



**Five Year Consolidated Plan  
Fiscal Years: FY 2022 – FY 2026  
Strategic Plan and Annual Plan Fiscal Year 2022**

**Community Development Block Grant (CDBG)  
Home Investment Partnerships Program (HOME)  
Emergency Solutions Grant (ESG)**



***HUD Submission***

**Prepared By:**  
Office of Budget and Strategic Planning  
810 Union Street, Suite 607  
Norfolk, VA 23510  
(757) 664-4283

**Submitted to HUD May 12, 2021**

This page intentionally left blank

# Acknowledgements

## **City Council**

Honorable	Kenneth C. Alexander, Ph.D.	Mayor
Honorable	Martin A. Thomas, Jr.	Vice Mayor, Ward 1
Honorable	Courtney Doyle	Ward 2
Honorable	Mamie B. Johnson	Ward 3
Honorable	Paul R. Riddick	Ward 4
Honorable	Thomas R. Smigiel, Jr.	Ward 5
Honorable	Andria P. McClellan	Super Ward 6
Honorable	Danica Royster	Super Ward 7

## **City Manager**

Dr. Larry H. Filer, II

## **Office of Budget and Strategic Planning**

### **HUD Entitlement Unit**

Gregory Patrick	Director of Budget & Strategic Planning
Anne Marie Strano	Grants Manager
Megan Erwin	HUD Compliance Manager
Lauren Etschmaier	HUD Program Specialist
Traquita Simmons	HUD Program Specialist
Kimalesha Brown	HUD Program Specialist
Lyvonne Reine	Accountant III
Irric Apolonio	Accountant III

Comments and inquiries concerning this document should be referred to:  
[HUDEntitlement@norfolk.gov](mailto:HUDEntitlement@norfolk.gov)

City of Norfolk  
Office of Budget and Strategic Planning  
810 Union Street, Suite 607  
Norfolk, VA 23510  
(Phone) 757.664.4257 (Fax) 757.441.2234

## Table of Contents

Executive Summary.....	5
ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b) .....	5
The Process .....	10
PR-05 Lead & Responsible Agencies 24 CFR 91.200(b).....	10
PR-10 Consultation – 91.100, 91.110, 91.200(b), 91.300(b), 91.215(l) and 91.315(l).....	11
PR-15 Citizen Participation – 91.105, 91.115, 91.200(c) and 91.300(c) .....	17
Needs Assessment .....	22
NA-05 Overview .....	22
NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c) .....	24
NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2) .....	31
NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2) .....	35
NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2) .....	38
NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2) .....	40
NA-35 Public Housing – 91.205(b) .....	42
NA-40 Homeless Needs Assessment – 91.205(c).....	47
NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d).....	51
NA-50 Non-Housing Community Development Needs – 91.215 (f) .....	53
Housing Market Analysis.....	55
MA-05 Overview .....	55
MA-10 Number of Housing Units – 91.210(a)&(b)(2).....	56
MA-15 Housing Market Analysis: Cost of Housing - 91.210(a) .....	59
MA-20 Housing Market Analysis: Condition of Housing – 91.210(a).....	63
MA-25 Public and Assisted Housing – 91.210(b) .....	66
MA-30 Homeless Facilities and Services – 91.210(c) .....	69
MA-35 Special Needs Facilities and Services – 91.210(d).....	72

MA-40 Barriers to Affordable Housing – 91.210(e) .....	74
MA-45 Non-Housing Community Development Assets – 91.215 (f) .....	76
MA-50 Needs and Market Analysis Discussion .....	83
MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2) .....	85
MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3) .....	86
Strategic Plan .....	87
SP-05 Overview .....	87
SP-10 Geographic Priorities – 91.215 (a)(1) .....	88
SP-25 Priority Needs - 91.215(a)(2) .....	90
SP-30 Influence of Market Conditions – 91.215 (b) .....	94
SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2) .....	95
SP-40 Institutional Delivery Structure – 91.215(k) .....	99
SP-45 Goals Summary – 91.215(a)(4) .....	104
SP-50 Public Housing Accessibility and Involvement – 91.215(c) .....	108
SP-55 Barriers to affordable housing – 91.215(h) .....	109
SP-60 Homelessness Strategy – 91.215(d) .....	111
SP-65 Lead based paint Hazards – 91.215(i) .....	114
SP-70 Anti-Poverty Strategy – 91.215(j) .....	116
SP-80 Monitoring – 91.230 .....	118
Expected Resources .....	119
AP-15 Expected Resources – 91.220(c)(1,2) .....	119
AP-20 Annual Goals and Objectives .....	124
AP-35 Projects – 91.220(d) .....	127
AP-38 Project Summary .....	129
AP-50 Geographic Distribution – 91.220(f) .....	150

Affordable Housing .....	151
AP-55 Affordable Housing – 91.220(g) .....	151
AP-60 Public Housing – 91.220(h).....	153
AP-65 Homeless and Other Special Needs Activities – 91.220(i).....	155
AP-75 Barriers to affordable housing – 91.220(j) .....	159
AP-85 Other Actions – 91.220(k) .....	161
Program Specific Requirements.....	164
Appendix A Citizen Participation Process.....	173
Appendix B Grantee Specific Appendices.....	219
Appendix C SF-424s and Certifications.....	282

## Executive Summary

### ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

For more than 300 years, Norfolk has served as the cultural and economic heart of Hampton Roads. One of America's oldest trade destinations, Norfolk is a global center for international security and coastal resilience. We are home to Naval Station Norfolk, the world's largest naval base, and NATO's only headquarters in North America. We also serve as a national leader in health care, transportation, higher education, and visual and performing arts. The City of Norfolk is home to a community of over 247,000 residents. With diversity in population, arts, commerce, industries, and history, Norfolk is a great place to live, work, and play.

As an entitlement jurisdiction under the United State Department of Housing and Urban Development (HUD), the City receives federal funds in proportion to its population size, concentration of poverty and socioeconomic, and demographic makeup. A function of the Consolidated Plan is to identify community, social, and economic needs within low to moderate income (LMI) communities and multi-year goals to address those needs. HUD requires the City of Norfolk as a recipient of federal grant funds to develop a Consolidated Plan (ConPlan) every three or five years that describes the city's community development priorities and multi-year goals, based on an assessment of housing and community development needs and an analysis of housing and economic market conditions and available resources.

The Consolidated Plan is a collaborative process whereby the City of Norfolk establishes comprehensive, strategic, and collaborative goals to improve, address, and encourage growth within the City. It is the city's opportunity to shape the various housing, community and economic development programs into effective, coordinated neighborhood and community development strategies. It also creates the opportunity for strategic planning and citizen participation to take place in a comprehensive context, and to reduce duplication of effort at the local level.

As an Entitlement City, Norfolk is the recipient of: the Community Development Block Grant (CDBG), the HOME Investment Partnership (HOME) Program, and the Emergency Solutions Grant (ESG) Program. These programs must address affordable housing, homelessness, and community and economic development objectives over the next five-year period utilizing estimated funding resources from each funding source. During the creation of this five-year ConPlan, the nation is experiencing a pandemic. Funding resources to prevent, prepare for, and respond to this pandemic and/or any other natural disaster are referenced herein. As part of this ConPlan, the Annual Action Plan (identifying current year goals, projects, and funding), Citizen Participation Plan (CPP), and Affirmatively Furthering Fair Housing (AFFH) Plans are also included as part of the global strategic plan to outline objectives, goals, projects, and processes that will be followed, unless revised through the process of a Substantial Amendment.

This Consolidated Plan is divided into five major parts:

1. The Process – summarizes the City’s efforts to engage residents and stakeholders and determine the community’s priorities;
2. Needs Assessment – identifies the priority needs of the City’s LMI population;
3. Housing Market Analysis – describes the economic environment in which the City will implement its programs;
4. Strategic Plan – establishes goals, policies and actions for addressing the needs of the community; and
5. Annual Action Plan for FY 2022.

## **2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview**

The City of Norfolk utilized multiple industry consultations in conducting a comprehensive community engagement process along with data provided by American Community Survey (ACS), Comprehensive Housing Affordability Strategy (CHAS) Data, and Community Planning and Development Mapping Services to create the footprint for this ConPlan. The city is required by federal law to ensure housing and community development grant funds primarily benefit low- and moderate-income persons in accordance with the following HUD objectives: Provide decent housing; establish and maintain a suitable living environment; and provide expanded economic opportunities.

These objectives are combined with three performance outcomes categories and measurement statements:

1. Accessibility;
2. Affordability, and
3. Sustainability.

The FY 2022 through FY 2026 ConPlan outlines the various activities the city proposes to carry out to achieve the objectives and associated outcomes required by HUD. The city will undertake activities within these categories: preservation or creation of affordable housing, human and social services, community development, economic development, and homeless and homeless prevention activities.

## **3. Evaluation of past performance**

HUD’s Office of Community Planning and Development (CPD) seeks to support the development of communities that feature decent housing, a suitable living environment, and expanded opportunities for Low- and Moderate-Income (LMI) populations. To ensure entitlement jurisdictions are striving to achieve that vision, HUD requires annual submissions of Consolidated Annual Performance and Evaluation Reports (CAPERs). Goals are coupled with objectives to identify what the city has accomplished within their program year.



In the past five years, the following initiatives involving the Consolidated Plan and other resources were established or substantially enhanced:

- Permanent Supportive Housing (Church Street Station, Crescent Square)
- Federal Emergency Management Agency (FEMA) residential elevation projects
- National Disaster Resilience for the Ohio Creek Watershed
- Low Income Housing Tax Credit (LIHTC) developments
- Choice Neighborhoods Initiative and Transformation in the St. Paul's Area
- Norfolk Works Job Resource Center
- Library facilities in LMI areas (Richard A. Tucker, Horace C. Downing)
- Parks and community facilities in LMI areas

The city recognizes that evaluation of past performance is critical to ensuring that the city and its contractors are implementing activities effectively and that they align with the city's overall strategies and goals. In addition, to meet HUD reporting requirements, the city's ConPlan administering agency, the Office of Budget and Strategic Planning, employs various methods of program evaluation and outcome reporting. Projects are largely defined from the community needs assessment, housing market analysis and input from service providers and residents. However, a performance review allows the city to determine progress towards achieving goals, what is left to be done and what adjustments are needed.

The City Manager and the Office of Budget and Strategic Planning conducts ongoing review of goals and actual outcomes. Impacting positive change within the neighborhoods of Norfolk is a top priority. Like many communities across our Nation, neighborhoods and communities have been severely impacted by the COVID-19 pandemic. Many of the strategic goals identified for our neighborhoods were tabled as the city addressed the immediate economic needs of the individuals and businesses. An internal evaluation was combined with feedback gained from the affordable housing policy process, affordable housing survey and public forums to give this department a clear picture of goals to be accomplished in the next five years.

#### **4. Summary of citizen participation process and consultation process**

The City's community participation process was informed by the Citizens Participation Plan, which locally codifies federal regulations regarding the implementation of a community engagement process and notification of community meetings and public hearings. Despite the social distancing directives associated with this Nation's COVID-19 pandemic, the City held four virtual community workshops, consulted with several key organizational stakeholders, and conducted a community needs survey.

Meeting announcements are sent to media outlets via press releases, the city website, newspapers, civic leagues, and through the city's communications department.

The planning process was kicked off in the City of Norfolk with a Community Needs Assessment followed with a community meeting to discuss needs. Through the process, a variety of methods were used to ensure citizen participation: a resident and agency survey was publicized, and the city received responses; and participation in multiple virtual citizen advisory and focus groups representing a wide variety of populations and interests.

- **Informal Meetings** with community partners and relevant city staff were held during the months of November and December 2020 to discuss the Consolidated Planning process and to receive feedback on the categories of Homelessness, Housing and Non-Housing Community Development. Notifications were posted on the agency's website, and the meeting information was circulated by email to interested individuals requesting them to participate.
- A **Survey** was made available between November 20th and December 13th to gather community input on housing and community needs and fair housing choice.
- A **Public Input Session** was held in December 2020 where all components were discussed. Notifications were posted on the city's website, and the meeting information was placed in the Virginian Pilot newspaper inviting all interested individuals to participate.
- A **Public Hearing was held in April 2021**. As with the Public Input Session, the hearing was publicized through the resources mentioned above. Per HUD Citizen Participation requirements, the city accepted comments up to 30 days after the date of the formal Public Hearing.

## **5. Summary of public comments**

A summary of the public comments received will be included in the Appendix Section of the ConPlan. It will incorporate the comments received from the public input session, public hearing, and written comments.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments have been accepted and considered in the development of the ConPlan.

## **7. Summary**

The City of Norfolk's proposed FY 2022 – FY 2026 ConPlan and FY 2022 Annual Action Plan identify the housing and community development needs of the predominantly low-income areas in Norfolk. The objective is to target available resources to meet the identified needs in order to revitalize neighborhoods and improve the quality of life of Norfolk residents.

The ConPlan provides a unified vision for community development and housing actions with the primary goals of preserving and creating affordable housing options and public services, revitalizing neighborhoods, supporting homeless and special needs populations, eliminating slum and blight and expanding economic development opportunities.

The FY 2022 (PY 2021) Annual Action Plan begins July 1, 2021 and identifies funding for projects that address Norfolk's critical needs.

## The Process

### PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

**1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	NORFOLK	Office of Budget and Strategic Planning
HOME Administrator	NORFOLK	Office of Budget and Strategic Planning
ESG Administrator	NORFOLK	Office of Budget and Strategic Planning

**Table 1 – Responsible Agencies**

### Narrative

The Office of Budget and Strategic Planning (OBSP) serves as the lead department responsible for the CDBG, HOME and ESG Programs as well as the reuse of the funds allocated from the previous unspent funds and additional funds that are awarded to Norfolk based on a pandemic or natural disaster.

### Consolidated Plan Public Contact Information

The Consolidated Plan information point of contact is the HUD Compliance Manager and can be reached at [HUDEntitlement@norfolk.gov](mailto:HUDEntitlement@norfolk.gov), or at 757-664-4257.

## **PR-10 Consultation – 91.100, 91.110, 91.200(b), 91.300(b), 91.215(I) and 91.315(I)**

### **1. Introduction**

The City of Norfolk's consultation was achieved through a variety of methods that included a virtual public input forum, a resident and public agency survey, and virtual public hearings to obtain views and comments for stakeholders and citizens alike. A community survey was posted on Norfolk's website and participants of the virtual forums were encouraged to complete, as well as, share the survey within their professional and personal networks for the purpose of obtaining more detailed information on community needs.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).**

The City of Norfolk's Office of Budget and Strategic Planning (OBSP) coordinates the development of the Plan. The Plan is reviewed by the City Manager and input is sought from the general public and a variety of non-profit, business, governmental, professional and citizen organizations. The City of Norfolk enhances the coordination between public and private housing, health and social service agencies by maintaining involvement in the activities of local non-profit service providers, local advisory boards and commissions, other government agencies and professional associations especially through planning forums and community events.

One such effort included the owner & co-owner partnership with the Norfolk Redevelopment and Housing Authority on the St. Paul's Area transformation project under the HUD Choice Neighborhoods Initiative grant. The ongoing project included the establishment of the Mayor's St. Paul's Advisory Committee discussion for input, planning, and decision-making efforts and for shaping the long-term outcomes. This project includes the demolition, rehabilitation, and construction of affordable housing units as rentals. The synergy established is also taking shape to effect change within the existing housing stock of owner occupants and owner investors.

The Consolidated Plan builds on previous and ongoing community development efforts by the city, local public agencies, non-profit organizations, community development organizations, neighborhoods, and the private sector that includes three innovative elements:

1. Coordination of public and private sector investments;
2. The annual identification of areas that focuses the resources of multiple departments, agencies, and stakeholders in targeted areas to stimulate comprehensive community development; and
3. Implementation proposals, reporting, and evaluation that rely on indicators and measurable outcomes derived from citywide real estate market value analysis.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

Norfolk continues to actively participate with the area Continuum of Care and Lead Agency, The Planning Council, in our shared goal of preventing and ending homelessness. Goals and meaningful solutions are derived by working collectively with provider agencies, national advocacy groups, governmental leadership, and state agencies. One of the meaningful solutions is using coordinated intake through use of the Homeless Management Information System (HMIS) which provides a higher standard of collecting client-level data for the critical populations that are being served daily. The populations being affected cross race, color, nationality, sex, religion, and disability of individuals and families who are experiencing homelessness or at risk of becoming homeless.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

The process of understanding, collecting data, and creating meaningful outcomes for individuals and families cannot be contained within one discussion, one meeting, or one questionnaire. Consultation with Norfolk area homeless service providers and clients has been a cornerstone of ongoing planning and efforts to address the unique needs of multiple priority subpopulations experiencing homelessness or at risk of becoming homeless. This ongoing communication and collaboration centered on strategic goals was included as part of the ConPlan process and will continue even upon the completion and submission of ConPlan.

Homeless service providers, including current, past, and potential subrecipients were invited to make comments and participate in the ConPlan input sessions. In addition, key staff of the Planning Council are invited to participate in the HUD grant application review process and regularly provide guidance on discussions and decisions related to Subrecipients who participate in the Continuum of Care network. The CoC has developed written standards for coordinated entry and use of HMIS, which Norfolk grant subrecipients are expected to follow. In addition, the CoC holds regular Program Monitor Committee meetings in which city staff participate.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	The Planning Council
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Continuum of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation occurred through online meetings and written correspondence. Anticipated outcomes are identifying opportunities for coordination of services for homeless persons.
2	<b>Agency/Group/Organization</b>	LGBT Life Center
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs HOPWA Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Norfolk consulted with LGBT Life Center through written correspondence, emails, survey, public input sessions, and telephone during the ConPlan process.
3	<b>Agency/Group/Organization</b>	NRHA
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Norfolk consulted with NRHA through teleconference meetings, email and written correspondence. Anticipated outcomes are identifying housing opportunities for low to moderate income households including the homeless population.

4	<b>Agency/Group/Organization</b>	FORKIDS, INC.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted during the ConPlan period by telephone meetings and written correspondence.
5	<b>Agency/Group/Organization</b>	YWCA OF SHR
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted during the ConPlan period to provide domestic violence information and projections.
6	<b>Agency/Group/Organization</b>	City of Norfolk
	<b>Agency/Group/Organization Type</b>	Other government - Local Civic Leaders Business and Civic Leaders Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Homelessness Strategy Economic Development Market Analysis Anti-poverty Strategy



<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Norfolk consulted with various city departments including Public Works, Economic Development, Community Services Board, Human Services, Utilities, Planning, Recreation Parks and Open Space, and Neighborhood Development on various strategies to achieve over the next five year consolidated plan period.
--	---

### Identify any Agency Types not consulted and provide rationale for not consulting

The city of Norfolk made every effort to consult all agency types in preparation of the Five-Year Consolidated Plan, Strategic Plan, and the Annual Action Plan.

### Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	The Planning Council	Shared goals include: continued efforts to increase effectiveness in grant applications for funding; continued development with standardizing tool to effectively monitor the homeless provider performance; and increase citizen participation for the Annual Plans.
Coastal Storm Risk Management Feasibility Study	US Army Corps of Engineers	Comprehensive investigation of flood-risk management problems and solutions including resilience-planning initiatives and projects.
2020 Annual Report	Southern Virginia Homeless Coalition	A publication of the activities and progress made by the Southeastern Virginia Homeless Coalition to prevent and end homelessness between July 1, 2019 and June 30, 2020. The data provided is sourced from the Hampton Roads HMIS (Homeless Management Information System), which is administered by The Planning Council.
PlanNorfolk 2030	Norfolk Planning Department	The Norfolk Comprehensive Plan 2030, revised in June 2015. Shared goals include: creating healthy and vibrant neighborhoods, enhancing economic vitality, promoting environmental sustainability, ensuring housing choices for all, supporting lifelong learning, and delivering quality community services.

**Table 3 – Other local / regional / federal planning efforts**

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))**

The sections above described many of the City's efforts to cooperate and coordinate with public entities other local, regional, state, federal planning efforts and will continue its efforts to coordinate further with local, regional, state, and federal partners to create opportunities for a comprehensive strategic planning and to reduce duplication of efforts at the local level.

The city is a member of National Community Development Association (NCDA) and National Association of County Community and Economic Development (NACCED) and develop relationships with other public entities through those organizations. In addition, the city is a member of the Hampton Roads Community Housing Resource Board, which provides the opportunity to discuss regional fair housing needs and collaborate with neighboring cities.

**Narrative (optional):**

The City's collaborative and cooperative planning partnerships with governmental entities represents major partnerships the City actively pursues to ensure that the community's needs and issues are comprehensively evaluated, and thorough planning efforts take place. Aside from these partnerships, other departments within the City are involved in collaborating and cooperating in planning efforts as part of a comprehensive approach.

## **PR-15 Citizen Participation – 91.105, 91.115, 91.200(c) and 91.300(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City's community participation process was informed by the Citizens Participation Plan, which locally codifies federal regulations regarding the implementation of a community engagement process and notification of community meetings and public hearings. Despite the physically distancing directives associated with this Nation's COVID-19 pandemic, the City held four virtual community workshops, consulted with several key organizational stakeholders, and conducted a community needs survey.

Meeting announcements are sent to media outlets via press releases, website posting, newspapers, civic leagues, and through the city's communications department.

The planning process was kicked off in the City of Norfolk with a Community Needs Assessment followed with a community meeting to discuss needs. Through the process, a variety of methods were used to ensure citizen participation: a resident and agency survey was publicized, and the city received responses; and participation in multiple virtual citizen advisory and focus groups representing a wide variety of populations and interests.

- **Informal Meetings** with community partners and relevant city staff were held during the months of November and December 2020 to discuss the Consolidated Planning process and to receive feedback on the categories of Homelessness, Housing and Non-Housing Community Development. Notifications were posted on the agency's website, and the meeting information was circulated by email to interested individuals requesting them to participate.
- **A Survey** was made available between November 20th and December 13th to gather community input on housing and community needs and fair housing choice.
- **A Public Input Session** was held in December 2020 where all components were discussed. Notifications were posted on the city's website, and the meeting information was placed in the Virginian Pilot newspaper inviting all interested individuals to participate.
- **A Public Hearing** was held in April 2021. As with the Public Input Session, the hearing was publicized through the resources mentioned above. Per HUD Citizen Participation requirements, the city accepted comments up to 30 days after the date of the formal Public Hearing.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	9	No comments were received during the general public meeting.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	Meeting was held virtually. Approximately 13 individuals commented over the phone or by webcast. Another 11 commented by email.	No comments were received regarding the Consolidated or Annual Plan. All comments received were regarding non-HUD city budget matters.	N/A	<a href="https://www.youtube.com/watch?v=Ee0n5ejcm0U">https://www.youtube.com/watch?v=Ee0n5ejcm0U</a>
3	Internet Outreach	Non-targeted/broad community	96 individuals responded to the survey	See appendix for summary of survey responses.	0	<a href="https://www.opentownhall.com/portals/77/Issue_9917/survey_responses/analyze">https://www.opentownhall.com/portals/77/Issue_9917/survey_responses/analyze</a>
4	Newspaper Ad	Non-targeted/broad community	N/A	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Focus Groups	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>City Depts., Non-Profit Agencies, Public Agencies</p>	20	Comments were associated with homelessness and affordable. One email comment was received from St. Columba Ecumenical Ministries.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Focus Groups	City Departments	24	Comments were associated with relevant data, and needs associated with housing, transportation, broadband, accessibility, libraries and parks/recreation.	N/A	

**Table 4 – Citizen Participation Outreach**

# Needs Assessment

## NA-05 Overview

### Needs Assessment Overview

The City of Norfolk is remaining vigilant in supporting upward growth throughout the city even amidst the national pandemic. However, housing needs have increased as communities have not kept pace with economic growth and have seen cost of living rise significantly. Today, LMI residents have limited access to affordable housing opportunities – particularly affordable rental units for families and individuals with special needs, permanent supportive housing, homeless intervention services, and programs to support economic mobility such as education and job training.

Below are demographic terms and definitions found throughout the Needs Assessment:

- Small Family Household: A household with two-to-four members.
- Large Family Household: A household with five or more members.
- Seniors: Individuals ages 62 and older.
- Household: All people living in a housing unit. Members of a household can be related or unrelated.
- Family: Related individuals living in the same household.
- Nonfamily: Unrelated individuals living in the same household.

The four housing problems outlined in the data and narrative below are defined in narrow terms as follows:

- Lacking complete kitchen facilities (substandard housing). A complete kitchen consists of a sink with a faucet, a stove or range, and a refrigerator.
- Lacking complete plumbing facilities (substandard housing). Complete plumbing consists of hot and cold running water, a flush toilet, and a bathtub or shower.
- Cost Burden: Cost burden greater than 30 percent of income.
- Overcrowding: More than one person per room.

The following outlines income categories used in this report:

Area median income (AMI):

- Extremely Low-income: 0-30 percent AMI
- Very Low-income: 30-50 percent AMI
- Low-income: 50-80 percent AMI



HUD adjusted median family incomes (HAMFI):

- Extremely low-income: 0-30 percent HAMFI
- Very low-income: 30-50 percent HAMFI
- Low-income: 50-80 percent HAMFI

Note that HAMFI and AMI are similar metrics and can be compared against one another. There are slight differences in their measurement due to HUD adjustments, but results are similar. For the purposes of this report, we use HAMFI and AMI interchangeably.

The City of Norfolk used the U.S. Census Bureau, The Bureau of Labor Statistics, Housing Agencies, the results of the City's Consolidated Plan Community Needs Assessment Survey, and comments received during the public input session, as well as the consultation process to identify the affordable housing, community development, economic development and homeless needs for the next five years.

	<b>Number of Persons in Household</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
Income Level									
Extremely Low	30% of AMI	17,350	19,800	22,300	24,750	26,750	28,750	30,700	32,700
Very Low	50% of AMI	28,900	33,000	37,150	41,250	44,550	47,850	51,150	54,450
Low	80% of AMI	46,200	52,800	59,400	66,000	71,300	76,600	81,850	87,150

**Table 5 - NA-05.1: Norfolk Income Limits (annually revised by HUD)**

## NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

### Summary of Housing Needs

The population in the City of Norfolk is currently 245,428 according to the U.S. Census Bureau. The population increased by one percent between 2009 and 2015, while the number of households increased by two percent during the same time period.

The online survey and input session indicated a need for rehabilitation of both renter and owner-occupied housing units as well as a need for rental assistance. Renters between 0-30 percent AMI make up the greatest percentage of households having at least one or more of the four housing problems: lacking complete kitchen or plumbing facilities, severe overcrowding, and cost burden. Similarly, housing owners between 0-30 percent AMI have the greatest percentage of having at least one of the four housing problems.

Demographics	Base Year: 2009	Most Recent Year: 2015	% Change
Population	242,803	245,450	1%
Households	85,327	87,045	2%
Median Income	\$41,739.00	\$44,480.00	7%

**Table 6 - Housing Needs Assessment Demographics**

**Data Source:** 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

### Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households	16,660	12,295	16,580	9,200	32,310
Small Family Households	5,730	4,635	6,805	3,885	14,975
Large Family Households	1,030	1,120	1,450	715	2,140
Household contains at least one person 62-74 years of age	2,395	1,695	2,530	1,435	5,750
Household contains at least one person age 75 or older	1,540	1,555	1,790	885	2,145
Households with one or more children 6 years old or younger	3,625	2,695	3,325	1,560	3,165

**Table 7 - Total Households Table**

**Data Source:** 2011-2015 CHAS

## Housing Needs Summary Tables

### 1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	120	140	90	15	365	25	15	15	30	85
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	145	75	40	10	270	0	10	15	0	25
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	655	255	395	120	1,425	10	25	45	40	120
Housing cost burden greater than 50% of income (and none of the above problems)	8,115	4,090	545	40	12,790	1,830	1,450	1,175	325	4,780

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Housing cost burden greater than 30% of income (and none of the above problems)	1,185	3,415	5,000	1,020	10,620	375	700	2,505	1,555	5,135
Zero/negative Income (and none of the above problems)	1,505	0	0	0	1,505	325	0	0	0	325

**Table 8 – Housing Problems Table**

Data 2011-2015 CHAS  
Source:

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
<b>NUMBER OF HOUSEHOLDS</b>										
Having 1 or more of four housing problems	9,035	4,560	1,075	180	14,850	1,865	1,495	1,250	395	5,005
Having none of four housing problems	3,245	4,455	9,175	4,475	21,350	690	1,780	5,080	4,150	11,700
Household has negative income, but none of the other housing problems	1,505	0	0	0	1,505	325	0	0	0	325

**Table 9 – Housing Problems 2**

Data 2011-2015 CHAS  
Source:

### 3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	3,545	3,435	2,495	9,475	750	585	1,625	2,960
Large Related	775	720	450	1,945	60	255	405	720
Elderly	1,600	905	555	3,060	905	1,000	1,120	3,025
Other	4,160	2,805	2,215	9,180	515	340	565	1,420
Total need by income	10,080	7,865	5,715	23,660	2,230	2,180	3,715	8,125

**Table 10 – Cost Burden > 30%**

Data 2011-2015 CHAS  
Source:

### 4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	3,180	1,820	280	5,280	685	415	380	1,480
Large Related	585	320	0	905	40	190	80	310
Elderly	1,200	485	90	1,775	635	585	475	1,695
Other	3,760	1,670	230	5,660	495	275	245	1,015
Total need by income	8,725	4,295	600	13,620	1,855	1,465	1,180	4,500

**Table 11 – Cost Burden > 50%**

Data 2011-2015 CHAS  
Source:

### 5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	670	215	325	75	1,285	10	35	40	25	110
Multiple, unrelated family households	65	115	99	45	324	0	0	24	15	39

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Other, non-family households	89	0	14	10	113	0	0	0	0	0
Total need by income	824	330	438	130	1,722	10	35	64	40	149

**Table 12 – Crowding Information – 1/2**

Data Source: 2011-2015 CHAS

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	0	0	0	0	0	0	0	0

**Table 13 – Crowding Information – 2/2**

Data Source  
Comments:

### **Describe the number and type of single person households in need of housing assistance.**

According to the 2019: ACS 5-Year Estimates, there are 88,353 total households, of which 34% are classified as "householder living alone". Available data do not provide housing needs for this subcategory of single person households. However, broader trends would lead to the conclusion that lower income single person households, including the elderly, would be in greater need of housing assistance. Ongoing economic challenges continues to thwart positive efforts to locate and secure viable housing.

