

FY 2022 Annual Plan



March 2022 Substantial Amendment Version

This amendment includes the reprogramming of \$448,800.96 in prior year funds and \$1,100,000 of current year grant funds. The additional projects can be found at the end of the AP-38 Project Summary.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The city's FY 2022 (PY 2021) Entitlement Grant Funding and estimated program income amounts are provided below. The city assumed flat funding for FY 2022 (PY 2021) in determining the budget.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	4,554,454	2,537,798	448,801	7,541,053	17,953,256	Program income includes \$1,237,797.31 in Local Account funding. Funds will be used for public services, admin and planning, public infrastructure, housing activities, and economic development.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,246,498	19,625	32,000	1,298,123	4,985,992	Program income includes income collected within the previous plan year not yet allocated. Funds will be used to support administration, CHDO activities, homebuyer assistance, and Tenant Based Rental Assistance.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	384,637	0	0	384,637	1,538,548	Funds will be used to support street outreach, emergency shelter, rapidly re-housing, homelessness prevention, HMIS, and administration.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The city will consider proposals for the use of publicly owned land for the construction of affordable housing for low- to moderate-income households as well as provide vacant/undeveloped lots to CHDOs for new construction of affordable housing units on a case-by-case basis.

Discussion

Creativity, partnerships, and local investments are all necessary to achieve plan objectives, including the use of Low-Income Housing Tax Credits (LIHTC) funds for larger development projects.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase Affordable Housing Opportunities	2016	2020	Affordable Housing	City Wide	Affordable Housing	CDBG: \$500,000 HOME: \$1,173,474	Homeowner Housing Added: 2 Household Housing Unit Homeowner Housing Rehabilitated: 20 Household Housing Unit Direct Financial Assistance to Homebuyers: 15 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 45 Households Assisted
2	End Homelessness	2016	2020	Homeless	City Wide	Homelessness	ESG: \$356,500	Tenant-based rental assistance / Rapid Rehousing: 41 Households Assisted Homeless Person Overnight Shelter: 1375 Persons Assisted Homelessness Prevention: 100 Persons Assisted Other: 200 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Promote Economic Development	2016	2020	Non-Housing Community Development	City Wide	Economic Development	CDBG: \$460,000	Facade treatment/business building rehabilitation: 1 Business Jobs created/retained: 12 Jobs Businesses assisted: 12 Businesses Assisted
4	Provide Public Services	2016	2020	Homeless Non-Homeless Special Needs	City Wide	Public Services	CDBG: \$625,706	Public service activities other than Low/Moderate Income Housing Benefit: 2632 Persons Assisted
5	Invest in Public Facilities and Infrastructure	2016	2020	Non-Housing Community Development	City Wide	Public Facilities and Infrastructure	CDBG: \$5,198,801	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 59880 Persons Assisted
6	Manage Funds Effectively and Efficiently	2016	2020	General Planning and Administration	City Wide	Planning and Administration	CDBG: \$756,546 HOME: \$124,649 ESG: \$28,137	Other: 0 Other

Table 2 – Goals Summary

Goal Descriptions

1	Goal Name	Increase Affordable Housing Opportunities
	Goal Description	The funds used to support this priority are designed to increase affordable housing opportunities in the City of Norfolk. These activities include but are not limited to: homeowner and rental rehabilitation, Community Housing Development Organization (CHDO) activities, homebuyer assistance, and tenant-based rental assistance.

2	Goal Name	End Homelessness
	Goal Description	The funds used to support this goal are designed to assist in the end of homelessness throughout the City of Norfolk. These activities include but are not limited to: homeless street outreach, homelessness prevention services, rapid re-housing, emergency shelters, and other supportive services.
3	Goal Name	Promote Economic Development
	Goal Description	The funds used to support this priority are designed to encourage economic development and job creation in the City of Norfolk. These activities include but are not limited to: financial assistance to microenterprises and small businesses, technical assistance, and the rehabilitation of commercial and industrial buildings.
4	Goal Name	Provide Public Services
	Goal Description	The funds used to support this goal are designed to provide services to low- and moderate- income individuals and families in the City of Norfolk. Services may include, but are not limited to: emergency food assistance, health and dental care, housing counseling, workforce development, emergency rent and utility assistance, permanent supportive housing, and supportive services for special needs populations including the homeless, elderly, mentally ill, victims of domestic violence, people affected by HIV, and people with disabilities.
5	Goal Name	Invest in Public Facilities and Infrastructure
	Goal Description	The funds used to support this priority are designed to improve the quality of life for low- and moderate- income residents of the City of Norfolk through public facility and infrastructure improvements. This may include but is not limited to: the construction or rehabilitation of public facilities (fire stations, libraries, recreation centers and community facilities), public infrastructure (roads and sidewalks, water, wastewater, and stormwater systems), or parks and playgrounds.
6	Goal Name	Manage Funds Effectively and Efficiently
	Goal Description	The funds used to support this priority are designed to promote the efficient and effective use of federal funds. This may include but is not limited to: program administration and oversight, capacity building and training, program monitoring, prospective environmental reviews, and the development of housing, community, and functional plans.

Projects

AP-35 Projects – 91.220(d)

Introduction

The FY 2022 (PY2021) Annual Action Plan sets goals to: Increase affordable housing opportunities by creating and preserving homes and encouraging homeownership; End homelessness by supporting wrap-around services for chronically homeless individuals and those at-risk of homelessness; Promote economic development by helping small businesses access to capital and technical assistance; Provide public services to meet the wide and varying needs of low- and moderate- income individuals including those with special needs; Invest in public facilities and infrastructure to strengthen Norfolk's neighborhoods and create suitable living environments, and manage funds effectively and efficiently.

Projects

#	Project Name
1	LGBT Life Center-CHAP Norfolk
2	The Up Center-Parents as Teachers
3	City of Norfolk-Department of Economic Development-Norfolk WORKS
4	City of Norfolk-Dept. of Human Services-Emergency Utility Payment
5	Norfolk Redevelopment & Housing Authority-HomeNet
6	City of Norfolk-Dept. of Police-Crisis Intervention Team (CIT) Assessment Center
7	City of Norfolk-Community Services Board-Crisis Intervention Team (CIT) Assessment Center
8	Park Place Health & Dental Clinic
9	St. Columba-Homeless Advocate & Day Center Assistant
10	St. Columba-Next Step Transitional Housing
11	The Planning Council-Continuum of Care
12	The Salvation Army-HOPE Day Center
13	The Salvation Army-HOPE Village Transitional Housing
14	Virginia Supportive Housing-Gosnold and Church Street Station Apartments
15	Homeowner Rehabilitation and Repair Program
16	City of Norfolk-Dept. of Economic Development-Capital Access Program (Reimbursable Grants)
17	City of Norfolk-Dept. of Economic Development-Capital Access Program (Microenterprise Grants)
18	City of Norfolk-Grant Administration & Planning
19	City of Norfolk-St. Paul's Area Transformation Road Design
20	City of Norfolk-Recreation, Parks and Open Space-Oakmont North Park and Playground Improvements
21	Section 108 Loan Debt Service-Richard A Tucker Memorial Library

#	Project Name
22	Norfolk Fire-Rescue Department-Fire Station 11 Construction
23	City of Norfolk-Office of Resilience-Ohio Creek Watershed Project
24	FY 2022 ESG Activities
25	HOME-NRHA-Community Housing Development Organization Set Aside
26	HOME-NRHA Administration
27	HOME-NRHA Homebuyer Assistance
28	HOME-Norfolk Community Services Board-TBRA
29	Norfolk Fire-Rescue: Ladder Truck
30	East Ocean View Basketball Courts
31	North Fox Hall Park Improvements
32	Ballentine Park Playground Improvement Project

Table 3 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The city developed its priorities and allocations based on available data, surveys, and discussions with stakeholders and residents. The city will continue to support non-profit agencies, homeless providers, the local housing authority, and special needs groups to meet the needs of underserved persons throughout the community. The primary obstacle in meeting underserved needs remains lack of funding. Federal and state and local funding simply isn't enough to meet demand.

Projects are selected based upon the following criteria:

- Meeting the statutory requirements of the CDBG, HOME and ESG programs;
- Meeting the needs of LMI residents;
- Focusing on low- and moderate-income areas;
- Coordination and leveraging of resources;
- Response to identified community needs;
- Sustainability and/or long-term impact, and
- Ability to demonstrate measurable progress and success.

