

Class Title: Refuse Collector III

BRIEF DESCRIPTION OF THE CLASSIFICATION:

Collects waste from residential property according to an assigned route. Maintains and monitors the truck for any necessary repairs.

ESSENTIAL FUNCTIONS:

This information is intended to be descriptive of the key responsibilities of the classification. The following examples do not identify all duties performed by any single incumbent. Specific requirements of individual positions are described in the Job Description.

Physical Strength Code		ESSENTIAL FUNCTIONS
1	H	Collects and disposes of waste by operating either an automated truck, using the truck to pick up ninety-gallon garbage cans, furniture, tree limbs, etc. from the curb, replacing damaged trash cans as needed and traveling to the transfer station to empty the truck. Lifts boxes, bags of yard waste, furniture, tree limbs, and etc. into collection truck; places waste, furniture and other refuse into collection trucks.
2	H	Maintains the truck by filling the vehicle with fuel, washing and sweeping it out, and ensuring that the brake and back up lights are functioning properly.
3	D	Conducts CDL Pre-Trip and Post-Trip Inspections.
4	S	Interacts with citizens and customers by explaining refuse collection codes and procedures.

CLASS REQUIREMENTS:

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Formal Education / Knowledge	Work requires the ability to read and understand written instructions to understand simple processes and the routine operations of machines. Level of knowledge equivalent to four years of high school or equivalency.
Experience	Four (4) years refuse collection experience or commercial driving experience desired.
Certifications and Other Requirements	Valid CDL Driver’s License; Must successfully pass all entry level testing and assessments.
Reading	Work requires the ability to read maps, instructions, and general correspondence.
Math	Work requires the ability to perform general math calculations such as addition, subtraction, multiplication and division.
Writing	Work requires the ability to write daily reports and general correspondence.
Managerial	N/A
Budget Responsibility	N/A
Supervisory / Organizational Control	Work requires functioning as a lead worker performing essentially the same work as those directed, and includes overseeing work quality, training, instructing, and scheduling work.
Complexity	Work involves choices of action within limits set by standard practices and procedures. Professional judgment is required to apply the proper course of action.
Interpersonal / Human Relations Skills	Contacts others within the organization. These contacts may involve similar work units or departments within the City which may be involved in decision making or providing approval or decision making authority for purchases or projects. Vendors and suppliers may also be called upon for information on purchases, supplies or products. Meetings and discussions may be conducted with customers.

OVERALL PHYSICAL STRENGTH DEMANDS:

Sedentary	Light	Medium	Heavy X	Very Heavy
S = Sedentary Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time	L = Light Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.	M = Medium Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	H = Heavy Exerting 50-100 lbs. occasionally, 25-50 lbs. frequently, or up to 10-20 lbs. constantly.	VH = Very Heavy Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.

PHYSICAL DEMANDS:

C = Continuously 2/3 or more of the time.	F = Frequently From 1/3 to 2/3 of the time.	O = Occasionally Up to 1/3 of the time.	R = Rarely Less than 1 hour per week.	N = Never Never occurs.
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This is a description of the way the job is currently performed; it does not address the potential for accommodation.

PHYSICAL DEMANDS	FREQUENCY CODE	DESCRIPTION
Standing	F	Steps on back of vehicle, transfer station, vehicle maintenance, meetings, driving
Sitting	O	Driving automated boom or rear-loading units
Walking	C	To/from residence pick up location, to/from residential houses, vehicle maintenance
Lifting	F	Bags, trashcans, yard waste or other special collection
Carrying	F	Bags, trashcans, yard waste or other special collection
Pushing/Pulling	F	Bags, trashcans, yard waste or other special collection
Reaching	F	Bags, trashcans, yard waste or other special materials, cleaning of vehicles
Handling	F	Bags, trashcans, yard waste or other special material
Fine Dexterity	O	Hand controls on truck, writing
Kneeling	F	Retrieval of yard waste, trashcans or containers
Crouching	F	Retrieval of yard waste, trashcans or containers
Crawling	R	Retrieval of yard waste, trashcans or containers
Bending	F	Retrieval of yard waste, trashcans or containers
Twisting	F	Retrieval of yard waste, trashcans or containers, dismounting from truck, handling refuge
Climbing	O	Steps, retrieval of yard waste, trashcans or containers
Balancing	F	Steps, return of trash cans
Vision	C	Reading, viewing route, precautionary procedures
Hearing	C	Communicating with personnel and general public, meetings, presentations
Talking	C	Communicating with personnel and general public, meetings, presentations, radio
Foot Controls	F	Driving
Other (specify)	F	Hand Controls:

MACHINES, TOOLS, EQUIPMENT, AND WORK AIDS:

Automated truck side, boom truck, loader truck, trash can, gloves, boots, coveralls, broom, safety glasses, hat, Wash Rack (steam cleaner) to wash vehicles.

ENVIRONMENTAL FACTORS:

D = Daily	W = Several Times Per Week	M = Several Times Per Month	S = Seasonally	N = Never
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HEALTH AND SAFETY		ENVIRONMENTAL FACTORS		PRIMARY WORK LOCATION	
Mechanical Hazards	D	Dirt and Dust	D	Office Environment	--
Chemical Hazards	D	Extreme Temperatures	D	Warehouse	--
Electrical Hazards	M	Noise and Vibration	D	Shop	--
Fire Hazards	W	Fumes and Odors	D	Vehicle	X
Explosives	N	Wetness/Humidity	D	Outdoors	--
Communicable Diseases	S	Darkness or Poor Lighting	S	Other (see 2 below)	X
Physical Danger or Abuse	S				
Other (see 1 below)	N				

- (1)
- (2) Neighborhood, housing areas, shopping centers

PROTECTIVE EQUIPMENT REQUIRED:

Steel toe boots or shoes, gloves, uniforms, eye protection, masks, safety vest, back support or brace.

NON-PHYSICAL DEMANDS:

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NON-PHYSICAL DEMANDS	
Time Pressures	F
Emergency Situations	R
Frequent Change of Tasks	F
Irregular Work Schedule/Overtime	F
Performing Multiple Tasks Simultaneously	F
Working Closely with Others as Part of a Team	F
Tedious or Exacting Work	F
Noisy/Distracting Environment	C
Other (see 3 below)	N

- (3)