

Norfolk Electoral Board

Minutes of the January 11, 2022 Special Election - Canvass January 12 – 14, 2022 & Electoral Board Reorganization

Present:

Michael Khandelwal (Chairman), Atoy Carrington (Vice Chairwoman), H. Michael Ziegenfuss (Secretary), Stephanie Iles (Director of Elections & General Registrar), Rosanna Bencoach (Deputy Director of Elections & Deputy Registrar), and Yetta Wilkins (Election Assistant IV). No Observers were present.

The Norfolk Electoral Board was called to order on Wednesday, January 12th at 10:04 a.m. by Mr. Khandelwal, in the Circuit Court Clerk's Conference room on the 7th Floor of the Norfolk Courthouse, to canvass the January 11th Special Election and to consider the Provisional Ballots cast.

The minutes of the November 19, 2021 Electoral Board Meeting were approved.

Research of Provisional Ballots:

Thirty-two (32) Provisional Ballots were issued on January 11, 2022. Mr. Ziegenfuss' motion to direct the staff of the Office of Elections to research the qualification for each voter was seconded by Ms. Carrington. The Board unanimously approved the motion, and the Provisional Ballots were placed in the custody of Mrs. Yetta Wilkins, Elections Assistant IV.

Election Canvass, Day One Wednesday (01/12/2022):

The Board began the canvass of the election.

The Board recessed at 11:37 a.m. for lunch. The Board reconvened at 12:51 p.m.

The Board finished the Canvass of twenty-one (21) Precincts.

After a brief discussion of National Poll-Workers Day, Mr. Khandelwal volunteered to draft a press release honoring our Officers of Election and encouraging recruitment of new Officers.

Mr. Ziegenfuss moved to recess the meeting until Friday January 14th at the City Hall 1st Floor conference room at 2:00p.m. to continue canvass of the January 11, 2022 Special Election. The motion was seconded by Ms. Carrington and carried unanimously. The Board recessed at 1:07 p.m. for the day.

Election Canvass, Day Two Friday (01/14/2022) and the 2022 Electoral Board Reorganization:

The Board reconvened at 2:00 p.m. on January 14, 2022 in the First Floor Conference Room of Norfolk City Hall to consider the Provisional Ballots cast for the January 11, 2022 Special Election and to Reorganize the Electoral Board for 2022 as required by VA Code.

The canvass of the Central Absentee Precinct was completed.

The Board canvassed the thirty-two (32) Provisional Ballots issued on Election Day. No Provisional Ballots were cast due to lack of identification. The Registrar presented the results of the research on each voter's qualification. Of the Provisional Ballots cast, four (4) persons voted in the wrong precinct. Ms. Carrington made a motion to not count these four (4) ballots. The motion was seconded by Mr. Ziegenfuss and passed by a unanimous vote of the Board. Ms. Carrington made a motion to count the twenty-eight (28) Provisional Ballots cast by persons who did not receive, lost, or were able to cure an absentee ballot and had not voted otherwise. The Board counted the twenty-eight (28) approved Provisional Ballots and completed the Provisional Ballot Certification Form.

The Abstracts were printed and signed by each Board member before the Board Secretary signed and sealed five (5) copies. The Results Certification Checklist was also prepared and signed by Ms. Iles and Mr. Ziegenfuss, then sent, along with an attested copy of the Abstracts and a voided sample ballot, to the Virginia State Board of Elections electronically.

The Board reorganized with Mr. Khandelwal moving from Chair to Secretary; Mr. Ziegenfuss moved from Secretary to Chair and Ms. Carrington remaining as Vice Chairwoman. These changes are to take effect on January 15, 2022. Mr. Khandelwal expressed his gratitude to the Board for his last year as Chair. He will be leaving the Board December 31, 2022. He will be missed.

Mr. Ziegenfuss moved to adjourn the meeting, which was seconded by Ms. Carrington. The meeting was adjourned at 3:23 p.m. by unanimous vote of the Board.

Respectfully submitted,



Henry Michael Ziegenfuss, Secretary
January 14, 2022