City of Norfolk CBPA Guidance Document for Filling & Grading within 100-foot CBPA Buffer

This guidance applies to both Resource Protection Areas (RPA) and Intensely Developed Areas (IDA) within the Chesapeake Bay Area overlay district. All trees/shrubs within the 100’ CBPA buffer are protected under state law and city code. A permit is required for removal.

To determine if your property is in the CBPA

https://air.norfolk.gov/#/ Go to legend on the top right of the map, select the zoning option and turn on CBPA. Red (IDA) or green (RPA) checker pattern are the CBPA boundaries. Can also be determined by selecting the planning tab center of screen within blue stripe and scrolling to CBPA reference.

Raising Grade (Filling) around protected vegetation:

Raising the grade within the critical root zone (CRZ) of protected trees/shrubs within 100-foot CBPA Buffer requires an onsite inspection and fill permit to be issued prior to any work commencing.

Raising the grade within the CRZ can have negative consequences for tree/shrub health, including crown die-back, root loss and death. Fill soil within CRZ shall not exceed 4 inches in depth. Fill soil shall be uncontaminated with chemicals or other substances toxic to tree roots and have a sandy texture with good porosity that will not impede water infiltration.

Lowering Grade (Cutting) around protected vegetation:

Lowering the grade within the CRZ or protected trees/shrubs can have negative consequences for tree/shrub health including excessive root loss, crown die-back and death. An onsite inspection and tree permit are required to be issued prior to any work commencing.

Contact Jack Erwin, Landscape Coordinator, 757-664-4751 or jack.erwin@norfolk.gov for inspection and permit.

Environmental Services Bureau, Rm. 508, City Hall Building, 810 Union St., Norfolk, VA 23510
City of Norfolk
Department of Public Works
Department of City Planning / Environmental Services

Fill activities not associated with Site Plan Review

Chesapeake Bay Preservation Area: (circle one) Yes / No

Date: __________________________ Project Address: ____________________________________________

Proposed Activity: ___________________________________________________________ Violation: ____________________________

Adjacent Waterway: ___________________________________________________________ Land Disturbance: ____________________________

Owner: ______________________________________________________________________

Address: _____________________________________________________________________

Phone Number: Home ___________________ Work ______________________

Contractor/Agent: ______________________________________________________________________

Address: _____________________________________________________________________

Phone Number: Home ___________________ Work ______________________

Owner / Agent Signature: ____________________________________________ Date: _______________________ 

Proposed project: 1.) Describe fully all work to be performed on the site.
2.) Attach survey showing proposed and existing grades & Erosion and Sediment Control Measures

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Staff Determination: ____________________________

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'Edited 8/2016
Approvals:

1. Review on Fill Plan
   ______ Review Required Date: ________________
   ______ No Review Required (See Comments)
   ______ Standards Satisfied (Public Works and Environmental Services)
   ______ Not Applicable (See Comments)

   Comments: ____________________________________________

2. Applicable Wetland Permit Requirements
   ______ Review Required Date: ________________
   ______ No Review Required (See Comments)
   ______ Standards Satisfied (Environmental Services)
   ______ Not Applicable (See Comments)

   Comments: ____________________________________________

3. Erosion and Sediment Control Requirements
   ______ Review Required Date: ________________
   ______ No Review Required (See Comments) Standards
   ______ Satisfied (Public Works and Environmental Services)
   ______ Not Applicable (See Comments)

   Comments: ____________________________________________

4. Tree Permit Requirements
   ______ Review Required Date: ________________
   ______ No Review Required (See Comments)
   ______ Standards Satisfied (Environmental Services)
   ______ Not Applicable (See Comments)

   Comments: ____________________________________________

The proposed project and approvals by the appropriate City departments have been reviewed and found to be consistent with the purpose and intent of the City's Chesapeake Bay Preservation Areas Program.

Environmental Services: ____________________________ Date: ________________

Comments: ____________________________________________

Approval: Granted ________________ Denied ________________ Date ________________

Director of Public Works or Designee: ____________________________

Comments: ____________________________________________ Expiration Date: ________________

*Edited 8/2016