AP-38 Project Summary
Project Summary Information

1	Project Name	LGBT Life Center-CHAP Norfolk
	Target Area	City Wide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$33,840
	Description	The CHAP Norfolk Program provides assistance to homeless persons to obtain affordable housing and related supportive services to enable persons with special needs (HIV/AIDS) to live with dignity and maintain housing.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	50 Persons
	Location Description	3309 Granby Street, Norfolk, VA 23504
	Planned Activities	The LGBT Life Center, CHAP Norfolk, will enroll literally homeless persons living with HIV into the project as vacancies become available and ensure participants are stably housed for at least 7 months. Complete property management activities including landlord negotiation and contracts completion, housing quality inspections, assessing client's housing needs, provide life skills education to support independent living, and maintain services to help participants become more self-sufficient including increasing income. The Housing Specialist serves as primary liaison between participant and landlord.
2	Project Name	The Up Center-Parents as Teachers
	Target Area	City Wide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$22,561
	Description	The Up-Center's Parents as Teachers program improves parenting practices and parent knowledge of early childhood development, screens children for development and health issues, and links families to community resources.
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	290 Persons
	Location Description	150 Boush Street, Suite 500, Norfolk, VA 23510
	Planned Activities	The Up-Center will provide home visits by trained and supervised parent educators for Norfolk families consisting of children prenatal to the entrance of kindergarten, who are at risk of child abuse/neglect and/or developmental delays. Conduct screening of children for developmental delays and health issues such as vision and hearing. Individualized visits are based on the on-going assessment of need.
3	Project Name	City of Norfolk-Department of Economic Development-Norfolk WORKS
	Target Area	City Wide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$75,238
	Description	Norfolk Works provides career readiness services for low- and moderate-income residents, directly connects residents to employment opportunities, and places residents into local, no-cost training opportunities.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	150 Persons
	Location Description	100 Bank Street Norfolk, VA 23510
	Planned Activities	Norfolk WORKS will provide career readiness services both in person and virtually. Significantly increase employment services for additional Norfolk residents annually, with a focus on the St. Paul's community. Place residents into local, no-cost training opportunities, including Authority. Provide resume and online application assistance; job leads, searches, and placements; career assessments and exploration; connections to workforce opportunities; and other supportive services for job skills training and funding.

4	Project Name	City of Norfolk-Dept. of Human Services-Emergency Utility Payment
	Target Area	City Wide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$28,500
	Description	NDHS will provide financial assistance towards utility payments for income eligible households to prevent imminent loss of their utilities in their primary residence.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	50 Persons
	Location Description	741 Monticello Avenue, Norfolk, VA 23510
Planned Activities	NDHS will help low-income households maintain water service or reconnect water service due to non-payment. Provide one-time funding to prevent disconnection of water services for households with young children, the elderly, and the disabled for a credit of up to \$500.00 per household.	
5	Project Name	Norfolk Redevelopment & Housing Authority-HomeNet
	Target Area	City Wide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$56,894
	Description	HomeNet fosters sustainable mixed-income communities by providing homeownership education classes and comprehensive housing counseling. Creates individual action plans tailored to each client to help potential homeowners understand their choices and promote successful long-term homeownership.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	175 Persons
	Location Description	555 E. Main Street, Norfolk, VA,23510
	Planned Activities	HomeNet provides one-on-one comprehensive housing counseling including pre and post purchase counseling; VHDA home-buyer classes; and increased foreclosure prevention counseling and loss mitigation technical assistance and advocacy due to job loss created by COVID-19. Serves as a mediator between homeowner and lender to provide technical assistance on loan modification and refinancing. Administers and provides marketing and outreach for TippingPoint/Homeward Norfolk down payment program.
6	Project Name	City of Norfolk-Dept. of Police-Crisis Intervention Team (CIT) Assessment Center
	Target Area	City Wide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$50,000
	Description	The CIT Program trains law enforcement and first responders to interact with individuals experiencing a crisis or dealing with symptoms of mental illness. Provides a support structure to determine the best course of action or treatment, provide needed assistance, and decrease incarcerations.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	75 Persons
	Location Description	100 Brooke Avenue, Suite 200, Norfolk, VA 23510

	Planned Activities	THE CIT Program includes a 40-hour training for law enforcement and first responders to learn from mental health professionals. Funds provide staff support for a dedicated assessment center that allows officers to bring individuals into a therapeutic environment and provides development and oversight of Peer Support Services. Officers operate a dedicated community patrol that concentrates on individuals in crisis.
7	Project Name	City of Norfolk-Community Services Board-Crisis Intervention Team (CIT) Assessment Center
	Target Area	City Wide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$33,000
	Description	The Community Service Board partners with the Norfolk Police Department to provide qualified trainers from the mental health field for the CIT training programs. Provides citizens who experience behavioral health and developmental disabilities quality services that instill hope and recovery. Assists with the prevention of adverse incidents between police and residents in mental health crisis.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	75 Persons
	Location Description	7460 Tidewater Drive, Norfolk, VA 23505
	Planned Activities	The Community Service Board CIT Coordinator provides staffing and materials for CIT Norfolk Police Department training courses and ensures qualified trainers are provided. Provides staffing, management of peer staff, and transportation of individuals for the CIT Assessment Center.
8	Project Name	Park Place Health & Dental Clinic
	Target Area	City Wide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services

	Funding	CDBG: \$30,080
	Description	The Park Place Dental Clinic will provide dental services to low-income and uninsured residents. Provides treatment of adverse dental conditions and educational programs directed at promoting good oral health.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	850 Persons
	Location Description	606 West 29th Street, Norfolk, VA 23508
	Planned Activities	Park Place Dental Clinic's services include teeth cleanings, extractions, fillings, exams, x-rays, and provides dentures and partials with help from local dentist volunteers and senior dental students and dental assistants. Funding covers staffing and operational costs for administering dental program and education on importance of good oral health. Building has closed due to budgeting constraints; funding should assist with re-opening of current location or relocation to a new space in the Berkley Center.
9	Project Name	St. Columba-Homeless Advocate & Day Center Assistant
	Target Area	City Wide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$20,653
	Description	St. Columba's Day Center provides emergency day shelter services to homeless and at-risk adults. By providing basic need aid, at-risk individuals can stretch limited income and avoid homelessness. Serves as assessment point to refer homeless clients who call the Housing Crisis Hotline for housing assessment.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	263 Persons

	Location Description	2114 Lafayette Boulevard, Norfolk, VA 23509
	Planned Activities	St. Columba's Day Center provides basic need aid including food and drink, hygiene products, and clothing. Funding provides for partial salary of Homeless Advocate and Day Center Assistant. Expanding program by increasing clients served by 5%. Services have been adjusted to respect social distancing and requiring clients and staff to wear masks during interactions.
10	Project Name	St. Columba-Next Step Transitional Housing
	Target Area	City Wide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$20,000
	Description	St. Columba's Next Step program provides transitional housing to single, homeless adults. Program is funded through a HUD Continuum of Care (CoC) grant and CDBG funds will be used as match to support the program. Next Step works to help individuals increase or maintain income from employment, other sources and mainstream benefits and move into permanent housing.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	34 Persons
	Location Description	2114 Lafayette Boulevard, Norfolk, VA 23509
	Planned Activities	Next Step Transitional Housing will provide six to twelve months of transitional housing to 34 single, homeless adults. Clients work with case manager through weekly one-on-one sessions to address employment and other income, mainstream benefits, physical and mental health, substance abuse, interpersonal relationships, and other factors that may be perpetuating their homeless status.
11	Project Name	The Planning Council-Continuum of Care
	Target Area	City Wide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services

	Funding	CDBG: \$58,475
	Description	The Planning Council has a seven-person CoC team that provides on-going facilitation, support, and direction to the homeless service providers who receive HUD Continuum of Care funding. Key tasks include data collection, analysis, preparation, and submission of the CoC grant applications annually.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	100 Persons
	Location Description	2551 Eltham Avenue, Suite I, Norfolk, VA 23513
	Planned Activities	The agency will coordinate the CoC application process, review, and rank each qualified service providers' competitive applications and submit them to HUD annually for funding approvals. Agency staff provides technical assistance and coordinates the federal and state assistance application with ensuring an inclusive process, including coordinating year-round data to ensure all available funding is secured to support housing and support service programs.
12	Project Name	The Salvation Army-HOPE Day Center
	Target Area	City Wide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$81,465
	Description	The Salvation Army's HOPE Day Center provides case management, access to mainstream resources, housing services, and employment assistance to homeless singles in the Norfolk Area.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	350 Persons
	Location Description	203 West 19th Street, Norfolk, VA 23517

	Planned Activities	The Salvation Army's HOPE Day Center provides basic services, housing related services, and employment services to homeless singles. Basic services including showers, laundry access, phone/fax access, meals, transportation clothing and referral. Housing services include SRO applications, landlord assistance, referral to veterans housing, and other services to aid in rapid re-housing. Employment services include ID/Birth certificate funding/assistance, transportation, storage lockers, employment referral and resume writing assistance.
13	Project Name	The Salvation Army-HOPE Village Transitional Housing
	Target Area	City Wide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$25,000
	Description	The Salvation Army's HOPE Village transitional housing program provides supportive services to low-moderate income mothers, children, and single women.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	60 Persons
	Location Description	5525 Raby Road, Norfolk, VA 23502
	Planned Activities	The Salvation Army's HOPE Village provides clients with weekly case management, employment readiness training, financial counseling, parenting services, tutoring, referrals for substance abuse counseling, and life skills workshops to learn appropriate socialization skills. Assists residents with obtaining and maintaining permanent housing and provides follow-up services for a year after clients graduate the program as a preventative measure for returning to homelessness.
14	Project Name	Virginia Supportive Housing-Gosnold and Church Street Station Apartments
	Target Area	City Wide
	Goals Supported	Provide Public Services
	Needs Addressed	Public Services

