



Mini-Grant Application  
Grants up to \$2500

Title of Project/Activity:

Organization:

Please thoroughly answer the following. Attach additional sheets if necessary.

**Project Description**

1. What type of Retain Your Rain Project do you plan to install?

- Downspout Redirect
- Rain Barrels/Water Catchment System
- Rain Garden
- Bioswale
- Green Roof
- Tree Planting
- Other

2. Please describe your proposed project. Attach design plans as needed.

**Community Benefit**

3. Please describe how this project addresses a nuisance flooding issue and/or contributes to storm water runoff mitigation. Please describe any additional ways your community will benefit from this project.

4. Please describe how neighborhood residents and the greater community will be involved in the project. Consider questions like: How many residents were involved in the planning? How many will be involved in implementing the project? What tasks will they complete? How can they be incorporated in the long-term maintenance of the project?

**Budget**

5. What is the total funding amount requested? Please provide a detailed budget describing how you plan to spend the money (attach additional sheets as needed).

**Maintenance**

6. The Office of Resilience serves as a resource not only in the initial installation of your project, but also in the long-term maintenance. However, it is imperative that your project has a plan in place to ensure that it is successful for years to come. Please describe how your project will be maintained and what people will be in place to ensure success.

*Note: Successful projects have the opportunity for further grant funding, as available, for maintenance and advancement of original project.*

**Contact Information**

Primary Contact Person:

Phone Number:

Email:

Secondary Contact Person:

Phone Number:

Email:

**Attachments**

1. Please attach proof of nonprofit status
2. (Preferred, but not required) Please attach a letter of support from the civic league in which this project will take place.

By signing below, I certify that I have reviewed this proposal; and if awarded funding, I commit to hold a volunteer event prior to completion of the project installation, and I commit to maintaining the projects that are installed.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Type/Print Name:

Title:

Applications are due by 11:59pm March 1, 2020.  
Email application to [retainyourrain@norfolk.gov](mailto:retainyourrain@norfolk.gov), or deliver to 501 Boush St, Norfolk, VA 23510.  
For questions, please call (757) 441-2602 or email [retainyourrain@norfolk.gov](mailto:retainyourrain@norfolk.gov)