

 City of Norfolk	Operational General Order - 530	Federal Law Enforcement Agencies
	Department of Police General Order	
	CALEA: 46.3.1,2	
	VLEPSC: none	
LEGAL REVIEW DATE: 10-07-2010	PRESCRIBED DATE: 1-4-11 ^{LLB}	
City Attorney: Jack E. Clard	City Manager/Director of Public Safety: [Signature]	
APPROVED BY THE AUTHORITY OF THE CHIEF OF POLICE: [Signature]		

Office of Preparation: Strategic Management Division (prm)

Purpose

To establish guidelines for notifying Federal Law Enforcement Agencies and requesting assistance from them under unusual circumstances.

Policy

The Norfolk Department of Police recognizes that it may be necessary at times to request Federal Law Enforcement assistance. The department has established the following procedures in making such request for assistance.

Supersedes:

1. G.O. OPR-530, dated May 14, 2009
2. Any previously issued directive conflicting with this order

Order Contents:

- I. Requesting Assistance
- II. Emergency Situations
- III. Specific Notifications Required

I. Requesting Assistance

During the regular course of an investigation any Federal Law Enforcement Agency may be contacted, as needed, to provide expertise or to assist with specialized resources. This will be done by the officer conducting the investigation or inquiry after receiving authorization by a supervisor.

II. Emergency Situations

When circumstances require Federal Law Enforcement assistance in emergency situations, the Field Commander or his / her designee will be responsible for requesting federal assistance.

III. Specific Notification Required (CALEA 46.3.1,2)

The investigating officer or supervisor will ensure that the following Federal Agencies are contacted when the listed criminal investigations occur. Officers should contact a supervisor if they have any questions pertaining to notifications.

A. Department of Justice

1. Federal Bureau of Investigation (FBI)
 - a. Kidnapping
 - b. Interstate-Theft
 - c. Espionage
 - d. Terrorism related incidents
 - e. Robbery or burglary (to a federally insured bank)
 - f. Bomb Threats
 - g. Gang investigations
2. Drug Enforcement Administration (DEA)
 - a. Clandestine drug laboratories
 - b. Robbery or burglary to a DEA registrant
3. Bureau of Alcohol, Tobacco and Firearms and Explosives (BATFE)
 - a. Firearms violations
 - b. Untaxed alcohol and tobacco

- c. Bombs or explosive materials found and/or detonated
 - 4. United States Marshals Service (USMS)
 - a. Apprehension of fugitives
 - b. Gang investigations
- B. Department of Homeland Security
 - 1. Immigration and Customs Enforcement (ICE)
 - a. Arrest of aliens
 - b. Child Pornography
 - c. Smuggling
 - d. Money Laundering
 - 2. Federal Protective Services
 - a. Bomb threats on federally owned or leased buildings
 - b. All criminal investigations on federally owned or leased buildings
 - 3. United States Secret Service (USSS)
 - a. Threats to the President and/or Vice-President
 - b. Counterfeiting (suspect detained or in custody)
 - 4. U.S. Coast Guard District 5 Command Center
 - a. Physical arrest of U.S. Coast Guard personnel
- C. United States Postal Inspection Service (USPIS)
 - 1. Theft or fraud of United States Mail
 - 2. Robbery or burglary of United States Post Offices or employees
 - 3. All criminal investigations that occur on U.S. Postal Property
- D. United States Department of State
 - 1. Passport fraud

2. Diplomats or embassy personnel detained or arrested
 3. Foreign nationals detained or arrested
- E. Naval Criminal Investigative Service (NCIS)
1. Inquiries regarding classified government documents
 2. Physical arrests of United States Naval or Marine Corp personnel
- F. Incidents Involving Military Personnel
1. United States Army Provost Marshals Office
 2. Physical arrest of U.S. Army personnel
 3. United States Air Force Law Enforcement Desk
 4. Physical arrest of U.S. Air Force Personnel

Related Documents:

1. G.O. OPR-220: Burglary In Progress
2. G.O. OPR-650: Bomb Threats