	Funding	CDBG: \$90,000
	Description	Virginia Supporting Housing will provide voluntary comprehensive supportive services to formerly homeless households residing in the Gosnold and Church Street Station properties.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	110 Persons
	Location Description	2425 Gosnold Avenue, Norfolk, VA 23517 & 2016 Church Street, Norfolk, VA 23504
	Planned Activities	Virginia Supportive Housing provides supportive services including assessing each household's individual housing needs, developing a plan to address those needs at entry and annually thereafter, obtaining cash and non-cash benefits, connection to health care, and evaluation for suitability and interest for Move On to formerly homeless households residing in Gosnold and Church Street Station properties. Assists residents with learning how to interact safely and respectfully with property management staff, other residents, and the larger community to reduce behaviors that are not conducive to maintaining housing.
15	Project Name	Homeowner Rehabilitation and Repair Program
	Target Area	City Wide
	Goals Supported	Increase Affordable Housing Opportunities
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$500,000
	Description	Program provides rehabilitation and repair of existing structures, including bringing property up to local codes and standards, for homeowners in Norfolk. Repair of certain elements of housing units in emergency situations.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	20 Homeowner Housing Units

	Location Description	TBD
	Planned Activities	Provides rehabilitation and repair of 20 housing units for homeowners in Norfolk. Funding will provide for labor and materials, replacement of principal fixtures and components of existing structures, water and sewer connections, installation of security devices (including smoke detectors), and evaluating and treating lead-based paint. Funding may also provide for landscaping, sidewalks, garages, and driveways when accompanied with other rehabilitation needed on the property.
16	Project Name	City of Norfolk-Dept. of Economic Development-Capital Access Program (Reimbursable Grants)
	Target Area	City Wide
	Goals Supported	Promote Economic Development
	Needs Addressed	Economic Development
	Funding	CDBG: \$400,000
	Description	The Department of Economic Development will provide financial assistance in the form of reimbursable grants to various Norfolk businesses. Businesses will create or retain low to moderate income jobs.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	12 Jobs
	Location Description	Various businesses. Grant Oversight: 999 Waterside Drive, Suite 2430, Norfolk, VA 23510
Planned Activities	Provide financial assistance in the form of reimbursable grants to for-profit Norfolk businesses. Allowable purchases include, but are not limited to, inventory, materials, equipment, working capital, debt refinancing, and real estate. Will create or retain twelve low to moderate income jobs.	
17	Project Name	City of Norfolk-Dept. of Economic Development-Capital Access Program (Microenterprise Grants)
	Target Area	City Wide
	Goals Supported	Promote Economic Development

	Needs Addressed	Economic Development
	Funding	CDBG: \$60,000
	Description	The Department of Economic Development will strengthen capacity of twelve small existing businesses and provide financial assistance to build Norfolk's economy in order to become a more effective business.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	12 Businesses
	Location Description	Various businesses. Grant Oversight: 999 Waterside Drive, Suite 2430, Norfolk, VA 23510
	Planned Activities	The Department of Economic Development will provide financial assistance in the form of "micro grants" (\$5,000) to twelve businesses with an employee count of five or less. Awarded business owners will be low to moderate income individuals at time of application.
18	Project Name	City of Norfolk-Grant Administration & Planning
	Target Area	City Wide
	Goals Supported	Manage Funds Effectively and Efficiently
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$756,546
	Description	The City of Norfolk will provide the general oversight and management over the CDBG eligible activities allocated.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	810 Union Street, Suite 607, Norfolk, VA 23510

	Planned Activities	The City will provide administrative and monitoring management oversight of CDBG’s Public Services; Affordable Housing; Economic Development; Public Facilities and Infrastructure; Homelessness; and General Oversight of Planning and Administration.
19	Project Name	City of Norfolk-St. Paul's Area Transformation Road Design
	Target Area	City Wide
	Goals Supported	Invest in Public Facilities and Infrastructure
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$130,000
	Description	The City will transform the St. Paul's Area to put people first, improve life outcomes, and physically transform the area into one of Norfolk's most desirable neighborhoods where residents of all income levels can thrive. The transformation aims to increase self-sufficiency, financial independence, provide housing choices, and customized supportive services of People First. Deconcentrate poverty and develop high quality mixed-income and communities and provide access to excellent education opportunities.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	4,595 Persons
	Location Description	Census Tracts: 41; 42; and 48
	Planned Activities	St. Paul's Area will design additional roadway network transformation to support addition of new housing block into the CNI Housing Plan (block 16). The design will focus on the extension of the new Transit Center Drive route east, running perpendicular to Church Street. Additional design will require coordination with future development and stormwater infrastructure. Funding will also assist with additional costs incurred during Phase I design work on road network surrounding tow existing housing blocks (17 and 18).
20	Project Name	City of Norfolk-Recreation, Parks and Open Space-Oakmont North Park and Playground Improvements
	Target Area	City Wide
	Goals Supported	Invest in Public Facilities and Infrastructure

	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$300,000
	Description	The Department of Recreation, Parks, and Open Space will expand outdoor recreation and leisure activities, promote healthy lifestyles, and create a sense of place for the community. Focuses on social equity by providing residents of Oakmont North with increased recreational opportunity, improved physical well-being, and promote health through exercise.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	2,605 Persons
	Location Description	1305 Oakmont Court, Norfolk, VA 23513
	Planned Activities	The Department of Recreation, Parks and Open Space has worked with the community and identified that replacing an existing concrete sidewalk path system would improve access to and use of the Oakmont North Open Space. This is a continuation of the project to include replacing walkways within the park open space.
21	Project Name	Section 108 Loan Debt Service-Richard A Tucker Memorial Library
	Target Area	City Wide
	Goals Supported	Invest in Public Facilities and Infrastructure
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$1,250,000
	Description	Debt service payments for the Section 108 loan. A Section 108 loan was approved for \$7.1 million for the construction of the Richard A Tucker Memorial Library.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	3,515 Persons
	Location Description	2350 Berkley Avenue Ext., Norfolk, VA 23523

	Planned Activities	Propose to repay HUD interest payments from the Section 108 Loan Program utilizing CDBG funds.
22	Project Name	Norfolk Fire-Rescue Department-Fire Station 11 Construction
	Target Area	City Wide
	Goals Supported	Invest in Public Facilities and Infrastructure
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$1,350,000
	Description	Replace an antiquated and near one century old fire station with a more modern facility that will be more open and inclusive for the community. Develop the planning and design and construction of Fire Station 11. Fire station will be centrally located in Norfolk and the manned emergency equipment will respond to fires and medical emergencies in all directions in city boundaries.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	20,830 Persons
	Location Description	Fire Rescue Service Area includes Census Tracts: 20, 21, 30, 31, 32, 33, and 61
Planned Activities	Construction of Fire Station 11 at the locations currently known as 2601 Lafayette Boulevard, 2605 Lafayette Boulevard, 2611 Lafayette Boulevard, 3133 Lens Avenue, and 3131 Lens Avenue in Norfolk, VA 23509. Parcel of property for new building is owned by city of Norfolk. Develop planning and design and construction of new fire station. New facility will add an additional apparatus storage bay for additional response equipment.	
23	Project Name	City of Norfolk-Office of Resilience-Ohio Creek Watershed Project
	Target Area	City Wide
	Goals Supported	Invest in Public Facilities and Infrastructure
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$620,000

	Description	The City of Norfolk's Office of Resilience Ohio Creek Watershed Project will improve flood mitigation, public access to the waterway, and connections in the Chesterfield Heights and Grandy Village neighborhoods.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	2,605 Persons
	Location Description	The project area includes ~255 acres, roughly bounded by the Eastern Branch to the south, I-264 to the north, the eastern edge of the Grandy Village community to the east, and Campostella Road to the west. The project area also includes the sidewalks along Ballentine Boulevard as it passes under I-264, and a small area adjacent to the Norfolk State University (NSU) campus. The Chesterfield Heights and Grandy Village neighborhoods comprise most of the project area.
	Planned Activities	The Office of Resilience's continuation of the Ohio Creek Watershed Project will amend the contract with MEB General Contractors to the MEB guaranteed maximum construction price. This amendment will allow for the completion of the project which provides low-moderate income residents with improved public facilities and infrastructure that will mitigate flooding, provide residents with economic opportunities and amenities, and ensure connectivity for these neighborhoods and the city.
24	Project Name	FY 2022 ESG Activities
	Target Area	City Wide
	Goals Supported	End Homelessness
	Needs Addressed	Homelessness
	Funding	ESG: \$384,637

