

**TAX ABATEMENT
Plan Submittal Checklist**

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Tax Abatement Completed Application

Building Permit Completed Application

Survey or Site Plan Number (If Applicable Additions, etc.)

Photographs From Each Direction Elevation (N, S, E, W)

Complete 100% Construction Plans / Drawings (Architectural & Structural)

**Tax Abatement Fee Payment for Portal Payment
(\$50.00 Residential / \$250 Commercial)**

All of the Above Combined into ONE Single PDF

Submitted To: planreviewpermits@norfolk.gov

Over 50 MB Submit To: [FTP://remote.norfolk.gov/Eplans](ftp://remote.norfolk.gov/Eplans)

**See Digital Plan Submittal Instructions (FTP)
Upload the Complete Bundle to FTP Site AND Email the Applications to:
planreviewpermits@norfolk.gov**