

Minutes of the Regular Monthly Meeting
Board of Trustees
Employees' Retirement System of the City of Norfolk
February 9, 2011

The regular monthly meeting of the Board of Trustees of the Employees' Retirement System of the City of Norfolk held in the City Hall sixth floor conference room in the City of Norfolk, Virginia. The meeting began at 12:05 p.m. on Wednesday, February 9, 2011, with Chairperson, Stephanie A. Calliott presiding. The following was the result of the roll call:

Attending the Meeting

S. A. Calliott
C. R. Neikirk
K. W. Crowder
Y. T. Allmond
N. E. Nelson
E. G. Tucker
D. V. Hill
M.D. Jones

Not Attending the Meeting

L. A. Bernert

Ms. Mary L. G. Nexsen, Deputy City Attorney, also attended the meeting.

The minutes for the meeting on January 12, 2011, were approved.

New Business

A. Applications for vested service retirement:

Randolph Henderson, Active No. 26105, October 1, 2008, with no refund due. [[Fire Rescue Services](#)]

Leonard S. Oliva, Active No. 23607, October 1, 2010, with no refund due. [[Fleet Management Fund](#)]

Kathryn A. Haugan, Active No. 18162, February 1, 2011, with no refund due. [[Circuit Court](#)]

Thomas N. McGlauchon, Active No. 23421, March 1, 2011, with no refund due. [[Facility & Enterprise Mgmt.](#)]

B. Application for early service retirement:

Karl A. Hill, Active No. 30123, March 1, 2011, with no refund due. [[Public Works](#)]

C. Application for early service retirement (deferred):

David M. Peterson, Active No. 26177, March 1, 2011, with no refund due. [[Police](#)]

D. Applications for normal service retirement:

Todd M. O'Neal, Active No. 24950, March 1, 2011, with no refund due. [\[Fire Rescue Services\]](#)

Marie E. Vesely, Active No. 31353, March 1, 2011, with no refund due. [\[Human Services\]](#)

Frances E. Merritt, Active No. 22169, April 1, 2011, with no refund due. [\[Human Services\]](#)

George S. Hoggard, Active No. 23372, April 1, 2011, with no refund due. [\[Police\]](#)

Emma W. Owens, Active No. 23784, April 1, 2011, with no refund due. [\[Human Services\]](#)

John A. Goldhorn, Active No. 24134, April 1, 2011, with no refund due. [\[Fire Rescue Services\]](#)

William A. Beigel, Active No. 24179, April 1, 2011, with no refund due. [\[Police\]](#)

Joyce M. Lane, Active No. 26223, April 1, 2011, with no refund due. [\[Human Services\]](#)

Maxine R. Poteat, Active No. 26818, April 1, 2011, with no refund due. [\[Finance & Business Services\]](#)

Sherman J. Merkel, Jr., Active No. 29684, April 1, 2011, with no refund due. [\[Elections\]](#)

E. Recommendation by the Medical Board that following be retired:

Renee Y. Grant, Active No. 23275, March 1, 2011, with no refund due. This member requested ordinary disability retirement. [\[Human Services\]](#)

The Board agreed to defer action on Renee Grant's request for ordinary disability retirement until the March 9, 2011 meeting. Dr. Cetrone has some additional information that he can provide for the next meeting.

F. Death of retired members:

Rose M. Ainscough, Ret. No. 1122, death occurred December 22, 2010. No benefit payable due to no surviving spouse or dependent children.

Robert E. Gattis, Ret. No. 3814, death occurred January 9, 2011. Spouse elected monthly benefit of \$935.73.

Evelyn H. Hill, Ret. No. 1949, death occurred January 23, 2011. No benefit payable due to no surviving spouse or dependent children.

Charles E. Allen, Ret. No. 3713, death occurred January 25, 2011. Spouse elected monthly benefit of \$1,019.18.

G. Death of spouses:

Pearl D. Milburn, Spouse No. 00583, death occurred December 5, 2010. No benefit payable.

