing in shelters for the homeless. "Shelters" include all emergency shelters and transitional shelters for the homeless, including domestic violence shelters, residential programs for runaway/homeless youth, and any hotel/motel/apartment voucher arrangements paid by a public/private agency because the person or family is homeless. Do not count: (1) persons who are living doubled up in conventional housing; (2) formerly homeless persons who are residing in Section 8 SRO, Shelter Plus Care, SHP permanent housing or other permanent housing units; (3) children or youth, who because of their own or a parent's homelessness or abandonment, now reside temporarily and for a short anticipated duration in hospitals, residential treatment facilities, emergency foster care, detention facilities and the like; and (4) adults living in mental health facilities, chemical dependency facilities, or criminal justice facilities.

Unsheltered Homeless. Count adults, children and youth sleeping in places not meant for human habitation. Places not meant for human habitation include streets, parks, alleys, parking ramps, parts of the highway system, transportation depots and other parts of transportation systems (e.g. subway tunnels, railroad car), all-night commercial establishments (e.g. movie theaters, laundromats, restaurants), abandoned buildings, building roofs or stairwells, chicken coops and other farm outbuildings, caves, campgrounds, vehicles, and other similar places.



FIVE YEAR CONSOLIDATED PLAN FY 2012 - FY 2016  
FY 2016 (YEAR 5)

CPMP Version 1.3

City of Norfolk, Virginia

Only complete blue sections.

Housing and Community Development Activities	Needs	Current	Gap	5-Year Quantities										% of Goal	Priority Need: H, M, L	Address to Dollars	Plan to Fund? Y/N	Fund Source			
				Year 1		Year 2		Year 3		Year 4		Year 5							Cumulative Goal	Actual	
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual								
01 Acquisition of Real Property 570.201(a)	18	8	10												0	0	####	M		N	C
02 Disposition 570.201(b)	0	0	0												0	0	####	M			C
03 Public Facilities and Improvements (General) 570.201(c)	3,600	75	3,525	87	110	75	75	75	75	75	75	75	75	75	387	272	70%	M	###	Y	C
03A Senior Centers 570.201(c)	0	0	0												0	0	####				
03B Handicapped Centers 570.201(c)	0	0	0												0	0	####				
03C Homeless Facilities (not operating costs) 570.201(c)	90	0	90	60	192	10	0	10	5	10	0	0	0	0	90	197	219%	H	###	N	C
03D Youth Centers 570.201(c)	0	0	0												0	0	####				
03E Neighborhood Facilities 570.201(c)	0	0	0												0	0	####				
03F Parks, Recreational Facilities 570.201(c)	0	0	0												0	0	####				
03G Parking Facilities 570.201(c)	0	0	0												0	0	####				
03H Solid Waste Disposal Improvements 570.201(c)	0	0	0												0	0	####				
03I Flood Drain Improvements 570.201(c)	0	0	0												0	0	####				
03J Water/Sewer Improvements 570.201(c)	5	0	5	0	0	2	0	1	0	1	0	1	0	1	5	0	0%	H	10M	Y	C
03K Street Improvements 570.201(c)	0	0	0												0	0	####				
03L Sidewalks 570.201(c)	0	0	0												0	0	####				
03M Child Care Centers 570.201(c)	0	0	0												0	0	####				
03N Tree Planting 570.201(c)	0	0	0												0	0	####				
03O Fire Stations/Equipment 570.201(c)	0	0	0												0	0	####				
03P Health Facilities 570.201(c)	0	0	0												0	0	####				
03Q Abused and Neglected Children Facilities 570.201(c)	0	0	0												0	0	####				
03R Asbestos Removal 570.201(c)	0	0	0												0	0	####				
03S Facilities for AIDS Patients (not operating costs) 570.201(c)	0	0	0												0	0	####				
03T Operating Costs of Homeless/AIDS Patients Programs	5,000	1,500	3,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	7,500	4,500	60%	H	###	Y	C
04 Clearance and Demolition 570.201(d)	0	0	0												0	0	####				
04A Clean-up of Contaminated Sites 570.201(d)	0	0	0												0	0	####				
05 Public Services (General) 570.201(e)	0	0	0												0	0	####				
05A Senior Services 570.201(e)	30,000	0	30,000	75	25	75	75	75	75	75	75	75	75	75	375	175	47%				
05B Handicapped Services 570.201(e)	0	0	0												0	0	####				
05C Legal Services 570.201(e)	0	0	0												0	0	####				
05D Youth Services 570.201(e)	1,000	250	750	250	484	250	358	250	335	250	250	250	250	250	1,250	1,177	94%	H	###	Y	C
05E Transportation Services 570.201(e)	0	0	0												0	0	####				
05F Substance Abuse Services 570.201(e)	0	0	0												0	0	####				
05G Battered and Abused Spouses 570.201(e)	0	0	0												0	0	####				
05H Employment Training 570.201(e)	480	87	393	87	302	65	125	65	6	65	65	65	65	65	347	433	125%	H	###	Y	C
05I Crime Awareness 570.201(e)	0	0	0												0	0	####				
05J Fair Housing Activities (if CPBG, then subject to 570.201(e))	0	0	0												0	0	####				
05K Tenant/Landlord Counseling 570.201(e)	0	0	0												0	0	####				
05L Child Care Services 570.201(e)	0	0	0												0	0	####				
05M Health Services 570.201(e)	1,200	970	230	970	902	650	1,012	650	1,391	650	650	650	650	650	3,570	3,305	93%	H	###	Y	C
05N Abused and Neglected Children 570.201(e)	0	0	0												0	0	####				
05O Mental Health Services 570.201(e)	0	0	0												0	0	####				
05P Screening for Lead-Based Paint/Lead Hazards Poison 570.201(e)	0	0	0												0	0	####				
05Q Subsidence Payments 570.204	0	0	0												0	0	####				
05R Homeownership Assistance (not direct) 570.204	0	0	0												0	0	####				
05S Rental Housing Subsidies (if HOME, not part of 5% 570.204)	0	0	0												0	0	####				
05T Security Deposits (if HOME, not part of 5% Admin c)	0	0	0												0	0	####				