### **Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.**

The YWCA of South Hampton Roads' Domestic Violence Hotline served more than 8,541 callers in 2020, and of those callers, 1,062 were seeking domestic violence shelter. Using data from the Help Line, the agency can document more than 1,024 victims with housing needs over the last five year Consolidated Plan (FY 2015 – FY 2020).

YWCA of South Hampton Roads' domestic violence services such as counseling, case management, legal advocacy, and advocacy (assistance with landlords, employers, and access to medical resources) seek to keep domestic violence victims and children safely in their homes, instead of being forced to flee to shelters. For example, legal advocates can help a victim seek a remedy for exclusive possession of the home with an order of protection. That remedy would order the abuser to leave the home and allow the

victim and children to remain safe in their own home. These additional supportive services are especially important due to the lack of shelter beds in the city for victims and their children. Domestic violence shelter clients often do not have the resources to afford stable housing, including first month's rent and a security deposit. This puts families at high-risk of becoming homeless.

The needs of non-seniors who are disabled are typically more severe: these residents have a very high poverty rate and often have difficulty finding employment that meet their needs. Finding affordable housing with accessibility improvements and which is near transit is very difficult in the current rental market.

### **What are the most common housing problems?**

The most common housing problem is cost burden. According to the 2011-2015 CHAS data, renters and owners with 0-30 percent AMI have a high percentage of severe cost burden. About 63 percent of renter households (8,725 out of 13,785) and 64 percent of owner households (1,855 out of 2,880) reported severe cost burden.

Severe cost burden is also seen within the 30-50 percent AMI group where 47 percent of renter households in that income bracket (4,295 out of 9,015) and 47 percent of owner households (1,465 out of 3,280) spent more than 50 percent of their income on housing. Overall, a total of 16,340 households earning between 0-50 percent AMI have a housing cost burden of 50 percent or over.

Substandard housing is another problem facing Norfolk households. There were 450 households, including both renter and owner-occupied housing with incomplete plumbing or kitchen facilities. Addressing the need for a housing rehabilitation program for both owner-occupied housing and renter households would have a definite positive impact on the quality of life for our neighbors and communities.

### **Are any populations/household types more affected than others by these problems?**

CHAS and ACS data demonstrate that households with incomes between 50 to 80 percent of AMI do experience cost burden; however, households with income below 50 percent of the AMI are impacted to a greater extent.

Extremely low-income renters (less than 30 percent AMI) are also more likely to have housing problems than homeowners and higher income groups. Of the 13,785 Norfolk renter households with incomes below 30 percent of AMI, about 10,220 (74 percent) have at least one severe housing problem.

**Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the**

**needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance**

According to the Continuum of Care data, individuals with an imminent risk of residing in shelters or becoming unsheltered typically have a combination of financial factors present in their lives: lack of living wage job, rent consuming more than 30 percent of their income, and high child care, medical, or transportation costs. In addition to these factors, individuals at risk of becoming homeless will often have additional issues present including family conflicts, domestic violence, doubling up with family members, recent crisis, housing with code or safety violations, family members with disabilities, criminal histories, history of mental health or chemical dependency, difficulty navigating systems to access public benefits or community based services, and prior experience with homelessness.

**If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:**

The city follows the definition of "at risk" found under the Emergency Solutions Grant regulations at 24 CFR § 576.2.

**Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness**

The characteristic that has been linked clearly with instability and an increased risk of homelessness is a lack of affordable housing for lower-income households. The typical measure of housing affordability is whether households are paying more than 30 percent of their gross income on housing. According to the CHAS data for 2011-2015, just over half of all city renters (52 percent) paid more than 30 percent of their income on housing. That number is 34 percent for owners.

The affordability issue has been compounded by housing costs that have outpaced income growth and a national pandemic resulting in increased unemployment and an impending eviction crisis. Norfolk also has over 55 percent of its households renting, well above the national average of approximately 36 percent.

**Discussion**

See above.



## NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

### Introduction

For this purpose, disproportionately greater need exists when the percentage of persons in a category of need who are members of a particular racial or ethnic group in a category of need is at least 10 percentage points higher than the percentage of persons in the category as a whole.

The data below summarizes the percentage of each racial or ethnic group experiencing one or more housing problem.

### 0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	12,460	2,375	1,830
White	3,755	475	625
Black / African American	7,270	1,710	900
Asian	245	35	125
American Indian, Alaska Native	65	0	40
Pacific Islander	0	0	0
Hispanic	705	75	125

**Table 14 - Disproportionally Greater Need 0 - 30% AMI**

Data Source: 2011-2015 CHAS

\*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

### 30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	10,165	2,125	0
White	3,300	795	0

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Black / African American	5,475	1,085	0
Asian	250	75	0
American Indian, Alaska Native	50	10	0
Pacific Islander	0	0	0
Hispanic	800	140	0

**Table 15 - Disproportionally Greater Need 30 - 50% AMI**

Data 2011-2015 CHAS  
Source:

\*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

#### 50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	9,830	6,750	0
White	4,265	3,070	0
Black / African American	4,360	2,940	0
Asian	135	230	0
American Indian, Alaska Native	85	4	0
Pacific Islander	25	0	0
Hispanic	730	390	0

**Table 16 - Disproportionally Greater Need 50 - 80% AMI**

Data 2011-2015 CHAS  
Source:

\*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

## 80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	3,145	6,055	0
White	1,560	2,980	0
Black / African American	970	2,300	0
Asian	95	210	0
American Indian, Alaska Native	0	4	0
Pacific Islander	0	70	0
Hispanic	365	365	0

**Table 17 - Disproportionally Greater Need 80 - 100% AMI**

Data 2011-2015 CHAS  
Source:

\*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

## Discussion

Taken as a whole, the 2011-2015 CHAS data indicate that 39,490 Norfolk households (45 percent) have one or more of four housing problems. The data demonstrate that income clearly impacts a household's likelihood to experience one or more housing problems.

As incomes increase, the housing burden decreases. Therefore, moderate income households face a lower housing burden when compared to extremely low and low-income households.

According to the 2011-2015 CHAS data, the following groups have a disproportionately greater need in the area of housing problems:

- American Indian, Alaska Native and Pacific Islander Households between 50-80% AMI
- Hispanic households between 80 – 100% AMI

When taken in combination, the data show that of households with one or more housing problems, about 51 percent are Black/African American, 36 percent are White, 7 percent are Hispanic, and 2 percent are Asian. This demonstrates that Black/African American households are more likely to experience housing problems than White households in Norfolk, when compared to the demographic composition in Norfolk as a whole.

According to 2019 ACS 5-year estimates, Norfolk is approximately 47 percent White, 41.1 percent Black/African American, 0.4 percent American Indian and Alaska Native, 3.7 percent Asian, 0.1 percent Native Hawaiian and Other Pacific Islander, 4.7 percent two or more races, and 8 percent Hispanic or Latino.

## NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

### Introduction

Similar to the previous section, below the tables provide data to determine if disproportionate housing needs exist for any racial or ethnic group present in the community that experience severe housing problems.

Severe housing problems are defined as:

1. Lacks complete kitchen facilities: Household does not have a stove/oven and refrigerator.
2. Lacks complete plumbing facilities: Household does not have running water or modern toilets.
3. Severe overcrowding: A household is considered severely overcrowded if there are more than 1.5 people per room.
4. Severe cost burden: A household is considered severely cost burdened if the household pays more than 50 percent of its total income for housing costs. For renters, housing costs include rent paid by the tenant plus utilities. For owners, housing costs include mortgage payment, taxes, insurance, and utilities.

### 0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	10,900	3,935	1,830
White	3,485	745	625
Black / African American	6,120	2,860	900
Asian	205	70	125
American Indian, Alaska Native	65	0	40
Pacific Islander	0	0	0
Hispanic	665	115	125

Table 18 – Severe Housing Problems 0 - 30% AMI

Data 2011-2015 CHAS  
Source:

\*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

### 30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	6,055	6,235	0
White	2,220	1,880	0
Black / African American	3,075	3,485	0
Asian	145	180	0
American Indian, Alaska Native	25	35	0
Pacific Islander	0	0	0
Hispanic	440	495	0

**Table 19 – Severe Housing Problems 30 - 50% AMI**

Data 2011-2015 CHAS  
Source:

\*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

### 50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,325	14,255	0
White	885	6,450	0
Black / African American	1,010	6,290	0
Asian	70	285	0
American Indian, Alaska Native	0	89	0
Pacific Islander	0	25	0
Hispanic	285	835	0

**Table 20 – Severe Housing Problems 50 - 80% AMI**

Data 2011-2015 CHAS  
Source:

\*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

## 80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	575	8,625	0
White	210	4,325	0
Black / African American	165	3,105	0
Asian	25	275	0
American Indian, Alaska Native	0	4	0
Pacific Islander	0	70	0
Hispanic	145	585	0

**Table 21 – Severe Housing Problems 80 - 100% AMI**

Data 2011-2015 CHAS  
Source:

\*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

## Discussion

Based on this analysis, the following racial or ethnic groups were found to have a disproportionately greater level of severe housing problems relative to the percentage of all households in the given income category experiencing severe housing problems:

- Hispanic households with incomes of 80-100 percent of AMI.

## NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

### Introduction:

Of the households reported in the 2011-2015 CHAS data in Table 21, 41,950 (48 percent) were White, 34,970 (40 percent) were Black/ African American, 2,475 (3 percent) were Asian, 364 (0.04 percent) were American Indian/ Alaskan Native, 165 (0.01 percent) were Pacific Islander, and 4,935 (6 percent) were Hispanic.

Based on this analysis, American Indian, Alaska Native households were found to have a disproportionately greater level of housing cost burden, at 55 percent (199 out of 364 total households), relative to the 44 percent of all households experiencing housing cost burdens in the jurisdiction. This was calculated by combining the households with a cost burden of 30-50 percent and those with a cost burden of over 50 percent.

### Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	46,865	19,440	18,850	1,900
White	26,080	8,430	6,810	630
Black / African American	15,670	8,665	9,670	965
Asian	1,575	405	370	125
American Indian, Alaska Native	125	109	90	40
Pacific Islander	140	25	0	0
Hispanic	2,295	1,225	1,290	125

**Table 22 – Greater Need: Housing Cost Burdens AMI**

Data Source: 2011-2015 CHAS

### Discussion:

Over the next five-year period, the City of Norfolk anticipates a continuing need to address the cost burdens that is evident throughout the communities.

This need has increased as the city continues to rebound from a slow housing market and the impact of the national pandemic. As revitalization efforts progress, it is critical for provide affordable housing options for low- to moderate-income households. Maximizing opportunities to provide a variety of



affordable housing choices to extremely low-, low-, and moderate-income households and those in categories with special needs, increasing access to homeownership, and assuring fair housing practices continue to be priority areas for the City of Norfolk. Like other localities in the region, this is an ongoing challenge, as a large percentage of households are facing housing cost burdens.

## **NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)**

### **Are there any income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?**

According to the 2011-2015 CHAS data, the following groups have a disproportionately greater need in the area of housing problems:

- American Indian, Alaska Native and Pacific Islander Households between 50-80% AMI
- Hispanic households between 80 – 100% AMI

The following racial or ethnic groups were found to have a disproportionately greater level of severe housing problems relative to the percentage of all households in the given income category experiencing severe housing problems:

- Hispanic households with incomes of 80-100 percent of AMI.

American Indian, Alaska Native households were found to have a disproportionately greater level of housing cost burden, at 55 percent (199 out of 364 total households), relative to the 44 percent of all households experiencing housing cost burdens in the jurisdiction.

### **If they have needs not identified above, what are those needs?**

The needs not identified above are improved incomes, affordable housing options, housing rehabilitation assistance, financial literacy, homebuyer education and counseling, homebuyer assistance, demolition of deteriorated structures, code enforcement, additional Section 8 and Tenant-based rental assistance funding, public services identified in the public input session and online survey, and additional jobs and job skills.

### **Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?**

Areas of minority concentration are block groups where the population of racial or ethnic groups are at least 10 percent greater than for the city as a whole. LMI block groups with minority concentrations indicate where these disproportionately greater needs are located.

Based on the 2019 ACS 5-year estimates, Census Tracts 36 and 66.04 qualify as a minority concentration for Hispanic population at 20.8 percent and 21.5 percent respectively, compared to 8 percent city-wide.

Over the next five years, the city will continue to employ strategies and housing policies that will focus on the de-concentration of poverty. This will include a holistic approach of community and neighborhood revitalization that employs the elimination of substandard housing, increase of quality affordable housing, and increasing the footprint of communities comprised of mixed incomes for long-

term preservation and sustainability. Other initiatives that will support this holistic approach will include increasing homeownership in low- and moderate-income neighborhoods, and implementation of rehabilitation programs for owner occupants and for property owners.

## NA-35 Public Housing – 91.205(b)

### Introduction

The Norfolk Redevelopment and Housing Authority (NRHA) provide management and oversight of all public housing units and the Housing Choice Voucher (HCV) Program (Section 8). The City of Norfolk provides the oversight for the Tenant-Based Rental Assistance (TBRA) program. Data and information herein were provided by both NRHA and the City of Norfolk.

The NRHA provides tenant-based and project-based HCV vouchers for Norfolk residents and the City of Norfolk provides TBRA vouchers for Norfolk residents. The tenant-based HCV vouchers and the TBRA vouchers are issued to eligible families to select a unit of their choice and when the families move the assistance stays with the families. The project-based HCV vouchers are tied to specific units and when the families move the assistance stays with the unit. Families must meet income guidelines to qualify for the HCV and TBRA programs. The owner and the tenant will enter into a lease agreement, with the tenant paying the security deposit in most cases. The TBRA program does allow payment of a security deposit in compliance with TBRA. Both NRHA and the city inspect HCV and TBRA properties prior to move-in and on a yearly basis to ensure that apartments comply with HUD standards for safety, size and accessibility. The NRHA and the city also provide information on other affordable housing developments, some with units accessible for persons with disabilities.

### Totals in Use

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	56	3,423	2,757	0	2,568	34	50	105

**Table 23 - Public Housing by Program Type**

**\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

**Data Source:** PIC (PIH Information Center)

## Characteristics of Residents

	Program Type							
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher	
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program
Average Annual Income	0	6,775	11,172	12,860	0	12,893	13,904	13,113
Average length of stay	0	2	10	7	0	7	0	6
Average Household size	0	1	2	2	0	2	1	3
# Homeless at admission	0	4	2	8	0	5	3	0
# of Elderly Program Participants (>62)	0	8	634	370	0	358	4	1
# of Disabled Families	0	31	617	773	0	643	18	14
# of Families requesting accessibility features	0	56	3,423	2,757	0	2,568	34	50
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

**Table 24 – Characteristics of Public Housing Residents by Program Type**

**Data Source:** PIC (PIH Information Center)

## Race of Residents

Race	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	12	66	187	0	164	4	5	14
Black/African American	0	44	3,329	2,526	0	2,366	30	44	86
Asian	0	0	5	3	0	3	0	0	0
American Indian/Alaska Native	0	0	7	13	0	10	0	1	2
Pacific Islander	0	0	16	28	0	25	0	0	3
Other	0	0	0	0	0	0	0	0	0
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

**Table 25 – Race of Public Housing Residents by Program Type**

Data Source: PIC (PIH Information Center)

## Ethnicity of Residents

Ethnicity	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	0	49	42	0	38	0	1	3
Not Hispanic	0	56	3,374	2,715	0	2,530	34	49	102
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

**Table 26 – Ethnicity of Public Housing Residents by Program Type**

Data Source: PIC (PIH Information Center)

## **Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:**

The Housing Choice Vouchers waiting list has a significant portion of its families identified as female head of households. It is not known what percentage of these female head of households are victims of domestic violence. Domestic violence is a primary cause of homelessness among women.

Over the next five years, the City of Norfolk has identified the Public and Assisted Housing Needs that include:

- NRHA has a housing portfolio of 3,487 affordable rental housing units of which 2,726 are public housing units and 761 are Project Based Voucher (PBV) units. Under private management are 1,240 rental housing units of which 81 are Project Based Voucher (PBV) units and 1,159 are unassisted rental housing units.
- Restoration and revitalization need of public housing projects. NRHA plans to undertake three projects during FY 2021.
- NRHA plans over the next five years to complete prior year site improvement projects, energy improvements, etc. in its inventory of public housing communities that have been prioritized by housing community.

Annually, NRHA properties are inspected by HUD to ensure the NRHA is compliant with Uniform Physical Conditioned Standards (UPCS) and to provide the agency with recommendations for improvement. NRHA uses the rating it receives from HUD to determine the priority level for completing activities in each community. Modernization has not been completed in all communities; however, routine maintenance is performed on a continuous basis. Age of property, safety concerns, energy efficiency, cost of effectiveness and market attractiveness are the factors that determine the priority level (high, medium, low). The activities will be completed within a period of three to five years, depending on funding availability, with safety concerns being addressed first.

### **Most immediate needs of residents of Public Housing and Housing Choice voucher holders**

There are currently 716 families on the Public Housing Waiting list consisting of the following types of families: 249 Disabled, 35 Elderly, 329 Families with Dependent Children and 103 Single Non-Elderly Individuals.

There are currently 12,176 families on the Housing Choice Voucher Waiting List consisting of the following types of families: 2,345 Disabled, 265 Elderly, 6,675 Families with Dependent Children and 2,891 Single Non-Elderly Individuals. The Housing Choice Voucher Program Waiting List is closed and was last opened October 2019.

The most immediate needs for public housing residents are additional parking and/or resident controlled parking; green space(s); many public housing units in need of upgrades such as vicinity;

affordable childcare, infrastructure to resolve flooding issues; and more funding to address capital needs in each community.

The most immediate needs for Housing Choice Voucher holders are reasonable accommodations for disabled families; an increased number of landlord participation in the program; increased number of housing meeting housing quality standards; and an increased number of housing units in the areas with low poverty rates.

### **How do these needs compare to the housing needs of the population at large**

The needs identified for the Housing Choice Voucher holders reflect the needs of the population at large. Those needs consist of housing, supportive services, transportation, and job training.

### **Discussion**

The demand for public housing and vouchers in Norfolk continues to increase as does the number of low- and moderate-income residents. While NRHA distributes approximately 3,898 vouchers, families continue to apply to the Housing Choice Voucher waitlist. This shows a clear need in the community for additional ways to subsidize rents for low-income households.



## NA-40 Homeless Needs Assessment – 91.205(c)

### Introduction:

The City of Norfolk complies with all federally required data collection standards and commissions its own additional data gathering and research projects to better understand the needs of homeless individuals and families. The city and its partners use data gathered through the Point-In-Time (PIT) Count conducted annually in January and the Homeless Management Information System (HMIS) to inform the development of new programs, track the progress of existing programs and refine its overall response to homelessness.

The PIT Count offers information about individuals and families experiencing homelessness on a given night, while program level data collection reported through HMIS offers information about program utilization, an unduplicated count of individuals and families and veterans experiencing homelessness throughout the entire year. HMIS also offers system data when program level information is rolled up to the system level. Estimates are based on the information provided by those who participate in HMIS.

The 2020 PIT Count was conducted on January 22, 2020 and revealed the overall PIT number for SVHC was 709 and the Norfolk-specific number was 529. The comprehensive data sets for 2020 were not yet available, so the following data is from the most recent available in 2019.

### Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	171	0	342	29	342	0
Persons in Households with Only Children	0	0	0	0	0	0
Persons in Households with Only Adults	473	65	1970	1438	75	114
Chronically Homeless Individuals	47	6	194	0	20	0

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Chronically Homeless Families	0	0	0	0	0	0
Veterans	57	2	162	200	0	0
Unaccompanied Child	0	0	0	0	0	0
Persons with HIV	8	1	10	8	0	0

**Table 27 - Homeless Needs Assessment**

Data Source Comments:

Indicate if the homeless population is:      Has No Rural Homeless

**If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):**

The 2020 PIT Count showed the statistics of homelessness and at-risk populations in the region and with the City of Norfolk. Populations included adults, children, shelter nights, unsheltered as completed by the Southeastern Virginia Homeless Coalition (SVHC).

### Nature and Extent of Homelessness: (Optional)

<b>Race:</b>	<b>Sheltered:</b>	<b>Unsheltered (optional)</b>
White	130	16
Black or African American	502	46
Asian	6	1
American Indian or Alaska Native	5	1
Pacific Islander	1	1
<b>Ethnicity:</b>	<b>Sheltered:</b>	<b>Unsheltered (optional)</b>
Hispanic	0	4
Not Hispanic	0	61

Data Source

Comments:

### Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

There are approximately 162 veteran households currently experiencing homelessness. 8 of the veteran households are adults with minor children. There are 55 households with minor children total seeking assistance. There are 536 single adult households currently seeking housing services. The greatest need for housing assistance is for single adult households. Although this representation retains employment, case management reveals that the majority hold low-income jobs and often times with a mixture of substance abuse, domestic violence, mental health issues, and child abuse in the family dynamic with limited support systems.

### Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

Black and African American households and individuals make up the majority of the population experiencing homelessness in Norfolk. It is probable that due to constant transitioning between locations and/or shelter options within Norfolk and the surrounding areas, that some racial and ethnic populations may be underestimated.

### Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

It is always important to remember that the City of Norfolk is the central city surrounded by Virginia Beach, Chesapeake, Hampton, Portsmouth, Newport News, and Suffolk. Also, it is noteworthy that the Union Mission, the largest regional shelter serving the single adult male population, is located within the city limits. This demonstrates that people experiencing homelessness in Norfolk may have also lived in other communities surrounding the area, while others may be lifelong Norfolk residents.

Homelessness among families with school age children increased at a faster pace this past year. Almost all of these are in families where they are doubled up and living with friends and relatives. Much of the homelessness in Norfolk is due simply to poverty which was further impacted by the COVID-19 outbreak. Single heads of households are often those seeking the most financial assistance, either through prevention programs or mainstream benefits. These households, often defined as ALICE (Asset Limited, Income Constrained, Employed) slip easily into homelessness due to many unforeseen financial circumstances.

The unsheltered homeless population is comprised primarily of Black/African American single member adult households, lacking community support or connections and who often are facing issues of substance abuse, mental health, and physical debilitation.

**Discussion:**

See above.

## **NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d)**

### **Introduction:**

Specific groups within the population of the County are more susceptible to poverty and housing affordability issues. Physical and medical needs compound these issues, as these populations often have a greater demand for health, social, and community services or require individuals to live on limited incomes. This combination of factors often impedes a household's ability to live in safe and affordable housing.

The following sections evaluate the need of the following groups based on their prevalence and need in the community:

- Seniors aged 65+
- Persons with disabilities
- Persons with severe mental illness
- Persons with substance abuse issues
- Persons with HIV/AIDS
- At-risk and transition-aged youth
- Victims of domestic violence
- Persons unstably housed and at-risk of homelessness

### **Describe the characteristics of special needs populations in your community:**

Part of the diversity of Norfolk includes individuals with special needs covering a full spectrum of scenarios and as briefly identified within the Introduction. It is often the case that individuals and/or their household have very low incomes. Specific data on special needs populations is limited. Generally, there is a need for accessible and affordable housing and/or supportive services for this population.

As part of the five-year plan and affirmatively furthering fair housing goals, the city is committed to ensuring our special needs populations are included in community and neighborhood revitalization efforts. Social service agencies are essential to providing case management and other services to those critically in need. A continued partnership in support of services that are reaching these special needs populations will continue inclusive of encouraging these groups to share information on services, resources, and best practices in an attempt to maximize the impact of the city's limited funding.

## **What are the housing and supportive service needs of these populations and how are these needs determined?**

### *Senior Housing and Supportive Service Needs*

There is a need for affordable housing that provides older adults support as they age. With increasing age, seniors are finding it more difficult to age in place while attempting to maintain a home on their fixed income. As discussed in NA-15, Norfolk has an abundance of aged housing stock, some of which can still be preserved and others that need to be demolished. When seniors are faced with this looming realization, other housing options are critically needed. The average cost of a residence at an assisted living facility was \$55,524/year (\$4,627/month) in Norfolk according to a senior housing network and it is expected to rise substantially over the next ten years. Housing is only one portion of the support that seniors require; health and dietary concerns require ongoing social services.

### *Support Services for Domestic Violence, Emotional, Homeless, Language Barriers LGBTQ, Medical, Mental, Physical, Seniors, Substance Abuse, Veterans, and Youth*

According to the ACS 5-Year Estimates Data Profiles, Norfolk, is a melting pot of diversity and needs. Some of the population require additional support services as part of their ongoing regime of survival. A collaborative approach embodies multi-agencies to share information, resources, and efforts to being the support of those truly in need.

## **Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:**

This data is collected based on the local Transitional Grant Area boundaries. The Norfolk Transitional Grant Area (TGA) is comprised of 14 Cities/Counties in Virginia and one county in North Carolina. The TGA has an estimated population of 1,717,160. The TGA's general population racial/ethnic representation is 56% White/Caucasian, 30% Black/African American, 4% Multiracial, 4% Asian, and less than 1% combined for American Indians, Alaskan Natives, Native Hawaiians and/or Pacific Islanders. Approximately 7% of above races identify as being Hispanic or Latin in origin. According to the US Census Bureau Quick Facts, the TGA's poverty rate is 33% compared to 13.9% nationally. As of December 31, 2019, there were 7,831 PLWH, with 415 new HIV diagnoses in 2019. The TGA has seen an 11.6% increase in HIV prevalence since 2015. African American/Black non-Hispanic communities continue to be disproportionately impacted by HIV. Since 2015, HIV-incidence among White non-Hispanic decreased by 13.1% while African American/Black non-Hispanic increased by 4.5%.

### **Discussion:**

See above sections.

## **NA-50 Non-Housing Community Development Needs – 91.215 (f)**

### **Describe the jurisdiction's need for Public Facilities:**

Extended years of expenditure trimming to match below average revenue growth after the Great Recession meant putting city asset replacement on the back burner. Although in recent years the city began to reinvest in important infrastructure needs, the needs continue to outweigh the available resources. As a result, the city continuously seeks state and federal grants for our facility and infrastructure needs.

Public facilities in the City of Norfolk include improvements to buildings, parks and recreational facilities, senior centers, libraries, handicapped centers, homeless facilities, youth centers, childcare centers, neighborhood facilities, fire stations and equipment, health facilities and facilities for special needs populations. CDBG funds may be used for such facilities when they are used for eligible populations or neighborhoods.

### **How were these needs determined?**

Public facility needs were determined through the online ConPlan survey, agency and stakeholder consultation, and staff consultation. The online survey asked how public facilities could be better accessible. Results of the survey indicated updating of equipment and handicapped accessibility as the highest ranked areas of concern and need.

### **Describe the jurisdiction's need for Public Improvements:**

The City of Norfolk public improvement needs include street improvements including sidewalks, curb, drainage, signage, and lighting.