	Description	The FY 2022 Emergency Solutions Grant Program will provide essential services to homeless individuals and families, to help operate and improve the number and quality of emergency shelters, and to prevent families/individuals from becoming homeless. FY 2022 ESG: ForKids-Emergency Shelter-\$51,441; ForKids-Homelessness Prevention-\$68,159; ForKids-Rapid Rehousing-\$61,340; Admin-\$28,137; City of Norfolk-Community Services Board-Street Outreach-\$54,424; St. Columba Ecumenical Ministries-Emergency Shelter-\$26,072; The Salvation Army-HOPE Emergency Shelter-\$38,000; YWCA-Women in Crisis Emergency Shelter-\$57,064
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	1,716 Units: 1,675 Persons and 41 Households will receive outreach, homelessness prevention, rapid rehousing, and shelter services
	Location Description	ForKids-1001 Poindexter St, Chesapeake, VA 23324; Admin-810 Union Street, Suite 607, Norfolk, VA 23510; Community Services Board-7447 Central Business Park Drive, Norfolk, VA 23513; St. Columba-2114 Lafayette Boulevard, Norfolk, VA 23509; The Salvation Army-5525 Raby Road, Norfolk, VA 23502; YWCA-500 East Plume Street, Suite 700, Norfolk, VA 23510
	Planned Activities	ForKids Emergency Shelter will provide services for 115 persons, ForKids Homeless Prevention will provide services for 100 persons, ForKids Rapid Rehousing will assist 41 households, Norfolk Community Services Board Street Outreach will provide services for 200 persons, St. Columba Ecumenical Ministries Emergency Shelter will provide services for 260 persons, The Salvation Army HOPE Emergency Shelter will provide services for 600 persons, and the YWCA Women in Crisis Emergency Shelter will provide services for 400 persons. Approximately 1,675 persons and 41 households will be served using ESG funds.
25	Project Name	HOME-NRHA-Community Housing Development Organization Set Aside
	Target Area	City Wide
	Goals Supported	Increase Affordable Housing Opportunities
	Needs Addressed	Affordable Housing
	Funding	HOME: \$187,000

	Description	The City of Norfolk set-aside 15 percent of its fiscal year HOME allocation to support eligible CHDO's for the development of either new construction, acquisition, or complete rehabilitation of homebuyer properties or rental housing, and to provide direct financial assistance to purchasers of HOME-assisted housing developed by a CHDO with HOME funds.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	2 Households/Housing Units
	Location Description	The specific local project locations within the City of Norfolk will be known at the time of CHDO project approval. Oversight: 555 East Main Street, Norfolk, VA 23510
	Planned Activities	NRHA and the City of Norfolk will certify a non-profit organization that meets the definition of a CHDO as defined in 24 CFR 92.2 and has the capacity to own and develop a new construction home in the City of Norfolk to be sold to an eligible low-to-moderate income first-time homebuyer.
26	Project Name	HOME-NRHA Administration
	Target Area	City Wide
	Goals Supported	Manage Funds Effectively and Efficiently
	Needs Addressed	Planning and Administration
	Funding	HOME: \$124,649
	Description	The HOME Administration will provide NRHA with funding towards eligible administrative and planning costs incurred to administer and operate the Homebuyer Assistance HOME Program and to oversee CHDOs as defined in 24 CFR 92.207.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	555 East Main Street, Norfolk, VA 23510

	Planned Activities	The HOME Administration will provide NRHA with funding towards eligible HOME administrative and planning costs for general management, oversight, coordination, monitoring and evaluation, staff and overhead, public information, fair housing activities, indirect costs, preparation of the consolidated plan, compliance with other Federal requirements, and preserving affordable housing already assisted with HOME funds.
27	Project Name	HOME-NRHA Homebuyer Assistance
	Target Area	City Wide
	Goals Supported	Increase Affordable Housing Opportunities
	Needs Addressed	Affordable Housing
	Funding	HOME: \$750,000
	Description	The NRHA Homebuyer Assistance program utilizes allocated HOME funds to assist eligible first-time homebuyers with down payment and closing cost assistance for purchasing a newly constructed or existing home in Norfolk.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	15 Households Assisted
	Location Description	The eligible properties selected and purchased by the HOME-assisted homebuyers will be within the City of Norfolk. Oversight: 555 East Main Street, Norfolk, VA 23510
Planned Activities	The NRHA Homebuyer Assistance program will provide eligible homebuyers with down payment and closing cost assistance in the form of a forgivable, no interest and no monthly payment "soft-second" mortgage loan with a principal residence requirement, affordability period, forgiveness terms and recapture provisions.	
28	Project Name	HOME-Norfolk Community Services Board-TBRA
	Target Area	City Wide
	Goals Supported	Increase Affordable Housing Opportunities
	Needs Addressed	Affordable Housing
	Funding	HOME: \$236,474

	Description	The Norfolk Community Services Board utilizes HOME funds to provide Tenant Based Rental Assistance to provide affordable permanent supportive housing for up to 45 households who are homeless.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	45 Households Assisted
	Location Description	Oversight: 7447 Central Business Park Drive, Norfolk, VA 23513
	Planned Activities	The Norfolk Community Services Board TBRA participants will receive ongoing housing stabilization services designed to place the household in a position to graduate and take responsibility for maintaining their mainstream housing. NCSB will conduct tenant income certifications, execute Housing Assistance Payment agreements with local landlords, and ensure program funds will be used toward rent and utility financial assistance. Partnering agencies can provide case management and supportive services, housing search assistance, and preparation of property inspections.
29	Project Name	Norfolk Fire-Rescue: Ladder Truck
	Target Area	City Wide
	Goals Supported	Invest in Public Facilities and Infrastructure
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$1,394,401
	Description	Purchase of a Ladder Truck to serve Engine 7 Fire Station.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	18,635 people will benefit from the proposed activity within the service area of Fire Station 7. Approximately 9,690 of those individuals are low-to moderate- income.
	Location Description	Norfolk Fire Station 7 is located at 1211 W 43rd Street in Norfolk.
	Planned Activities	Purchase of a Ladder Truck to serve Engine 7 Fire Station.
30	Project Name	East Ocean View Basketball Courts
	Target Area	City Wide

	Goals Supported	Invest in Public Facilities and Infrastructure
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$39,400
	Description	Construction of a neighborhood basketball court.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	1,520 people will benefit from the proposed activity within the service area of the East Ocean View basketball court. Approximately 1,135 of those individuals are low- to moderate- income.
	Location Description	The location is 9520 20th Bay Street, Norfolk, VA 23518.
	Planned Activities	The East Ocean View Project will increase opportunity to improve health and physical activity by constructing a basketball court.
31	Project Name	North Fox Hall Park Improvements
	Target Area	City Wide
	Goals Supported	Invest in Public Facilities and Infrastructure
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$50,000
	Description	Park area improvement
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	2875 people will benefit from the proposed activity within the service area of North Fox Hall Apartments. Approximately 1570 of those individuals are low- to moderate- income.
	Location Description	The location is 2651 Bartin Street, Norfolk, VA 23513.
	Planned Activities	The North Fox Hall Park project will improve entire park by replacing old playground, basketball court, softball field and other improvements.
32	Project Name	Ballentine Park Playground Improvement Project
	Target Area	City Wide
	Goals Supported	Invest in Public Facilities and Infrastructure
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$65,000

Description	New playground and outdoor fitness equipment at Ballentine Park Playground
Target Date	6/30/2022
Estimate the number and type of families that will benefit from the proposed activities	2700 people will benefit from the proposed activity within the service area of Ballentine Park Playground. Approximately 1,595 of those individuals are low- to moderate- income.
Location Description	The location is 2415 Ballentine Boulevard, Norfolk, VA 23509
Planned Activities	The Ballentine Park Playground Project will construct a new playground and outdoor fitness equipment to benefit low/mod residents.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Not all funded activities are place-based or geographically specific. For example, most public services, homeless services, economic development, and planning or admin activities, are not geographically focused.

Projects that are place-based, including public facilities and infrastructure, and some housing activities, will be focused in areas that are low- to moderate-income throughout the city. Most neighborhoods within the City of Norfolk have low-income census tracts within them, and it is difficult to define how much assistance will be classified in the neighborhood revitalization program versus the low- to moderate-income eligible areas due to the overlap.

CDBG and HOME funded homebuyer programs administered by Norfolk Redevelopment and Housing Authority (NRHA), which include the HomeNet Homeownership Center, the Homebuyer Assistance Program and the CHDO Program, assist first-time homebuyers in purchasing a home citywide provided that HOME underwriting guidelines for both the homebuyer and selected property are met. This enables low- to moderate- income homebuyers the opportunity to purchase a property within their affordability in the neighborhood of their choice, which in some cases results in a move from a high-poverty to a low-poverty neighborhood. CHDO projects are located in a service area that is clearly defined in the CHDO's Charter, Articles of Incorporation, Bylaws or Resolution.

Geographic Distribution

Target Area	Percentage of Funds
City Wide	100

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

In total, the city's low- to moderate- income population exceeds the 51 percent threshold used by HUD. Low- and moderate-income families and individuals reside in communities throughout the City of Norfolk. Grants and other resources are geographically distributed throughout the city for community development and housing programs. All proposed Annual Plan activities are intended to primarily benefit populations that have special needs and citizens with low- and moderate-incomes.

Discussion

All proposed projects listed will be classified by both a general objective (decent housing, suitable living environment, or economic opportunity) and general outcome category (availability/accessibility, affordability, sustainability). These activities' objectives/outcomes will be used to report project

accomplishments into IDIS, HUD's reporting system.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Lower-income households continue to pay a higher percentage of their income for housing, compared to other income groups in Norfolk. A large portion of lower-income renter-households also tend to experience other housing problems such as overcrowding and inadequate housing conditions. In order to help provide decent and affordable housing and improve the social and economic status for extremely low-, low-, and moderate-income households in the City of Norfolk, the following programs will be available during the next program year: HOME funded new construction, homeownership assistance, and tenant-based rental assistance; CDBG funded housing rehabilitation and public services; and ESG funded homeless shelters, homeless prevention, and the rapid re-housing.

