



City of Norfolk CBPA Guidance Document for Filling & Grading within 100-foot CBPA Buffer

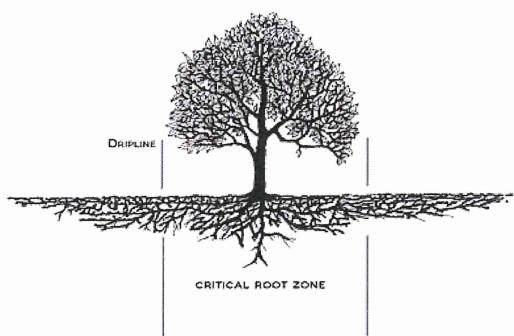
This guidance applies to both Resource Protection Areas (RPA) and Intensely Developed Areas (IDA) within the Chesapeake Bay Area overlay district. All trees/shrubs within the 100' CBPA buffer are protected under state law and city code. A permit is required for removal

To determine if your property is in the CBPA

<https://air.norfolk.gov/#/> Go to legend on the top right of the map, select the zoning option and turn on CBPA. Red (IDA) or green (RPA) checker pattern are the CBPA boundaries. Can also be determined by selecting the planning tab center of screen within blue stripe and scrolling to CBPA reference.

Raising Grade (Filling) around protected vegetation:

Raising the grade within the critical root zone (CRZ) of protected trees/shrubs within 100-foot CBPA Buffer requires an onsite inspection and fill permit to be issued prior to any work commencing.



Raising the grade within the CRZ can have negative consequences for tree/shrub health, including crown die-back, root loss and death. Fill soil within CRZ shall not exceed 4 inches in depth. Fill soil shall be uncontaminated with chemicals or other substances toxic to tree roots and have a sandy texture with good porosity that will not impede water infiltration.

Lowering Grade (Cutting) around protected vegetation:

Lowering the grade within the CRZ or protected trees/shrubs can have negative consequences for tree/shrub health including excessive root loss, crown die-back and death. An onsite inspection and tree permit are required to be issued prior to any work commencing.

Contact Jack Erwin, Landscape Coordinator, 757-664-4751 or jack.erwin@norfolk.gov for inspection and permit.



**City of Norfolk
Department of Public Works
Department of City Planning / Environmental Services**

Fill activities not associated with Site Plan Review

Chesapeake Bay Preservation Area: (circle one) Yes / No

Date: _____ Project Address: _____

Proposed Activity: _____ Violation: _____

Adjacent Waterway: _____ Land Disturbance: _____

Owner: _____

Address: _____

Phone Number: Home _____ Work _____

Contractor/Agent: _____

Address: _____

Phone Number: Home _____ Work _____

Proposed project: 1.) Describe fully all work to be performed on the site.
2.) Attach survey showing proposed and existing grades & Erosion and Sediment Control Measures

Staff Determination:

Approvals:

1. Review on Fill Plan

Review Required Date: _____
 No Review Required (See Comments)
 Standards Satisfied (Public Works and Environmental Services)
 Not Applicable (See Comments)

Comments: _____

2. Applicable Wetland Permit Requirements

Review Required Date: _____
 No Review Required (See Comments)
 Standards Satisfied (Environmental Services)
 Not Applicable (See Comments)

Comments: _____

3. Erosion and Sediment Control Requirements

Review Required Date: _____
 No Review Required (See Comments) Standards
 Satisfied (Public Works and Environmental Services)
 Not Applicable (See Comments)

Comments: _____

4. Tree Permit Requirements

Review Required Date: _____
 No Review Required (See Comments)
 Standards Satisfied (Environmental Services)
 Not Applicable (See Comments)

Comments: _____

The proposed project and approvals by the appropriate City departments have been reviewed and found to be consistent with the purpose and intent of the City's Chesapeake Bay Preservation Areas Program.

Environmental Services: _____ Date: _____

Comments: _____

Approval: Granted _____ Denied _____ Date _____

Director of Public Works or Designee: _____

Comments: _____ Expiration Date: _____