

Norfolk Electoral Board

Minutes of the November 30, 2020 Virtual Meeting

Present

H. Michael Ziegenfuss (Chair), Atoy Carrington (Vice-Chair), Michael Khandelwal (Secretary), Stephanie Iles (Director of Elections & General Registrar)

The Norfolk Electoral Board was called to order at 1:33 p.m. by Mr. Ziegenfuss in a virtual meeting. The meeting was virtual due to the COVID-19 pandemic and the State of Emergency called by Governor Northam.

Approval of Minutes from the November 4, 5, 10, & 11 2020 Election Canvass

Ms. Carrington moved to approve the minutes from the November 4, 5, 10, & 11 2020 Election Canvass. Mr. Khandelwal seconded the motion. The Board unanimously approved the minutes from the meeting.

Approval of Officers of Election

Ms. Iles presented a list of one (1) potential Officer of Election for appointment. Ms. Carrington's motion to approve the list was seconded by Mr. Khandelwal. The Board unanimously voted to approve those on the list for a term ending February 28, 2021.

Closed Session: Personnel Discussion

At 1:36 p.m., it was moved by Mr. Khandelwal and seconded by Ms. Carrington to go into closed session pursuant to the Code of Virginia for discussion of personnel matters. The motion was approved by unanimous voice vote of the Board.

Upon a motion made by Mr. Khandelwal, seconded by Ms. Carrington, and passed by unanimous vote of the Norfolk Electoral Board, the Electoral Board reconvened in open session.

Further, Mr. Khandelwal moved to adopt the following certification:

"We certify that the Norfolk Electoral Board convened a closed meeting on November 30, 2020, pursuant to an affirmative vote in accordance with the provisions of the Virginia Freedom of Information Act and that Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law.

The Norfolk Electoral Board further certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the board in the closed meeting."

Ms. Carrington seconded the adoption of the certification, and the Board unanimously voted to

approve the certification.

Ms. Carrington moved to adjourn the meeting, which was seconded by Mr. Khandelwal. The meeting was adjourned at 2:23 p.m. by unanimous vote of the Board.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Khandelwal".

Michael Khandelwal, Secretary

November 30, 2020