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City of Norfolk, Virginia

Only complete blue sections.

Housing and Community Development Activities	Needs	Current	Gap	5-Year Quantities										% of Goal	Priority Need: H, M, L	Dollars to Address	Plan to Fund? Y/N	Fund Source		
				Year 1		Year 2		Year 3		Year 4		Year 5							Cumulative Goal	Actual
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual							
06 Interim Assistance 570.201(f)	0	0	0											0	0	###				
07 Urban Renewal Completion 570.201(h)	0	0	0											0	0	###				
08 Relocation 570.201(i)	0	0	0											0	0	###				
09 Loss of Rental Income 570.201(j)	0	0	0											0	0	###				
10 Removal of Architectural Barriers 570.201(k)	0	0	0											0	0	###				
11 Privately Owned Utilities 570.201(l)	0	0	0											0	0	###				
12 Construction of Housing 570.201(m)	0	0	0											0	0	###				
13 Direct Homeownership Assistance 570.201(n)	345	45	300	45	30	75	87	75	22	75	75	75	75	345	139	40%	H	1,500,000	Y	C
14A Rehab: Single-Unit Residential 570.202	500	75	425	123	67	123	89	123	60	123	123	123	123	615	216	35%	H		Y	C, H
14B Rehab: Multi-Unit Residential 570.202	0	0	0											0	0	###				
14C Public Housing Modernization 570.202	0	0	0											0	0	###				
14D Rehab: Other Publicly-Owned Residential Buildings 570.202	0	0	0											0	0	###				
14E Rehab: Publicly or Privately-Owned Commercial/Indu 570.202	0	0	0											0	0	###				
14F Energy Efficiency Improvements 570.202	0	0	0											0	0	###				
14G Acquisition - for Rehabilitation 570.202	0	0	0											0	0	###				
14H Rehabilitation Administration 570.202	0	0	0											0	0	###				
14I Lead-Based/Lead Hazard Test/Abate 570.202	500	0	500	50	34	50	30	50	20	50	50	50	50	250	84	34%	M	###	N	C
15 Code Enforcement 570.202(c)	500	0	500	70	37	70	17	70	0	70	70	70	70	350	54	15%	M	###	Y	C
16A Residential Historic Preservation 570.202(d)	0	0	0											0	0	###				
16B Non-Residential Historic Preservation 570.202(d)	0	0	0											0	0	###				
17A CI Land Acquisition/Disposition 570.203(a)	0	0	0											0	0	###				
17B CI Infrastructure Development 570.203(a)	200	0	200	32	0	32	42	32	0	32	32	32	160	42	26%	M		N		
17C CI Building Acquisition, Construction, Rehabilitation 570.203(a)	0	0	0											0	0	###				
17D Other Commercial/Industrial Improvements 570.203(a)	0	0	0											0	0	###				
18A ED Direct Financial Assistance to For-Profits 570.203(b)	0	0	0											0	0	###				
18B ED Technical Assistance 570.203(b)	0	0	0											0	0	###				
18C Micro-Enterprise Assistance	0	0	0											0	0	###				
19A HOME Admin/Planning Costs of PJ (not part of 5% Ad	0	0	0											0	0	###				
19B HOME CHDO Operating Costs (not part of 5% Admin ca	0	0	0											0	0	###				
19C CDBG Non-profit Organization Capacity Building	0	0	0											0	0	###				
19D CDBG Assistance to Institutes of Higher Education	0	0	0											0	0	###				
19E CDBG Operation and Repair of Foreclosed Property	0	0	0											0	0	###				
19F Planned Repayment of Section 108 Loan Principal	0	0	0											0	0	###				