### **How were these needs determined?**

Public improvement needs were determined through a ConPlan online survey, Capital Improvement Plan (CIP), the City of Norfolk's Comprehensive Plan, public street assessment through the Department of Public Works, and staff coordination.

### **Describe the jurisdiction's need for Public Services:**

Public Service needs in the City of Norfolk include services and case management for all special needs populations of: domestic violence, emotional, homeless, language barriers, LGBTQ, medical, mental, physical, seniors, substance abuse, veteran, and youth populations.

### **How were these needs determined?**

Public Services needs were determined through the ConPlan online survey, agency and stakeholder consultation, the public input session, and staff consultation with clear indication that public services are critical for the population of Norfolk.



# Housing Market Analysis

## MA-05 Overview

### Housing Market Analysis Overview:

This section provides information on the affordability and condition of the housing market in the City of Norfolk. Many of the data tables were populated by HUD and use the American Community Survey (ACS) and the Comprehensive Housing Affordability Strategy (CHAS) five-year (2007-2011) data set. ACS data shows that the city has 95,001 housing units with a homeownership rate of 64.4 percent which has increased since 2000. In 2000, Norfolk's homeownership rate was 45.5 percent, in 2009, Norfolk's homeownership rate was 46.7 percent. According to Norfolk's Real Estate Market Overview the market trends in Norfolk shows a 14 percent drop in median sales price and a 2 percent rise in median rent per month.

The American Housing Survey data provided in AD-25 Attachments and Appendices shows that the majority of the city's housing stock was built between 1950 and 1979; 46,422 housing units at 48 percent. The second largest category of housing units were built before 1950; 27,355 housing units at 28 percent. Units built after 2000 total 7,473 units at 8 percent. With the majority of the housing units being constructed prior to 1980, 73,777 units, at 77 percent of total number of homes, there is a greater risk for lead-based paint issues.

Norfolk is an older urban city with an aging housing stock. Over 63 percent of the city's housing stock is 40 years or older and 28.4 percent of the houses were built prior to 1950. The city is landlocked with new development occurring only as a result of the demolition of existing structures to create opportunities for new development. Currently, developers are responding to a market which has less demand for home purchases, with new multi-family rental units. Therefore, to be competitive in the region, Norfolk's housing must be rejuvenated and adapted to meet market expectations.

Substandard housing suitable for rehabilitation are units where the cost for improvements for completing all items to bring the property in standard condition when added to the debt on the property does not exceed the after-rehabilitation appraised value. However, given the markets in low-income areas, the feasibility of rehabilitating sub-standard units may not meet this requirement because of low value neighborhoods. Therefore, CDBG and HOME funds have been used to structure programs that compensate for weak markets and affordability. The city of Norfolk will continue its efforts over the next five years to assist low- to moderate-income households with basic maintenance and aesthetic improvements.

## MA-10 Number of Housing Units – 91.210(a)&(b)(2)

### Introduction

According to ACS data, housing units in the City of Norfolk are primarily 1-unit detached structures, with 47,735 units at 50 percent. Three or more-bedroom units comprise the majority of units, with 30,645 units at 81 percent for owners and 15,235 units for renters at 31 percent.

### All residential properties by number of units

Property Type	Number	%
1-unit detached structure	47,735	50%
1-unit, attached structure	7,795	8%
2-4 units	12,950	13%
5-19 units	17,595	18%
20 or more units	9,160	10%
Mobile Home, boat, RV, van, etc	879	1%
<b>Total</b>	<b>96,114</b>	<b>100%</b>

Table 28 – Residential Properties by Unit Number

Data Source: 2011-2015 ACS

### Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	80	0%	1,135	2%
1 bedroom	470	1%	11,565	24%
2 bedrooms	6,655	18%	21,260	43%
3 or more bedrooms	30,645	81%	15,235	31%
<b>Total</b>	<b>37,850</b>	<b>100%</b>	<b>49,195</b>	<b>100%</b>

Table 29 – Unit Size by Tenure

Data Source: 2011-2015 ACS

### Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

The public housing inventory and the Housing Choice Voucher Program provide an affordable housing choice to very low-income households, the elderly, and the disabled living in Norfolk. The Norfolk Redevelopment and Housing Authority (NRHA) provides Section 8 vouchers for 2,763 total units of scattered site housing for households up to 80 Percent AMI. In accordance with the NRHA Agency Plan, families selected for Section 8 vouchers are based on the following preferences: date and time of the completed application; residency preference for families who live, work, or have been hired or who are attending school in the jurisdiction; families who are graduates or are active participants in educational

and training programs designed to prepare the individual for the job market; disability; involuntary displacement due to the local government action related to code enforcement, public involvement or development; victims of domestic violence; welfare-to-work program eligibility; family unification program eligibility; and all families with children and families who include an elderly person or a person with a disability.

**Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.**

The Norfolk Redevelopment and Housing Authority (NRHA) does not expect any affordable housing units to be lost from its Section 8 inventory. While it can be expected that some affordable housing units will be lost, additional affordable housing units will be replaced through new development and redevelopment of other tax credit projects. As part of the comprehensive strategies being outlined, the City of Norfolk expects there will be a net gain of affordable housing units.

**Does the availability of housing units meet the needs of the population?**

The Housing Needs Assessment (sections NA-10, NA-15, NA-20, NA-25, and NA-30) and the Housing Market Analysis (sections MA-15 and MA-20) in this Consolidated Plan clearly indicate that the available housing units do not meet the needs of many of the very-low, low- and moderate-income residents living in Norfolk, particularly in terms of affordability. Additionally, the data shows that Norfolk has a housing stock that is continuing to age; aging housing stock requires preservation, which in some instances would prove to be costly. Housing stock that is taken out of service due to being substandard for habitation and/or demolished would further impact the need for viable housing.

**Describe the need for specific types of housing:**

Affordable housing for low-income and extremely low-income households is needed as this is the population with the lowest of incomes and limited economic opportunities. Critically low incomes also tend to be occupied by those with some form of special need; which compounds the need for not only affordable units but also units that are handicap accessible. The senior and physically limited population have fewer units within the inventory to choose from. When any of these units become available, they are considered to be a premium to obtain and occupy.

One of the other aspects of housing needed is housing for families with children. Affordability is a critical need but so are housing units that are lead free, safe, and energy-efficient and can be occupied in a manner that does not cause overcrowding.

***Safe, Affordable, and Accessible Housing:*** There is a need for safe, affordable, and accessible renter and owner housing, be it new construction or rehabilitated, energy efficient older housing. According to the 2011-2015 CHAS data there are approximately 10,240 very low, low, and moderate-income households

living in Norfolk who are paying more than 30 percent of their incomes for housing. This has been further impacted due to the national pandemic.

***Permanent Supportive Housing for Persons with Special Needs:*** There is a need for permanent supportive housing for persons with special needs, including chronically homeless individuals and families, persons with severe mental illness and/or chronic substance abuse, veterans and their families, persons living with HIV/AIDS and their families, and victims of domestic violence.

The Southeastern Virginia Homeless Coalition (SVHC) conducted both a sheltered and an unsheltered Point-In-Time Count in 2020. The 24-hour count was conducted across the six jurisdictions covered by SVHC that include: Norfolk, Chesapeake, Suffolk, Franklin, Isle of Wight County and Southampton County. Overall, 709 homeless persons were identified as being homeless in Norfolk, Chesapeake and Western Tidewater during the 24-hour period. The sheltered and unsheltered counts for each category are shown in the table within NA-40.

Based on the latest point in time count, there was an increase between 2019 and 2020 both in the number of individuals with substance abuse issues and those with serious mental illness. The data supports a need for increased services for these populations.

## **Discussion**

The City of Norfolk continues to be challenged to preserve and increase the supply of affordable housing units and affordable rental units for all groups.

## MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

### Introduction

Between 2009 and 2015, the median home value decreased by 2 percent while the median contract rent increased 18 percent.

Foreclosures, short sales, reduced incomes, and economic strains have affected the property values. Property owners have felt the same economic strains thus increasing the rental rates which is passed on to current or new renters.

The housing market within this section emphasizes the critical need for increasing the availability of affordable housing options. One way to increase the housing stock is through initiatives that promote public/private partnerships with developers who have access to tax credit and other financing. Housing created through this manner provide a supply of quality, affordable, energy efficient, sustainable, and long-term preserved units.

Options should also include the preservation and rehabilitation of existing units of housing throughout the city. The preservation of those units would be for the owner-occupied housing stock and the property owner stock who would be willing to ensure that the unit would remain affordable for a length of time and agree with bringing the units up to state codes and housing quality standards.

### Cost of Housing

	Base Year: 2009	Most Recent Year: 2015	% Change
Median Home Value	197,100	193,400	(2%)
Median Contract Rent	676	797	18%

Table 30 – Cost of Housing

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	7,030	14.3%
\$500-999	28,120	57.2%
\$1,000-1,499	10,150	20.6%
\$1,500-1,999	2,845	5.8%
\$2,000 or more	1,040	2.1%
<b>Total</b>	<b>49,185</b>	<b>100.0%</b>

Table 31 - Rent Paid

Data Source: 2011-2015 ACS

## Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	3,980	No Data
50% HAMFI	9,720	2,030
80% HAMFI	31,435	9,245
100% HAMFI	No Data	15,100
<b>Total</b>	<b>45,135</b>	<b>26,375</b>

**Table 32 – Housing Affordability**

Data Source: 2011-2015 CHAS

## Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	919	925	1,104	1,553	1,938
High HOME Rent	883	925	1,104	1,307	1,438
Low HOME Rent	695	744	892	1,031	1,150

**Table 33 – Monthly Rent**

Data Source: HUD FMR and HOME Rents

## Is there sufficient housing for households at all income levels?

Within the Needs Assessment and Market Analysis sections of this ConPlan, the cost burden and substandard housing stock throughout the city has been identified. The long-term remedy for the various populations within the city is the creation of affordable housing through a mix of housing preservation of existing units and the development of new units for every population contained therein.

The 2019 ACS 5-Year Estimates identify a total of 97,670 units within Norfolk. Of those units 88,353 are occupied and 9,317 are vacant. Vacant units can be comprised of 1-unit attached, 2 to 4 units, units of 5 or more, mobile homes, and other housing type structures being used such as recreational vehicles, boats, vans, etc. MA-20 will further discuss the condition of these housing types and how despite having a robust number of units, there is still a critical need for housing across all income levels.

Approximately 43 percent of owners with a mortgage and 57 percent of renters are currently cost burdened, pointing to a disconnect between the housing supply and residents' income. Furthermore, only 12 percent of homeowners are without a mortgage and thus not considered to be cost burdened. The issue of severe cost burden exists for households throughout Norfolk. Extremely low-income households, regardless of where they live, have high rates of severe cost burden.

## **How is affordability of housing likely to change considering changes to home values and/or rents?**

Data shows a reduction of property values during the six-year reporting timeframe and an increase in rental rates. A continued reduction of property value and increase of rental rates will adversely affect the economy of the city inclusive of the housing cost burden for the populations being served. Multiple aspects must simultaneously occur for the economy to rebound and support the growth of the area.

Housing stability is critical for the extremely low- and low-income populations, which also include those with special needs. To accomplish the change needed in Norfolk, the local economy will also need to improve. Residents need stable and sufficient income to be able to afford an improved housing stock for rental and/or qualify for mortgages to purchase the new or existing housing stock. This combined approach is the best method for the housing market to change. An absorption of mortgage ready buyers with stable incomes purchasing improved or new housing stock can improve the housing market; as well as support the increase of property values. Renters with stable incomes coupled with improved housing conditions and affordable rates will support the improvement of rental market.

## **How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?**

The median rent for the city of \$992 (according to the 2019 ACS 5-year 2 Bedroom Adjusted Standard Quality Gross Rent estimate and margin of error) means half of units rent for lower than this amount and half rent for more than \$992. {Note that the Median Contract Rent of \$797 does not fully represent the availability of rents at that rate, thus for the purpose of this section of the ConPlan, data identified is based on the 2019 ACS data.} The Fair Market Rent on the low end is \$919 for an Efficiency and \$1,938 for a 4-bedroom unit. According to the 2019: ACS 5-Year Estimates Data, based on the total number of housing units (not all units are habitable) the majority of the units are comprised of 2- and 3-bedroom units thus making the FMR at \$1,104 to \$1,153 representing 66% of the housing stock.

The median rent for the city of \$992 falls between the High HOME Rent for a 1-bedroom and 2-bedroom unit, and also between a 1-bedroom unit and 2-bedroom unit under Fair Market Rent. Overall, rents paid in Norfolk roughly fall within the ranges of Low and High HOME Rents as well as Fair Market Rent. As was highlighted above, 57 percent of city renters are currently cost burdened, and median rents increased by 18% between 2009 and 2015. During this same period, median incomes only increased by 7 percent (from \$41,739 to \$44,480). In comparison to the 2019 ACS data, median rents have increased another 24 percent (median rent from 2015 of \$797 and the median rent from 2019 of \$992). As housing cost increases continue to outpace income growth, a great number of renter households will need housing financial assistance or more affordable rents.

The averaged Fair Market and high Home rents for efficiency and one-bedroom units in the City of Norfolk are less than the median rent reported in the 2011-2015 ACS, and greater than the median rent for two bedrooms or more. This information would seem to indicate that more affordable housing may

be needed for two or more bedroom-units. The higher rents in those unit types may also encourage the market to utilize rental assistance programs, such as Section 8 and TBRA voucher.

## **Discussion**

HUD considers a housing unit affordable if the occupant household expends no more than 30 percent of its income on housing costs. If the household spends more than 30 percent of its income on housing costs, the household is considered to be cost-burdened. Cost burdened households have fewer financial resources to meet other basic needs (food, clothing, transportation, medical, etc.), to properly maintain the housing structure, and are at greater risk of foreclosure, eviction, and housing order for property code violations.

A strategic initiative to address the current housing stock must include demolition or preservation of housing units while simultaneously creating opportunities for the new housing developments throughout the city. The combined approach can create the affordable quality housing stock critically needed to relieve some of the cost burden being experienced for incomes lower than 80% of the AMI.



## MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

### Introduction

The need for housing preservation is a continued theme for the existing housing stock as has already been discussed in the previous sections of the ConPlan. The majority of units (78,030 of 87,045) were built before 2000. These homes are more likely to need repairs to provide safe, decent and affordable housing. Conditions of units may be associated with the lack of complete kitchen or plumbing facilities, more than one person per room, or having a cost burden greater than 30 percent of their household income. According to the Condition of Units chart below, 34 percent of owner-occupied units (a 1 percent reduction from previous reports) and 51 percent of renter-occupied units (a 1 percent increase from previous reports) have at least one of the selected conditions.

### Definitions

Substandard condition could be defined as housing that does not meet local building, fire, health and safety codes. Substandard condition but suitable for rehabilitation could be defined as housing that does not meet local building, fire health and safety codes but is both financially and structurally feasible for rehabilitation. To be considered financially unfeasible, the rehabilitation costs exceed 30 to 50 percent of the assessed value of the property.

### Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	12,945	34%	25,010	51%
With two selected Conditions	120	0%	1,285	3%
With three selected Conditions	30	0%	100	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	24,755	65%	22,795	46%
<b>Total</b>	<b>37,850</b>	<b>99%</b>	<b>49,190</b>	<b>100%</b>

Table 34 - Condition of Units

Data Source: 2011-2015 ACS

### Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	3,455	9%	5,560	11%
1980-1999	4,140	11%	10,710	22%
1950-1979	17,095	45%	22,560	46%
Before 1950	13,165	35%	10,360	21%
<b>Total</b>	<b>37,855</b>	<b>100%</b>	<b>49,190</b>	<b>100%</b>

**Table 35 – Year Unit Built**

Data Source: 2011-2015 CHAS

**Risk of Lead-Based Paint Hazard**

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	30,260	80%	32,920	67%
Housing Units build before 1980 with children present	4,790	13%	1,280	3%

**Table 36 – Risk of Lead-Based Paint**

Data Source: 2011-2015 ACS (Total Units) 2011-2015 CHAS (Units with Children present)

**Vacant Units**

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	0	0	0
Abandoned Vacant Units	0	0	0
REO Properties	0	0	0
Abandoned REO Properties	0	0	0

**Table 37 - Vacant Units**

Data Source: 2005-2009 CHAS

**Need for Owner and Rental Rehabilitation**

Norfolk is comprised of 87,045 households throughout the city, and 45 percent (39,490) of the housing stock require some form of rehabilitation and preservation. Although the other 55 percent (47,555) do not currently require any form of rehabilitation, property owners (owner-occupied or renter-occupied) must still maintain a level of preservation. There are 12,945 homeowner-occupied units or 34 percent, and 25,010 renter-occupied units or 51 percent that have at least one housing problem. Since the age of Norfolk's housing is a significant factor, it is presumed that many of these owner- and renter-occupied homes need some form of housing rehabilitation to correct a major system (roof, plumbing, electrical, ventilation, or weatherization), energy-efficiency, or façade repairs/replacement to improve the quality of life for its occupants and as an important and contributing part of the Norfolk community.

**Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards**

Lead-based paint (LBP) is a concern because of its effects on children: elevated blood levels in young children can lead to a host of problems from relatively subtle developmental disabilities to severe impairment or even death.

The use of lead-based paint was banned from residential usage in 1978. However, a majority of the structures constructed prior to the ban are at-risk of containing lead-based paint. Lead poisoning is most likely to occur in old, poorly maintained dwellings with deteriorated paint. Remodeling of homes with lead paint will exacerbate exposure if lead hazards have not been mitigated.

Approximately 30,260 owner-occupied housing units at 80 percent and 32,920 at 67 percent of the housing units were built before 1980. Regarding the hazard posed by lead-based paint, 4,790 (13 percent) of owner occupied and 1,280 (3 percent) of renter-occupied units have children present within the home thus putting them at risk. Furthermore, the greater the age of a housing unit, the more likely it is to contain lead-based paint.

## **Discussion**

See above.

## MA-25 Public and Assisted Housing – 91.210(b)

### Introduction

The following table shows the number of households in public and assisted housing through the Norfolk Redevelopment and Housing Authority.

### Totals Number of Units

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project -based	Tenant -based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available	0	56	3,629	3,763	0	3,763	300	763	436
# of accessible units									

**\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

**Table 38 – Total Number of Units by Program Type**

**Data Source:** PIC (PIH Information Center)

**Describe the supply of public housing developments:**

**Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:**

The NRHA has facility maintenance and improvement plans to its public housing units.

## Public Housing Condition

Public Housing Development	Average Inspection Score
Bobbitt Midrise	97b
Calvert Square	68c
Diggstown	62c
Hunter Square	90b
North-Wellington Place	95b
Oakleaf Forest	66c
Partrea Midrise	94c
Scattered Sites	87c
Sykes Midrise	77c
Tidewater Gardens	58c
Young Terrace	59c

Table 39 - Public Housing Condition

### Describe the restoration and revitalization needs of public housing units in the jurisdiction:

The city will collaborate with NRHA to utilize additional strategies to address the revitalization and restoration needs of public housing; to not only provide rental units but also create mixed-income communities to reduce the high density of low-income housing. The city is committed to implementing the initiatives to distribute affordable housing throughout the city, thereby, reducing low-income density. Various resources will be utilized to finance these initiatives including, but not limited to: low-income housing tax credits, new market tax credits, replacement housing funds/ factor funds, and partnerships with entities to further the goal of creating additional housing opportunities.

### Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

To improve the management of and operation of public housing and improve the living environment for the extremely low-income, low-income, and moderate-income households residing in NRHA communities, the agency conducts assessments of its entire portfolio, paying particular attention to the developments that have not been renovated to determine feasibility of redeveloping, disposition, or total demolition. The assessment reviews the age of the buildings, systems, viability, and marketability and is conducted by using a consultant.

Additionally, NRHA staff conducts its own studies on an annual basis. Each site manager, the Directors of Property Management, Capital Fund, and Specialized Maintenance, in addition to support personnel use the analysis to determine the repair and replacement timeline. Based on the recommendations by the Focus Group, the agency's capital-fund budget allocation is determined. The capital fund is an

annual formula-based allocation provided to jurisdictions based on the number of units NRHA has in its inventory.

**Discussion:**

See above.

## MA-30 Homeless Facilities and Services – 91.210(c)

### Introduction

In Norfolk, the network of public, private, and non-profit agencies that comprise the Southeastern Virginia Homeless Coalition and the Continuum of Care (CoC) work in concert to meet the needs of homeless persons, actively promoting an approach that focuses on preventing and ending homelessness and rapidly returning people who have become homeless to housing. The vision of the CoC is to make homeless rare, brief and non-recurring.

### Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	101	7	54	208	0
Households with Only Adults	279	100	48	216	0
Chronically Homeless Households	0	0	0	197	0
Veterans	6	0	0	0	0
Unaccompanied Youth	0	0	0	0	0

**Table 40 - Facilities and Housing Targeted to Homeless Households**

Data Source Comments:

**Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons**

HUD defines mainstream benefits and services as services that “consist of a wide variety of publicly funded services, programs, and entitlement for low-income people that address basic needs, including, but not limited to, income and employment, housing, food and nutrition, health and behavioral health services, child welfare, and transportation.”

The city’s benefits and services are provided through numerous state, and local governmental departments including but not limited to the following:

- Norfolk Community Services Board: Mental Health, Substance Abuse, Homeless, and Disability Services
- Norfolk Human Services: Access to mainstream benefits including Temporary Assistance to Need Families (TANF), SNAP (food stamps), and Social Security (SSI, SSDI, SSA)
- Employment and job training services through Norfolk Works, and Norfolk Human Services
- Norfolk Crisis Intervention Team (emergency mental health services partnership between Norfolk Community Services Board and Norfolk Police department)
- Services for people affected by HIV through the Greater Hampton Roads TGA Ryan White Part A HIV/AIDS Program
- Clinical services and WIC benefits through Norfolk Public Health department
- Unemployment benefits through Virginia Employment Commission

**List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.**

The following services and facilities meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth.

**Housing and Homelessness:** Provides access to shelter and housing options – SVHC Service Coordination Committees: instituted to provide the CoC with a central/coordinated assessment process which offers all clients experiencing homelessness with equal access to ongoing housing options beyond emergency shelter. Where appropriate, households may be eligible for diversion services, short-term cash assistance, rapid rehousing, transitional housing, tenant based rental assistance or permanent supportive housing.

**Health, Mental Health Care, Substance Abuse Counseling and Treatment:** Provides free, low-cost health, mental health care, substance counseling and treatment - Norfolk Community Services Board and the Department of Human Services and various clinics in Norfolk.



**Transportation:** Provides light rail, and bus transportation - Bus passes are provided throughout the city in order to access services - Hampton Roads Transit.

**Income Assistance:** Provides links to mainstream benefits – Norfolk Department of Human Services, Social Security Administration, Virginia Employment Commission.

**Educational Opportunities and Job Training:** Provides GED classes, education, employment classes and training - Tidewater Community College (TCC), area high schools, Hampton Roads Workforce Council, Workforce Development, and VIEW through the Norfolk Department of Human Services.

**Food and Nutrition:** Provides food, free meals, and other food assistance - Foodbank of Southeastern Virginia, and area churches and missions.

**Legal Aid and Mediation:** Provides free or low-cost legal assistance - Legal Aid of Southeastern Virginia.

**Veteran's Services:** Provides various services for veterans - Hampton VA Medical Center; Virginia Veterans and Family Services; STOP Inc., ForKids Inc., and Virginia Beach Community Development Corporation (SSVF providers); Virginia Employment Commission; etc.

## **MA-35 Special Needs Facilities and Services – 91.210(d)**

### **Introduction**

There are a variety of service providers in Norfolk. These providers coordinate amongst themselves to ensure they are meeting community needs efficiently.

**Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs**

Supportive housing needs for people with disabilities tend to be specific to their need. A network of providers delivers housing and supportive services to persons who are elderly, frail elderly, persons with mental, physical and/or developmental disabilities, persons with substance abuse addictions, or persons with HIV/AIDS.

The City of Norfolk has mental health aides that check in on people with severe and persistent mental illness to provide support and medication compliance.

**Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing**

The Norfolk Community Services Board and the Department of Human Services work with people while they are in mental health institutions and correctional facilities to arrange supportive housing upon discharge. Physical health institutions have social workers who help plan for discharged patients to ensure supportive services are in place.

**Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)**

The City of Norfolk will continue providing funding for public services that include permanent supportive housing, mental health crisis intervention, services for victims of domestic violence and people affected by HIV, and employment services.

**For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))**

The City of Norfolk will continue providing funding for public services that include permanent supportive housing, mental health crisis intervention, services for victims of domestic violence and people affected by HIV, and employment services. These are linked to the Public Services one-year goal.

## **MA-40 Barriers to Affordable Housing – 91.210(e)**

### **Negative Effects of Public Policies on Affordable Housing and Residential Investment**

Addressing affordable housing and affirmatively furthering fair housing requires a strategic and systemic approach, planning, design, funding, and ongoing compliance for long-term sustainability. In a nation in which economic uncertainties and recovery are continuing to rebound, funding availability and active participation by developers are always constant challenge. Barriers to affordable housing also include inadequate national funding for the Housing Choice Voucher Program, decreasing levels of Federal and state resources, capacity of private partners, cost, timing, availability, and financing of housing inventory maintenance are all elements that that have been further compounded by the national COVID pandemic.

There are several State and local regulations designed to promote the orderly development and maintenance of safe, decent and sanitary housing in the community. Sometimes these regulations can act as barriers to affordable housing. That does not appear to be the case in Norfolk. To eliminate duplication, the city uses the building codes established by the State for uniform construction standards.

Locally established and enforced Minimum Housing Code does not create a barrier for affordable housing. Their enforcement is necessary to preserve and encourage the private/public interests in housing and its maintenance and discourage activities of investors only interested in flipping properties and not committed to the holistic long-term effects to the housing inventory, communities, and low-income residents (inclusive of the special needs population).

An examination of the community's fee structure indicates the city's building permit fees and charges are basically in line with the surrounding Hampton Roads communities. The city maintains a positive, proactive position and approach on housing development. In concert with the aging housing inventory within the city, preservation efforts are being reviewed and redesigned to increase the positive impacts for owner-occupants and renter-occupant units who by responsive and responsible property owners who have a vested interest in the long-term sustainability of the units. Public/private partnerships are encouraged, supported through technical assistance, and leveraging of resources in order to make the systemic changes needed to improve Norfolk's communities and the quality of life of low- to mod-income individuals and families.

Due to its geography and coastal nature, Norfolk is vulnerable to sea-level rise and coastal and storm surge flooding. For this reason the city updated its zoning ordinance in 2018 to encourage investment in less risky areas and to strengthen the City's commitment to vibrant neighborhoods, economic diversity, and coastal resilience. The new zoning ordinance encourages and supports development that makes Norfolk more resilient, both physically and economically, recognizes the four established character districts, is user-friendly and supports streamlined development processes. While there may be additional costs related to new developments, these new requirements are important for long-term sustainability, and are not expected to have a significant impact on affordable housing.

State policy in Virginia does not currently allow for local inclusionary housing policies designed to increase the number of affordable housing units. However, Virginia First Cities together with the Virginia Chapter of APA drafted and introduced an affordable/inclusionary housing program proposal in the 2020 Session of the Virginia General Assembly. It did not pass but plans are to try to redraft and reintroduce.

## MA-45 Non-Housing Community Development Assets – 91.215 (f)

### Introduction

The city addresses non-housing community development assets in its overall long-range plan, PlanNorfolk2030.

