



City of Norfolk

Land Disturbing Permit Requirements

- ❑ Submit the following documents via email:
 - Completion of the land disturbing application.
 - Identifying the Responsible Land Disturber (Va. E&S certification) Information on obtaining RLD certification.
<https://www.deq.virginia.gov/permits-regulations/training-certification/responsible-land-disturber>
 - ❑ The land disturbing permit fee is \$630. An online payment portal is accessible after creating an account. (see attachment)
 - ❑ An approved site plan must be submitted to and signed by the Site Plan Coordinator. For Demolition / Grading permits a copy of the site plan sheets / plat / survey showing all proposed erosion and sediment controls, notes and details.
 - ❑ If the land disturbance is over an acre or part of a common plan of development the VSMP general construction permit and SWPPP book is required before land disturbing permit is issued. For information follow link to DEQ.
www.deq.virginia.gov/Programs/Water/StormwaterManagement/VSMPPermits/ConstructionGeneralPermit.aspx
- The MOST certification:** The City of Norfolk is requiring a new online certification course for individuals conducting SWPPP inspections for CGP permit requirements. The individual conducting SWPPP inspections must present their certification with the project's SWPPP book prior to applying for a Land Disturbance Permit. The Course offered by The Municipal Online Stormwater Training Center (The M.O.S.T.) is \$25 and titled: **Erosion And Sediment Control for Construction Sites**. See link below to access the training course:*
<https://umd-oes-arch.catalog.instructure.com/courses/erosion-and-sediment-control-for-construction-sites>
- ❑ Submit a finalized Declaration of Covenants to the Stormwater Department for permanent BMPs. Contact Kelli Glenn 837-2037
 - ❑ Any required bonds for Right of Ways or Stormwater improvements would have to be obtained prior to permit being issued. Contact Right of Ways for information (757-664-7300). The bond form can be found here: www.norfolk.gov/DocumentCenter/View/21056
 - ❑ Any work adjacent to Lake Whitehurst or Lake Wright requires authorization from David Rosenthal: Reservoir Manager (441-5774 x 253).

Please note that all fees associated with VSMP CGP are paid to "The City of Norfolk" not DEQ. Please contact our department for permit issuance - Jaontray Coley, 757-664-4747 or Nathan Bowman: 757-664-4369