19G Unplanned Repayment of Section 108 Loan Principal	0	0	0											0	0	###				
19H State CDBG Technical Assistance to Grantees	0	0	0											0	0	###				
20 Planning 570.205	0	0	0											0	0	###				
21A General Program Administration 570.206	0	0	0											0	0	###				
21B Indirect Costs 570.206	0	0	0											0	0	###				
21D Fair Housing Activities (subject to 20% Admin cap) 570.206	2	0	2	2	0	2	2	2	2	2	2	2	10	4	40%	L		N		
21E Submissions or Applications for Federal Programs 570.206	0	0	0											0	0	###				
21F HOME Rental Subsidy Payments (subject to 5% cap)	0	0	0											0	0	###				
21G HOME Security Deposits (subject to 5% cap)	0	0	0											0	0	###				
21H HOME Admin/Planning Costs of PJ (subject to 5% cap	0	0	0											0	0	###				
21I HOME CHDO Operating Expenses (subject to 5% cap)	0	0	0											0	0	###				

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Housing and Community Development Activities	Needs	Current	Gap	5-Year Quantities										% of Goal	Priority Need: H, M, L	Dollars to Address	Plan to Fund? Y/N	Fund Source		
				Year 1		Year 2		Year 3		Year 4		Year 5							Cumulative Goal	Actual
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual							
<b>22 Unprogrammed Funds</b>	0	0	0											0	0	###				
31J Facility based housing - development	0	0	0											0	0	###				
31K Facility based housing - operations	0	0	0											0	0	###				
31G Short term rent mortgage utility payments	0	0	0											0	0	###				
31F Tenant based rental assistance	0	0	0											0	0	###				
31E Supportive service	0	0	0											0	0	###				
31I Housing information services	0	0	0											0	0	###				
31H Resource identification	0	0	0											0	0	###				
31B Administration - grantee	0	0	0											0	0	###				
31D Administration - project sponsor	0	0	0											0	0	###				
Acquisition of existing rental units	0	0	0											0	0	###				
Production of new rental units	0	0	0											0	0	###				
Rehabilitation of existing rental units	0	0	0											0	0	###				
Rental assistance	0	0	0											0	0	###				
Acquisition of existing owner units	0	0	0											0	0	###				
Production of new owner units	0	0	0											0	0	###				
Rehabilitation of existing owner units	1000	90	910	90	67	90	87	90	60	90	90	90	90	90	214	48%	H	6M	Y	C,H
Homeownership assistance	0	0	0											0	0	###				
Acquisition of existing rental units	0	0	0											0	0	###				
Production of new rental units	60	0	60	60	0	0	60	0	0	0	0	0	0	60	100%	H	###	Y	H	
Rehabilitation of existing rental units	0	0	0											0	0	###				
Rental assistance	1000	75	925	75	39	75	13	75	44	75	75	75	75	375	96	26%	H	###	Y	C,H
Acquisition of existing owner units	0	0	0											0	0	###				
Production of new owner units	0	0	0											0	0	###				
Rehabilitation of existing owner units	0	0	0											0	0	###				
Homeownership assistance	70	0	70	15	30	15	19	15	22	15	15	15	15	75	71	95%				
<b>Totals</b>	45,570	3,175	42,395	3,591	3,819	3,159	3,603	3,158	3,617	3,158	3,148	3,148	3,148	11,039	#DIV/0!					