### Economic Development Market Analysis

#### Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	95	10	0	0	0
Arts, Entertainment, Accommodations	10,934	12,605	16	13	-3
Construction	4,552	4,542	7	5	-2
Education and Health Care Services	14,645	27,131	21	27	6
Finance, Insurance, and Real Estate	4,721	7,691	7	8	1
Information	1,541	2,585	2	3	1
Manufacturing	4,745	5,974	7	6	-1
Other Services	3,091	3,988	5	4	-1
Professional, Scientific, Management Services	7,288	11,037	11	11	0
Public Administration	0	0	0	0	0
Retail Trade	11,152	12,261	16	12	-4
Transportation and Warehousing	3,331	7,908	5	8	3
Wholesale Trade	2,425	3,839	4	4	0
Total	68,520	99,571	--	--	--

**Table 41 - Business Activity**

**Data Source:** 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

## Labor Force

Total Population in the Civilian Labor Force	114,195
Civilian Employed Population 16 years and over	101,765
Unemployment Rate	10.89
Unemployment Rate for Ages 16-24	29.48
Unemployment Rate for Ages 25-65	6.21

**Table 42 - Labor Force**

Data Source: 2011-2015 ACS

Occupations by Sector	Number of People
Management, business and financial	21,025
Farming, fisheries and forestry occupations	3,995
Service	13,030
Sales and office	23,860
Construction, extraction, maintenance and repair	11,315
Production, transportation and material moving	7,120

**Table 43 – Occupations by Sector**

Data Source: 2011-2015 ACS

## Travel Time

Travel Time	Number	Percentage
< 30 Minutes	84,510	73%
30-59 Minutes	26,435	23%
60 or More Minutes	4,805	4%
<b>Total</b>	<b>115,750</b>	<b>100%</b>

**Table 44 - Travel Time**

Data Source: 2011-2015 ACS

## Education:

### Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	7,015	1,200	5,575

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
High school graduate (includes equivalency)	20,405	2,585	8,305
Some college or Associate's degree	28,900	3,090	8,145
Bachelor's degree or higher	24,150	895	4,985

**Table 45 - Educational Attainment by Employment Status**

Data Source: 2011-2015 ACS

### Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	300	940	575	1,795	2,125
9th to 12th grade, no diploma	2,915	2,700	2,085	5,740	3,450
High school graduate, GED, or alternative	15,570	10,485	7,025	15,510	7,030
Some college, no degree	23,220	14,680	6,585	13,000	4,705
Associate's degree	1,855	4,180	2,700	3,735	1,050
Bachelor's degree	2,415	8,500	4,790	7,070	2,875
Graduate or professional degree	210	4,030	3,655	5,405	2,650

**Table 46 - Educational Attainment by Age**

Data Source: 2011-2015 ACS

### Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	19,683
High school graduate (includes equivalency)	25,895
Some college or Associate's degree	30,777
Bachelor's degree	43,512
Graduate or professional degree	62,146

**Table 47 – Median Earnings in the Past 12 Months**

Data Source: 2011-2015 ACS

**Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?**



According to the Business Activity table above, the major employment sectors within the City of Norfolk include: Education and Health Care Services; Arts, Entertainment, Accommodations; Retail Trade; and Professional, Scientific, Management Services.

**Describe the workforce and infrastructure needs of the business community:**

The city proposes over the next five years to strengthen its workforce and economic opportunities to attain and retain motivated, healthy, skilled, trainable, and multi-talented employees. Each sector's job needs include job readiness, job preparedness of employees with post-secondary education, and competence in basic and technical skills. The business community's infrastructure needs are an efficient, safe, and reliable transportation system, including street, rail and airport facilities, access to water and sewer services through the Norfolk Department of Utilities, internet service, recreational facilities, entertainment venues and cultural attractions, hospitality services such as hotels and fine dining establishments, good schools, affordable housing for their workforce, and access to post-secondary colleges and universities. In addition, due to the COVID-19 pandemic, many businesses are making improvements to the air flow, air quality, removal of irritants, and social distancing standards to meet existing health and safety standards.

**Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.**

The St. Paul's Area Transformation project will create a number of job and business growth opportunities in Norfolk. The St. Paul's Area is home to the region's highest concentration of public housing with 1,674 aging units that do not meet modern building standards in three adjacent family public housing communities. Over the next decade, this area will be undergoing a resident-led neighborhood transformation, beginning with the Tidewater Gardens neighborhood with support from a HUD Choice Neighborhoods Initiative grant. The transformation will result in a mixed-use, mixed income neighborhood just east of Norfolk's downtown business district which will expand affordable housing and economic opportunities for residents. The construction process is also expected to generate economic opportunities, and the City has developed a Section 3 plan to ensure these opportunities are directed to low-income residents to the greatest extent feasible.

Norfolk City Council has also approved a proposed Waterfront Resort and Casino project, to be operated by the Pamunkey Indian Tribe. Located in Norfolk's Waterside District, immediately east of Harbor Park Stadium and south of Interstate 264, the planned \$500 million Resort will be the largest full-scale resort casino development in the region. The development process included numerous public hearings and a public referendum, which passed on November 3, 2020.

The proposed Resort is estimated to employ almost 2,500 people on a stabilized basis. Total annual wages for the planned Resort are projected to equal approximately \$84.3 million on a stabilized basis, or

approximately \$34,000 per job. Tipped employees are projected to earn an additional \$15 million in tip income on a stabilized basis, bringing total direct earnings to nearly \$100 million and average annual earnings per job to \$40,000. The proposed Resort will be one of the top 25 employers in the entire Hampton Roads Region and one of the top ten employers in the City of Norfolk, based on information provided by the Hampton Roads Economic Development Alliance.

The proposed resort will likely increase the need for public safety services and may increase the need for gambling addition services. Revenues generated from the proposal are expected to be able to support these increased needs.

### **How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?**

According to *Educational Attainment by Employment Status* (Table 49), 30 percent of the civilian employed labor force have a bachelor's degree or higher. Based on *Occupation by Sector* (Table 47) data, Sales and Office is the largest occupation sector in Norfolk, representing 30 percent or 23,860 persons. This sector may or may not require an education beyond high school diploma or equivalency. The management, business, and financial sector is second largest, representing 26 percent or 21,025 workers. This sector usually requires an education of a bachelor's degree or higher to hold these positions.

According to *Educational Attainment by Employment Status* (Table 49), 22,990 persons or 26 percent of the labor force (including unemployed) have an educational attainment of high school degree or equivalent. An additional 8,215 or 9 percent of the labor force have an educational attainment of less than a high school degree or equivalent. While it is not possible to directly equate workforce skills with employment opportunities in the jurisdiction, these populations have the highest unemployment rate based on the data presented in Table 49.

Regardless of a worker's home community, the workforce issues are similar. The dominant issue is the ongoing need for more educational and training opportunities.

In an economic crisis and recovery, the reality is that communities have few jobs and many applicants. Still in the midst of the of the COVID-19 pandemic, many available jobs require specific short-term college training or a post-secondary non-degree award, such as those in the Health Care Services field. Meanwhile the service sector, which typically requires less than a bachelor's degree, has been disproportionately affected by public health mandates (restaurant density restrictions, etc.) intended to prevent or mitigate the pandemic. This only serves to reinforce the need for additional education and training opportunities for low- and moderate-income individuals over the next five years.

### **Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.**

There a variety of workforce development training and professional development opportunities available for Norfolk residents and workers in various employment sectors. These programs and training support the Consolidated Plan by providing the education and training needs for many current jobs.

Locally, the Hampton Roads Workforce Council (<https://www.vcwhamptonroads.org/>) has developed a Local Workforce Plan for the region, including the City of Norfolk. Some of the local area partnerships and investment strategies in Norfolk include:

- Norfolk Public School System (GED classes and other adult education opportunities)
- Virginia's Community College System (Tidewater Community College)
- Public Universities and Colleges (Eastern Virginia Medical School, Norfolk State University, Old Dominion University)
- Norfolk Department of Human Services (VIEW, SNAP-ET employment training)
- Norfolk Works' Job Resource Center
- Norfolk Public Libraries' Career Online High School

The City Norfolk also developed a Plan for Lifelong Learning in December 2018 and recently launched a lifelong learning initiative (<https://www.norfolk.gov/lifelonglearning>) designed to promote both traditional and non-traditional learning opportunities, which encompass everything from early education to working adults learning new skills and retirees continuing their enrichment.

**Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?**

No

**If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.**

The Metropolitan Area does not have an active Comprehensive Economic Development Strategy. However, the Hampton Roads Planning District Commission, a regional planning organization, is currently organizing a CEDS process as part of a pandemic regional economic recovery plan. Norfolk is a member of the Planning District Commission and expects to play a role in CEDS development.

The City of Norfolk Department of Economic Development uses the result of an internal industry targeting analysis to guide staff activities in business attraction, business retention & expansion and small business/ entrepreneurship development. This analysis is refreshed annually and also tracked against the regional economic development organization's ("The Alliance") targeted industries. There is significant alignment between the target industries of both organizations. Lastly, the Department of Economic Development is active in Alliance task forces and committees, providing further coordination.

## **Discussion**

See above.

## **MA-50 Needs and Market Analysis Discussion**

### **Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")**

There are numerous areas that have households with multiple housing problems. As the lowest level of information that can be attained for this type of information is a Census Tract, it is difficult to identify any true pattern of concentration.

A “concentration” of multiple housing problems can be identified as households who experience multiple housing problems at a greater rate (10 percent points or greater) than the Norfolk average.

### **Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")**

Areas where racial or ethnic minorities or low-income families are concentrated is defined as census tracts where at least 40 percent of the population are racial or ethnic minorities. Norfolk is a diverse city. The 2019 ACS data indicates the Norfolk population is 47% White, 41.1% Black or African American, 3.7% Asian, and 4.7% two or more races. The data also shows that 47 of the 77 populated census tracts in Norfolk have more than 40% non-white populations.

Areas where low-income families are concentrated is defined as census tracts where at least 51 percent of households have incomes below 80 percent AMI. Based on the 2011-2015 ACS data, in total 54.87 percent of residents in Norfolk have family incomes below 80 percent AMI (LowMod). The data indicate that 48 of the 77 populated census tracts in Norfolk meet this definition.

### **What are the characteristics of the market in these areas/neighborhoods?**

Census tracts with concentrations of households with any housing problems are found amongst the low- and moderate-income census tracts. These census tracts typically have fewer basic necessity stores, depressed housing values, a larger percentage of rental housing, distressed housing stock with low property values and in need of some form of rehabilitation, few job opportunities, limited access to public transportation, and households with lower incomes.

### **Are there any community assets in these areas/neighborhoods?**

The City of Norfolk's Comprehensive Plan describes many of the community assets and strategic opportunities in these areas. The areas will be key to achieving the goals laid out in the Comprehensive Plan to create mixed use, mixed income, complete, healthy connected neighborhoods throughout the city to meet the needs of Norfolk households.

### **Are there other strategic opportunities in any of these areas?**

There are strategic opportunities in many of census tracts within Norfolk that relate to one or more of the major planning and public infrastructure projects mentioned in MA-45 Non-Homeless Community Development Assets, including capital planning for infrastructure improvements, and economic development. The city's economic plan emphasizes job creation and economic growth in cooperation with the private sector. Funding for this program uses local, non-federal resources and federal resources. There are also strategic opportunities in terms of housing. The NRHA's Homebuyer Assistance Programs, using HOME resources, are frequently utilized in these areas, which improves residential neighborhood stability. In addition, CDBG funds will result in improvements to infrastructure and public facilities.

## **MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)**

**Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.**

Data is not available as to the number of low- and moderate-income households do not have broadband wiring and connections; however, clearly understanding that there are cost burdens are felt within this population, it is plausible that same is true of accessing internet connections. Based on the geographic location of the city and the amount of military and maritime commerce, Norfolk is serviced by the major provider Cox Media with access available for over 500k, more than the population within the city. With the occurrence of the national COVID-19 pandemic, many households with school age children were assisted by Norfolk Public Schools to ensure the connectivity so that education could continue despite the need for a social distancing protocol.

**Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.**

The area contains three major providers with 100% accessibility.

## **MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)**

### **Describe the jurisdiction's increased natural hazard risks associated with climate change.**

Norfolk is vulnerable to sea-level rise due to its coastal location and geography, increasing the risk of both coastal and storm surge flooding. Norfolk created and adopted a resilience plan based on a forum of businesses and community leaders to address the sea level rise and recurrent flooding. This resilience program was adopted by international cities in addressing their similar increased natural hazard.

In 2018, the U.S Army Corps of Engineers, Norfolk District created and finalized the Coastal Storm Risk Management Feasibility Study and Environmental Impact Statement. The study is a comprehensive investigation of flood-risk management problems and solutions in the city. It considered past, current, and future flood-risk management and resilience-planning initiatives and projects underway at USACE and other federal, state and local agencies. The study included planning, engineering, economics, environmental resources and National Environmental Policy Act compliance. It recommends a \$1.4 billion project, including storm-surge barriers, nearly 8 miles of floodwall, a 1-mile levee, 11 tide gates, and seven pump and power stations.

Norfolk applied and won a \$120 million Resilience Grant from the Department of Housing and Urban Developments national Disaster Resilience Design Competition to address the recurring flooding within the Chesterfield Heights neighborhood.

### **Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.**

Sandia National Laboratories in connection with the U.S. Department of Energy's National Nuclear Security Administration (NNSA) completed further data to identify potential solutions to protect the contributing assets, inclusive of housing, for the city of Norfolk.



# Strategic Plan

## SP-05 Overview

### Strategic Plan Overview

The Strategic Plan outlines the strategies and policies with which the City plans to address the issues and opportunities presented in the Needs Assessment and Market Analysis. Ultimately, the Strategic Plan will help achieve the City's Consolidated Plan goal by guiding investments in the jurisdiction's LMI communities. The goals for the FY 2022-2026 Consolidated Plan cycle are:

- Increase affordable housing opportunities
- Prevent and reduce homelessness
- Provide public services for low- and moderate- income individuals
- Enhance community infrastructure to provide a suitable and sustainable living environment.
- Engage in economic development activities that promote job creation

These goals, and the funded activities meant to achieve them, align with HUD's approach to developing viable communities: (1) provide decent housing; (2) provide a suitable living environment; and (3) expand economic opportunity.

In order to provide services that help meet these goals, the City of Norfolk may undertake a competitive application process. This involves issuing a solicitation for applications for services from prospective subrecipients for HOME, CDBG, and/or ESG funds. Eligible Subrecipients include: Public agencies, Private non-profits (501c3), and in limited circumstances, private for-profit entities.

There is no regulatory requirement that the City of Norfolk formally assess prospective subrecipients, nor hold a competitive application process each year. The projects provided in the Annual Plan are typically a combination of competitive and non-competitive awards. If the city does choose to release a competitive solicitation, it is generally made available late fall or early winter for the grant year beginning the following July. Notice of availability of the application may be communicated through the city's website at <http://www.norfolk.gov/hudentitlement>, by email, and/or through other official channels such as a newspaper notice or city social media pages. The notice will include the deadline for submissions.

## SP-10 Geographic Priorities – 91.215 (a)(1)

### Geographic Area

Table 48 - Geographic Priority Areas

1	Area Name:	City Wide
	Area Type:	City Wide
	Other Target Area Description:	City Wide
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	
	Include specific housing and commercial characteristics of this target area.	
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
	Identify the needs in this target area.	
	What are the opportunities for improvement in this target area?	
	Are there barriers to improvement in this target area?	

### General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

The city does not generally allocate funds on a geographic basis, except where required by HUD.

Projects are selected based upon the following criteria:

- Meeting the statutory requirements of the CDBG, HOME and ESG programs;
- Meeting the needs of LMI residents;
- Focusing on low- and moderate-income areas;
- Coordination and leveraging of resources;
- Response to identified community needs;
- Sustainability and/or long-term impact, and

- Ability to demonstrate measurable progress and success.

In establishing its five-year priorities, the city considered the following:

- Those categories of low- and moderate-income households most in need of housing and community development assistance;
- Activities that will best meet the needs of those identified households;
- Consistency with city goals and policies;
- Community input received; and limited availability of funding.

## SP-25 Priority Needs - 91.215(a)(2)

### Priority Needs

Table 49 – Priority Needs Summary

1	<b>Priority Need Name</b>	Affordable Housing
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate
	<b>Geographic Areas Affected</b>	City Wide
	<b>Associated Goals</b>	Increase Affordable Housing Opportunities
	<b>Description</b>	The funds used to support this priority are designed to increase affordable housing opportunities in the City of Norfolk. These activities include but are not limited to: homeowner and rental rehabilitation, Community Housing Development Organization (CHDO) activities, homebuyer assistance, and tenant-based rental assistance.
	<b>Basis for Relative Priority</b>	Data support the need for affordable housing options throughout the city.
2	<b>Priority Need Name</b>	Homelessness
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Chronic Homelessness
	<b>Geographic Areas Affected</b>	City Wide
	<b>Associated Goals</b>	End Homelessness

	<b>Description</b>	The funds used to support this priority are designed to assist in the end of homelessness throughout the City of Norfolk. These activities include but are not limited to: homeless street outreach, homelessness prevention services, rapid re-housing, emergency shelters, and other supportive services.
	<b>Basis for Relative Priority</b>	The City of Norfolk is continuing efforts to address the needs of the homeless population to assist them into stable living environments with supportive services.
<b>3</b>	<b>Priority Need Name</b>	Economic Development
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Non-housing Community Development
	<b>Geographic Areas Affected</b>	City Wide
	<b>Associated Goals</b>	Promote Economic Development
	<b>Description</b>	The funds used to support this priority are designed to encourage economic development and job creation in the City of Norfolk. These activities include but are not limited to: financial assistance to microenterprises and small businesses, technical assistance, and the rehabilitation of commercial and industrial buildings.
	<b>Basis for Relative Priority</b>	Economic development and the creation of jobs for low and moderate-income individuals is essential to help reduce the number of households living in poverty and reduce the number of households experiencing housing cost burden.
<b>4</b>	<b>Priority Need Name</b>	Public Services
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate
	<b>Geographic Areas Affected</b>	City Wide

	<b>Associated Goals</b>	Provide Public Services
	<b>Description</b>	The funds used to support this priority are designed to provide services to low- and moderate- income individuals and families in the City of Norfolk. Services may include, but are not limited to: emergency food assistance, health and dental care, housing counseling, workforce development, emergency rent and utility assistance, permanent supportive housing, and supportive services for special needs populations including the homeless, elderly, mentally ill, victims of domestic violence, people affected by HIV, and people with disabilities.
	<b>Basis for Relative Priority</b>	Public services remain a high priority based on a discussion with nonprofit organizations and the public during the public input process, the continued needs of the homeless population, and the economic crisis caused by the COVID-19 pandemic.
5	<b>Priority Need Name</b>	Public Facilities and Infrastructure
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate
	<b>Geographic Areas Affected</b>	City Wide
	<b>Associated Goals</b>	Invest in Public Facilities and Infrastructure
	<b>Description</b>	The funds used to support this priority are designed to improve the quality of life for low- and moderate- income residents of the City of Norfolk through public facility and infrastructure improvements. This may include but is not limited to: the construction or rehabilitation of public facilities (fire stations, libraries, recreation centers and community facilities), public infrastructure (roads and sidewalks, water, wastewater, and stormwater systems), or parks and playgrounds.
	<b>Basis for Relative Priority</b>	Improvements to various public facilities and infrastructures were identified during the public input process to support the growth of the city and for its citizens.
6	<b>Priority Need Name</b>	Planning and Administration
	<b>Priority Level</b>	High

<b>Population</b>	Other
<b>Geographic Areas Affected</b>	City Wide
<b>Associated Goals</b>	Manage Funds Effectively and Efficiently
<b>Description</b>	The funds used to support this priority are designed to promote the efficient and effective use of federal funds. This may include but is not limited to: program administration and oversight, capacity building and training, program monitoring, prospective environmental reviews, and the development of housing, community, and functional plans.
<b>Basis for Relative Priority</b>	The city will be providing CDBG planning and administration activities that will provide CDBG management oversight and provide for general planning development oversight for community development plans.

### Narrative (Optional)

As is true in many communities the needs often exceed available resources. Regardless, the city attempts to address a variety of needs using the federal funds provided. Priority needs are not in any particular order.

## SP-30 Influence of Market Conditions – 91.215 (b)

### Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	The data in Section NA-10 indicates that cost burden is the major housing problem facing renters in virtually all low- and moderate-income categories and family types. Moreover, severe cost burden is a problem for 18,120 or 21 percent of households generally. This clearly demonstrates a need for tenant-based rental assistance; but the limited number of resources available prevents the city from providing this level of assistance beyond its use of TBRA to end homelessness.
TBRA for Non-Homeless Special Needs	See above description. The TBRA program is intended to assist low-income residents who may or may not have special needs. The city will continue its TBRA efforts by providing financial assistance to those in need of rental assistance.
New Unit Production	Market factors influencing development of new housing units, and particularly affordable housing units include: Cost of land, cost of infrastructure improvements required for development of land; development fees; construction requirements; and general economic conditions, including income and employment levels and market interest rates. HOME funds can be used to assist in the development of new affordable housing, targeting different levels of income, up to 80% AMI, and various locations citywide. Currently, the city has partnered with various contractors to construct and/or rehabilitate affordable housing units with CHDO dollars and rehab with CDBG funds.
Rehabilitation	Housing and market data more clearly demonstrate the need for the rehabilitation of existing units. Housing providers also cited the overwhelming need for rehabilitation and the reduction of lead-based paint hazards. Financial constraints limit many low- to moderate-income households to units that are old and likely to be in substandard condition. The city plans to continue supporting housing rehabilitation programs to preserve the existing housing stock and better align the supply with market demand.
Acquisition, including preservation	Market conditions influencing acquisition, including preservation are: age of structure, cost of land, and cost of infrastructure improvements required for development of land and positive rate of return.

**Table 50 – Influence of Market Conditions**



## SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)

### Introduction

The city's FY 2022 (PY 2021) Entitlement Grant Funding and estimated program income amounts are provided below. The city assumed flat funding for FY 2022 (PY 2021) in determining the budget.

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	4,554,454	2,537,798	0	7,092,252	17,953,256	Program income includes \$1,237,797.31 in Local Account funding. Funds will be used for public services, admin and planning, public infrastructure, housing activities, and economic development.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,246,498	19,625	32,000	1,298,123	4,985,992	Program income includes income collected within the previous plan year not yet allocated. Funds will be used to support administration, CHDO activities, homebuyer assistance, and Tenant Based Rental Assistance.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	384,637	0	0	384,637	1,538,548	Funds will be used to support street outreach, emergency shelter, rapidly re-housing, homelessness prevention, HMIS, and administration.

**Table 51 - Anticipated Resources**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The city regularly applies for competitive federal, state, and foundation grants when it meets the application criteria. These funds are used as leverage with local and other grant funds to expand and create new programs and services. However, the nature and amount of such funding is unknown at this time. The city uses a variety of non-HUD resources to support community development, housing activities, and a wide range of

public service activities. In addition to the receipt of CDBG, HOME and ESG funds, the city receives approximately \$32 million in annual recurring grants from federal and state resources. The city uses these resources combined with other public and private sector sources to address its priority needs.

The city encourages applicants to seek other funding and in-kind contributions from private and public sources to match city funding. Other criteria being equal, applications with greater matching sources will receive favorable consideration. The city prefers not to be the sole source of funding for a project or program. The city passes on match requirements to ESG and HOME subrecipients. Eligible match sources differ based on the grant. The city works with these subrecipients to ensure the match requirements are satisfied.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The city will consider proposals for the use of publicly owned land for the construction of affordable housing for low- to moderate-income households as well as provide vacant/undeveloped lots to CHDOs for new construction of affordable housing units on a case-by-case basis.

**Discussion**

Creativity, partnerships, and local investments are all necessary to achieve plan objectives, including the use of Low-Income Housing Tax Credits (LIHTC) funds for larger development projects.

## SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
City of Norfolk	Government	Economic Development Homelessness Non-homeless special needs Ownership Planning Rental neighborhood improvements public facilities public services	Jurisdiction
BEACON LIGHT COMMUNITY HOUSING DEVELOPMENT ORGANIZATION	CHDO	Ownership Rental	Jurisdiction
NRHA	PHA	Ownership Planning Rental	Jurisdiction
Foodbank of Southeastern Virginia	Non-profit organizations	public services	Region
YWCA OF SHR	Non-profit organizations	Homelessness Non-homeless special needs public services	Region
SALVATION ARMY	Non-profit organizations	Homelessness public services	Region
LGBT Life Center	Non-profit organizations	Homelessness Non-homeless special needs public services	Region
ST. COLUMBA ECUMENICAL MINISTRIES, INC.	Non-profit organizations	Homelessness public services	Region

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
ForKids Inc.	Non-profit organizations	Homelessness Non-homeless special needs public services	Region
Virginia Supportive Housing	Non-profit organizations	Homelessness Non-homeless special needs public services	Region
The Planning Council	Continuum of care	Homelessness Non-homeless special needs	Region

**Table 52 - Institutional Delivery Structure**

### **Assess of Strengths and Gaps in the Institutional Delivery System**

**City Structure:** The primary responsibility for development and administration of the Consolidated Plan and Annual Plan rests with the Office Budget and Strategic Planning (OBSP). OBSP provides programmatic and fiscal management for CDBG, HOME and ESG entitlement programs. The Department of Finance provides oversight of the CDBG bank account, and maintains final approval of new appropriations and account set-up, and transfers between city funds. This structure ensures segregation of duties and supports a system of checks and balances. Both OBSP and Finance work together to support the annual audit of grant funds. In addition, public agencies, for profit agencies, and non-profit organizations all assist with providing housing, community development, homeless, and other public services.

**Public Agencies:** OBSP will also enter into interdepartmental agreements with Economic Development, Public Works, the Community Services Board and other city departments where applicable, and make sure the city meets timeliness requirements. In order to implement the various elements of the Consolidated Plan and Annual Plan, the city will enter into agreements with outside agencies to carry out their CDBG, HOME and ESG grant activities, in compliance with regulatory requirements.

**Norfolk Redevelopment and Housing Authority:** The Norfolk Redevelopment and Housing Authority (NRHA) is an independent public corporation that was founded in 1940. NRHA is headed by a board of seven commissioners appointed by Norfolk City Council, who are responsible for determining policy and direction. NRHA Commissioners are residents of Norfolk and serve staggered four-year terms. The board elects a chairman and vice chairman, as well as selects an executive director who is responsible for NRHA's activities and operations. NRHA is responsible for the construction, rehabilitation, modernization, operation, and management of all low-income public housing within the city.

**CHDOs:** The city is committed to increase the number of non-profit developers that can be designated as CHDOs. CHDO applications are accepted on a rolling basis and the city evaluates each application for

CHDO regulations. Based on guidance provided by HUD, reviews will concentrate on staff capacity and demonstrated development experience. Certified CHDOs may then respond to the city's RFPs, or propose projects for city consideration. Since capacity building for CHDOs has been a constant challenge due to staff turnover, the city works to ensure that they remain up to date on regulations and best practices, and are organizationally prepared to continue carrying out these activities.

**Non-Profits:** The city contracts with over 30 non-profit organizations to provide services to those impacted by homelessness, other special populations and the disabled. Services include transportation, substance abuse, food, health and other services to low- to moderate-income persons. Activities for people who are homeless and living with HIV-AIDS including prevention and support services are also funded through various non-profits. The city issues RFPs for the delivery of its residential rehabilitation and homeownership assistance programs. The community-based organizations that are selected to provide these services are designated as contractors and compensated on a fee-for-service basis.

#### **Availability of services targeted to homeless persons and persons with HIV and mainstream services**

<b>Homelessness Prevention Services</b>	<b>Available in the Community</b>	<b>Targeted to Homeless</b>	<b>Targeted to People with HIV</b>
<b>Homelessness Prevention Services</b>			
Counseling/Advocacy	X	X	X
Legal Assistance	X	X	X
Mortgage Assistance	X		X
Rental Assistance	X	X	X
Utilities Assistance	X	X	X
<b>Street Outreach Services</b>			
Law Enforcement	X	X	
Mobile Clinics	X	X	X
Other Street Outreach Services	X	X	
<b>Supportive Services</b>			
Alcohol & Drug Abuse	X	X	X
Child Care	X		
Education	X	X	
Employment and Employment Training	X	X	
Healthcare	X	X	X
HIV/AIDS	X	X	X
Life Skills	X	X	X
Mental Health Counseling	X	X	X
Transportation	X	X	X
<b>Other</b>			

**Table 53 - Homeless Prevention Services Summary**

**Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)**

The Southeastern Virginia Homeless Coalition (SVHC), and Continuum of Care, provide leadership on a regional level for the coordination of services for people who are homeless and at-risk of homelessness. The SVHC is tasked with developing, sustaining and coordinating a comprehensive continuum of care of homeless services for the citizens of Southeastern Virginia. Utilizing federal, state, local and private resources, the SVHC strives to remove barriers while developing housing and implementing effective strategies to end homelessness. The SVHC has adopted the vision that *homelessness will be rare, brief, and non-recurring*.

Collectively, the SVHC includes more than 40 member agencies and individuals working to address homelessness across 1,700 square miles and six jurisdictions: Norfolk, Chesapeake, Suffolk, Franklin, Isle of Wight County, and Southampton County.

The Southeastern Virginia Homeless Coalition works to engage individuals, groups, and organizations throughout the community including faith partners and members of the private sector that provide services to persons experiencing homelessness or have an interest in the process. Persons who have experienced homelessness are also encouraged to attend meetings and join committees.

