

Minutes of the Regular Monthly Meeting
Board of Trustees
Employees' Retirement System of the City of Norfolk
September 20, 2004

The regular monthly meeting of the Board of Trustees of the Employees' Retirement System of the City of Norfolk was held in the City Hall sixth floor conference room in the City of Norfolk, Virginia. The meeting began at 2:03 p.m. on Monday, September 20, 2004, with Chairperson, Michael S. Ives presiding. The following was the result of the roll call:

<u>Attending the Meeting</u>	<u>Not Attending the Meeting</u>
M.S. Ives	R.V.K. Williams
W.O. Carrow	Vacant
S.G. de Mik	
J.D. Hopkins	
R.J. Keogh	
F.V. Martin	
A.B. Nusbaum	

Mrs. Mary L.G. Nexsen, Deputy City Attorney, Mr. Kamal Khanna, Chief Investment Officer and Mr. Eric Ralph, of Summit Strategies Group, also attended the meeting.

The minutes of the monthly meeting held August 16, 2004 were approved as printed.

Mr. Thomas Burton of Evergreen Investments, Tattersall Advisory Group, gave a presentation to the Board. His presentation covered the following topics:

- Preview
- Philosophy and Process
- Performance and Portfolio Review
- Outlook and Strategy

Committee Reports:

Administration and Planning:

Mr. Ives reported that the Committee did not have a meeting.

Asset Allocation:

Mr. Keogh reported that the Committee did not have a meeting.

Investment Management Review Committee:

Mr. Wilder reported that the Committee did not have a meeting.

Training and Education:

Mr. de Mik reported that the Committee did not have a meeting.

Benefit Claims:

Dr. Hopkins reported that the Committee did not have a meeting.

Manager Search & Selection:

Captain Carrow reported that the Committee did not have a meeting.

Mr. Khanna distributed for the Board's information his comments summarizing the Fund's performance and commentary on the markets. This report is attached as part of the official minutes. Mr. Khanna informed the Board of the 13th annual public fund forum scheduled for December 5-8, 2004 in San Francisco, California. Board Members will be contacted to confirm your interest in attending.

Mr. Ralph informed the Board that people are taking risk in the capital markets in order to achieve higher returns.

New Business

A. Applications for vested service retirement:

Irene J. Jones, Active No. 26986, May 1, 2002, with no refund due.

Lillian D. Durham, Active No. 18613, June 1, 2002, with no refund due.

B. Applications for early service retirement:

Ricky G. Foster, Active No. 20992, October 1, 2004, with no refund due.

Marshall L. Taylor, Active No. 22000, October 1, 2004, with no refund due.

Robert F. Ludwig, Sr., Active No. 20188, November 1, 2004, with no refund due.

C. Applications for normal service retirement:

Spencer D. Gould, Active No. 17706, October 1 2004, with no refund due.

Essie G. Thornton, Active No. 18035, October 1, 2004, with no refund due.

Frank E. Melchiorre, Jr., Active No. 18987, October 1, 2004, with no refund due.

Charles E. Minor, Active No. 26204, October 1, 2004, with no refund due.

Rosa Lee Serre, Active No. 19510, November 1, 2004, with no refund due.

Constance Dozier, Active No. 18010, December 1, 2004, with no refund due.

Eugene W. Geniesse, III, Active No. 21789, December 1, 2004, with no refund due.

D. Recommendation by the Medical Board that the following be retired:

Joseph Matthews, Jr., Active No. 24445, September 1, 2004, with no refund due. This member requested ordinary disability retirement.

E. Ordinary death:

Chauncey L. Cooper, Active No. 24071, death occurred August 11, 2004. Lump sum benefit payable to son in the amount of \$15,799.48.

F. Death of retired members:

Nell S. Nininger, Ret. No. 02356, death occurred July 4, 2004. No benefit payable due to surviving spouse or dependent children.

Lillian Epps Phelps, Ret. No. 03194, death occurred July 21, 2004. Spouse elected monthly benefit of \$84.73.

Patricia W. Scott, Ret. No. 04658, death occurred August 30, 2004. No benefit payable due to no surviving spouse or no dependent children.

Gilbert C.R. Lovejoy, Ret. No. 02904, death occurred September 2, 2004. No benefit payable due to no surviving spouse or no dependent children.

G. Death of spouse:

Joan V. Pallette, Spouse No. 0457N, death occurred September 1, 2004. No benefit payable.

Helen G. Hodnett, Spouse No. 034N, death occurred September 11, 2004. No benefit payable.

The Board approved withdrawal of the following non-contributing members:

<u>Name of Member</u>	<u>Active Number</u>
Mary M. Brown	28792
David S. Ward	28843
James A. Kern	29110
Christopher C. Goumenis	29121
Deborah Y. Stratton	29363
Dia M. Hayes	29548
Mark Briley	29568
Cari L. Browning	29594
Michelle L. Chissler	29688
Don M. Eppes	29756
Robert S. Fentress, Jr.	29804
Ellen M. Taggart	29822
Jermaine Jackson	29841
Christina M. Dayton	29903
Mortimer A. Tann, Jr.	30044
Jean M. Andrew	30118
Mary G. Denyes	30125
Marcus Martin	30129
Marguerite Horton	30155
Michael Carew	30319
Albert L. Canary, Jr.	30341
Rebecca J. Wagner	30348
Michael L. Zarella	30388
Lynda K. Drew	30402
Erica L.F. Gilpin	30420
Total - 25	

The following report of payments from the Trust Fund was received and filed:

C.I. Travel	(1)	\$ 440.40
Baker's Crust	(2)	153.63
GFOA Publications	(3)	101.00
Bayview Physician Services	(4)	896.00
Bayview Physician Services	(5)	224.00
FedEx	(6)	34.22
Lotus Financial Consulting,LLC	(7)	
14,583.00		
Retirement Payroll (est. Sept. 04)		<u>3,500,000.00</u>
Total		\$3,516,432.25

- (1) Round trip airfare for Steven de Mik and Kamal Khanna to attend Wellington Research Forum in Boston on September 22-23, 2004
- (2) Lunch served for Administration and Planning Committee on August 16, 2004
- (3) Government Finance Officers Association publications
- (4) Medical exams for the following: Olivia Brown, Henrine Robinson, Joseph Matthews and Karen Cuffee
- (5) Medical exam for Jackie Lowe
- (6) Information sent to State Street
- (7) Consulting services September 1, 2004 through September 30, 2004

There being no further business, the meeting was adjourned at 3:16 p.m.

Chairperson

Executive Director