# FY 2016 Annual Plan

## C. Annual Objectives Tables

*HUD Submission*



City of

# Norfolk



*Life. Celebrated Daily.*

FIVE-YEAR CONSOLIDATED PLAN FY 2012 - FY 2016 (YEAR 1-5)  
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Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-1 Availability/Accessibility of Decent Housing</b>								
<b>DH-1 (1)</b>	Specific Objective: Provide affordable and quality rental housing for eligible individuals.	HOME	Performance Indicator #1: Number of individuals successfully housed.	2012	12	110	917%	
				2013	12	60	500%	
		Source of Funds #2		2014	12	22	183%	
				2015	12	0	0%	
		Source of Funds #3		2016	12	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>60</b>	<b>192</b>	<b>320%</b>
		Source of Funds #1	Performance Indicator #2	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
		2015				#DIV/0!		
	Source of Funds #3	2016				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
				2015			#DIV/0!	
		Source of Funds #3		2016			#DIV/0!	
		<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

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Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-1 Availability/Accessibility of Decent Housing</b>								
<b>DH-1 (2)</b>	Specific Objective: Improving the quality of life in Norfolk neighborhoods by the eradication and abatement of substandard building conditions.	CDBG	Performance Indicator #1: Total number of housing unit secured and completed.	2012	83	110	133%	
				2013	75	89	119%	
		Source of Funds #2		2014	75	0	0%	
				2015	75	0	0%	
		Source of Funds #3		2016	75	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>383</b>	<b>199</b>	<b>52%</b>
		Source of Funds #1	Performance Indicator #2	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
		2015				#DIV/0!		
	Source of Funds #3	2016				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
				2015			#DIV/0!	
		Source of Funds #3		2016			#DIV/0!	
		<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

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Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-1 Availability/Accessibility of Decent Housing</b>								
<b>DH-1 (3)</b>	Specific Objective: Retain and improve existing housing stock, eliminate substandard housing and improve and/or enhance community neighborhoods.	CDBG	Performance Indicator #1: Number of housing units that are completed.	2012	50	79	158%	
				2013	50	89	178%	
		Source of Funds #2		2014	81	60	74%	
				2015	50	0	0%	
		Source of Funds #3		2016	50	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>281</b>	<b>228</b>	<b>81%</b>
		Source of Funds #1	Performance Indicator #2	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
				2015			#DIV/0!	
	Source of Funds #3	2016				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#REF!</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
				2015			#DIV/0!	
		Source of Funds #3		2016			#DIV/0!	
		<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

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Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-2 Affordability of Decent Housing</b>								
<b>DH-2 (1)</b>	Specific Objective: Affordable Ownership Housing Development	HOME	Performance Indicator #1: Number of affordable housing units that are developed.	2012	2	0	0%	
				2013	2	0	0%	
		Source of Funds #2		2014	3	22	733%	
				2015	2	0	0%	
		Source of Funds #3		2016	2	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>11</b>	<b>22</b>	<b>200%</b>
		Source of Funds #1	Performance Indicator #2	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
		2015				#DIV/0!		
	Source of Funds #3	2016				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
				2015			#DIV/0!	
		Source of Funds #3		2016			#DIV/0!	
		<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