It is well developed system that works to efficiently provide services and address gaps in the service delivery system. General membership and program monitoring meetings allow members and other community agencies to coordinate planning efforts, address problems, cooperate in the delivery of services, collaborate on funding opportunities, and develop a service delivery system for the homeless population which incorporates the CoC components in most of the community's homeless programs. City staff from the Norfolk Community Services Board and Department of Human Services are the primary city representatives.

**Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above**

Strengths of the delivery system include the broad use of HMIS among homeless and housing service providers and the use of the SVHC Coordinated Entry System. The Coordinated Entry System is a centralized, community-wide process designed to identify, engage, and assist households experiencing, or at risk of experiencing, homelessness; coordinate the intake, assessment and referral for services that meet the level of assistance that is most appropriate to resolving their housing crisis; and prioritize the households with the most severe service needs for assistance in a timely manner. This process guarantees that all homeless households have the same access to programs and services regardless of



where they enter the system. The implementation of coordinated entry is considered a national best practice.

The regional Housing Crisis Hotline, run by ForKids, Inc is also an essential component of the service delivery system. The Hotline is the central point of contact for all persons experiencing a housing crisis throughout Southeastern Virginia. Through the Hotline, ForKids staff connect individuals in crisis to our community's extended network of resources for assistance and to prevent them from falling into homelessness whenever possible. The Hotline also provides the opportunity to collect an enormous amount of data about the homeless population in our region; armed with more knowledge about their specific needs, we become better equipped to help move families towards stability.

**Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs**

The city expects to overcome gaps by 1) Training and encouraging capacity building for non-profit organizations; 2) Monitoring program performance, and ensuring compliance with applicable regulations; 3) Encourage collaboration among agencies to eliminate duplicative services; and 4) reallocating funding from low performing projects to support the development/expansion of best practice models.

## SP-45 Goals Summary – 91.215(a)(4)

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase Affordable Housing Opportunities	2021	2025	Affordable Housing	City Wide	Affordable Housing	CDBG: \$4,500,000 HOME: \$5,660,870	Rental units rehabilitated: 20 Household Housing Unit  Homeowner Housing Added: 7 Household Housing Unit  Homeowner Housing Rehabilitated: 75 Household Housing Unit  Direct Financial Assistance to Homebuyers: 75 Households Assisted  Tenant-based rental assistance / Rapid Rehousing: 450 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	End Homelessness	2021	2025	Homeless	City Wide	Homelessness	ESG: \$1,782,500	Tenant-based rental assistance / Rapid Rehousing: 180 Households Assisted  Homeless Person Overnight Shelter: 6000 Persons Assisted  Homelessness Prevention: 450 Persons Assisted  Other: 800 Other
3	Promote Economic Development	2021	2025	Non-Housing Community Development	City Wide	Economic Development	CDBG: \$2,300,000	Jobs created/retained: 60 Jobs  Businesses assisted: 60 Businesses Assisted  Other: 1 Other
4	Provide Public Services	2021	2025	Homeless Non-Homeless Special Needs	City Wide	Public Services	CDBG: \$3,331,718	Public service activities other than Low/Moderate Income Housing Benefit: 15000 Persons Assisted
5	Invest in Public Facilities and Infrastructure	2021	2025	Non-Housing Community Development	City Wide	Public Facilities and Infrastructure	CDBG: \$11,395,620	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 60000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Manage Funds Effectively and Efficiently	2021	2025	General Planning and Administration	City Wide	Planning and Administration	CDBG: \$3,518,170 HOME: \$623,245 ESG: \$140,685	Other: 0 Other

**Table 54 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Increase Affordable Housing Opportunities
	<b>Goal Description</b>	The funds used to support this priority are designed to increase affordable housing opportunities in the City of Norfolk. These activities include but are not limited to: homeowner and rental rehabilitation, Community Housing Development Organization (CHDO) activities, homebuyer assistance, and tenant-based rental assistance.
2	<b>Goal Name</b>	End Homelessness
	<b>Goal Description</b>	The funds used to support this priority are designed to assist in the end of homelessness throughout the City of Norfolk. These activities include but are not limited to: homeless street outreach, homelessness prevention services, rapid re-housing, emergency shelters, and other supportive services.
3	<b>Goal Name</b>	Promote Economic Development
	<b>Goal Description</b>	The funds used to support this priority are designed to encourage economic development and job creation in the City of Norfolk. These activities include but are not limited to: financial assistance to microenterprises and small businesses, technical assistance, and the rehabilitation of commercial and industrial buildings.

4	<b>Goal Name</b>	Provide Public Services
	<b>Goal Description</b>	The funds used to support this priority are designed to provide services to low- and moderate- income individuals and families in the City of Norfolk. Services may include, but are not limited to: emergency food assistance; health and dental care; housing counseling; workforce development; emergency rent and utility assistance; permanent supportive housing; and supportive services for special needs populations including the homeless, elderly, mentally ill, victims of domestic violence, people affected by HIV, and people with disabilities.
5	<b>Goal Name</b>	Invest in Public Facilities and Infrastructure
	<b>Goal Description</b>	The funds used to support this priority are designed to improve the quality of life for low- and moderate- income residents of the City of Norfolk through public facility and infrastructure improvements. This may include but is not limited to: the construction or rehabilitation of public facilities (fire stations, libraries, recreation centers and community facilities), public infrastructure (roads and sidewalks, water, wastewater, and stormwater systems), or parks and playgrounds.
6	<b>Goal Name</b>	Manage Funds Effectively and Efficiently
	<b>Goal Description</b>	The funds used to support this priority are designed to promote the efficient and effective use of federal funds. This may include but is not limited to: program administration and oversight; capacity building and training; program monitoring; prospective environmental reviews; and the development of housing, community, and functional plans.

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)**

The City of Norfolk will assist over five years approximately 627 families of extremely low-income, low-income, and moderate-income who meet the existing HUD income limits. This includes the strategic plan goal of 450 families supported by HOME Tenant-based Rental Assistance, 75 families supported through direct financial assistance to homebuyers, 7 affordable homes newly constructed or renovated by a CHDO, plus 75 homeowner units and 20 rental units rehabilitated.

An additional 180 families will be supported through ESG Rapid Re-housing.

## **SP-50 Public Housing Accessibility and Involvement – 91.215(c)**

### **Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)**

The Norfolk Redevelopment and Housing Authority is not required to increase the number of accessible units per a Section 504 Voluntary Compliance Agreement. As major renovations are completed in public housing communities, a minimum of 5 percent of the units, as required by HUD, are made accessible. However, there are a large number of persons on NRHA's transfer list for accessible units, particularly three bedrooms and larger.

### **Activities to Increase Resident Involvements**

NRHA employs various strategies to promote public housing resident involvement in NRHA's policy development and strategic decision-making processes. NRHA encourages residents to become involved through participation in Resident Councils, which operate at most public housing developments. NRHA staff provides technical assistance to Resident Council members and help to ensure that oversight is in place for annual election of officers.

Each Resident Council meets on a monthly basis to address general and property-specific issues. These meetings provide an opportunity for resident leaders to hear updates on major issues taking place at NRHA and within the affordable housing industry nationally. Time is allotted for resident leaders to raise issues or ask questions, which often become the basis for further dialogue. Discussions typically cover issues related to resident participation in governance, safety and security, community service requirements, summer programs, development plans, and job readiness.

Also, there is a Resident Advisory Board (RAB), representative of the population served by NRHA, consisting of public housing residents and housing choice voucher participants. The RAB meets during the annual plan process (about 5 months) to provide input on the plan submitted to HUD. In addition, if there are initiatives NRHA wish to undertake, the RAB convenes to provide input.

Lastly, a Resident Forum is held annually giving residents the opportunity to offer feedback and provide input into NRHA's annual planning for public housing and housing choice voucher programs.

### **Is the public housing agency designated as troubled under 24 CFR part 902?**

No

### **Plan to remove the 'troubled' designation**

The Norfolk Redevelopment and Housing Authority is not designated as a troubled agency.

## **SP-55 Barriers to affordable housing – 91.215(h)**

### **Barriers to Affordable Housing**

Addressing affordable housing and affirmatively furthering fair housing requires a strategic and systemic approach, planning, design, funding, and ongoing compliance for long-term sustainability. In a nation in which economic uncertainties and recovery are continuing to rebound, funding availability and active participation by developers are always constant challenge. Barriers to affordable housing also include inadequate national funding for the Housing Choice Voucher Program, decreasing levels of Federal and state resources, capacity of private partners, cost, timing, availability, and financing of housing inventory maintenance are all elements that that have been further compounded by the national COVID pandemic.

There are several State and local regulations designed to promote the orderly development and maintenance of safe, decent and sanitary housing in the community. Sometimes these regulations can act as barriers to affordable housing. That does not appear to be the case in Norfolk. To eliminate duplication, the city uses the building codes established by the State for uniform construction standards.

Locally established and enforced Minimum Housing Code does not create a barrier for affordable housing. Their enforcement is necessary to preserve and encourage the private/public interests in housing and its maintenance and discourage activities of investors only interested in flipping properties and not committed to the holistic long-term effects to the housing inventory, communities, and low-income residents (inclusive of the special needs population).

An examination of the community's fee structure indicates the city's building permit fees and charges are basically in line with the surrounding Hampton Roads communities. The city maintains a positive, proactive position and approach on housing development. In concert with the aging housing inventory within the city, preservation efforts are being reviewed and redesigned to increase the positive impacts for owner-occupants and renter-occupant units who by responsive and responsible property owners who have a vested interest in the long-term sustainability of the units. Public/private partnerships are encouraged, supported through technical assistance, and leveraging of resources in order to make the systemic changes needed to improve Norfolk's communities and the quality of life of low- to mod-income individuals and families.

Due to its geography and coastal nature, Norfolk is vulnerable to sea-level rise and coastal and storm surge flooding. For this reason the city updated its zoning ordinance in 2018 to encourage investment in less risky areas and to strengthen the City's commitment to vibrant neighborhoods, economic diversity, and coastal resilience. The new zoning ordinance encourages and supports development that makes Norfolk more resilient, both physically and economically, recognizes the four established character districts, is user-friendly and supports streamlined development processes. While there may be additional costs related to new developments, these new requirements are important for long-term sustainability, and are not expected to have a significant impact on affordable housing.

State policy in Virginia does not currently allow for local inclusionary housing policies designed to increase the number of affordable housing units. However, Virginia First Cities together with the Virginia Chapter of APA drafted and introduced an affordable/inclusionary housing program proposal in the 2020 Session of the Virginia General Assembly. It did not pass but plans are to try to redraft and reintroduce.

### **Strategy to Remove or Ameliorate the Barriers to Affordable Housing**

The city will continue its proactive position in regard to affordable housing by continuing to provide both financial and technical assistance to affordable housing activities and projects. The city is committed to the principle that all individuals should have available to them an equal opportunity for housing choices regardless of their race, color, religion, familial status, sex, national origin or handicap. The city will also continue to plan for and assemble vacant lots for the construction of new infill housing. The city also fosters and maintains its affordable housing stock through the code enforcement program, a systematic exterior inspection program targeted towards city's Rehabilitation program; the housing rehabilitation grant program which provides low- to moderate-income homeowners assistance with addressing the orders through the code enforcement program. The CHDO Program which purchases and rehabilitates substandard housing or builds new houses on infill sites to provide affordable homeownership opportunities to eligible first-time homebuyers. The Homebuyer Assistance Program provides direct financial assistance to eligible first-time homebuyers for affordable homeownership acquisition. The city will also continue to monitor relevant public policies to ensure they do not change in such a manner as to constitute a barrier to affordable housing.



## **SP-60 Homelessness Strategy – 91.215(d)**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Norfolk provides outreach services through several different programs across departments that target people experiencing homelessness including those who are not sheltered and who are hard-to-serve and may need ongoing efforts to engage. The Norfolk Community Services Board (NCSB) street outreach staff initiate planned outreach activities that include visiting known locations where people experiencing homelessness tend to congregate/stay to attempt engagement and assessment of those encountered. Additionally, street outreach staff respond to requests from other city departments (Police, Libraries, etc.) and the community at large to investigate areas that have been identified as possible sites where people who are homeless may be staying. NCSB also coordinates annual outreach events through Project Homeless Connect (PHC) drawing people experiencing homelessness to a centralized one-stop-shop for service delivery on a large scale.

The NCSB also operates the Projects for Assistance in Transition from Homelessness (PATH) program. PATH provides outreach and assistance to adults with serious mental illness, with or without co-occurring substance use disorders, who are experiencing homelessness or who are at risk of becoming homeless. PATH services include community-based outreach, mental health, substance abuse, case management and other supportive services. PATH staff also provide outreach to the community at large to educate citizens about homelessness and mental health disorders.

The City of Norfolk's Road2Home Program is another NCSB initiative aimed at providing a comprehensive approach, including specialized outreach services, for assisting single adults who are chronically homeless and/or Veterans who have behavioral health issues and are homeless to access needed services and housing.

The City of Norfolk Department of Human Services (DHS) operates the Homeless Action Response Team (HART) which provides outreach to families experiencing homelessness who call in to the Housing Crisis Hotline and are referred to HART. Outreach workers provide direct support to the Hotline including a rapid and mobile response to families in immediate crisis.

All of these programs work collaboratively. Team members communicate to connect people to the most appropriate outreach program based on their needs and eligibility. Outreach workers assess needs utilizing a coordinated entry approach and common assessment tool (VI-SPDAT) and bring cases to the appropriate Services Coordination Committee for housing and services referrals.

### **Addressing the emergency and transitional housing needs of homeless persons**

The City of Norfolk and community partners meet the emergency housing needs of homeless persons through a network of emergency shelter providers and transitional housing needs through Rapid

Rehousing and other transitional housing programs. All existing transitional housing placements are secured through the SVHC Service Coordination Committee process or direct referrals from the Hotline.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

An effective strategy to ensure that homeless households make the transition to permanent housing and independent living is prioritizing safe and stable housing and making affordable housing options more accessible to homeless households. Many homeless households that struggle to transition into permanent housing and independent living suffer from mental illness and substance addiction. Recent trends through homeless prevention, rapid re-housing programs and the Housing First model prioritize placing homeless individuals and families into permanent housing quickly, and linking them to supportive services in the community. This is accomplished by prioritizing cases and maintaining a housing registry through the SCC process. HMIS data and the housing registries are used to monitor the length of time individuals and families remain homeless and to inform decisions about future funding targets.

Accessibility to affordable housing is being addressed through a proposed partnership with the Norfolk Redevelopment and Housing Authority (NRHA). Through this initiative, NRHA agrees to set aside up to 20 percent of its Public Housing units and Housing Choice Vouchers to serve referrals from the SCC processes. While final details and approval are still being decided, it is believed that this partnership has the capacity to close the gap in affordable housing for many experiencing homelessness.

**Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs**

The City of Norfolk relies upon its prevention providers to identify risk factors through the analysis of Homeless Management Information System (HMIS) data for households that may become homeless and establishing priorities for assistance. This includes households with a prior history of homelessness. HART diverts households from entering shelter through the use of a Diversion Assessment. The Hotline connects households who are eligible to community-wide prevention programs to avert homelessness whenever possible.

Individuals or families who are connected to publicly funded systems of care and institutions are served primarily through the NCSB as well as the city's non-profit partners. Agencies ensure that people are connected to benefits and entitlement programs for which they are eligible to lessen the impact of poverty to the greatest degree possible to reduce the likelihood of homeless episodes. Additionally, many agencies offer training and work programs to increase the likelihood of increasing household incomes.

The city continues to work with its partners on improving discharge planning from Foster Care, Hospitals, Mental Health and Correctional facilities. While there are protocols in place for these systems, it is imperative that the city remains vigilant to ensure that those procedures are implemented in an effective manner to avoid people "falling through the cracks".

## **SP-65 Lead based paint Hazards – 91.215(i)**

### **Actions to address LBP hazards and increase access to housing without LBP hazards**

The City will ensure continued integration and coordination of its efforts in housing and public health programs. The City of Norfolk will collaborate with and work with the NRHA and local Public Health Department. The city assists through referrals from its Code Enforcement program, CDBG Renovate Norfolk program and Homebuyer Assistance programs.

The Housing Rehab program addresses lead hazard control activities primarily for households with children under the age of six in owner-occupied homes, as well as renter-occupied homes with or without children under the age of six. Lead hazard control activities primarily include window replacement in homes funded with other resources. Certified employees currently perform housing code enforcement inspections, work write ups and cost estimates for the city's Home Rehabilitation Program. Inspectors also complete progress and financial inspections, as well as visual clearance inspections for all repair projects.

The city will expand its efforts to identify lead-based paint hazards through a Homeowner Rehabilitation Program, and will complete a Lead Risk Assessment for all homes funded with greater than \$5,000 of CDBG and/or HOME Program funds, identify hazards, and implement interim controls or abatement of lead-based paint hazards consistent with program requirements. The city anticipates that additional housing units will be lead-safe for low-income and moderate-income families.

### **How are the actions listed above related to the extent of lead poisoning and hazards?**

For all structures constructed prior to 1978, all work performed on areas that potentially contain lead-based paint shall be tested for lead-based paint. If the lead-based paint is positively identified, treating or removing the lead-based paint in disturbed areas, including interim controls and lead-safe work practices, will be incorporated into the project as required by the amount of CDBG and/or HOME funding. CDBG funding may be used to rehabilitate the property depending upon the level of intervention required. If the homes are built prior to 1978 and the rehabilitation disturbs any lead surface, appropriate lead abatement techniques will be used.

The HOME TBRA programs require visual assessment for lead-based paint hazards as part of the housing inspection if the unit was built before 1978 and a child under the age of six years lives in the unit. If a visual assessment reveals lead-based paint, the renter owner must complete paint stabilization, clean up, and clearance activities before allowing occupancy. Also, renters must sign a receipt that they received the "Protect Your Family From Lead in Your Home" brochure that is kept on file. The providers are required to inform the local health department about children at risk for lead-based paint poisoning.

### **How are the actions listed above integrated into housing policies and procedures?**

The city's CDBG and HOME program policies include provisions for compliance with applicable lead-based paint hazard regulations.

## **SP-70 Anti-Poverty Strategy – 91.215(j)**

### **Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families**

The City of Norfolk utilizes approximately 15% of its CDBG funds for eligible public service activities, in addition to HOME and ESG funds and local resources to projects that will provide services to foster self-sufficiency and provide affordable housing opportunities and transitional shelter. The goal is to provide opportunities for Norfolk residents to realize a greater degree of economic stability and quality of life by participating in at least one of the following programs:

***Family Sufficiency Program:*** This program operated by NRHA combines case management, workforce development, credit repair, and homebuyer counseling with the provision of down payment and closing cost assistance from the establishment of personal escrow accounts that result from the reservation of increased rent payments resulting from resident income growth. Participants in the Family Self Sufficiency work towards setting and obtaining future life and career goals by accomplishing specific activities and objectives.

***Human Services Programs:*** The Norfolk Department of Human Services offers residents convenient access to an array of job skills training and public benefits programs as well as access to several City of Norfolk and non-governmental partner agencies. Some of the services provided include:

- Virginia Initiative for Employment not Welfare (VIEW)
- Supplemental Nutrition Assistance Program Employment and Training Program (SNAP-ET)
- Volunteer Income Tax Assistance Site (VITA)

***BankOn Program:*** The City of Norfolk supports the BankOn Program in partnership with participating banks, credit unions and community organizations across Hampton Roads designed to help residents with financial management. Bank On includes financial management classes (1 class per month for 10 months), personalized coaching and an incentive matched savings program.

***Norfolk Works' Job Resource Center:*** Norfolk Works is designed to align economic and workforce development efforts, champion the recruitment of diverse Norfolk talent to support business attraction, retention, and expansion, and collaborate with our workforce partners to help Norfolk citizens prepare for and connect to in-demand employment opportunities. Norfolk Works assists individuals with professional resume writing, job applications, and workforce training opportunities.

***People First Initiative:*** Launched in August 2018, People First seeks to address current family challenges, empower residents to lead healthy, prosperous lives, and build upon existing community strengths and assets. The program is providing effective and high-quality mobility services and human capital investment services to residents in Tidewater Gardens, phase 1 of the St. Paul's Area redevelopment. As the transformation progresses, People First will ultimately touch every one of the 1,700 families living in the St. Paul's Area. Urban Strategies, Inc. (USI), a non-profit organization, was selected by the City and NRHA through a competitive procurement process to implement the People First program.

The Norfolk Plan to Reduce Poverty published in 2014 as well as the Norfolk Inclusive Economic Development Strategy developed in 2019 serve as guides for the goals and strategies for reducing poverty in Norfolk.

**How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan**

Poverty has a number of complicated and interconnected factors that require work across many areas, including affordable housing. Individuals and families with housing needs may also present with a variety of other needs that can be addressed through mainstream benefits or other available community services. The city has recognized the need for a coordinated and cooperative approach to addressing anti-poverty and affordable housing needs, and works together with our nonprofit providers to meet the collective needs of our low-income and homeless residents.

## **SP-80 Monitoring – 91.230**

**Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Norfolk Office of Budget and Strategic Planning HUD Entitlement Unit has developed a Program Monitoring and Risk Assessment guide to provide an internal control mechanism designed to review performance and evaluate compliance of subrecipients funded with Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME) and/or Emergency Solutions Grant (ESG) funding. This positions staff to make informed judgments about subrecipients' program effectiveness, efficiency, and their ability to prevent fraud, waste and abuse of public funds.

Monitoring also allows the city to provide technical assistance to help subrecipients comply with applicable laws and regulations, improve technical skills, increase capacity, and stay updated on regulations relevant to CDBG, HOME, ESG and other funding agencies. Additionally, monitoring helps to identify deficiencies, and highlight accomplishments and best practices that can be duplicated.

Monitoring is scheduled and completed based on a subrecipient risk analysis. The HUD CPD Monitor Exhibits are utilized as a guide for formal monitoring.

Other cross-cutting requirements, including Davis-Bacon, Section 3, and Environmental Reviews, are reviewed during the monitoring process. To promote minority business outreach the city recently implemented a new economic inclusion policy for all procurements. In addition, a Section 3 plan has been developed to encourage the selection of Section 3 businesses and hiring of Section 3 workers.

The city will continue to use various administrative mechanisms to track and monitor the progress of HUD-funded projects that are under its control and jurisdiction. Subrecipients are required to submit regular program reports and reimbursement packages for review, to facilitate monitoring.

OBSP staff are in frequent communication with Subrecipients to provide administrative and programmatic guidance where needed.



## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The city's FY 2022 (PY 2021) Entitlement Grant Funding and estimated program income amounts are provided below. The city assumed flat funding for FY 2022 (PY 2021) in determining the budget.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	4,554,454	2,537,798	0	7,092,252	17,953,256	Program income includes \$1,237,797.31 in Local Account funding. Funds will be used for public services, admin and planning, public infrastructure, housing activities, and economic development.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,246,498	19,625	32,000	1,298,123	4,985,992	Program income includes income collected within the previous plan year not yet allocated. Funds will be used to support administration, CHDO activities, homebuyer assistance, and Tenant Based Rental Assistance.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	384,637	0	0	384,637	1,538,548	Funds will be used to support street outreach, emergency shelter, rapidly re-housing, homelessness prevention, HMIS, and administration.

Table 55 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The city regularly applies for competitive federal, state, and foundation grants when it meets the application criteria. These funds are used as leverage with local and other grant funds to expand and create new programs and services. However, the nature and amount of such funding is unknown at this time. The city uses a variety of non-HUD resources to support community development, housing activities, and a wide range of public service activities. In addition to the receipt of CDBG, HOME and ESG funds, the city receives approximately \$32 million in annual recurring grants from federal and state resources. The city uses these resources combined with other public and private sector sources to address its priority needs.

The city encourages applicants to seek other funding and in-kind contributions from private and public sources to match city funding. Other criteria being equal, applications with greater matching sources will receive favorable consideration. The city prefers not to be the sole source of funding for a project or program. The city passes on match requirements to ESG and HOME subrecipients. Eligible match sources differ based on the grant. The city works with these subrecipients to ensure the match requirements are satisfied.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The city will consider proposals for the use of publicly owned land for the construction of affordable housing for low- to moderate-income households as well as provide vacant/undeveloped lots to CHDOs for new construction of affordable housing units on a case-by-case basis.

**Discussion**

Creativity, partnerships, and local investments are all necessary to achieve plan objectives, including the use of Low-Income Housing Tax Credits (LIHTC) funds for larger development projects.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase Affordable Housing Opportunities	2016	2020	Affordable Housing	City Wide	Affordable Housing	CDBG: \$500,000 HOME: \$1,173,474	Homeowner Housing Added: 2 Household Housing Unit Homeowner Housing Rehabilitated: 20 Household Housing Unit Direct Financial Assistance to Homebuyers: 15 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 45 Households Assisted
2	End Homelessness	2016	2020	Homeless	City Wide	Homelessness	ESG: \$356,500	Tenant-based rental assistance / Rapid Rehousing: 41 Households Assisted Homeless Person Overnight Shelter: 1375 Persons Assisted Homelessness Prevention: 100 Persons Assisted Other: 200 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Promote Economic Development	2016	2020	Non-Housing Community Development	City Wide	Economic Development	CDBG: \$460,000	Facade treatment/business building rehabilitation: 1 Business Jobs created/retained: 12 Jobs Businesses assisted: 12 Businesses Assisted
4	Provide Public Services	2016	2020	Homeless Non-Homeless Special Needs	City Wide	Public Services	CDBG: \$625,706	Public service activities other than Low/Moderate Income Housing Benefit: 2632 Persons Assisted
5	Invest in Public Facilities and Infrastructure	2016	2020	Non-Housing Community Development	City Wide	Public Facilities and Infrastructure	CDBG: \$4,750,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 34150 Persons Assisted
6	Manage Funds Effectively and Efficiently	2016	2020	General Planning and Administration	City Wide	Planning and Administration	CDBG: \$756,546 HOME: \$124,649 ESG: \$28,137	Other: 0 Other

Table 56 – Goals Summary

## Goal Descriptions

1	Goal Name	Increase Affordable Housing Opportunities
	Goal Description	The funds used to support this priority are designed to increase affordable housing opportunities in the City of Norfolk. These activities include but are not limited to: homeowner and rental rehabilitation, Community Housing Development Organization (CHDO) activities, homebuyer assistance, and tenant-based rental assistance.

2	<b>Goal Name</b>	End Homelessness
	<b>Goal Description</b>	The funds used to support this goal are designed to assist in the end of homelessness throughout the City of Norfolk. These activities include but are not limited to: homeless street outreach, homelessness prevention services, rapid re-housing, emergency shelters, and other supportive services.
3	<b>Goal Name</b>	Promote Economic Development
	<b>Goal Description</b>	The funds used to support this priority are designed to encourage economic development and job creation in the City of Norfolk. These activities include but are not limited to: financial assistance to microenterprises and small businesses, technical assistance, and the rehabilitation of commercial and industrial buildings.
4	<b>Goal Name</b>	Provide Public Services
	<b>Goal Description</b>	The funds used to support this goal are designed to provide services to low- and moderate- income individuals and families in the City of Norfolk. Services may include, but are not limited to: emergency food assistance, health and dental care, housing counseling, workforce development, emergency rent and utility assistance, permanent supportive housing, and supportive services for special needs populations including the homeless, elderly, mentally ill, victims of domestic violence, people affected by HIV, and people with disabilities.
5	<b>Goal Name</b>	Invest in Public Facilities and Infrastructure
	<b>Goal Description</b>	The funds used to support this priority are designed to improve the quality of life for low- and moderate- income residents of the City of Norfolk through public facility and infrastructure improvements. This may include but is not limited to: the construction or rehabilitation of public facilities (fire stations, libraries, recreation centers and community facilities), public infrastructure (roads and sidewalks, water, wastewater, and stormwater systems), or parks and playgrounds.
6	<b>Goal Name</b>	Manage Funds Effectively and Efficiently
	<b>Goal Description</b>	The funds used to support this priority are designed to promote the efficient and effective use of federal funds. This may include but is not limited to: program administration and oversight, capacity building and training, program monitoring, prospective environmental reviews, and the development of housing, community, and functional plans.



## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The FY 2022 (PY2021) Annual Action Plan sets goals to: Increase affordable housing opportunities by creating and preserving homes and encouraging homeownership; End homelessness by supporting wrap-around services for chronically homeless individuals and those at-risk of homelessness; Promote economic development by helping small businesses access to capital and technical assistance; Provide public services to meet the wide and varying needs of low- and moderate- income individuals including those with special needs; Invest in public facilities and infrastructure to strengthen Norfolk's neighborhoods and create suitable living environments, and manage funds effectively and efficiently.