One Year Goals for the Number of Households to be Supported	
Homeless	186
Non-Homeless	37
Special-Needs	27
Total	250

Table 5 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	86
The Production of New Units	2
Rehab of Existing Units	20
Acquisition of Existing Units	0
Total	108

Table 6 - One Year Goals for Affordable Housing by Support Type

Discussion

The number of homeless supported represents the goals of 186 households/people supported through Rapid Re-Housing, TBRA, and Homeless Prevention programs. The number of non-homeless supported represents the households expected to receive homebuyer assistance through the HomeNet program, homeowner rehabilitation, and the construction of new housing through the CHDO. The number of Special Needs households represents the 27 households supported through the LBGT Life Center CHAP program, which provides permanent supportive housing for families with members living with HIV.

Rental assistance is expected to be provided to 86 households including 41 through Rapid Re-housing

and 45 through Tenant-Based Rental Assistance.

Utilizing HOME funds, the production of 1 to 2 new housing units to be sold to and provide direct homebuyer assistance to 1 to 2 low income households is the projected goal for the CHDO Program; and the acquisition of 16 existing housing units by 16 low income households receiving direct homebuyer assistance is the projected goal for the Homebuyer Assistance Program.

Finally, 20 households are expected to be supported through housing rehabilitation.

AP-60 Public Housing – 91.220(h)

Introduction

In 2015, Norfolk Redevelopment and Housing Authority (NRHA), amended its current PHA Plan, which outlines the agency's mission and strategic goals that will guide NRHA's current and future work. NRHA continues to pursue and/or plan for future implementation of the Plan's initiatives, which includes demolition and renovation in some communities.

Actions planned during the next year to address the needs to public housing

NRHA will continue with its commitment to provide affordable units throughout its public housing stock. In addition, NRHA will enable low-income households to choose their place of residence in the private market, further increasing housing opportunities for program participants by subsidizing a portion of the monthly rental obligation through the allocation of a Housing Choice Voucher (HCV) made directly to the landlord. In FY 2021, NRHA will continue to utilize Project Based Vouchers to expand affordable housing opportunities in particularly low poverty areas in the City. Approximately 200 Project Based Vouchers will be made available through a competitive bid process.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

NRHA will continue to include residents in the planning and implementation of programs by working closely with the tenant organizations in each public housing community. Monthly meetings are held with the tenant organizations to keep them abreast of NRHA initiatives and to obtain their input and feedback. NRHA distributes a survey to each new public housing resident when they move in and when they move out. The purpose of the survey is to obtain feedback on the move-in process and input on the services desired to assist residents in improving their quality of life while in public housing. The survey also assists in determining their level of customer satisfaction. An exit survey is conducted at move-out to address any feedback that may improve the process and/or how information is communicated.

The results of the surveys are used as measurements of NRHA's strengths and deficiencies in its overall service delivery. NRHA will continue to utilize the Resident Advisory Board, which consist of residents of public housing and participants in the housing choice voucher program. As new initiatives and policies are developed, input from the Board will be sought. Overall, resident input will be incorporated into day-to-day operations and policies when feasible. Program descriptions for encouraging homeownership among public housing residents are provided in the "Discussions" section.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Norfolk Redevelopment and Housing Authority is not designated by HUD as "troubled" or performing

poorly. Historically, NRHA received the highest HUD ratings for property management and housing choice voucher programs. NRHA will continue to maintain its high performer status through ongoing monitoring and review of key property management indicators. The indicators are physical condition of communities, financial assessment, management operations, and capital fund.

Discussion

Public housing residents and housing choice voucher participants are encouraged to participate in homeownership programs.

The Program Coordinating Committee (PCC) of the Family Self-Sufficiency Program (FSS) consists of public and private agencies that provide an array of services to public housing residents to help them become employed or obtain improved employment in order to reach the goal of becoming self-sufficient in providing the needs of their family without assistance. The PCC currently has more than 25 partners, which includes naming a few, Norfolk Department of Social Services, Virginia Employment Commission and NRHA's HomeNet Homeownership Center. The PCC helps the FSS participants transition from public housing to private rental housing or homeownership.

NRHA's HomeNet Homeownership Program administers a Homebuyer Club which educates and prepares Public Housing residents and Housing Choice Voucher participants on the fiscal responsibilities of homeownership.

NRHA's Housing Choice Voucher (HCV) Homeownership Program allows families assisted under the HCV rental program to use their voucher to buy a home and receive monthly mortgage assistance for up to 15 years. To enable participants to successfully transition from renting to homeownership, the HomeNet Homeownership Center manages the oversight of HCV Homeownership process by ensuring participants qualify and meet the HUD qualifications; and provides technical assistance to both the voucher holder, lender and realtor. The HCV participant is provided with comprehensive one-on-one pre-purchase counseling to ensure long term success and 3 years or post purchase counseling to ensure the transition is successful.

Public Housing residents and Housing Choice Voucher participants pursuing homeownership can apply for down payment and closing costs assistance through the HOME Program administered by NRHA. The HOME Program has implemented guidelines that ensure affordability is maintained.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Norfolk Community Services Board hosts the City of Norfolk's Initiatives to End Homelessness and provides the city with policy, leadership, and coordination of the homeless and other special needs activities through partnerships with the Department of Human Services, Norfolk Redevelopment and Housing Authority, and the Continuum of Care (CoC), along with a strong array of non-profit service and advocacy providers.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Outreach to homeless persons is conducted through a range of Continuum of Care (CoC) and faith-based services. Professional year-round street, day center, winter shelter, and emergency shelter outreach activities by the city have been merged at the Norfolk Community Services Board, the Norfolk Street Outreach Team. On this team, outreach for persons with behavioral health disorders are provided through Projects for Assistance in Transition from Homelessness (PATH) and the Homeless Initiatives staff focusing on those most vulnerable persons living outside without the qualifying behavioral health disorders. This provides Norfolk with a coordinated outreach response to persons regardless of their disability or specific needs. Their primary target population for the Norfolk Street Outreach Team is persons who routinely sleep on the street or in other places not meant for human habitation. These staffs canvass the city searching for households attempting to survive in areas not meant for human habitation; assess and address their immediate and critical needs (food, shelter, medical, mental health, etc.); link each household to the Coordinated Entry System (CES); and provide ongoing case management services throughout an unsheltered period.

The relationship with other providers is critical in this work and the Norfolk Street Outreach Team communicates with these providers and in some cases (winter shelter and day centers) provides in-reach services in partnerships with them at their locations.

The CoC's Regional Housing Crisis Hotline (HCH) also serves as a conduit to directly connect those experiencing homelessness with immediate services. For disconnected single adult households, the HCH provides a telephonic connection to the street outreach team described above. For households with children, the HCH would provide a similar connection to the Norfolk Department of Human Services' Homeless Assistance Response Team (HART). For FY 2022, these outreach efforts aim to continue their success through the best practice of diversion and re-housing practices which are integrated into the

CoC's Coordinated Entry System.

Supporting these day-to-day efforts are provider partners including the Salvation Army, St. Columba Ecumenical Ministries, Inc., the Union Mission, ForKids, Virginia Supportive Housing, Commonwealth Catholic Charities, the Norfolk Emergency Shelter Team (NEST), the LGBT Life Center, and the YWCA of South Hampton Roads. These programs provide meals, clothing, medical services, mental health and substance abuse services, shelter, permanent supportive housing, and counseling services. Finally, the City of Norfolk, in conjunction with the CoC, holds citywide annual outreach efforts through Project Homeless Connect and the annual Point-in-Time Count. These events are conducted by combined efforts from city staff, community volunteers and the city's human service agencies.

Addressing the emergency shelter and transitional housing needs of homeless persons

The activities to address emergency shelter needs within the City of Norfolk are supported with funds available through the Emergency Solutions Grant (ESG) program in collaboration with other federal, state, and local funding sources; CoC resources; non-profit organizations; and faith-based communities.

Primary emphasis for the ESG funding continues to be on the payment of certain emergency shelter operations expenses including utilities, maintenance, insurance, and staff salary costs. The purpose of emphasizing payment of operations expenses is to provide some predictability and stability to the operation of the shelters by assuring that their most basic expenses are met. This assures at least the continued operation of the facilities in times of scarce and fluctuating resources, and it compliments specific fundraising efforts for special projects. The FY 2022 (PY2021) ESG funding will also be support rapid re-housing and homeless prevention efforts to either re-house homeless families and individuals or to aid families who are at risk of becoming homeless.