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Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-2 Affordability of Decent Housing</b>								
<b>DH-2 (2)</b>	Specific Objective: To increase the number of affordable rental housing.	CDBG	Performance Indicator #1: Number of units developed.	2012	2	2	100%	
				2013	2	2	100%	
		Source of Funds #2		2014	3	0	0%	
				2015	2	0	0%	
		Source of Funds #3		2016	3	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>12</b>	<b>4</b>	<b>33%</b>
		Source of Funds #1	Performance Indicator #2	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
				2015			#DIV/0!	
	Source of Funds #3	2016				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#REF!</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
				2015			#DIV/0!	
		Source of Funds #3		2016			#DIV/0!	
		<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

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Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-2 Affordability of Decent Housing</b>								
<b>DH-2 (3)</b>	Specific Objective: Increase number of affordable housing for individuals with special needs.	CDBG	Performance Indicator #1: Number of units that are developed.	2012	2	2	100%	
				2013	2	2	100%	
		Source of Funds #2		2014	2	0	0%	
				2015	2	0	0%	
		Source of Funds #3		2016	2	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>10</b>	<b>4</b>	<b>40%</b>
		Source of Funds #1	Performance Indicator #2	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
				2015			#DIV/0!	
	Source of Funds #3	2016				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#REF!</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
		2015				#DIV/0!		
Source of Funds #3		2016				#DIV/0!		
<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>		

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Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-2 Affordability of Decent Housing</b>								
<b>DH-2 (4)</b>	Specific Objective: To assist chronic homeless individuals in obtaining permanent supportive housing and obtaining self sufficiency.	HOME	Performance Indicator #1: Number of individuals transitioned to permanent supportive housing.	2012	45	0	0%	
				2013	45	60	133%	
		Source of Funds #2		2014	45	45	100%	
				2015	45	0	0%	
		Source of Funds #3		2016	45	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>225</b>	<b>105</b>	<b>47%</b>
		Source of Funds #1	Performance Indicator #2	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
				2015			#DIV/0!	
	Source of Funds #3	2016				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#REF!</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
				2015			#DIV/0!	
		Source of Funds #3		2016			#DIV/0!	
		<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>DH-2 Affordability of Decent Housing</b>								
<b>DH-2 (5)</b>	Specific Objective: To assist at-risk households in preventing homelessness.	HOME	Performance Indicator #1: Number of households who received financial assistance.	2012	150	129	86%	
		Source of Funds #2		2013	150	13	9%	
		Source of Funds #3		2014	150	63	42%	
				2015	150	0	0%	
				2016	150	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>750</b>	<b>205</b>	<b>27%</b>
		Source of Funds #1	Performance Indicator #2	2012			#DIV/0!	
		Source of Funds #2		2013			#DIV/0!	
				2014			#DIV/0!	
		2015				#DIV/0!		
		2016				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#REF!</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
		Source of Funds #2		2013			#DIV/0!	
				2014			#DIV/0!	
				2015			#DIV/0!	
				2016			#DIV/0!	
		<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>								
<b>SL-1 (1)</b>	Specific Objective: Provide supportive services to people in need.	CDBG	Performance Indicator #1: Increase the range of number of shelter services for person who are in need.	2012	600	977	163%	
				2013	600	1,289	215%	
		ESG		2014	600	2,588	431%	
				2015	600	0	0%	
		HOME		2016	600	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>3000</b>	<b>4854</b>	<b>162%</b>
		Source of Funds #1	Performance Indicator #2	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
		2015				#DIV/0!		
	Source of Funds #3	2016				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
				2015			#DIV/0!	
		Source of Funds #3		2016			#DIV/0!	
		<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>								
<b>SL-1 (2)</b>	Specific Objective: Provide emergency food assistance to households who face food shortages.	CDBG	Performance Indicator #1: Total number of individuals who received emergency food services annually.	2012	1000000	152,942	15%	
		Source of Funds #1		2013	1000000	126,807	13%	
		Source of Funds #1		2014	1000000	115,895	12%	
		Source of Funds #1		2015	1000000	0	0%	
		Source of Funds #1		2016	1000000	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>5000000</b>	<b>395,644</b>	<b>8%</b>
		Source of Funds #1	Performance Indicator #2	2012			#DIV/0!	
		Source of Funds #2		2013			#DIV/0!	
		Source of Funds #3		2014			#DIV/0!	
		Source of Funds #3		2015			#DIV/0!	
	Source of Funds #3	2016				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
		Source of Funds #2		2013			#DIV/0!	
		Source of Funds #3		2014			#DIV/0!	
		Source of Funds #3		2015			#DIV/0!	
		Source of Funds #3		2016			#DIV/0!	
		<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