#### Projects

#	Project Name
1	LGBT Life Center-CHAP Norfolk
2	The Up Center-Parents as Teachers
3	City of Norfolk-Department of Economic Development-Norfolk WORKS
4	City of Norfolk-Dept. of Human Services-Emergency Utility Payment
5	Norfolk Redevelopment & Housing Authority-HomeNet
6	City of Norfolk-Dept. of Police-Crisis Intervention Team (CIT) Assessment Center
7	City of Norfolk-Community Services Board-Crisis Intervention Team (CIT) Assessment Center
8	Park Place Health & Dental Clinic
9	St. Columba-Homeless Advocate & Day Center Assistant
10	St. Columba-Next Step Transitional Housing
11	The Planning Council-Continuum of Care
12	The Salvation Army-HOPE Day Center
13	The Salvation Army-HOPE Village Transitional Housing
14	Virginia Supportive Housing-Gosnold and Church Street Station Apartments
15	Homeowner Rehabilitation and Repair Program
16	City of Norfolk-Dept. of Economic Development-Capital Access Program (Reimbursable Grants)
17	City of Norfolk-Dept. of Economic Development-Capital Access Program (Microenterprise Grants)
18	City of Norfolk-Grant Administration & Planning
19	City of Norfolk-St. Paul's Area Transformation Road Design
20	City of Norfolk-Recreation, Parks and Open Space-Oakmont North Park and Playground Improvements
21	Section 108 Loan Debt Service-Richard A Tucker Memorial Library
22	Norfolk Fire-Rescue Department-Fire Station 11 Construction

#	Project Name
23	City of Norfolk-Office of Resilience-Ohio Creek Watershed Project
24	FY 2022 ESG Activities
25	HOME-NRHA-Community Housing Development Organization Set Aside
26	HOME-NRHA Administration
27	HOME-NRHA Homebuyer Assistance
28	HOME-Norfolk Community Services Board-TBRA

**Table 57 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The city developed its priorities and allocations based on available data, surveys, and discussions with stakeholders and residents. The city will continue to support non-profit agencies, homeless providers, the local housing authority, and special needs groups to meet the needs of underserved persons throughout the community. The primary obstacle in meeting underserved needs remains lack of funding. Federal and state and local funding simply isn't enough to meet demand.

Projects are selected based upon the following criteria:

- Meeting the statutory requirements of the CDBG, HOME and ESG programs;
- Meeting the needs of LMI residents;
- Focusing on low- and moderate-income areas;
- Coordination and leveraging of resources;
- Response to identified community needs;
- Sustainability and/or long-term impact, and
- Ability to demonstrate measurable progress and success.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	LGBT Life Center-CHAP Norfolk
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$33,840
	<b>Description</b>	The CHAP Norfolk Program provides assistance to homeless persons to obtain affordable housing and related supportive services to enable persons with special needs (HIV/AIDS) to live with dignity and maintain housing.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 Persons
	<b>Location Description</b>	3309 Granby Street, Norfolk, VA 23504
2	<b>Planned Activities</b>	The LGBT Life Center, CHAP Norfolk, will enroll literally homeless persons living with HIV into the project as vacancies become available and ensure participants are stably housed for at least 7 months. Complete property management activities including landlord negotiation and contracts completion, housing quality inspections, assessing client's housing needs, provide life skills education to support independent living, and maintain services to help participants become more self-sufficient including increasing income. The Housing Specialist serves as primary liaison between participant and landlord.
	<b>Project Name</b>	The Up Center-Parents as Teachers
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$22,561
	<b>Description</b>	The Up-Center's Parents as Teachers program improves parenting practices and parent knowledge of early childhood development, screens children for development and health issues, and links families to community resources.
	<b>Target Date</b>	6/30/2022

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	290 Persons
	<b>Location Description</b>	150 Boush Street, Suite 500, Norfolk, VA 23510
	<b>Planned Activities</b>	The Up-Center will provide home visits by trained and supervised parent educators for Norfolk families consisting of children prenatal to the entrance of kindergarten, who are at risk of child abuse/neglect and/or developmental delays. Conduct screening of children for developmental delays and health issues such as vision and hearing. Individualized visits are based on the on-going assessment of need.
3	<b>Project Name</b>	City of Norfolk-Department of Economic Development-Norfolk WORKS
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$75,238
	<b>Description</b>	Norfolk Works provides career readiness services for low- and moderate-income residents, directly connects residents to employment opportunities, and places residents into local, no-cost training opportunities.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	150 Persons
	<b>Location Description</b>	100 Bank Street Norfolk, VA 23510
	<b>Planned Activities</b>	Norfolk WORKS will provide career readiness services both in person and virtually. Significantly increase employment services for additional Norfolk residents annually, with a focus on the St. Paul's community. Place residents into local, no-cost training opportunities, including Authority. Provide resume and online application assistance; job leads, searches, and placements; career assessments and exploration; connections to workforce opportunities; and other supportive services for job skills training and funding.
	<b>Project Name</b>	City of Norfolk-Dept. of Human Services-Emergency Utility Payment

4	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$28,500
	<b>Description</b>	NDHS will provide financial assistance towards utility payments for income eligible households to prevent imminent loss of their utilities in their primary residence.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 Persons
	<b>Location Description</b>	741 Monticello Avenue, Norfolk, VA 23510
	<b>Planned Activities</b>	NDHS will help low-income households maintain water service or reconnect water service due to non-payment. Provide one-time funding to prevent disconnection of water services for households with young children, the elderly, and the disabled for a credit of up to \$500.00 per household.
5	<b>Project Name</b>	Norfolk Redevelopment & Housing Authority-HomeNet
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$56,894
	<b>Description</b>	HomeNet fosters sustainable mixed-income communities by providing homeownership education classes and comprehensive housing counseling. Creates individual action plans tailored to each client to help potential homeowners understand their choices and promote successful long-term homeownership.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	175 Persons

	<b>Location Description</b>	555 E. Main Street, Norfolk, VA,23510
	<b>Planned Activities</b>	HomeNet provides one-on-one comprehensive housing counseling including pre and post purchase counseling; VHDA home-buyer classes; and increased foreclosure prevention counseling and loss mitigation technical assistance and advocacy due to job loss created by COVID-19. Serves as a mediator between homeowner and lender to provide technical assistance on loan modification and refinancing. Administers and provides marketing and outreach for TippingPoint/Homeward Norfolk down payment program.
<b>6</b>	<b>Project Name</b>	City of Norfolk-Dept. of Police-Crisis Intervention Team (CIT) Assessment Center
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	The CIT Program trains law enforcement and first responders to interact with individuals experiencing a crisis or dealing with symptoms of mental illness. Provides a support structure to determine the best course of action or treatment, provide needed assistance, and decrease incarcerations.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	75 Persons
	<b>Location Description</b>	100 Brooke Avenue, Suite 200, Norfolk, VA 23510
<b>7</b>	<b>Planned Activities</b>	THE CIT Program includes a 40-hour training for law enforcement and first responders to learn from mental health professionals. Funds provide staff support for a dedicated assessment center that allows officers to bring individuals into a therapeutic environment and provides development and oversight of Peer Support Services. Officers operate a dedicated community patrol that concentrates on individuals in crisis.
	<b>Project Name</b>	City of Norfolk-Community Services Board-Crisis Intervention Team (CIT) Assessment Center
	<b>Target Area</b>	

	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$33,000
	<b>Description</b>	The Community Service Board partners with the Norfolk Police Department to provide qualified trainers from the mental health field for the CIT training programs. Provides citizens who experience behavioral health and developmental disabilities quality services that instill hope and recovery. Assists with the prevention of adverse incidents between police and residents in mental health crisis.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	75 Persons
	<b>Location Description</b>	7460 Tidewater Drive, Norfolk, VA 23505
	<b>Planned Activities</b>	The Community Service Board CIT Coordinator provides staffing and materials for CIT Norfolk Police Department training courses and ensures qualified trainers are provided. Provides staffing, management of peer staff, and transportation of individuals for the CIT Assessment Center.
8	<b>Project Name</b>	Park Place Health & Dental Clinic
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$30,080
	<b>Description</b>	The Park Place Dental Clinic will provide dental services to low-income and uninsured residents. Provides treatment of adverse dental conditions and educational programs directed at promoting good oral health.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	850 Persons



	<b>Location Description</b>	606 West 29th Street, Norfolk, VA 23508
	<b>Planned Activities</b>	Park Place Dental Clinic's services include teeth cleanings, extractions, fillings, exams, x-rays, and provides dentures and partials with help from local dentist volunteers and senior dental students and dental assistants. Funding covers staffing and operational costs for administering dental program and education on importance of good oral health. Building has closed due to budgeting constraints; funding should assist with re-opening of current location or relocation to a new space in the Berkley Center.
9	<b>Project Name</b>	St. Columba-Homeless Advocate & Day Center Assistant
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$20,653
	<b>Description</b>	St. Columba's Day Center provides emergency day shelter services to homeless and at-risk adults. By providing basic need aid, at-risk individuals can stretch limited income and avoid homelessness. Serves as assessment point to refer homeless clients who call the Housing Crisis Hotline for housing assessment.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	263 Persons
	<b>Location Description</b>	2114 Lafayette Boulevard, Norfolk, VA 23509
10	<b>Planned Activities</b>	St. Columba's Day Center provides basic need aid including food and drink, hygiene products, and clothing. Funding provides for partial salary of Homeless Advocate and Day Center Assistant. Expanding program by increasing clients served by 5%. Services have been adjusted to respect social distancing and requiring clients and staff to wear masks during interactions.
	<b>Project Name</b>	St. Columba-Next Step Transitional Housing
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services

	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	St. Columba's Next Step program provides transitional housing to single, homeless adults. Program is funded through a HUD Continuum of Care (CoC) grant and CDBG funds will be used as match to support the program. Next Step works to help individuals increase or maintain income from employment, other sources and mainstream benefits and move into permanent housing.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	34 Persons
	<b>Location Description</b>	2114 Lafayette Boulevard, Norfolk, VA 23509
	<b>Planned Activities</b>	Next Step Transitional Housing will provide six to twelve months of transitional housing to 34 single, homeless adults. Clients work with case manager through weekly one-on-one sessions to address employment and other income, mainstream benefits, physical and mental health, substance abuse, interpersonal relationships, and other factors that may be perpetuating their homeless status.
11	<b>Project Name</b>	The Planning Council-Continuum of Care
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$58,475
	<b>Description</b>	The Planning Council has a seven-person CoC team that provides on-going facilitation, support, and direction to the homeless service providers who receive HUD Continuum of Care funding. Key tasks include data collection, analysis, preparation, and submission of the CoC grant applications annually.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 Persons

	<b>Location Description</b>	2551 Eltham Avenue, Suite I, Norfolk, VA 23513
	<b>Planned Activities</b>	The agency will coordinate the CoC application process, review, and rank each qualified service providers' competitive applications and submit them to HUD annually for funding approvals. Agency staff provides technical assistance and coordinates the federal and state assistance application with ensuring an inclusive process, including coordinating year-round data to ensure all available funding is secured to support housing and support service programs.
<b>12</b>	<b>Project Name</b>	The Salvation Army-HOPE Day Center
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$81,465
	<b>Description</b>	The Salvation Army's HOPE Day Center provides case management, access to mainstream resources, housing services, and employment assistance to homeless singles in the Norfolk Area.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	350 Persons
	<b>Location Description</b>	203 West 19th Street, Norfolk, VA 23517
	<b>Planned Activities</b>	The Salvation Army's HOPE Day Center provides basic services, housing related services, and employment services to homeless singles. Basic services including showers, laundry access, phone/fax access, meals, transportation clothing and referral. Housing services include SRO applications, landlord assistance, referral to veterans housing, and other services to aid in rapid re-housing. Employment services include ID/Birth certificate funding/assistance, transportation, storage lockers, employment referral and resume writing assistance.
<b>13</b>	<b>Project Name</b>	The Salvation Army-HOPE Village Transitional Housing
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$25,000

	<b>Description</b>	The Salvation Army's HOPE Village transitional housing program provides supportive services to low-moderate income mothers, children, and single women.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	60 Persons
	<b>Location Description</b>	5525 Raby Road, Norfolk, VA 23502
	<b>Planned Activities</b>	The Salvation Army's HOPE Village provides clients with weekly case management, employment readiness training, financial counseling, parenting services, tutoring, referrals for substance abuse counseling, and life skills workshops to learn appropriate socialization skills. Assists residents with obtaining and maintaining permanent housing and provides follow-up services for a year after clients graduate the program as a preventative measure for returning to homelessness.
14	<b>Project Name</b>	Virginia Supportive Housing-Gosnold and Church Street Station Apartments
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$90,000
	<b>Description</b>	Virginia Supporting Housing will provide voluntary comprehensive supportive services to formerly homeless households residing in the Gosnold and Church Street Station properties.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	110 Persons
	<b>Location Description</b>	2425 Gosnold Avenue, Norfolk, VA 23517 & 2016 Church Street, Norfolk, VA 23504

	<b>Planned Activities</b>	Virginia Supportive Housing provides supportive services including assessing each household's individual housing needs, developing a plan to address those needs at entry and annually thereafter, obtaining cash and non-cash benefits, connection to health care, and evaluation for suitability and interest for Move On to formerly homeless households residing in Gosnold and Church Street Station properties. Assists residents with learning how to interact safely and respectfully with property management staff, other residents, and the larger community to reduce behaviors that are not conducive to maintaining housing.
<b>15</b>	<b>Project Name</b>	Homeowner Rehabilitation and Repair Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Increase Affordable Housing Opportunities
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$500,000
	<b>Description</b>	Program provides rehabilitation and repair of existing structures, including bringing property up to local codes and standards, for homeowners in Norfolk. Repair of certain elements of housing units in emergency situations.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 Homeowner Housing Units
	<b>Location Description</b>	TBD
	<b>Planned Activities</b>	Provides rehabilitation and repair of 20 housing units for homeowners in Norfolk. Funding will provide for labor and materials, replacement of principal fixtures and components of existing structures, water and sewer connections, installation of security devices (including smoke detectors), and evaluating and treating lead-based paint. Funding may also provide for landscaping, sidewalks, garages, and driveways when accompanied with other rehabilitation needed on the property.
<b>16</b>	<b>Project Name</b>	City of Norfolk-Dept. of Economic Development-Capital Access Program (Reimbursable Grants)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Promote Economic Development

	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$400,000
	<b>Description</b>	The Department of Economic Development will provide financial assistance in the form of reimbursable grants to various Norfolk businesses. Businesses will create or retain low to moderate income jobs.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	12 Jobs
	<b>Location Description</b>	Various businesses. Grant Oversight: 999 Waterside Drive, Suite 2430, Norfolk, VA 23510
	<b>Planned Activities</b>	Provide financial assistance in the form of reimbursable grants to for-profit Norfolk businesses. Allowable purchases include, but are not limited to, inventory, materials, equipment, working capital, debt refinancing, and real estate. Will create or retain twelve low to moderate income jobs.
17	<b>Project Name</b>	City of Norfolk-Dept. of Economic Development-Capital Access Program (Microenterprise Grants)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Promote Economic Development
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	The Department of Economic Development will strengthen capacity of twelve small existing businesses and provide financial assistance to build Norfolk's economy in order to become a more effective business.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	12 Businesses

	<b>Location Description</b>	Various businesses. Grant Oversight: 999 Waterside Drive, Suite 2430, Norfolk, VA 23510
	<b>Planned Activities</b>	The Department of Economic Development will provide financial assistance in the form of "micro grants" (\$5,000) to twelve businesses with an employee count of five or less. Awarded business owners will be low to moderate income individuals at time of application.
18	<b>Project Name</b>	City of Norfolk-Grant Administration & Planning
	<b>Target Area</b>	
	<b>Goals Supported</b>	Manage Funds Effectively and Efficiently
	<b>Needs Addressed</b>	Planning and Administration
	<b>Funding</b>	CDBG: \$756,546
	<b>Description</b>	The City of Norfolk will provide the general oversight and management over the CDBG eligible activities allocated.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	810 Union Street, Suite 607, Norfolk, VA 23510
	<b>Planned Activities</b>	The City will provide administrative and monitoring management oversight of CDBG's Public Services; Affordable Housing; Economic Development; Public Facilities and Infrastructure; Homelessness; and General Oversight of Planning and Administration.
19	<b>Project Name</b>	City of Norfolk-St. Paul's Area Transformation Road Design
	<b>Target Area</b>	
	<b>Goals Supported</b>	Invest in Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Public Facilities and Infrastructure
	<b>Funding</b>	CDBG: \$130,000

	<b>Description</b>	The City will transform the St. Paul's Area to put people first, improve life outcomes, and physically transform the area into one of Norfolk's most desirable neighborhoods where residents of all income levels can thrive. The transformation aims to increase self-sufficiency, financial independence, provide housing choices, and customized supportive services of People First. Deconcentrate poverty and develop high quality mixed-income and communities and provide access to excellent education opportunities.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4,595 Persons
	<b>Location Description</b>	Census Tracts: 41; 42; and 48
	<b>Planned Activities</b>	St. Paul's will design additional roadway network transformation to support addition of new housing block into the CNI Housing Plan (block 16). The design will focus on the extension of the new Transit Center Drive route east, running perpendicular to Church Street. Additional design will require coordination with future development and stormwater infrastructure. Funding will also assist with additional costs incurred during Phase I design work on road network surrounding tow existing housing blocks (17 and 18).
20	<b>Project Name</b>	City of Norfolk-Recreation, Parks and Open Space-Oakmont North Park and Playground Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Invest in Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Public Facilities and Infrastructure
	<b>Funding</b>	CDBG: \$600,000
	<b>Description</b>	The Department of Recreation, Parks, and Open Space will expand outdoor recreation and leisure activities, promote healthy lifestyles, and create a sense of place for the community. Focuses on social equity by providing residents of Oakmont North with increased recreational opportunity, improved physical well-being, and promote health through exercise.
	<b>Target Date</b>	6/30/2022



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2,605 Persons
	<b>Location Description</b>	1305 Oakmont Court, Norfolk, VA 23513
	<b>Planned Activities</b>	The Department of Recreation, Parks and Open Space has worked with the community and identified that replacing an existing concrete sidewalk path system would improve access to and use of the Oakmont North Open Space. This is a continuation of the project to include replacing walkways within the park open space.
<b>21</b>	<b>Project Name</b>	Section 108 Loan Debt Service-Richard A Tucker Memorial Library
	<b>Target Area</b>	
	<b>Goals Supported</b>	Invest in Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Public Facilities and Infrastructure
	<b>Funding</b>	CDBG: \$2,050,000
	<b>Description</b>	Debt service payments for the Section 108 loan. A Section 108 loan was approved for \$7.1 million for the construction of the Richard A Tucker Memorial Library.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3,515 Persons
	<b>Location Description</b>	2350 Berkley Avenue Ext., Norfolk, VA 23523
<b>22</b>	<b>Planned Activities</b>	Propose to repay HUD interest payments from the Section 108 Loan Program utilizing CDBG funds.
	<b>Project Name</b>	Norfolk Fire-Rescue Department-Fire Station 11 Construction
	<b>Target Area</b>	
	<b>Goals Supported</b>	Invest in Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Public Facilities and Infrastructure
	<b>Funding</b>	CDBG: \$1,350,000

	<b>Description</b>	Replace an antiquated and near one century old fire station with a more modern facility that will be more open and inclusive for the community. Develop the planning and design and construction of Fire Station 11. Fire station will be centrally located in Norfolk and the manned emergency equipment will respond to fires and medical emergencies in all directions in city boundaries.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20,830 Persons
	<b>Location Description</b>	Fire Rescue Service Area includes Census Tracts: 20, 21, 30, 31, 32, 33, and 61
	<b>Planned Activities</b>	Construction of Fire Station 11 at the locations currently known as 2601 Lafayette Boulevard, 2605 Lafayette Boulevard, 2611 Lafayette Boulevard, 3133 Lens Avenue, and 3131 Lens Avenue in Norfolk, VA 23509. Parcel of property for new building is owned by city of Norfolk. Develop planning and design and construction of new fire station. New facility will add an additional apparatus storage bay for additional response equipment.
23	<b>Project Name</b>	City of Norfolk-Office of Resilience-Ohio Creek Watershed Project
	<b>Target Area</b>	
	<b>Goals Supported</b>	Invest in Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Public Facilities and Infrastructure
	<b>Funding</b>	CDBG: \$620,000
	<b>Description</b>	The City of Norfolk's Office of Resilience Ohio Creek Watershed Project will improve flood mitigation, public access to the waterway, and connections in the Chesterfield Heights and Grandy Village neighborhoods.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2,605 Persons

	<b>Location Description</b>	The project area includes ~255 acres, roughly bounded by the Eastern Branch to the south, I-264 to the north, the eastern edge of the Grandy Village community to the east, and Campostella Road to the west. The project area also includes the sidewalks along Ballentine Boulevard as it passes under I-264, and a small area adjacent to the Norfolk State University (NSU) campus. The Chesterfield Heights and Grandy Village neighborhoods comprise most of the project area.
	<b>Planned Activities</b>	The Office of Resilience's continuation of the Ohio Creek Watershed Project will amend the contract with MEB General Contractors to the MEB guaranteed maximum construction price. This amendment will allow for the completion of the project which provides low-moderate income residents with improved public facilities and infrastructure that will mitigate flooding, provide residents with economic opportunities and amenities, and ensure connectivity for these neighborhoods and the city.
24	<b>Project Name</b>	FY 2022 ESG Activities
	<b>Target Area</b>	
	<b>Goals Supported</b>	End Homelessness
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	ESG: \$384,637
	<b>Description</b>	The FY 2022 Emergency Solutions Grant Program will provide essential services to homeless individuals and families, to help operate and improve the number and quality of emergency shelters, and to prevent families/individuals from becoming homeless. FY 2022 ESG: ForKids-Emergency Shelter-\$51,441; ForKids-Homelessness Prevention-\$68,159; ForKids-Rapid Rehousing-\$61,340; Admin-\$28,137; City of Norfolk-Community Services Board-Street Outreach-\$54,424; St. Columba Ecumenical Ministries-Emergency Shelter-\$26,072; The Salvation Army-HOPE Emergency Shelter-\$38,000; YWCA-Women in Crisis Emergency Shelter-\$57,064
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,716 Units: 1,675 Persons and 41 Households will receive outreach, homelessness prevention, rapid rehousing, and shelter services

	<b>Location Description</b>	ForKids- 1001 Poindexter St, Chesapeake, VA 23324; Admin-810 Union Street, Suite 607, Norfolk, VA 23510; Community Services Board-7447 Central Business Park Drive, Norfolk, VA 23513; St. Columba-2114 Lafayette Boulevard, Norfolk, VA 23509; The Salvation Army-5525 Raby Road, Norfolk, VA 23502; YWCA-500 East Plume Street, Suite 700, Norfolk, VA 23510
	<b>Planned Activities</b>	ForKids Emergency Shelter will provide services for 115 persons, ForKids Homeless Prevention will provide services for 100 persons, ForKids Rapid Rehousing will assist 41 households, Norfolk Community Services Board Street Outreach will provide services for 200 persons, St. Columba Ecumenical Ministries Emergency Shelter will provide services for 260 persons, The Salvation Army HOPE Emergency Shelter will provide services for 600 persons, and the YWCA Women in Crisis Emergency Shelter will provide services for 400 persons. Approximately 1,675 persons and 41 households will be served using ESG funds.
25	<b>Project Name</b>	HOME-NRHA-Community Housing Development Organization Set Aside
	<b>Target Area</b>	
	<b>Goals Supported</b>	Increase Affordable Housing Opportunities
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$187,000
	<b>Description</b>	The City of Norfolk set-aside 15 percent of its fiscal year HOME allocation to support eligible CHDO's for the development of either new construction, acquisition, or complete rehabilitation of homebuyer properties or rental housing, and to provide direct financial assistance to purchasers of HOME-assisted housing developed by a CHDO with HOME funds.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 Households/Housing Units
	<b>Location Description</b>	The specific local project locations within the City of Norfolk will be known at the time of CHDO project approval. Oversight: 555 East Main Street, Norfolk, VA 23510

	<b>Planned Activities</b>	NRHA and the City of Norfolk will certify a non-profit organization that meets the definition of a CHDO as defined in 24 CFR 92.2 and has the capacity to own and develop a new construction home in the City of Norfolk to be sold to an eligible low-to-moderate income first-time homebuyer.
26	<b>Project Name</b>	HOME-NRHA Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Manage Funds Effectively and Efficiently
	<b>Needs Addressed</b>	Planning and Administration
	<b>Funding</b>	HOME: \$124,649
	<b>Description</b>	The HOME Administration will provide NRHA with funding towards eligible administrative and planning costs incurred to administer and operate the Homebuyer Assistance HOME Program and to oversee CHDOs as defined in 24 CFR 92.207.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	555 East Main Street, Norfolk, VA 23510
	<b>Planned Activities</b>	The HOME Administration will provide NRHA with funding towards eligible HOME administrative and planning costs for general management, oversight, coordination, monitoring and evaluation, staff and overhead, public information, fair housing activities, indirect costs, preparation of the consolidated plan, compliance with other Federal requirements, and preserving affordable housing already assisted with HOME funds.
27	<b>Project Name</b>	HOME-NRHA Homebuyer Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Increase Affordable Housing Opportunities
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$750,000

	<b>Description</b>	The NRHA Homebuyer Assistance program utilizes allocated HOME funds to assist eligible first-time homebuyers with down payment and closing cost assistance for purchasing a newly constructed or existing home in Norfolk.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 Households Assisted
	<b>Location Description</b>	The eligible properties selected and purchased by the HOME-assisted homebuyers will be within the City of Norfolk. Oversight: 555 East Main Street, Norfolk, VA 23510
	<b>Planned Activities</b>	The NRHA Homebuyer Assistance program will provide eligible homebuyers with down payment and closing cost assistance in the form of a forgivable, no interest and no monthly payment "soft-second" mortgage loan with a principal residence requirement, affordability period, forgiveness terms and recapture provisions.
28	<b>Project Name</b>	HOME-Norfolk Community Services Board-TBRA
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$236,474
	<b>Description</b>	The Norfolk Community Services Board utilizes HOME funds to provide Tenant Based Rental Assistance to provide affordable permanent supportive housing for up to 45 households who are homeless.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	45 Households Assisted
	<b>Location Description</b>	Oversight: 7447 Central Business Park Drive, Norfolk, VA 23513

	<b>Planned Activities</b>	<p>The Norfolk Community Services Board TBRA participants will receive ongoing housing stabilization services designed to place the household in a position to graduate and take responsibility for maintaining their mainstream housing. NCSB will conduct tenant income certifications, execute Housing Assistance Payment agreements with local landlords, and ensure program funds will be used toward rent and utility financial assistance. Partnering agencies can provide case management and supportive services, housing search assistance, and preparation of property inspections.</p>
--	---------------------------	--

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Not all funded activities are place-based or geographically specific. For example, most public services, homeless services, economic development, and planning or admin activities, are not geographically focused.

Projects that are place-based, including public facilities and infrastructure, and some housing activities, will be focused in areas that are low- to moderate-income throughout the city. Most neighborhoods within the City of Norfolk have low-income census tracts within them, and it is difficult to define how much assistance will be classified in the neighborhood revitalization program versus the low- to moderate-income eligible areas due to the overlap.

CDBG and HOME funded homebuyer programs administered by Norfolk Redevelopment and Housing Authority (NRHA), which include the HomeNet Homeownership Center, the Homebuyer Assistance Program and the CHDO Program, assist first-time homebuyers in purchasing a home citywide provided that HOME underwriting guidelines for both the homebuyer and selected property are met. This enables low- to moderate- income homebuyers the opportunity to purchase a property within their affordability in the neighborhood of their choice, which in some cases results in a move from a high-poverty to a low-poverty neighborhood. CHDO projects are located in a service area that is clearly defined in the CHDO's Charter, Articles of Incorporation, Bylaws or Resolution.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
City Wide	100

**Table 58 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

In total, the city's low- to moderate- income population exceeds the 51 percent threshold used by HUD. Low- and moderate-income families and individuals reside in communities throughout the City of Norfolk. Grants and other resources are geographically distributed throughout the city for community development and housing programs. All proposed Annual Plan activities are intended to primarily benefit populations that have special needs and citizens with low- and moderate-incomes.

### **Discussion**

All proposed projects listed will be classified by both a general objective (decent housing, suitable living environment, or economic opportunity) and general outcome category (availability/accessibility, affordability, sustainability). These activities' objectives/outcomes will be used to report project accomplishments into IDIS, HUD's reporting system.



## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Lower-income households continue to pay a higher percentage of their income for housing, compared to other income groups in Norfolk. A large portion of lower-income renter-households also tend to experience other housing problems such as overcrowding and inadequate housing conditions. In order to help provide decent and affordable housing and improve the social and economic status for extremely low-, low-, and moderate-income households in the City of Norfolk, the following programs will be available during the next program year: HOME funded new construction, homeownership assistance, and tenant-based rental assistance; CDBG funded housing rehabilitation and public services; and ESG funded homeless shelters, homeless prevention, and the rapid re-housing.

One Year Goals for the Number of Households to be Supported	
Homeless	186
Non-Homeless	37
Special-Needs	27
Total	250

**Table 59 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	86
The Production of New Units	2
Rehab of Existing Units	20
Acquisition of Existing Units	0
Total	108

**Table 60 - One Year Goals for Affordable Housing by Support Type**  
**Discussion**

The number of homeless supported represents the goals of 186 households/people supported through Rapid Re-Housing, TBRA, and Homeless Prevention programs. The number of non-homeless supported represents the households expected to receive homebuyer assistance through the HomeNet program, homeowner rehabilitation, and the construction of new housing through the CHDO. The number of Special Needs households represents the 27 households supported through the LBGT Life Center CHAP program, which provides permanent supportive housing for families with members living with HIV.

Rental assistance is expected to be provided to 86 households including 41 through Rapid Re-housing and 45 through Tenant-Based Rental Assistance.

Utilizing HOME funds, the production of 1 to 2 new housing units to be sold to and provide direct homebuyer assistance to 1 to 2 low income households is the projected goal for the CHDO Program; and

the acquisition of 16 existing housing units by 16 low income households receiving direct homebuyer assistance is the projected goal for the Homebuyer Assistance Program.

Finally, 20 households are expected to be supported through housing rehabilitation.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

In 2015, Norfolk Redevelopment and Housing Authority (NRHA), amended its current PHA Plan, which outlines the agency's mission and strategic goals that will guide NRHA's current and future work. NRHA continues to pursue and/or plan for future implementation of the Plan's initiatives, which includes demolition and renovation in some communities.

### **Actions planned during the next year to address the needs to public housing**

NRHA will continue with its commitment to provide affordable units throughout its public housing stock. In addition, NRHA will enable low-income households to choose their place of residence in the private market, further increasing housing opportunities for program participants by subsidizing a portion of the monthly rental obligation through the allocation of a Housing Choice Voucher (HCV) made directly to the landlord. In FY 2021, NRHA will continue to utilize Project Based Vouchers to expand affordable housing opportunities in particularly low poverty areas in the City Approximately 200 Project Based Vouchers will be made available through a competitive bid process.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

NRHA will continue to include residents in the planning and implementation of programs by working closely with the tenant organizations in each public housing community. Monthly meetings are held with the tenant organizations to keep them abreast of NRHA initiatives and to obtain their input and feedback. NRHA distributes a survey to each new public housing resident when they move in and when they move out. The purpose of the survey is to obtain feedback on the move-in process and input on the services desired to assist residents in improving their quality of life while in public housing. The survey also assists in determining their level of customer satisfaction. An exit survey is conducted at move-out to address any feedback that may improve the process and/or how information is communicated.

The results of the surveys are used as measurements of NRHA's strengths and deficiencies in its overall service delivery. NRHA will continue to utilize the Resident Advisory Board, which consist of residents of public housing and participants in the housing choice voucher program. As new initiatives and policies are developed, input from the Board will be sought. Overall, resident input will be incorporated into day-to-day operations and policies when feasible. Program descriptions for encouraging homeownership among public housing residents are provided in the "Discussions" section.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Norfolk Redevelopment and Housing Authority is not designated by HUD as "troubled" or performing poorly. Historically, NRHA received the highest HUD ratings for property management and housing

choice voucher programs. NRHA will continue to maintain its high performer status through ongoing monitoring and review of key property management indicators. The indicators are physical condition of communities, financial assessment, management operations, and capital fund.

## **Discussion**

Public housing residents and housing choice voucher participants are encouraged to participate in homeownership programs.

The Program Coordinating Committee (PCC) of the Family Self-Sufficiency Program (FSS) consists of public and private agencies that provide an array of services to public housing residents to help them become employed or obtain improved employment in order to reach the goal of becoming self-sufficient in providing the needs of their family without assistance. The PCC currently has more than 25 partners, which includes naming a few, Norfolk Department of Social Services, Virginia Employment Commission and NRHA's HomeNet Homeownership Center. The PCC helps the FSS participants transition from public housing to private rental housing or homeownership.

NRHA's HomeNet Homeownership Program administers a Homebuyer Club which educates and prepares Public Housing residents and Housing Choice Voucher participants on the fiscal responsibilities of homeownership.

NRHA's Housing Choice Voucher (HCV) Homeownership Program allows families assisted under the HCV rental program to use their voucher to buy a home and receive monthly mortgage assistance for up to 15 years. To enable participants to successfully transition from renting to homeownership, the HomeNet Homeownership Center manages the oversight of HCV Homeownership process by ensuring participants qualify and meet the HUD qualifications; and provides technical assistance to both the voucher holder, lender and realtor. The HCV participant is provided with comprehensive one-on-one pre-purchase counseling to ensure long term success and 3 years or post purchase counseling to ensure the transition is successful.

Public Housing residents and Housing Choice Voucher participants pursuing homeownership can apply for down payment and closing costs assistance through the HOME Program administered by NRHA. The HOME Program has implemented guidelines that ensure affordability is maintained.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Norfolk Community Services Board hosts the City of Norfolk's Initiatives to End Homelessness and provides the city with policy, leadership, and coordination of the homeless and other special needs activities through partnerships with the Department of Human Services, Norfolk Redevelopment and Housing Authority, and the Continuum of Care (CoC), along with a strong array of non-profit service and advocacy providers.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Outreach to homeless persons is conducted through a range of Continuum of Care (CoC) and faith-based services. Professional year-round street, day center, winter shelter, and emergency shelter outreach activities by the city have been merged at the Norfolk Community Services Board, the Norfolk Street Outreach Team. On this team, outreach for persons with behavioral health disorders are provided through Projects for Assistance in Transition from Homelessness (PATH) and the Homeless Initiatives staff focusing on those most vulnerable persons living outside without the qualifying behavioral health disorders. This provides Norfolk with a coordinated outreach response to persons regardless of their disability or specific needs. Their primary target population for the Norfolk Street Outreach Team is persons who routinely sleep on the street or in other places not meant for human habitation. These staffs canvass the city searching for households attempting to survive in areas not meant for human habitation; assess and address their immediate and critical needs (food, shelter, medical, mental health, etc.); link each household to the Coordinated Entry System (CES); and provide ongoing case management services throughout an unsheltered period.

The relationship with other providers is critical in this work and the Norfolk Street Outreach Team communicates with these providers and in some cases (winter shelter and day centers) provides in-reach services in partnerships with them at their locations.

The CoC's Regional Housing Crisis Hotline (HCH) also serves as a conduit to directly connect those experiencing homelessness with immediate services. For disconnected single adult households, the HCH provides a telephonic connection to the street outreach team described above. For households with children, the HCH would provide a similar connection to the Norfolk Department of Human Services' Homeless Assistance Response Team (HART). For FY 2022, these outreach efforts aim to continue their success through the best practice of diversion and re-housing practices which are integrated into the CoC's Coordinated Entry System.

Supporting these day-to-day efforts are provider partners including the Salvation Army, St. Columba

Ecumenical Ministries, Inc., the Union Mission, ForKids, Virginia Supportive Housing, Commonwealth Catholic Charities, the Norfolk Emergency Shelter Team (NEST), the LGBT Life Center, and the YWCA of South Hampton Roads. These programs provide meals, clothing, medical services, mental health and substance abuse services, shelter, permanent supportive housing, and counseling services. Finally, the City of Norfolk, in conjunction with the CoC, holds citywide annual outreach efforts through Project Homeless Connect and the annual Point-in-Time Count. These events are conducted by combined efforts from city staff, community volunteers and the city's human service agencies.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The activities to address emergency shelter needs within the City of Norfolk are supported with funds available through the Emergency Solutions Grant (ESG) program in collaboration with other federal, state, and local funding sources; CoC resources; non-profit organizations; and faith-based communities.

Primary emphasis for the ESG funding continues to be on the payment of certain emergency shelter operations expenses including utilities, maintenance, insurance, and staff salary costs. The purpose of emphasizing payment of operations expenses is to provide some predictability and stability to the operation of the shelters by assuring that their most basic expenses are met. This assures at least the continued operation of the facilities in times of scarce and fluctuating resources, and it compliments specific fundraising efforts for special projects. The FY 2022 (PY2021) ESG funding will also be support rapid re-housing and homeless prevention efforts to either re-house homeless families and individuals or to aid families who are at risk of becoming homeless.

Additional non-entitlement funding resources are available in the community providing emergency shelter and transitional housing for persons experiencing homelessness.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

An effective strategy to ensure that homeless households make the transition to permanent housing and independent living is prioritizing safe and stable housing and making affordable housing options more accessible to homeless households. As the urban center of CoC #VA501, the City of Norfolk is actively engaged in the policy making activities of the Southeastern Virginia Homeless Coalition (SVHC) which implemented its new Coordinated Entry System to identify, assess, prioritize, and re-house those experiencing homelessness in the shortest period possible. This is accomplished by prioritizing cases based on a vulnerability index and maintaining a by-name housing registry. Utilizing HMIS data and the information from the housing registries, the city can visualize in real-time the length of time individuals, families, veterans, and unaccompanied youth remain homeless. By monitoring programs using the

recently adopted performance measures, the city is making informed decisions about future funding targets.

Through the Norfolk Street Outreach Team, government and non-profit agencies identify and assess an estimated 200 unsheltered households annually. These assessments are discussed as part of the SVHC's the Coordinated Entry System (CES) process and households are re-housed in an appropriate setting based on their individual needs. This structure served as the foundation for the city's successful effort to end veteran homelessness and is being utilized as the city works to meet the goal of ending chronic homelessness. The Norfolk Street Outreach Team also recently engaged in a workgroup to specifically address the barriers and strategies for intensive identification and engagement of those most chronic and most vulnerable persons continuing to live outside who have multiple complicating factors including, but not limited to, addiction, mental health symptoms, and frequent criminal justice involvement.

Accessibility to affordable housing will continue to be addressed through the partnership and Memorandum of Understanding between Norfolk Redevelopment and Housing Authority (NRHA) and the Southeastern Virginia Homeless Coalition (SVHC) - Norfolk. Through this initiative, NRHA agreed to designate a number of public housing units and housing choice vouchers annually contingent on funding availability and fulfillment of organizational requirements for referred members of the homeless population. Virginia Supportive Housing also provides for the management and development of legacy studio apartment communities for persons exiting homelessness and the more recent mixed income communities with targeted units funded for persons exiting homelessness. Virginia Supportive Housing, the LGBT Life Center, ForKids, and Norfolk Community Services Board are providers of Permanent Supportive Housing in scattered site programs providing Housing Stabilization Services and using a Housing First Model for households exiting homelessness. The Disabled American Veterans, Norfolk Redevelopment and Housing Authority, and staff from the Hampton Veterans Administration Campus work to assist homeless veterans with access to benefits and housing, including Veteran Affairs Supportive Housing (VASH) program.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The city relies upon its prevention providers to identify risk factors through the analysis of Homeless Management Information System (HMIS) data for households that may become homeless and establishing priorities for assistance. This includes households with a prior history of homelessness.

Individuals or families who are connected to publicly funded systems of care and institutions are served primarily through DHS' Re-Entry Services and the Norfolk Community Service Board (NCSB) as well as

the city's non-profit partners. These agencies ensure that people are connected to benefits and entitlement programs for which they are eligible to lessen the impact of poverty to the greatest degree possible and to reduce the likelihood of homeless episodes. The Norfolk Community Services Board assists persons exiting state mental health facilities in addition to traditional behavioral health treatment and supports. The Discharge Assistance Program provides state funding through payments to vendors and housing providers to overcome barriers to community integration, including assisting with housing costs and payment for services. Physical health institutions have social workers who help plan for discharged patients to ensure supportive services are in place.

The city continues to work with its partners on improving discharge planning from foster care, hospitals, and mental health and correctional facilities. While there are protocols in place for these systems, it is imperative that the city remains vigilant to ensure that those procedures are implemented in an effective manner to avoid people "falling through the cracks".

## **Discussion**

By providing access to quality, supportive, and affordable housing, the city anticipates being able to prevent returns to homelessness, while offering greater access to the programs and services available through CoC funded programs.



## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Barriers to affordable homeownership housing include:

- Renters working towards buying their first home who pay more than 30% of their income for rent, especially severely rent-burdened renters paying more than 50% of their income in rent, have difficulties saving for a down payment.
- Lack of affordable existing housing stock that meets HOME property standards or new construction housing stock for low to moderate income first-time homebuyers.
- Limited funding available to meet the demand of the affordable housing needs of low to moderate income households.
- Tighter mortgage lending standards have made it more difficult for low-to-moderate income households to realize affordable homeownership, thus the increased need for homeownership education and counseling to provide guidance to potential homebuyers on how to improve savings, derogatory debt, and credit scores.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Addressing affordable housing and affirmatively furthering fair housing requires a strategic and systemic approach, planning, design, funding, and ongoing compliance for long-term sustainability. In a nation where economic uncertainties and recovery are continuing to rebound, funding availability and active participation by developers are always constant challenges. Barriers to affordable housing also include inadequate national funding for the Housing Choice Voucher Program, decreasing levels of Federal and state resources, capacity of private partners, cost, timing, availability, and financing of housing inventory maintenance are all elements that have been further compounded by the national COVID-19 pandemic.

There are several State and local regulations designed to promote the orderly development and maintenance of safe, decent, and sanitary housing in the community. Sometimes these regulations can act as barriers to affordable housing. That does not appear to be the case in Norfolk.

To eliminate duplication, the city uses the building codes established by the State for uniform construction standards.

Locally established and enforced Minimum Housing Code does not create a barrier for affordable housing. Their enforcement is necessary to preserve and encourage the private/public interests in housing and its maintenance and discourage activities of investors only interested in flipping properties

and not committed to the holistic long-term effects to the housing inventory, communities, and low-income residents (inclusive of the special needs population).

An examination of the community's fee structure indicates the city's building permit fees and charges are basically in line with the surrounding Hampton Roads communities. The city maintains a positive, proactive position and approach on housing development. In concert with the aging housing inventory within the city, preservation efforts are being reviewed and redesigned to increase the positive impacts for owner-occupants and renter-occupant units who by responsive and responsible property owners who have a vested interest in the long-term sustainability of the units. Public/private partnerships are encouraged, supported through technical assistance, and leveraging of resources in order to make the systemic changes needed to improve Norfolk's communities and the quality of life of low- to mod-income individuals and families.

Due to its geography and coastal nature, Norfolk is vulnerable to sea-level rise and coastal and storm surge flooding. For this reason, the city updated its zoning ordinance in 2018 to encourage investment in less risky areas and to strengthen the City's commitment to vibrant neighborhoods, economic diversity, and coastal resilience. The new zoning ordinance encourages and supports development that makes Norfolk more resilient, both physically and economically, recognizes the four established character districts, is user-friendly and supports streamlined development processes. While there may be additional costs related to new developments, these new requirements are important for long-term sustainability, and are not expected to have a significant impact on affordable housing.

State policy in Virginia does not currently allow for local inclusionary housing policies designed to increase the number of affordable housing units. However, Virginia First Cities together with the Virginia Chapter of APA drafted and introduced an affordable/inclusionary housing program proposal in the 2020 Session of the Virginia General Assembly. It did not pass but there are plans to redraft and reintroduce.

### **Discussion:**

Addressing the multiple factors of affordable housing needs and lack of affordable land, lack of sustainable funding, increased building costs and large gaps between low- and moderate-income levels and Fair-Market-Rents require creative solutions through constant collaboration among non-profits, state and federal agencies.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The greatest obstacle to meeting any underserved need is the lack of sufficient funding, including:

- Limited availability of funding from both federal, state, and other sources;
- High cost of housing and provisions in the area which increases the difficulty of meeting affordable housing needs; and
- Lack of maintained housing, environmental hazards, income levels, and the economic environment.

There is an underserved need for public services across most categories. This includes the needs of elderly and frail seniors, at-risk youth, working parents, persons with HIV/AIDS and their families, the disabled, individuals with drug, alcohol, and chronic illnesses, and persons with other conditions affecting their ability to function independently and productively. There is also a need for general services for low-income residents such as health care, food and clothing, educational programs, and case management.

### **Actions planned to address obstacles to meeting underserved needs**

The city will maximize the use of HUD funds to meet underserved needs.

Specifically, it will use the maximum amount of CDBG funding allowed towards public services, which is fifteen percent of its entitlement allocation to help address the needs of homeless and low-income people in general. CDBG funds allocated to project services will support essential needs such as tenant-based rental assistance, direct financial assistance for first-time homebuyers, rehabilitation for homeowners to maintain their living environment, and improvements to streets and open spaces throughout the city.

In FY 2019, with support from federal, local, and private resources, the city began the St. Paul's People First Initiative which provides a range of support services customized to meet the needs of low-income residents. The St. Paul's area is one of the city's most challenged communities comprised of three public housing communities. The residents are primarily low-income with many unmet service needs. This project's goal is to transform the lives of those who live in the St. Paul's area by providing residents with personal family coaches who can connect residents with job training, educational opportunities, personal finance management, jobs, and other coaching that helps residents achieve self-sufficiency. The end goal is to help individuals and families become completely self-sufficient and make a transition to their new home.

The city will continue to support this initiative in FY 2022 with hopes of expanding services and

addressing unmet needs.

### **Actions planned to foster and maintain affordable housing**

The increasing cost of rental housing in the area compared to incomes, and the age of Norfolk's housing stock, significantly increases the difficulty of meeting quality affordable housing needs. The city has limited resources with which to develop affordable units on its own. The city will continue to support its goals of maintaining and expanding affordable housing by utilizing its CDBG and HOME allocations to create new opportunities for affordable rental and homeownership and rehabilitate existing affordable units. The city expects to utilize current CDBG and HOME funds as well as continue to spend previous unspent funds towards maintaining affordable housing.

### **Actions planned to reduce lead-based paint hazards**

A visual assessment of exterior and interior painted surfaces will be performed on pre-1978 built homes being purchased with direct financial assistance through the CDBG and HOME programs to identify any paint deterioration. Any paint deterioration identified must be stabilized using safe work practices. If paint deterioration is measured to exceed specific limits, paint stabilization must be performed by a licensed lead abatement professional and a clearance examination must be performed by a licensed lead abatement risk assessor. Clearance helps ensure that lead-based paint hazards are controlled, and the home is safe for habitation.

The HOME TBRA program requires a visual assessment for lead-based paint hazards as part of the housing inspection if the unit was built before 1978 and a child under the age of six years lives in the unit. If a visual assessment reveals lead-based paint, the rental owner must complete paint stabilization, clean up, and clearance activities before allowing occupancy. Any program participant whose unit was built prior to 1978 will also receive a brochure titled, "Protect Your Family from Lead in your Home." Renters must sign a receipt for the brochure that is kept on file. The providers are required to inform the local health department about children at risk for lead-based paint poisoning.

### **Actions planned to reduce the number of poverty-level families**

In the FY 2022 (PY2021) program year, the City of Norfolk will focus on building stronger relationships with multiple organizations to address poverty in Norfolk. The city's emphasis is assisting residents to acquire training and receive the skills needed to become gainfully employed. This will be accomplished by building on existing initiatives and improving the effectiveness of funded programs. To address poverty, the city will target economic development in its low- to moderate-income areas with the expectation that this will provide better access to jobs and increased incomes. The People First Initiative is an example of city efforts to accomplish these goals.

### **Actions planned to develop institutional structure**

The most direct action in developing institutional structure is the capacity building efforts. In the last five years, the city and associated homelessness agencies have moved towards developing a better institutional structure for the city and the Continuum of Care (CoC). In FY 2019, the CoC partnered with

Norfolk and other neighboring cities in the CoC, to increase services and better serve the homeless. By developing a stronger structure, the homeless population has reduced, written policies were created, and an organized client intake system has been created and continuously improved.

The city facilitates coordination among its partner agencies resulting in a broadly shared understanding of community needs, collaborative and complementary approaches to addressing needs, and responsiveness to changes in conditions.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The city will continue to coordinate with agencies to assist them in attaining their goals. Coordination is achieved by setting mutual goals, information sharing, and supportive action. The city works with private and public organizations to provide open communication to allow for greater information flow regarding housing and social services to be provided to the public. In addition, the city will provide workshops and/or training that will assist in increasing capacity of local agencies.

The Norfolk Redevelopment and Housing Authority's participation in the HUD Rental Assistance Demonstration (RAD) program allows families residing in Project-Based Voucher housing an opportunity to be issued a Housing Choice Voucher to transition to private housing.

The Program Coordinating Committee (PCC) of the Family Self Sufficiency Program (FSS) consists of public and private agencies that provide an array of services to public housing residents to help them become employed or obtain improved employment in order to reach the goal of becoming self-sufficient in providing the needs of their family without assistance. The PCC currently has more than 20 partners, such as Norfolk Department of Human Services, Virginia Employment Commission, and the HomeNet Homeownership Center. The PCC helps FSS participants transition from public housing to private rental housing or homeownership. Visit NRHA's website at <http://www.nrha.us/content/family-self-sufficiency-program-fss> for more information on the FSS Program.

### **Discussion:**

The longstanding policy of the city is to affirmatively further fair housing. To that end, the city is actively engaged in activities which promote fair housing and which facilitate handling of complaints as they arise. The City of Norfolk participates in the regional Hampton Roads Community Housing Resource Board (HRCHRB). In 2012 the group coordinated a regional Analysis of Impediments to Fair Housing. It is the intention of HRCHRB to update the analysis in the next year.

For more information, visit: <https://www.hamptonroadsfairhousing.org/>

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

**CDBG Requirements:** The city does not anticipate any urgent need activities. All CDBG project funding (100 percent) will be used for activities that benefit low- to moderate-income people and areas.

**HOME Requirements:** HOME funding will be allocated to eligible CHDO's to construct or rehabilitate housing to be sold to eligible low-income homebuyers; and provide funding for homebuyer and tenant-based rental assistance activities. Homebuyer assistance will provide financial housing assistance to homebuyers purchasing eligible properties of their choice in the City of Norfolk that are within their affordability. Tenant-based rental assistance activities will provide financial housing assistance to homeless individuals to provide these individuals with housing options.

**ESG Requirements:** Over the upcoming year, the city will use ESG funding to support ESG administration, street outreach, emergency shelters, homeless prevention, and rapid re-housing programs. These programs will ultimately assist individuals who are either at-risk of becoming homeless or are homeless.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
---	---

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 100.00%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The city will not use other forms of investment beyond those identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Recapture provisions are applicable to the direct homebuyer assistance provided through both the CHDO and the Homebuyer Assistance Programs, which are administered by Norfolk Redevelopment and Housing Authority (NRHA) as the city's subrecipient. In the event the property does not continue to be the principal residence of the borrower for the duration of the affordability period due to the borrower transferring the property either voluntarily (selling the property at fair market value) or involuntarily (a foreclosure, transfer in lieu of foreclosure, or assignment of an FHA insured mortgage to HUD), the amount of HOME assistance provided to the borrower as direct subsidy will be recaptured on a prorated basis based on the terms of forgiveness and according to the time the borrower has owned and occupied the property measured against the required affordability period. The direct subsidy HOME loan will be recaptured from available net proceeds and any direct subsidy HOME loan amount in excess of the net proceeds shall be forgiven. Net proceeds are defined as sales price minus (1) the payoff of superior loans and/or other amounts (other than HOME funds); (2) closing costs incurred by borrower to sell the property; and (3) the borrower's investment in the property (borrower's contribution toward down payment at time of purchase and the borrower's costs of capital improvements to the property).

The borrower is required to immediately submit written notification to NRHA if the borrower will be transferring the property voluntarily or involuntarily. To preserve the affordability of the property, NRHA or eligible CHDO will have a purchase option, right of first refusal, or other preemptive right to purchase the property within 45 days of NRHA receiving any such notice of the property being transferred. In the event NRHA or an eligible CHDO choose not to purchase the property, NRHA will recapture any available net proceeds.

A subsequent homebuyer of the Property (determined income eligible for HOME assistance) may

assume the borrower's existing direct subsidy HOME loan (subject to the HOME requirements of the remainder of the affordability period) provided that no additional HOME assistance is provided. In the event a subsequent homebuyer of the property (determined income eligible for HOME assistance) needs a direct subsidy HOME loan amount in excess of the unforgiven balance owed on the borrower's direct subsidy HOME loan, the balance owed cannot be assumed and will be recaptured from the borrower. A separate direct subsidy HOME loan will be provided to the subsequent homebuyer with a new affordability period based on the amount of direct subsidy provided. In the event the subsequent homebuyer needs a direct subsidy HOME loan amount less than the balance owed on the borrower's HOME loan, NRHA will recapture from the borrower at the time of the sale the lesser of (1) the difference between the unforgiven balance owed and the amount the subsequent homebuyer can assume; or (2) the available net proceeds.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The HOME loan requires the property to be the borrower's principal residence during the affordability period: five years for a HOME loan less than \$15,000; 10% per year on a ten-year HOME loan of \$15,000 to \$40,000; and 15 years for a HOME loan greater than \$40,000. The property may not be temporarily subleased, with an exception made to military required to temporarily move for deployment purposes only.

The HOME loan will be forgiven each annual anniversary date following the borrower's settlement date: 20 percent per year on a 5-year HOME loan less than \$15,000; 10% per year on a ten-year HOME loan of \$15,000 to \$40,000; and 6.67 percent per year on a 15-year HOME loan of \$40,000. The forgiveness term is not applicable, and repayment is immediately due in the event the borrower fails to comply with the principal residence requirement by either renting (unless an exception is made due to a military deployment) or permanently vacating the property during the affordability period.

The subordination of NRHA's lien interest is allowed only for the sole purpose of the borrower refinancing for a first mortgage interest rate reduction, resulting in a monthly principal and interest payment reduction. It is not allowed for the purpose of removing cash or equity from the property proceeds which would require the unforgiven balance of the HOME loan to be due and payable to NRHA.

In the event of a foreclosure or deed in lieu of foreclosure occurs, the affordability restrictions shall be revived according to the original terms if the borrower obtains an ownership interest in the housing during the affordability period.

Each borrower is required to sign a HOME Promissory Note and HOME Deed of Trust on the date of settlement. The HOME Deed of Trust is recorded with the Norfolk Circuit Court to cover the HOME Promissory Note during the loan term and affordability period. Each borrower is also required to sign a HOME Agreement with the city and NRHA, which is a separate legal document apart from any loan instrument and conforms to the requirements of 24 CFR 92.254(a).



HOME funds recaptured by NRHA will be remitted to the City of Norfolk for additional HOME-eligible activities.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The city does not intend to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds.

### **Emergency Solutions Grant (ESG) Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

To maintain consistency across all homeless programs, the city utilizes the Southeastern Virginia Homeless Coalition (SVHC) Coordinated Entry System standards, which were developed in concert with the Continuum of Care.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The City of Norfolk is part of the Southeastern Virginia Homeless Coalition (SVHC). Working with the other members, this Continuum of Care (VA-501) planning body developed the Coordinated Entry System (CES) in compliance with HUD requirements. The CES is a centralized, community-wide process designed to identify, engage, and assist households experiencing, or at risk of experiencing, homelessness; coordinate the intake, assessment, and referral for services that meet the level of assistance that is most appropriate to resolving a household's housing crisis; and prioritize all households so everyone has equal access to services with the most severe service needs receiving the high priority.

Households in the community access the CES through the Regional Housing Crisis Hotline, emergency shelters, designated homeless service providers, and city outreach personnel canvass streets and other places where homeless congregate. Once the household is screened and found eligible, a standardized assessment tool (VI-SPDAT, VISPDAT-F, and VI-SPDAT-Y) is utilized to identify the household's level of acuity and to help guide decisions around the appropriate type of housing and services needed.

Designated staff at the access points then makes a referral to the By-Name List (BNL) for eligible households. Households on the BNL are case conferenced at regularly held Service Coordination Committee (SCC) meetings and prioritized by level of vulnerability, then referred to housing programs as appropriate.

