



City of Norfolk

Land Disturbing Permit Requirements

- Apply online: https://norfolkvapermits.force.com/s/land-use-application?recordtypename=LDP_Application and
- Submit the following documents via email:
 - Completion of the land disturbing application.
 - Identifying the Responsible Land Disturber (Va. E&S certification) For information on obtaining RLD certification follow the link below.
<https://www.deq.virginia.gov/our-programs/training-certification/responsible-land-disturber>
- The land disturbing permit (LDP) fee is \$630. An online payment portal is accessible after creating an account.
- An approved site plan must be submitted to and signed by the Site Plan Coordinator. For Demolition / Grading permits a copy of the site plan sheets / plat / survey showing all proposed erosion and sediment controls, notes, and details.
- **Sites >1 Acre**
 - If the land disturbance is over an acre or part of a common plan of development the VSMP general construction permit and SWPPP book is required before land disturbing permit is issued.
 - **Prior to issuance of LDP**, you must obtain the Qualified Personnel DEQ certification (RLD a pre-requisite). For information follow link to VADEQ. <https://www.deq.virginia.gov/our-programs/training-certification/swppp-inspections>.
- Submit a finalized Declaration of Covenants and/or credit of sale for Nutrient Credits to the Stormwater Department for permanent BMPs. Contact Kelli Glenn at kelli.glenn@norfolk.gov or 757-823-4062.
- Any required bonds for Right of Ways or Stormwater improvements would have to be obtained prior to permit being issued. Contact Cregg Fortin at cregg.fortin@norfolk.gov or 757-664-4695. If a bond is required, this would have to be in place prior to the issuance of the LDP. The bond form can be found here: www.norfolk.gov/DocumentCenter/View/21056.
- Any work adjacent to Lake Whitehurst or Lake Wright requires authorization. You can reach out to our team at NorfolkReservoirs@norfolk.gov or call (757) 441-5678.

Please note that all fees associated with VSMP CGP are paid to “The City of Norfolk” not DEQ. Any questions please contact Audrey Doan, audrey.doan@norfolk.gov or Nathan Bowman, nathan.bowman@norfolk.gov or by phone at 757-664-4368.

The Department of City Planning
Environmental Services Bureau
810 Union Street / Room 508 City Hall Building
Norfolk, VA. 23510