Florence Castor, Spouse No. 00175, death occurred December 15, 2010. No benefit payable.

Alberta C. McKenney, Spouse No. 00005, death occurred January 3, 2011. No benefit payable.

James A. Nottingham, Spouse No. 00647, death occurred January 5, 2011. No benefit payable.

Edith L. Harper, Spouse No. 00135, death occurred January 12, 2011. No benefit payable.

Madeline L. Joynes, Spouse No. 00597, death occurred January 15, 2011. No benefit payable.

Lla L. Pettway, Spouse No. 00581, death occurred January 27, 2011. No benefit payable.

The Board approved withdrawal of the following non-contributing members:

<u>Name of Member</u>	<u>Active Number</u>
Kathy J. Watts	31405
Kael D. Payne	31480
Antonio L. Neal, Sr.	32232
Naomi B. Swed	32708
Celeste M. Hoyos	32934
Eric C. Johnson	32961
Total Members - 6	

The following report of payments from the Trust Fund received and filed:

FedEx (1)	\$	16.90
Cheiron, (2)		4,971.32
The Wall Street Journal (3)		119.88
FedEx (4)		100.41
Baker's Crust (5)		227.94
State Street Corporation (6)		30,478.23
Retirement Payroll (Est. for February 2011)	\$	<u>5,500,000.00</u>
Total	\$	5,535,914.68

- (1) Apostille returned to Retirement System
- (2) Retainer for December 2010 and Portability Calculations
- (3) Subscription
- (4) Information sent to:
GFOA
Secretary of Commonwealth
State Street Global
- (5) Lunch for January 2011 Board Meeting
- (6) Custody service for:
September 2010 \$ 11,258.25
October 2010 10,276.17
November 2010 8,943.81
\$ 30,478.23

The Chair asked that the Trustees consider asking staff to order box lunches. This will be cost effective and there would be less food left over. The members agreed that going forward box lunches would be ordered.

Committee Reports

Administration and Planning:

Mr. Hill reported that the Committee did not have a meeting.

Investment Management:

Mr. Neikirk reported that the Committee did not have a meeting. Mr. Neikirk did report that the total fund was \$852.5 million as of January 31, 2011. The actuarial liability is \$1.047 billion. The estimated funding status is approximately 81%. The total fund composite was 1.34%. The equity composite was 1.72%, fixed income .66%, and international .96%. The outperformance was added by the active management in the fixed income portfolio (PIMCO). TIPS is in line with the benchmark at .20%.

Once the System funds real estate the Pension System's allocation will be:

5%	Real Estate	36%	Equity
35%	Fixed Income	24%	International Equity

JP Morgan has notified the System that they are in the process of sending a Capital Call Notice. When staff receives the Capital Call Notice, \$19 million will be transferred from the PIMCO account.

The Trustees were provided PIMCO's Quarterly Investment Report as information.

The Chair had asked Ted and Myrella to survey other systems throughout the State of Virginia on any discussion of plan changes. Survey responses were provided to the Trustees.

Mr. Wilder informed the Trustees that the Association of Municipal Retirement Systems (AMRS-VA) meets in the spring and fall yearly. The City of Roanoke will be hosting the fall meeting. This year's fall meeting includes a Trustee Training session. Roanoke circulated two dates for consideration by association members:

Sunday, October 23, 2011
Monday, October 24, 2011

Sunday, October 30, 2011
Monday, October 31, 2011

Roanoke is trying to get a preliminary number of how many trustees may be interested before negotiating rooms at the Hotel Roanoke. Registration fee will include all conference materials, dinner Sunday night, and lunch Monday afternoon. In addition to a registration fee, there will be a one-night hotel fee.

The next Retirement Board meeting is scheduled for March 9, 2011 at noon. There will not be an Investment Committee meeting.

There being no further business, the meeting adjourned at 12:34 p.m.

Chairperson

Executive Director