Additional non-entitlement funding resources are available in the community providing emergency shelter and transitional housing for persons experiencing homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

An effective strategy to ensure that homeless households make the transition to permanent housing and independent living is prioritizing safe and stable housing and making affordable housing options more accessible to homeless households. As the urban center of CoC #VA501, the City of Norfolk is actively engaged in the policy making activities of the Southeastern Virginia Homeless Coalition (SVHC) which implemented its new Coordinated Entry System to identify, assess, prioritize, and re-house those

experiencing homelessness in the shortest period possible. This is accomplished by prioritizing cases based on a vulnerability index and maintaining a by-name housing registry. Utilizing HMIS data and the information from the housing registries, the city can visualize in real-time the length of time individuals, families, veterans, and unaccompanied youth remain homeless. By monitoring programs using the recently adopted performance measures, the city is making informed decisions about future funding targets.

Through the Norfolk Street Outreach Team, government and non-profit agencies identify and assess an estimated 200 unsheltered households annually. These assessments are discussed as part of the SVHC's the Coordinated Entry System (CES) process and households are re-housed in an appropriate setting based on their individual needs. This structure served as the foundation for the city's successful effort to end veteran homelessness and is being utilized as the city works to meet the goal of ending chronic homelessness. The Norfolk Street Outreach Team also recently engaged in a workgroup to specifically address the barriers and strategies for intensive identification and engagement of those most chronic and most vulnerable persons continuing to live outside who have multiple complicating factors including, but not limited to, addiction, mental health symptoms, and frequent criminal justice involvement.

Accessibility to affordable housing will continue to be addressed through the partnership and Memorandum of Understanding between Norfolk Redevelopment and Housing Authority (NRHA) and the Southeastern Virginia Homeless Coalition (SVHC) - Norfolk. Through this initiative, NRHA agreed to designate a number of public housing units and housing choice vouchers annually contingent on funding availability and fulfillment of organizational requirements for referred members of the homeless population. Virginia Supportive Housing also provides for the management and development of legacy studio apartment communities for persons exiting homelessness and the more recent mixed income communities with targeted units funded for persons exiting homelessness. Virginia Supportive Housing, the LGBT Life Center, ForKids, and Norfolk Community Services Board are providers of Permanent Supportive Housing in scattered site programs providing Housing Stabilization Services and using a Housing First Model for households exiting homelessness. The Disabled American Veterans, Norfolk Redevelopment and Housing Authority, and staff from the Hampton Veterans Administration Campus work to assist homeless veterans with access to benefits and housing, including Veteran Affairs Supportive Housing (VASH) program.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The city relies upon its prevention providers to identify risk factors through the analysis of Homeless

Management Information System (HMIS) data for households that may become homeless and establishing priorities for assistance. This includes households with a prior history of homelessness.

Individuals or families who are connected to publicly funded systems of care and institutions are served primarily through DHS' Re-Entry Services and the Norfolk Community Service Board (NCSB) as well as the city's non-profit partners. These agencies ensure that people are connected to benefits and entitlement programs for which they are eligible to lessen the impact of poverty to the greatest degree possible and to reduce the likelihood of homeless episodes. The Norfolk Community Services Board assists persons exiting state mental health facilities in addition to traditional behavioral health treatment and supports. The Discharge Assistance Program provides state funding through payments to vendors and housing providers to overcome barriers to community integration, including assisting with housing costs and payment for services. Physical health institutions have social workers who help plan for discharged patients to ensure supportive services are in place.

The city continues to work with its partners on improving discharge planning from foster care, hospitals, and mental health and correctional facilities. While there are protocols in place for these systems, it is imperative that the city remains vigilant to ensure that those procedures are implemented in an effective manner to avoid people "falling through the cracks".

Discussion

By providing access to quality, supportive, and affordable housing, the city anticipates being able to prevent returns to homelessness, while offering greater access to the programs and services available through CoC funded programs.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Barriers to affordable homeownership housing include:

- Renters working towards buying their first home who pay more than 30% of their income for rent, especially severely rent-burdened renters paying more than 50% of their income in rent, have difficulties saving for a down payment.
- Lack of affordable existing housing stock that meets HOME property standards or new construction housing stock for low to moderate income first-time homebuyers.
- Limited funding available to meet the demand of the affordable housing needs of low to moderate income households.
- Tighter mortgage lending standards have made it more difficult for low-to-moderate income households to realize affordable homeownership, thus the increased need for homeownership education and counseling to provide guidance to potential homebuyers on how to improve savings, derogatory debt, and credit scores.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Addressing affordable housing and affirmatively furthering fair housing requires a strategic and systemic approach, planning, design, funding, and ongoing compliance for long-term sustainability. In a nation where economic uncertainties and recovery are continuing to rebound, funding availability and active participation by developers are always constant challenges. Barriers to affordable housing also include inadequate national funding for the Housing Choice Voucher Program, decreasing levels of Federal and state resources, capacity of private partners, cost, timing, availability, and financing of housing inventory maintenance are all elements that that have been further compounded by the national COVID-19 pandemic.

There are several State and local regulations designed to promote the orderly development and maintenance of safe, decent, and sanitary housing in the community. Sometimes these regulations can act as barriers to affordable housing. That does not appear to be the case in Norfolk.

To eliminate duplication, the city uses the building codes established by the State for uniform construction standards.

Locally established and enforced Minimum Housing Code does not create a barrier for affordable housing. Their enforcement is necessary to preserve and encourage the private/public interests in housing and its maintenance and discourage activities of investors only interested in flipping properties

and not committed to the holistic long-term effects to the housing inventory, communities, and low-income residents (inclusive of the special needs population).

An examination of the community's fee structure indicates the city's building permit fees and charges are basically in line with the surrounding Hampton Roads communities. The city maintains a positive, proactive position and approach on housing development. In concert with the aging housing inventory within the city, preservation efforts are being reviewed and redesigned to increase the positive impacts for owner-occupants and renter-occupant units who by responsive and responsible property owners who have a vested interest in the long-term sustainability of the units. Public/private partnerships are encouraged, supported through technical assistance, and leveraging of resources in order to make the systemic changes needed to improve Norfolk's communities and the quality of life of low- to mod-income individuals and families.

Due to its geography and coastal nature, Norfolk is vulnerable to sea-level rise and coastal and storm surge flooding. For this reason, the city updated its zoning ordinance in 2018 to encourage investment in less risky areas and to strengthen the City's commitment to vibrant neighborhoods, economic diversity, and coastal resilience. The new zoning ordinance encourages and supports development that makes Norfolk more resilient, both physically and economically, recognizes the four established character districts, is user-friendly and supports streamlined development processes. While there may be additional costs related to new developments, these new requirements are important for long-term sustainability, and are not expected to have a significant impact on affordable housing.

State policy in Virginia does not currently allow for local inclusionary housing policies designed to increase the number of affordable housing units. However, Virginia First Cities together with the Virginia Chapter of APA drafted and introduced an affordable/inclusionary housing program proposal in the 2020 Session of the Virginia General Assembly. It did not pass but there are plans to redraft and reintroduce.

Discussion:

Addressing the multiple factors of affordable housing needs and lack of affordable land, lack of sustainable funding, increased building costs and large gaps between low- and moderate-income levels and Fair-Market-Rents require creative solutions through constant collaboration among non-profits, state and federal agencies.

AP-85 Other Actions – 91.220(k)

Introduction:

The greatest obstacle to meeting any underserved need is the lack of sufficient funding, including:

- Limited availability of funding from both federal, state, and other sources;
- High cost of housing and provisions in the area which increases the difficulty of meeting affordable housing needs; and
- Lack of maintained housing, environmental hazards, income levels, and the economic environment.

There is an underserved need for public services across most categories. This includes the needs of elderly and frail seniors, at-risk youth, working parents, persons with HIV/AIDS and their families, the disabled, individuals with drug, alcohol, and chronic illnesses, and persons with other conditions affecting their ability to function independently and productively. There is also a need for general services for low-income residents such as health care, food and clothing, educational programs, and case management.

Actions planned to address obstacles to meeting underserved needs

The city will maximize the use of HUD funds to meet underserved needs.

Specifically, it will use the maximum amount of CDBG funding allowed towards public services, which is fifteen percent of its entitlement allocation to help address the needs of homeless and low-income people in general. CDBG funds allocated to project services will support essential needs such as tenant-based rental assistance, direct financial assistance for first-time homebuyers, rehabilitation for homeowners to maintain their living environment, and improvements to streets and open spaces throughout the city.

In FY 2019, with support from federal, local, and private resources, the city began the St. Paul's People First Initiative which provides a range of support services customized to meet the needs of low-income residents. The St. Paul's area is one of the city's most challenged communities comprised of three public housing communities. The residents are primarily low-income with many unmet service needs. This project's goal is to transform the lives of those who live in the St. Paul's area by providing residents with personal family coaches who can connect residents with job training, educational opportunities, personal finance management, jobs, and other coaching that helps residents achieve self-sufficiency. The end goal is to help individuals and families become completely self-sufficient and make a transition to their new home.

The city will continue to support this initiative in FY 2022 with hopes of expanding services and

addressing unmet needs.

Actions planned to foster and maintain affordable housing

The increasing cost of rental housing in the area compared to incomes, and the age of Norfolk's housing stock, significantly increases the difficulty of meeting quality affordable housing needs. The city has limited resources with which to develop affordable units on its own. The city will continue to support its goals of maintaining and expanding affordable housing by utilizing its CDBG and HOME allocations to create new opportunities for affordable rental and homeownership and rehabilitate existing affordable units. The city expects to utilize current CDBG and HOME funds as well as continue to spend previous unspent funds towards maintaining affordable housing.

