

Norfolk Electoral Board

Minutes of the September 2, 2020 Virtual Meeting

Present

H. Michael Ziegenfuss (Chair), Atoy Carrington (Vice-Chair), Michael Khandelwal (Secretary),
Stephanie Iles (Director of Elections & General Registrar)

The Norfolk Electoral Board was called to order at 10:02 a.m. by Mr. Ziegenfuss in a virtual meeting. The meeting was virtual due to the COVID-19 pandemic and the State of Emergency called by Governor Northam.

Approval of Minutes from the August 20, 2020 Electoral Board Meeting

Ms. Carrington moved to approve the minutes from the August 20, 2020 Electoral Board Meeting. Mr. Khandelwal seconded the motion. The Board unanimously approved the minutes from the meeting.

Discussion of November 3, 2020 General Election

The Norfolk City Council approved both our ordinances Tuesday evening, September 1, 2020. The first ordinance was to receive the CARES Act grant funding from the Virginia Department of Elections which we used to buy a high-speed scanner and additional voting equipment and supplies for the November 3, 2020 Election and Early Voting.

The second ordinance was to modify the code section for the Central Absentee Precinct to include four (4) Satellite offices at the Jordan-Newby Library Anchor Branch Library, the Mary D. Pretlow Anchor Branch Library, the Berkeley Recreation Center, and the Lambert's Point Community Center.

Ms. Iles submitted a plan to start voting at the Satellite locations beginning Monday, October 12. That first week, the Satellites would be open 9 a.m.-5 p.m., Monday and Wednesday; 11 a.m.-7 p.m., Tuesday and Thursday; and 9 a.m.-5 p.m., Saturday, October 17. In the second week, the Satellites would be open 9 a.m.-5 p.m., Monday, Wednesday, and Friday; and 11 a.m.-7 p.m., Tuesday and Thursday. In the third week, the Satellites would be open 9 a.m.-5 p.m., Monday and Wednesday; and 11 a.m.-7 p.m., Tuesday and Thursday.

After discussion, a motion was made by Mr. Khandelwal to accept the plan as delivered by Ms. Iles. The motion was seconded by Ms. Carrington. The motion passed, 2-1, with Mr. Ziegenfuss and Mr. Khandelwal voting in the affirmative and Ms. Carrington voting No.

It was decided that each Electoral Board member would be on call for one of the three weeks the Satellites would be open. Mr. Khandelwal during the first week. Ms. Carrington will be on call during the second week. Mr. Ziegenfuss will be on call the third week.

The Board discussed possible General Assembly changes and ELECT guidance for the November

3, 2020 Election.

Such other business as may come before the Electoral Board:

Mr. Khandelwal will be a guest on the Cathy Lewis Public Radio Show to discuss Officer of Election recruitment and the upcoming Elections.

Mr. Khandelwal moved to adjourn the meeting, which was seconded by Ms. Carrington. The meeting was adjourned at 11:13 a.m. by unanimous vote of the Board.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Khandelwal".

Michael Khandelwal, Secretary
September 2, 2020