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Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>								
<b>SL-1 (3)</b>	Specific Objective: Sponsor a broad range of programs that offer healthy education activities that are recreationally based, builds self-esteem, teach personal financial literacy, enable academic success, and enhance decision making skills.	CDBG	Performance Indicator #1: Total number of youth served.	2012	500	479	96%	
		Source of Funds #2		2013	500	358	72%	
		Source of Funds #3		2014	500	783	157%	
				2015	500	0	0%	
				2016	500	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>2500</b>	<b>1620</b>	<b>65%</b>
		Source of Funds #1	Performance Indicator #2: Total number of seniors receiving enrichment services.	2012	25	25	100%	
		Source of Funds #2		2013	25	0	0%	
		Source of Funds #3		2014	25	0	0%	
				2015	25	0	0%	
		2016		25	0	0%		
	<b>MULTI-YEAR GOAL</b>				<b>125</b>	<b>25</b>	<b>20%</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
		Source of Funds #2		2013			#DIV/0!	
		Source of Funds #3		2014			#DIV/0!	
		2015				#DIV/0!		
		2016				#DIV/0!		
<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>		



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>								
<b>SL-1 (4)</b>	Specific Objective: Facilitate infrastructure improvements to in low- to moderate-income neighborhoods on a case-by-case basis.	CDBG	Performance Indicator #1: Total number ADA ramps installed.	2012	87	110	126%	
				2013	87	87	100%	
		Source of Funds #2		2014	87	75	86%	
				2015	87	0	0%	
		Source of Funds #3		2016	87	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>435</b>	<b>272</b>	<b>63%</b>
		Source of Funds #1	Performance Indicator #2: Total number of seniors receiving enrichment services.	2012	25	25	100%	
				2013	25		0%	
		Source of Funds #2		2014	25		0%	
				2015	25		0%	
	Source of Funds #3	2016		25		0%		
	<b>MULTI-YEAR GOAL</b>				<b>125</b>	<b>25</b>	<b>20%</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
		2015				#DIV/0!		
Source of Funds #3		2016				#DIV/0!		
<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>		



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>								
<b>SL-1 (5)</b>	Specific Objective: Facilitate public facility improvements to in low- to moderate-income neighborhoods on a case-by-case basis.	CDBG	Performance Indicator #1: Total number of public facility projects improvements completed.	2012	0	0	#DIV/0!	
				2013	0	0	#DIV/0!	
		Source of Funds #2		2014	2	0	0%	
				2015	0	0	#DIV/0!	
		Source of Funds #3		2016	0	0	#DIV/0!	
		<b>MULTI-YEAR GOAL</b>				<b>2</b>	<b>0</b>	<b>0%</b>
		Source of Funds #1		2012	0	0	#DIV/0!	
				2013	0		#DIV/0!	
		Source of Funds #2		2014	0		#DIV/0!	
				2015	0		#DIV/0!	
	Source of Funds #3	2016		0		#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
		2015				#DIV/0!		
Source of Funds #3		2016				#DIV/0!		
<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>		

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Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>								
<b>SL-1 (6)</b>	Specific Objective: Support new and existing businesses to develop job skills and trade skills for increased job opportunities.	CDBG	Performance Indicator #1: Total number individuals trained.	2012	100	293	293%	
				2013	100	23	23%	
		Source of Funds #2		2014	100	6	6%	
				2015	100	0	0%	
		Source of Funds #3		2016	100	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>500</b>	<b>322</b>	<b>64%</b>
		Source of Funds #1	Performance Indicator #2:	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
		2015				#DIV/0!		
	Source of Funds #3	2016				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
				2015			#DIV/0!	
		Source of Funds #3		2016			#DIV/0!	
		<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