Actions planned to reduce lead-based paint hazards

A visual assessment of exterior and interior painted surfaces will be performed on pre-1978 built homes being purchased with direct financial assistance through the CDBG and HOME programs to identify any paint deterioration. Any paint deterioration identified must be stabilized using safe work practices. If paint deterioration is measured to exceed specific limits, paint stabilization must be performed by a licensed lead abatement professional and a clearance examination must be performed by a licensed lead abatement risk assessor. Clearance helps ensure that lead-based paint hazards are controlled, and the home is safe for habitation.

The HOME TBRA program requires a visual assessment for lead-based paint hazards as part of the housing inspection if the unit was built before 1978 and a child under the age of six years lives in the unit. If a visual assessment reveals lead-based paint, the rental owner must complete paint stabilization, clean up, and clearance activities before allowing occupancy. Any program participant whose unit was built prior to 1978 will also receive a brochure titled, "Protect Your Family from Lead in your Home." Renters must sign a receipt for the brochure that is kept on file. The providers are required to inform the local health department about children at risk for lead-based paint poisoning.

Actions planned to reduce the number of poverty-level families

In the FY 2022 (PY2021) program year, the City of Norfolk will focus on building stronger relationships with multiple organizations to address poverty in Norfolk. The city's emphasis is assisting residents to acquire training and receive the skills needed to become gainfully employed. This will be accomplished by building on existing initiatives and improving the effectiveness of funded programs. To address poverty, the city will target economic development in its low- to moderate-income areas with the expectation that this will provide better access to jobs and increased incomes. The People First Initiative

is an example of city efforts to accomplish these goals.

Actions planned to develop institutional structure

The most direct action in developing institutional structure is the capacity building efforts. In the last five years, the city and associated homelessness agencies have moved towards developing a better institutional structure for the city and the Continuum of Care (CoC). In FY 2019, the CoC partnered with Norfolk and other neighboring cities in the CoC, to increase services and better serve the homeless. By developing a stronger structure, the homeless population has reduced, written policies were created, and an organized client intake system has been created and continuously improved.

The city facilitates coordination among its partner agencies resulting in a broadly shared understanding of community needs, collaborative and complementary approaches to addressing needs, and responsiveness to changes in conditions.

Actions planned to enhance coordination between public and private housing and social service agencies

The city will continue to coordinate with agencies to assist them in attaining their goals. Coordination is achieved by setting mutual goals, information sharing, and supportive action. The city works with private and public organizations to provide open communication to allow for greater information flow regarding housing and social services to be provided to the public. In addition, the city will provide workshops and/or training that will assist in increasing capacity of local agencies.

The Norfolk Redevelopment and Housing Authority's participation in the HUD Rental Assistance Demonstration (RAD) program allows families residing in Project-Based Voucher housing an opportunity to be issued a Housing Choice Voucher to transition to private housing.

The Program Coordinating Committee (PCC) of the Family Self Sufficiency Program (FSS) consists of public and private agencies that provide an array of services to public housing residents to help them become employed or obtain improved employment in order to reach the goal of becoming self-sufficient in providing the needs of their family without assistance. The PCC currently has more than 20 partners, such as Norfolk Department of Human Services, Virginia Employment Commission, and the HomeNet Homeownership Center. The PCC helps FSS participants transition from public housing to private rental housing or homeownership. Visit NRHA's website at <http://www.nrha.us/content/family-self-sufficiency-program-fss> for more information on the FSS Program.

Discussion:

The longstanding policy of the city is to affirmatively further fair housing. To that end, the city is actively engaged in activities which promote fair housing and which facilitate handling of complaints as they arise. The City of Norfolk participates in the regional Hampton Roads Community Housing Resource

Board (HRCHRB). In 2012 the group coordinated a regional Analysis of Impediments to Fair Housing. It is the intention of HRCHRB to update the analysis in the next year.

For more information, visit: <https://www.hamptonroadsfairhousing.org/>

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

CDBG Requirements: The city does not anticipate any urgent need activities. All CDBG project funding (100 percent) will be used for activities that benefit low- to moderate-income people and areas.

HOME Requirements: HOME funding will be allocated to eligible CHDO's to construct or rehabilitate housing to be sold to eligible low-income homebuyers; and provide funding for homebuyer and tenant-based rental assistance activities. Homebuyer assistance will provide financial housing assistance to homebuyers purchasing eligible properties of their choice in the City of Norfolk that are within their affordability. Tenant-based rental assistance activities will provide financial housing assistance to homeless individuals to provide these individuals with housing options.

ESG Requirements: Over the upcoming year, the city will use ESG funding to support ESG administration, street outreach, emergency shelters, homeless prevention, and rapid re-housing programs. These programs will ultimately assist individuals who are either at-risk of becoming homeless or are homeless.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
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2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 100.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(I)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The city will not use other forms of investment beyond those identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Recapture provisions are applicable to the direct homebuyer assistance provided through both the CHDO and the Homebuyer Assistance Programs, which are administered by Norfolk Redevelopment and Housing Authority (NRHA) as the city's subrecipient. In the event the property does not continue to be the principal residence of the borrower for the duration of the affordability period due to the borrower transferring the property either voluntarily (selling the property at fair market value) or involuntarily (a foreclosure, transfer in lieu of foreclosure, or assignment of an FHA insured mortgage to HUD), the amount of HOME assistance provided to the borrower as direct subsidy will be recaptured on a prorated basis based on the terms of forgiveness and according to the time the borrower has owned and occupied the property measured against the required affordability period. The direct subsidy HOME loan will be recaptured from available net proceeds and any direct subsidy HOME loan amount in excess of the net proceeds shall be forgiven. Net proceeds are defined as sales price minus (1) the payoff of superior loans and/or other amounts (other than HOME funds); (2) closing costs incurred by borrower to sell the property; and (3) the borrower's investment in the property (borrower's contribution toward down payment at time of purchase and the borrower's costs of capital improvements to the property).

The borrower is required to immediately submit written notification to NRHA if the borrower will be transferring the property voluntarily or involuntarily. To preserve the affordability of the property, NRHA or eligible CHDO will have a purchase option, right of first refusal, or other preemptive right to purchase the property within 45 days of NRHA receiving any such notice of the property being transferred. In the event NRHA or an eligible CHDO choose not to purchase the property, NRHA will

recapture any available net proceeds.

A subsequent homebuyer of the Property (determined income eligible for HOME assistance) may assume the borrower's existing direct subsidy HOME loan (subject to the HOME requirements of the remainder of the affordability period) provided that no additional HOME assistance is provided. In the event a subsequent homebuyer of the property (determined income eligible for HOME assistance) needs a direct subsidy HOME loan amount in excess of the unforgiven balance owed on the borrower's direct subsidy HOME loan, the balance owed cannot be assumed and will be recaptured from the borrower. A separate direct subsidy HOME loan will be provided to the subsequent homebuyer with a new affordability period based on the amount of direct subsidy provided. In the event the subsequent homebuyer needs a direct subsidy HOME loan amount less than the balance owed on the borrower's HOME loan, NRHA will recapture from the borrower at the time of the sale the lesser of (1) the difference between the unforgiven balance owed and the amount the subsequent homebuyer can assume; or (2) the available net proceeds.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The HOME loan requires the property to be the borrower's principal residence during the affordability period: five years for a HOME loan less than \$15,000; 10% per year on a ten-year HOME loan of \$15,000 to \$40,000; and 15 years for a HOME loan greater than \$40,000. The property may not be temporarily subleased, with an exception made to military required to temporarily move for deployment purposes only.

The HOME loan will be forgiven each annual anniversary date following the borrower's settlement date: 20 percent per year on a 5-year HOME loan less than \$15,000; 10% per year on a ten-year HOME loan of \$15,000 to \$40,000; and 6.67 percent per year on a 15-year HOME loan of \$40,000. The forgiveness term is not applicable, and repayment is immediately due in the event the borrower fails to comply with the principal residence requirement by either renting (unless an exception is made due to a military deployment) or permanently vacating the property during the affordability period.

The subordination of NRHA's lien interest is allowed only for the sole purpose of the borrower refinancing for a first mortgage interest rate reduction, resulting in a monthly principal and interest payment reduction. It is not allowed for the purpose of removing cash or equity from the property proceeds which would require the unforgiven balance of the HOME loan to be due and payable to NRHA.

In the event of a foreclosure or deed in lieu of foreclosure occurs, the affordability restrictions shall be revived according to the original terms if the borrower obtains an ownership interest in the housing during the affordability period.

Each borrower is required to sign a HOME Promissory Note and HOME Deed of Trust on the date of

settlement. The HOME Deed of Trust is recorded with the Norfolk Circuit Court to cover the HOME Promissory Note during the loan term and affordability period. Each borrower is also required to sign a HOME Agreement with the city and NRHA, which is a separate legal document apart from any loan instrument and conforms to the requirements of 24 CFR 92.254(a).

HOME funds recaptured by NRHA will be remitted to the City of Norfolk for additional HOME-eligible activities.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The city does not intend to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds.

