



# City of Norfolk

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## Land Disturbing Permit Requirements

- ❑ Completion of the land disturbing application.
- ❑ Identifying the Responsible Land Disturber (Va. E&S certification) Information on obtaining RLD certification.  
[www.deq.virginia.gov/ConnectWithDEQ/TrainingCertification/RLDGeneralInformation.aspx](http://www.deq.virginia.gov/ConnectWithDEQ/TrainingCertification/RLDGeneralInformation.aspx)
- ❑ 1 copy of the approved site plan or 2 copies of the site plan sheets / plat / survey showing all proposed erosion and sediment controls, notes and details.
- ❑ The land disturbing permit fee is \$630. Checks can be made out to The City of Norfolk or Norfolk Treasurer
- ❑ If the land disturbance is over an acre or part of a common plan of development the VSMP general construction permit and SWPPP book is required before land disturbing permit is issued. For information follow link to DEQ.  
[www.deq.virginia.gov/Programs/Water/StormwaterManagement/VSMPPermits/ConstructionGeneralPermit.aspx](http://www.deq.virginia.gov/Programs/Water/StormwaterManagement/VSMPPermits/ConstructionGeneralPermit.aspx)

**The MOST certification:** *The City of Norfolk is requiring a new online certification course for individuals conducting SWPPP inspections for CGP permit requirements. The individual conducting SWPPP inspections must present their certification with the project's SWPPP book prior to applying for a Land Disturbance Permit. The Course offered by The Municipal Online Stormwater Training Center (The M.O.S.T.) is free and titled: **Erosion And Sediment Control for Construction Sites**. See link below to access the training course:*  
<https://mostcenter.org/courses/erosion-and-sediment-control-construction-sites>

- ❑ Any required bonds for Right of Ways or Stormwater improvements would have to be obtained prior to permit being issued.  
Contact Right of Ways for information (757-664-7300). The bond form can be found here: [www.norfolk.gov/DocumentCenter/View/21056](http://www.norfolk.gov/DocumentCenter/View/21056)
- ❑ Any work adjacent to Lake Whitehurst or Lake Wright requires authorization from David Rosenthal: Reservoir Manager (441-5774 x 253).

Please note that all fees associated with VSMP CGP are paid to "The City of Norfolk" not DEQ. Please make an appointment for permit issuance. Contact Odell Glenn: 664-4365, Nathan Bowman: 664-4368, or James Agorsor: 664-4373

**The Department of City Planning  
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