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Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>								
SL-1 (7)	Specific Objective: Upgrade and rehabilitate public infrastructure.	CDBG	Performance Indicator #1: Total number of infrastructure improvements.	2012	0	0	#DIV/0!	
				2013	2	2	100%	
		Source of Funds #2		2014	1	0	0%	
				2015	1	0	0%	
		Source of Funds #3		2016	1	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>5</b>	<b>2</b>	<b>40%</b>
		Source of Funds #1	Performance Indicator #2:	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
		2015				#DIV/0!		
	Specific Annual Objective		Source of Funds #3		2016			#DIV/0!
		<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
		Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
		2015				#DIV/0!		
	Source of Funds #3	2016				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	

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Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>								
<b>SL-1 (8)</b>	Specific Objective: To provide a community resource facility that will relieve local jails of population due to lack of services that lead to lengthy jail processing and that is directed towards incarcerated individuals.	CDBG	Performance Indicator #1: Total number of residents who accessed the resources.	2012	0	0	#DIV/0!	
				2013	0	0	#DIV/0!	
		Source of Funds #2		2014	1	0	0%	
				2015	0	0	#DIV/0!	
		Source of Funds #3		2016	0	0	#DIV/0!	
		<b>MULTI-YEAR GOAL</b>				<b>1</b>	<b>0</b>	<b>0%</b>
		Source of Funds #1	Performance Indicator #2:	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
				2015			#DIV/0!	
	Source of Funds #3	2016				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	
	Specific Annual Objective	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
				2013			#DIV/0!	
		Source of Funds #2		2014			#DIV/0!	
				2015			#DIV/0!	
		Source of Funds #3		2016			#DIV/0!	
		<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>



**Summary of Specific Annual Objectives**

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
<b>NR-1 Neighborhood Revitalization</b>								
NR-1 (1)	Specific Objective: To utilize volunteers in an effort to augment leveraging resources for Norfolk residents in providing exterior renovations for Norfolk's low- to moderate-income households throughout the City.	CDBG	Performance Indicator #1: Total number of project completed.	2012	23	0	0%	
		Source of Funds #2		2013	23	0	0%	
		Source of Funds #3		2014	23	0	0%	
				2015	23	0	0%	
				2016	23	0	0%	
		<b>MULTI-YEAR GOAL</b>				<b>115</b>	<b>0</b>	<b>0%</b>
		Source of Funds #1	Performance Indicator #2	2012			#DIV/0!	
		Source of Funds #2		2013			#DIV/0!	
				2014			#DIV/0!	
		2015				#DIV/0!		
		2016				#DIV/0!		
	<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	
	Specific Annual Objective:	Source of Funds #1	Performance Indicator #3	2012			#DIV/0!	
		Source of Funds #2		2013			#DIV/0!	
				2014			#DIV/0!	
				2015			#DIV/0!	
				2016			#DIV/0!	
		<b>MULTI-YEAR GOAL</b>				<b>0</b>	<b>0</b>	<b>#DIV/0!</b>

# FY 2016 Annual Plan

## D. Annual Housing Completion Goals

*HUD Submission*



City of

# Norfolk



*Life. Celebrated Daily.*

TABLE 3B ANNUAL HOUSING COMPLETION GOALS					
ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)	Annual Expected Number Completed	Resources used during the period			
		CDBG	HOME	ESG	HOPWA
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	6	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	80	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Rental Goals</b>	86	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)</b>					
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	2	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rehabilitation of existing units	84	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Homebuyer Assistance	15	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Owner Goals</b>	101	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)</b>					
Homeless	300	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Non-Homeless	149	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Special Needs	26	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Sec. 215 Affordable Housing</b>	475	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL HOUSING GOALS</b>					
Annual Rental Housing Goal	328	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	134	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Annual Housing Goal</b>	462	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For the purpose of identification of annual goals, an assisted household is one that will receive benefits through the investment of Federal funds, either alone or in conjunction with the investment of other public or private funds.					