Emergency Solutions Grant (ESG) Reference 91.220(I)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

To maintain consistency across all homeless programs, the city utilizes the Southeastern Virginia Homeless Coalition (SVHC) Coordinated Entry System standards, which were developed in concert with the Continuum of Care.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The City of Norfolk is part of the Southeastern Virginia Homeless Coalition (SVHC). Working with the other members, this Continuum of Care (VA-501) planning body developed the Coordinated Entry System (CES) in compliance with HUD requirements. The CES is a centralized, community-wide process designed to identify, engage, and assist households experiencing, or at risk of experiencing, homelessness; coordinate the intake, assessment, and referral for services that meet the level of assistance that is most appropriate to resolving a household's housing crisis; and prioritize all households so everyone has equal access to services with the most severe service needs receiving the high priority.

Households in the community access the CES through the Regional Housing Crisis Hotline, emergency shelters, designated homeless service providers, and city outreach personnel canvass streets and other places where homeless congregate. Once the household is screened and found eligible, a standardized assessment tool (VI-SPDAT, VISPDAT-F, and VI-SPDAT-Y) is utilized to identify the household's level of acuity and to help guide decisions around the appropriate type of housing and services needed.

Designated staff at the access points then makes a referral to the By-Name List (BNL) for eligible

households. Households on the BNL are case conferenced at regularly held Service Coordination Committee (SCC) meetings and prioritized by level of vulnerability, then referred to housing programs as appropriate.

The CoC participating Domestic Violence (DV) providers in the CoC operate an additional access point known as the Coordinated Crisis Response (CCR). This 24-hour hotline acts as a centralized assessment and referral process that provides comprehensive, wraparound emergency services to victims of domestic violence, sexual assault, stalking, and human trafficking. CCR works to streamline access to 24/7 crisis hotlines, emergency shelters, victim advocacy, and group therapy. Households presenting at centralized assessment for homeless services are immediately linked to local DV providers for services and afforded access to safe housing. To reduce trauma and increase access to housing, the CCR intersects with the Continuum of Care's CES at the service coordination component. All DV providers participate in the CoC's Service Coordination Committee (SCC). Referrals are submitted to SCC using the VI-SPDAT, which is not entered into HMIS for DV, to adhere to confidentiality and safety policies. Each DV provider receives funding from one or more sources including ESG, CoC, DOJ, and the Virginia Department of Social Services.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The city typically utilizes the request for proposal process to allocate ESG funds. The city advertises funding opportunities through local newspapers, posting on the City of Norfolk's webpage, and provides open communication to for-profit and non-profit organizations.

The city will ensure that all programs awarded meet the ESG categorical requirements. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

These services include emergency and interim shelters, outreach and engagement, and specialized mental health and substance abuse services. The department utilizes standard selection criteria in its Request for Applications.

Grants are awarded for a one-year period with an option for extensions. The extension option is contingent upon successful performance of the program and services provided, and upon availability of funds.

To ensure compliance with HUD's obligation period, the city will continue to request City Council's approval to obligate ESG funds by May of every year. The contracts will begin to be developed in July annually and executed within 60 days of HUD's Annual Plan approval.

If religious organizations apply and receive ESG funds, the organization will provide all eligible activities under this program in a manner that is free from religious influence and in accordance with the following principles:

- It will not discriminate against any employee or applicant for employment on the basis of religion and will not limit employment or give preference in employment to persons on the basis of religion;
 - It will not discriminate against any person applying for shelter or any of the eligible activities under this part on the basis of religion and will not limit such housing or other eligible activities or give preference to persons on the basis of religion; and
 - It will provide no religious instruction or counseling, conduct no religious worship or services, engage in no religious proselytizing, and exert no other religious influence in the provision of shelter and other eligible activities under this part. Applicants that are primarily religious organizations are encouraged to contact the city for specifics or refer to 24 CFR 576.23.
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

To ensure that ESG funds are used effectively and address the needs of those experiencing homelessness, the City of Norfolk actively recruits input from current and former consumers of services provided by the agencies utilizing ESG funds. This also satisfies the requirement under 24 CFR 576.405.

5. Describe performance standards for evaluating ESG.

Performance standards for CDBG, HOME, and ESG homeless activities include taking a progressive engagement approach which begins with the identification of all persons residing in shelter or other places not meant for human habitation; the assessment of each household's vulnerability level; and the integration of each household into the CoC's Coordinated Entry System with the goal of acquiring appropriate housing and all eligible mainstream resources in the shortest timeframe possible. As such, the performance standards, as attached in the exhibits section, are designed to support those efforts which enhance a household's ability to exit homelessness and maintain self-sufficiency that includes client assessment to determine financial need; ensure clients attain housing prior to taking steps to address any other significant issue with which they may be struggling (substance abuse, mental health, gaining or increasing income); and being able to stabilize housing for the most vulnerable.

The standards, which cover all the components of the homeless service delivery system from homeless prevention to street outreach, emergency shelter, and rapid re-housing, focus on providing all households with access to services geared at addressing their immediate needs and connecting them to the CES system to obtain long-term housing and self-sufficiency. The standards were designed to enhance each component's role in the overall success of the system and to bring

about the time when all forms of homelessness in Norfolk are rare, brief, and non-recurring.

**Housing Trust Fund (HTF)
Reference 24 CFR 91.220(I)(5)**

1. Distribution of Funds

- a. Describe the eligibility requirements for recipients of HTF funds (as defined in 24 CFR § 93.2).

- b. Describe the jurisdiction's application requirements for eligible recipients to apply for HTF funds.

- c. Describe the selection criteria that the jurisdiction will use to select applications submitted by eligible recipients.

- d. Describe the jurisdiction's required priority for funding based on geographic distribution, which is a description of the geographic areas of the State (including areas of low-income and minority concentration) in which it will direct assistance during the ensuing program year.

- e. Describe the jurisdiction's required priority for funding based on the applicant's ability to obligate HTF funds and undertake eligible activities in a timely manner.

- f. Describe the jurisdiction's required priority for funding based on the extent to which rents for units in the rental project are affordable to extremely low-income families.

- g. Describe the jurisdiction's required priority for funding based on the financial feasibility of the project beyond the required 30-year period.

h. Describe the jurisdiction's required priority for funding based on the merits of the application in meeting the priority housing needs of the jurisdiction (such as housing that is accessible to transit or employment centers, housing that includes green building and sustainable development features, or housing that serves special needs populations).

i. Describe the jurisdiction's required priority for funding based on the location of existing affordable housing.

j. Describe the jurisdiction's required priority for funding based on the extent to which the application makes use of non-federal funding sources.

2. Does the jurisdiction's application require the applicant to include a description of the eligible activities to be conducted with HTF funds?

3. Does the jurisdiction's application require that each eligible recipient certify that housing units assisted with HTF funds will comply with HTF requirements?

4. Performance Goals and Benchmarks. The jurisdiction has met the requirement to provide for performance goals, consistent with the jurisdiction's goals established under 24 CFR 91.215(b)(2), by including HTF in its housing goals in the housing table on the SP-45 Goals and AP-20 Annual Goals and Objectives screens.

5. Rehabilitation Standards. The jurisdiction must establish rehabilitation standards for all HTF-assisted housing rehabilitation activities that set forth the requirements that the housing must meet upon project completion. The jurisdiction's description of its standards must be in sufficient detail to determine the required rehabilitation work including methods and materials. The standards may refer to applicable codes or they may establish requirements that exceed the minimum requirements of the codes. The jurisdiction must attach its rehabilitation standards below. If the jurisdiction will not use HTF funds for the rehabilitation of housing, enter "N/A".

In addition, the rehabilitation standards must address each of the following: health and safety; major systems; lead-based paint; accessibility; disaster mitigation (where relevant); state and local codes, ordinances, and zoning requirements; Uniform Physical Condition Standards; and Capital Needs Assessments (if applicable).

6. Resale or Recapture Guidelines. Below, the jurisdiction must enter (or attach) a description of the guidelines that will be used for resale or recapture of HTF funds when used to assist first-time homebuyers. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter "N/A".

7. HTF Affordable Homeownership Limits. If the jurisdiction intends to use HTF funds for homebuyer assistance and does not use the HTF affordable homeownership limits for the area provided by HUD, it must determine 95 percent of the median area purchase price and set forth the information in accordance with §93.305. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter "N/A".

8. Limited Beneficiaries or Preferences. Describe how the jurisdiction will limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population to serve unmet needs identified in its consolidated plan or annual action plan. If the jurisdiction will not limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population, enter "N/A."

Any limitation or preference must not violate nondiscrimination requirements in § 93.350, and the jurisdiction must not limit or give preferences to students. The jurisdiction may permit rental housing owners to limit tenants or give a preference in accordance with § 93.303 only if such limitation or preference is described in the action plan.

9. Refinancing of Existing Debt. Enter or attach the jurisdiction's refinancing guidelines below. The guidelines describe the conditions under which the jurisdiction will refinance existing rental housing project debt. The jurisdiction's refinancing guidelines must, at minimum, demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing. If the jurisdiction will not refinance existing debt, enter "N/A."

<TYPE=[section 9 end]>

Discussion:

See above.