The CoC participating Domestic Violence (DV) providers in the CoC operate an additional access point known as the Coordinated Crisis Response (CCR). This 24-hour hotline acts as a centralized assessment and referral process that provides comprehensive, wraparound emergency services to victims of domestic violence, sexual assault, stalking, and human trafficking. CCR works to streamline access to 24/7 crisis hotlines, emergency shelters, victim advocacy, and group therapy. Households presenting at centralized assessment for homeless services are immediately linked to local DV providers for services and afforded access to safe housing. To reduce trauma and increase access to housing, the CCR intersects with the Continuum of Care's CES at the service coordination component. All DV providers participate in the CoC's Service Coordination Committee (SCC). Referrals are submitted to SCC using the VI-SPDAT, which is not entered into HMIS for DV, to adhere to confidentiality and safety policies. Each DV provider receives funding from one or more sources including ESG, CoC, DOJ, and the Virginia Department of Social Services.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The city typically utilizes the request for proposal process to allocate ESG funds. The city advertises funding opportunities through local newspapers, posting on the City of Norfolk's webpage, and provides open communication to for-profit and non-profit organizations.

The city will ensure that all programs awarded meet the ESG categorical requirements. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

These services include emergency and interim shelters, outreach and engagement, and specialized mental health and substance abuse services. The department utilizes standard selection criteria in its Request for Applications.

Grants are awarded for a one-year period with an option for extensions. The extension option is contingent upon successful performance of the program and services provided, and upon availability of funds.

To ensure compliance with HUD's obligation period, the city will continue to request City Council's approval to obligate ESG funds by May of every year. The contracts will begin to be developed in July annually and executed within 60 days of HUD's Annual Plan approval.

If religious organizations apply and receive ESG funds, the organization will provide all eligible activities under this program in a manner that is free from religious influence and in accordance with the following principles:

- It will not discriminate against any employee or applicant for employment on the basis of religion

- and will not limit employment or give preference in employment to persons on the basis of religion;
  - It will not discriminate against any person applying for shelter or any of the eligible activities under this part on the basis of religion and will not limit such housing or other eligible activities or give preference to persons on the basis of religion; and
  - It will provide no religious instruction or counseling, conduct no religious worship or services, engage in no religious proselytizing, and exert no other religious influence in the provision of shelter and other eligible activities under this part. Applicants that are primarily religious organizations are encouraged to contact the city for specifics or refer to 24 CFR 576.23.
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

To ensure that ESG funds are used effectively and address the needs of those experiencing homelessness, the City of Norfolk actively recruits input from current and former consumers of services provided by the agencies utilizing ESG funds. This also satisfies the requirement under 24 CFR 576.405.

5. Describe performance standards for evaluating ESG.

Performance standards for CDBG, HOME, and ESG homeless activities include taking a progressive engagement approach which begins with the identification of all persons residing in shelter or other places not meant for human habitation; the assessment of each household's vulnerability level; and the integration of each household into the CoC's Coordinated Entry System with the goal of acquiring appropriate housing and all eligible mainstream resources in the shortest timeframe possible. As such, the performance standards, as attached in the exhibits section, are designed to support those efforts which enhance a household's ability to exit homelessness and maintain self-sufficiency that includes client assessment to determine financial need; ensure clients attain housing prior to taking steps to address any other significant issue with which they may be struggling (substance abuse, mental health, gaining or increasing income); and being able to stabilize housing for the most vulnerable.

The standards, which cover all the components of the homeless service delivery system from homeless prevention to street outreach, emergency shelter, and rapid re-housing, focus on providing all households with access to services geared at addressing their immediate needs and connecting them to the CES system to obtain long-term housing and self-sufficiency. The standards were designed to enhance each component's role in the overall success of the system and to bring about the time when all forms of homelessness in Norfolk are rare, brief, and non-recurring.

See above.

## Appendix - Alternate/Local Data Sources

1	<b>Data Source Name</b> ConPlan Survey for Public Agencies & Residents
	<b>List the name of the organization or individual who originated the data set.</b> OBSP created the survey using OpenGov.
	<b>Provide a brief summary of the data set.</b> Data and information were provided by individuals from their vantage point to described and provide recommendations of the community based needs as part for the strategic planning process.
	<b>What was the purpose for developing this data set?</b> The Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey was developed to provide a clear and transparent opportunity for partner agencies, city departments, and citizens to participate in the process of creating the ConPlan.
	<b>Provide the year (and optionally month, or month and day) for when the data was collected.</b> Survey was made available between November 20th and December 13th to gather community input on housing and community needs and fair housing choice.
	<b>Briefly describe the methodology for the data collection.</b> The Survey link was provided on the Norfolk main website and provided through the multiple meetings held in order to obtain feedback and recommendations. At the end of the survey, all of the responses were compiled by OpenGov and forwarded for further review and analysis.
	<b>Describe the total population from which the sample was taken.</b> The survey was assessed by 496 individuals; however only 96 responded.

	<p><b>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</b></p> <p>Norfolk Residents who responded to the Norfolk Resident Survey comprised of:</p> <ul style="list-style-type: none"> <li>• 67% White/Caucasian respondents,</li> <li>• 24% Black/ African American respondents,</li> <li>• 2% Hispanic Origin respondents,</li> <li>• 2% American Indian/Native American,</li> <li>• 1% Asian respondents, and</li> <li>• 4% Preferred not to answer.</li> </ul> <p>Income of the respondents identified the following:</p> <ul style="list-style-type: none"> <li>• 10% of respondents have incomes at or below \$19,999,</li> <li>• 25% of respondents have incomes between \$20,000 - \$49,999,</li> <li>• 15% of respondents have incomes between \$50,000 - \$74,999,</li> <li>• 38% of respondents have income higher than \$75,000, and</li> <li>• 10% of respondents preferred not to answer.</li> </ul>
<b>2</b>	<p><b>Data Source Name</b></p> <p>Plan Norfolk 2030 (Comprehensive Plan)</p> <p><b>List the name of the organization or individual who originated the data set.</b></p> <p>City of Norfolk Planning Department</p> <p><b>Provide a brief summary of the data set.</b></p> <p>The Comprehensive Plan for the City of Norfolk: a local government’s guide to future physical, social, and economic development.</p> <p><b>What was the purpose for developing this data set?</b></p> <p>The Commonwealth of Virginia specifically requires local planning commissions to “prepare and recommend a comprehensive plan for the physical development of the territory within its jurisdiction” [Code of Virginia, Section 15.2-2223] and that adopted plans be reviewed at least every five years.</p> <p><b>How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?</b></p> <p>The Comprehensive Plan covers the city as a holistic reference and approach for growth and development.</p>

	<p><b>What time period (provide the year, and optionally month, or month and day) is covered by this data set?</b></p> <p>This new general plan, plaNorfolk2030, responds to these changes and establishes a vision and guide for the development of the City over the next 20 years, adopted in 1992. Updated and revised June 2015.</p>
	<p><b>What is the status of the data set (complete, in progress, or planned)?</b></p> <p>Updated, revised June 2015, and ongoing.</p>

## **Citizen Participation Process**

## Summary:

The City's community participation process was informed by the Citizens Participation Plan, which locally codifies federal regulations regarding the implementation of a community engagement process and notification of community meetings and public hearings. Despite the physically distancing directives associated with this Nation's COVID-19 pandemic, the City held four virtual community workshops, consulted with several key organizational stakeholders, and conducted a community needs survey.

Meeting announcements are sent to media outlets via press releases, website posting, newspapers, civic leagues, and through the city's communications department.

The planning process was kicked off in the City of Norfolk with a Community Needs Assessment followed with a community meeting to discuss needs. Through the process, a variety of methods were used to ensure citizen participation: a resident and agency survey was publicized, and the city received responses; and participation in multiple virtual citizen advisory and focus groups representing a wide variety of populations and interests.

- **Informal Meetings** with community partners and relevant city staff were held during the months of November and December 2020 to discuss the Consolidated Planning process and to receive feedback on the categories of Homelessness, Housing and Non-Housing Community Development. Notifications were posted on the agency's website, and the meeting information was circulated by email to interested individuals requesting them to participate.
- **A Survey** was made available between November 20<sup>th</sup> and December 13<sup>th</sup> to gather community input on housing and community needs and fair housing choice.
- **A Public Input Session** was held in December 2020 where all components were discussed. Notifications were posted on the city's website, and the meeting information was placed in the Virginian Pilot newspaper inviting all interested individuals to participate.
- **A Public Hearing** was held in April 2021. As with the Public Input Session, the hearing was publicized through the resources mentioned above. Per HUD Citizen Participation requirements, the city accepted comments up to 30 days after the date of the formal Public Hearing.

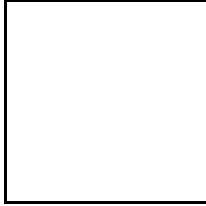


**November 12, 2020**

Virtual Meeting: City Depts., Non-Profit Agencies, Public Agencies

First Name	Last Name	Email Address	Registration ID	Registration Date & Time ▲
<a href="#">Kellie</a>	<a href="#">Evans</a>	kellie.evans@theupcenter.org	787857	11/2/20 2:33 pm
<a href="#">Tina</a>	<a href="#">Gill</a>	tina.gill@theupcenter.org	613056	11/2/20 3:05 pm
<a href="#">Denise</a>	<a href="#">Gallop</a>	denise.gallop@norfolk.gov	182774	11/2/20 3:08 pm
<a href="#">Daralene</a>	<a href="#">Smith</a>	daralene.smith@norfolk.gov	875211	11/2/20 3:59 pm
<a href="#">Roniko</a>	<a href="#">Richardson</a>	roniko.richardson@norfolk.gov	139225	11/2/20 4:14 pm
<a href="#">Angela</a>	<a href="#">Kellam</a>	akellam@theplanningcouncil.org	906089	11/2/20 5:04 pm
<a href="#">Alicia</a>	<a href="#">Matthews</a>	st.columba@aol.com	568605	11/3/20 8:04 am
<a href="#">Chiquita</a>	<a href="#">Gray</a>	chiquita.gray@norfolk.gov	632911	11/4/20 11:40 am
<a href="#">Shauna</a>	<a href="#">Epps</a>	shauna.epps@norfolk.gov	350083	11/4/20 11:49 am
<a href="#">Shery</a>	<a href="#">Jones</a>	shery.jones@norfolk.gov	348111	11/4/20 11:50 am
<a href="#">Mallory</a>	<a href="#">Evans</a>	mallory.evans@norfolk.gov	880139	11/4/20 11:54 am
<a href="#">Andrea</a>	<a href="#">Long</a>	andrea.long@theupcenter.org	770228	11/4/20 6:03 pm
<a href="#">Susan</a>	<a href="#">Perry</a>	susan.perry@norfolk.gov	736410	11/5/20 5:06 pm
<a href="#">Madonna</a>	<a href="#">Flores</a>	madonna.flores@norfolk.gov	400906	11/5/20 7:12 pm
<a href="#">James</a>	<a href="#">Sisson</a>	james.sisson@uss.salvationarmy.org	248435	11/6/20 8:28 am
<a href="#">Jennifer</a>	<a href="#">Tomar</a>	execdirector@parkplaceclinic.org	395555	11/8/20 8:55 pm
<a href="#">Mary Kate</a>	<a href="#">Andris, Ed D.</a>	marykate.andris@ywca-shr.org	625170	11/10/20 5:44 pm
<a href="#">Meg</a>	<a href="#">Honan</a>	meghan.honan@norfolk.gov	456026	11/10/20 8:02 pm
<a href="#">Stacie</a>	<a href="#">Walls</a>	stacie@igbtlifecenter.org	526087	11/10/20 9:19 pm
<a href="#">Mary</a>	<a href="#">Mann</a>	mary.mann@uss.salvationarmy.org	763296	11/11/20 11:15 am

<email comment received from St. Columba Ecumenical Ministries, attached>



## The City of Norfolk Office of Budget and Strategic Planning invites you to attend a Webex event.

This event requires registration. After you register, you'll receive a confirmation email message with instructions on how to join the event.

### **FY 2022 - FY 2026 Consolidated Plan (HUD Grants)**

Good afternoon,

The City of Norfolk's Office of Budget and Strategic Planning invites interested persons, organizations, and agencies to participate in the development of the FY 2022-2026 Consolidated Plan. The target audience for this event is organizations who serve low-income residents of Norfolk with affordable housing and social services.

The City of Norfolk is currently developing the FY 2022-2026 Consolidated Plan. The Consolidated Plan guides the city in its use of funding received annually from the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block

Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) for the next five years.

As part of this process, the city is holding community input meetings with stakeholders and residents to assist in the development of the Consolidated Plan. These meetings will gather information to better understand the community's current needs, identify resources, and develop goals and strategies to address the city's of housing and social services needs.

Topics of discussion will include:

- What are the immediate needs?
- What systemic issues are being faced, and the causes?
- What solutions would best address the needs of the community?

Your attendance would be greatly appreciated. Hope to see you there!

**Thursday, November 12th, 1-2pm**

Host: City of Norfolk Office of Budget and Strategic Planning  
([HUDEntitlement@norfolk.gov](mailto:HUDEntitlement@norfolk.gov))

Register

Need help? Go to <http://help.webex.com>

## Erwin, Megan N

---

**From:** St. Columba Ecumenical Ministries, Inc. <st.columba@aol.com>  
**Sent:** Tuesday, November 17, 2020 11:58 AM  
**To:** HUD Entitlement  
**Subject:** Re: Announcements from the City of Norfolk for 11/14/2020

\*\*\* This is an EXTERNAL email. Please exercise caution. \*\*\*

---

Hi Megan,

I looked at the survey and don't think it's appropriate for me to complete as a resident of Virginia Beach. However, I do want to provide a little more feedback on the needs in Norfolk as they relate to homelessness, stressing what a couple other participants shared.

Affordable housing is definitely at the top of the list for our clients! We have guests to our Day Center who have income but cannot afford to rent an apartment. Clients leaving our Next Step Transitional Housing Program have trouble finding affordable rentals as well. The lists for subsidized housing are very long, as are lists for other housing programs. This means clients are staying homeless or in temporary housing longer because their income is not high enough. As such, continued support of programs such as day centers, emergency and transitional housing is also important while more permanent options can be expanded.

Thank you for the opportunity to share. Stay safe!

Peace,  
Alicia Mathews  
Director of Ministries  
St. Columba Ecumenical Ministries  
2114 Lafayette Blvd.  
Norfolk, VA 23509  
(P) 757-627-6748 (F) 757-622-2569  
[www.stcolumbaministries.com](http://www.stcolumbaministries.com)  
[www.facebook.com/scemva](https://www.facebook.com/scemva)

This correspondence, including any attachments, may contain confidential and privileged information to be viewed only by the intended recipient(s). If you have received this correspondence in error, please notify the sender immediately and destroy this correspondence, including any attachments, without disclosing or distributing it in any way.

-----Original Message-----

From: HUD Entitlement <HUDEntitlement@norfolk.gov>  
Cc: kellie.evans@theupcenter.org <kellie.evans@theupcenter.org>; tina.gill@theupcenter.org <tina.gill@theupcenter.org>; Gallop, Denise <Denise.Gallop@norfolk.gov>; Smith, Daralene <Daralene.Smith@norfolk.gov>; Richardson, Roniko <Roniko.Richardson@norfolk.gov>; akellam@theplanningcouncil.org <akellam@theplanningcouncil.org>; St. Columba Ecumenical Ministries, Inc. <st.columba@aol.com>; Gray, Chiquita <Chiquita.Gray@norfolk.gov>; Epps, Shauna <Shauna.Epps@norfolk.gov>; Jones, Shery <Shery.Jones@norfolk.gov>; Evans, Mallory J <Mallory.Evans@norfolk.gov>; Andrea Long <Andrea.Long@theupcenter.org>; Perry, Susan <Susan.Perry@norfolk.gov>; Flores, Madonna <Madonna.Flores@norfolk.gov>; James Sisson <james.sisson@uss.salvationarmy.org>; execdiretor@parkplaceclinic.org <execdiretor@parkplaceclinic.org>; Mary Kate Andris <marykate.andris@ywca-

**November 23, 2020**

Virtual Meeting: City Departments

Maximum registrations allowed: 10000    Total registrations: 24

First Name	Last Name	Email Address	Registration ID	Registration Date & Time
<a href="#">Amanda</a>	<a href="#">Lloyd</a>	airenvick@yahoo.com	527943	11/10/20 4:07 pm
<a href="#">Denise</a>	<a href="#">Gallop</a>	denise.gallop@norfolk.gov	262222	11/10/20 4:29 pm
<a href="#">Doug</a>	<a href="#">Beaver</a>	douglas.beaver@norfolk.gov	777681	11/10/20 4:36 pm
<a href="#">sarah</a>	<a href="#">Fuller</a>	sarah.fuller@norfolk.gov	508800	11/10/20 5:18 pm
<a href="#">EARL</a>	<a href="#">FRALEY</a>	fraleyearl@aol.com	849724	11/10/20 7:06 pm
<a href="#">Robert</a>	<a href="#">Carteris</a>	robert.carteris@norfolk.gov	916982	11/11/20 11:21 am
<a href="#">Chris</a>	<a href="#">Butler</a>	cscpine@hope-house.org	474868	11/20/20 12:55 am
<a href="#">Michelle</a>	<a href="#">Johnson</a>	michelle.johnson@norfolk.gov	433296	11/20/20 1:40 pm
<a href="#">Paula</a>	<a href="#">Shea</a>	paula.shea@norfolk.gov	245884	11/20/20 2:41 pm
<a href="#">Darrell R.</a>	<a href="#">Crittendon, CPRP</a>	darrell.crittendon@norfolk.gov	576837	11/20/20 7:58 pm
<a href="#">Rachel</a>	<a href="#">Jordan</a>	rachel.jordan@norfolk.gov	508354	11/22/20 7:45 pm
<a href="#">Anne</a>	<a href="#">Agorsor</a>	anne.agorsor@norfolk.gov	635782	11/23/20 8:41 am
<a href="#">carol</a>	-	alves670@hotmail.com	120104	11/23/20 8:42 am
<a href="#">Kimberley</a>	<a href="#">Pierce</a>	kimberley.pierce@norfolk.gov	287719	11/23/20 12:54 pm
<a href="#">Amy</a>	<a href="#">Inman</a>	amy.inman@norfolk.gov	493432	11/23/20 12:54 pm
<a href="#">Anne</a>	<a href="#">Doyle</a>	anne.doyle@norfolk.gov	764873	11/23/20 12:57 pm
<a href="#">Brenda</a>	<a href="#">Benn</a>	brenda.benn@norfolk.gov	820670	11/23/20 1:43 pm
<a href="#">Jason</a>	<a href="#">Baines</a>	jason.baines@norfolk.gov	921568	11/23/20 1:55 pm
<a href="#">Precilla</a>	<a href="#">Santiago</a>	precilla.santiago@norfolk.gov	815080	11/23/20 1:57 pm
<a href="#">Kimberly</a>	<a href="#">Boone</a>	kimberly.boone@norfolk.gov	641107	11/23/20 1:57 pm

## Erwin, Megan N

---

**Subject:** FY 2022 - FY 2026 Consolidated Plan (HUD Grants) - City Partners  
**Location:** <https://convoice.webex.com/convoice/onstage/g.php?MTID=e3475ae23526f539b7b3c58dbb6bc818d>  
**Start:** Mon 11/23/2020 2:00 PM  
**End:** Mon 11/23/2020 3:00 PM  
**Show Time As:** Tentative  
**Recurrence:** (none)  
**Meeting Status:** Not yet responded  
**Organizer:** Erwin, Megan N  
**Required Attendees:** Homewood, George; Chalk, Jared; Johnson, Michelle S; Broad, Richard; Inman, Amy M; Perry, Susan; Carteris, Robert; Gallop, Denise; Fuller, Sarah; Beaver, Douglas J

Apologies for the update, I corrected the link to the registration page.

Good afternoon,

Each of you should have received an invitation through Webex to attend this meeting on Monday. Please remember to register through the link below. Thanks to those of you who have already registered.

This is one of several conversations intended to help shape the priorities for the city's HUD grants over the next five years.

Feel free to forward the invitation to other relevant staff members if you cannot attend yourself.



The City of Norfolk Office of Budget and Strategic Planning invites you to attend a Webex event.

This event requires registration. After you register, you'll receive a confirmation email message with instructions on how to join the event.
<b>FY 2022 - FY 2026 Consolidated Plan (HUD Grants)</b>
<p>Good afternoon,</p> <p>The City of Norfolk's Office of Budget and Strategic Planning invites interested persons, organizations, and agencies to participate in the development of the FY 2022-2026 Consolidated Plan. The target audience for this event is city departments who work on projects that serve low-income residents of Norfolk.</p> <p>The City of Norfolk is currently developing the FY 2022-2026 Consolidated Plan. The Consolidated Plan guides the city in its use of funding received annually from the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) for the next five years.</p> <p>As part of this process, the city is holding community input meetings with stakeholders and residents to assist in the development of the Consolidated Plan. These meetings will gather information to better understand the community's current needs, identify resources, and develop goals and strategies to address the city's of housing and social services needs.</p> <p>Topics of discussion will include:</p> <ul style="list-style-type: none"><li>• What are the immediate needs?</li><li>• What systemic issues are being faced, and the causes?</li><li>• What solutions would best address the needs of the community?</li></ul> <p>Your attendance would be greatly appreciated. Hope to see you there!</p>
<b>Monday, November 23rd, 2-3pm</b>
Host: City of Norfolk Office of Budget and Strategic Planning ( <a href="mailto:HUDEntitlement@norfolk.gov">HUDEntitlement@norfolk.gov</a> )
<a href="#">Register</a>

December 9, 2020

Virtual Meeting: General Public

The screenshot shows the City of Norfolk website. The header includes the city logo and navigation links for Government, Business, Residents, Play, and A to Z. The main content area is titled "FY 2022 - FY 2026 Consolidated Plan Process Underway" and lists three bullet points: 1. The City of Norfolk wants to hear from you as it builds its Five-Year Consolidated Plan for housing and community development priorities! You can ensure that your voice will be heard by completing this [short survey](#). 2. PowerPoint Presentation: [FY 2022 - FY 2026 Consolidated Plan Process \(PDF\)](#). 3. A Virtual Public Input Session has been planned for Wednesday, December 9th at 6:00 PM (Details to come). Below this is a section titled "Public Notices" which contains a large notice titled "NOTICE OF PUBLIC INPUT SESSION AND REQUEST FOR PROPOSALS FY 2022 - FY 2026 CONSOLIDATED PLAN". The notice text states: "Consistent with the requirements of the Department of Housing and Urban Development (HUD), the City of Norfolk will be developing the FY 2022 - FY 2026 Consolidated Plan. The Plan allocates federal resources under the Community Development Block Grant Program, HOME Investment Partnership Program and the Emergency Solutions Grant Program. Through the Plan, effective July 1, 2021, the City of Norfolk anticipates distributing approximately \$4-5 million per year in funds based on federal fiscal year formula allocations. The City of Norfolk's Office of Budget and Strategic Planning will hold a virtual public input session on **Wednesday, December 9, 2020 at 6:00 PM**. The specific purpose of the Public Input Session is to receive recommendations and comments from citizens on priority needs to be supported with the city's Fiscal Year 2022 - 2026 HUD allocations. Details on how to join will be available online on <https://www.norfolk.gov/HudEntitlement> prior to the event. As part of the Consolidated Plan process, citizens are encouraged to participate in the **HUD Grants Plan Survey** available **now through December 13th, 2020** for feedback on community development needs, affordable housing, and homelessness. The survey can be found at the following link: [https://www.opentownhall.com/portals/77/issue\\_9917](https://www.opentownhall.com/portals/77/issue_9917). Citizens may also submit their comments via e-mail to [HudEntitlement@norfolk.gov](mailto:HudEntitlement@norfolk.gov); or call 757-664-4257 for additional information. If special assistance for the disabled is needed, please contact the Office of Budget and Strategic Planning at 757-664-4283; TDD 711. The contact person for the FY 2022 Annual Plan is Megan Erwin, HUD Compliance Manager, HUD Entitlement Unit, for the City of Norfolk, who may be reached at 757-664-4257 or [HudEntitlement@norfolk.gov](mailto:HudEntitlement@norfolk.gov). **FY 2022 HUD CDBG, ESG, and HOME REQUEST FOR PROPOSALS** Eligible nonprofit agencies may now apply for grants for the FY 2022 grant year (July 1, 2021 - June 30, 2022). Applications are available on our website at <https://www.norfolk.gov/HudEntitlement>. The City of Norfolk does not discriminate based on race, color, religion, sex, handicap, familial status, or national origin in admission, access to, treatment or employment in its federally assisted programs or activities.

Manage Registrations: City of Norfolk FY 2022 - FY 2026 Consolidated Plan Discussion - Public Input Session

Event on Wednesday, December 9, 2020 6:00 pm

Pending (0)		Approved (9)		Rejected (0)		All (9)	
Maximum registrations allowed: 10000		Total registrations: 9					
First Name	Last Name	Email Address	Registration ID	Registration Date & Time			
Robert	Stephens	robertstephens@aol.com	902288	12/7/20 10:18 am			
Leahmarie	Gottlieb	leahmarie.gottlieb@gmail.com	181539	12/7/20 11:47 am			
Rodney	Jordan	raj@melanet.com	168472	12/8/20 2:26 pm			
Pamela	Spruiell	blchdo@aol.com	884963	12/8/20 3:23 pm			
carol	-	alves670@hotmail.com	309036	12/9/20 5:39 am			
KARL	MOORE	come2u.taxpro@gmail.com	601096	12/9/20 12:15 pm			
Felecia	Motteler	fmotteler@virginiassupportivehousing.org	908552	12/9/20 5:31 pm			
Raffi	Rodriguez	raffireis@gmail.com	496041	12/9/20 6:15 pm			
Ressayana	Liz	keuzinha_rv@hotmail.com	850360	12/9/20 6:21 pm			

<No comments received at General Public Meeting>





Sold To:  
City of Norfolk Budget and Strategic Planning - CU80060261  
810 Union St, Ste 100  
Norfolk, VA 23510

Bill To:  
City of Norfolk Budget and Strategic Planning - CU80060261  
810 Union St, Ste 100  
Norfolk, VA 23510

### Affidavit of Publication

State of Illinois  
County of Cook

Order Number: 6818101  
Purchase Order:

This day, Jeremy Gates appeared before me and, after being duly sworn, made oath that:

- 1) He/she is affidavit clerk of The Virginian Pilot, a newspaper published by Virginian-Pilot Media Companies, LLC in the city of Norfolk, Portsmouth, Chesapeake, Suffolk and Virginia Beach and the Commonwealth of Virginia and in the state of North Carolina.
- 2) That the advertisement hereto annexed has been published in said newspaper on the dates stated below
- 3) The advertisement has been produced on the websites classifieds.pilotonline.com and <https://www.publicnoticevirginia.com>

Published on: **Nov 23, 2020.**

A handwritten signature in cursive script, appearing to read 'J. Gates'.

Jeremy Gates

Subscribed and sworn to before me in my city and state on the day and year aforesaid this 24 day of November, 2020

My commission expires November 23, 2024

A handwritten signature in cursive script, appearing to read 'B. Kolasa'.

Notary Signature



Notary Stamp

**THE CITY OF  
NORFOLK****NOTICE OF PUBLIC INPUT  
SESSION AND REQUEST FOR  
PROPOSALS****FY 2022 – FY 2026  
CONSOLIDATED PLAN**

Consistent with the requirements of the Department of Housing and Urban Development (HUD), the City of Norfolk will be developing the FY 2022 – FY 2026 Consolidated Plan. The Plan allocates federal resources under the Community Development Block Grant Program, HOME Investment Partnership Program and the Emergency Solutions Grant Program. Through the Plan, effective July 1, 2021, the City of Norfolk anticipates distributing approximately \$4-5 million per year in funds based on federal fiscal year formula allocations.

The City of Norfolk's Office of Budget and Strategic Planning will hold a virtual public input session on **Wednesday, December 9, 2020 at 6:00 PM**. The specific purpose of the Public Input Session is to receive recommendations and comments from citizens on priority needs to be supported with the city's Fiscal Year 2022 – 2026 HUD allocations. Details on how to join will be available online on <https://www.norfolk.gov/HudEntitlement> prior to the event.

As part of the Consolidated Plan process, citizens are encouraged to participate in the HUD Grants Plan Survey available now through December 13th, 2020 for feedback on community development needs, affordable housing, and homelessness. The survey can be found at the following link: [https://www.opentownhall.com/portals/77/Issue\\_9917](https://www.opentownhall.com/portals/77/Issue_9917)

Citizens may also submit their comments via e-mail to [HudEntitlement@norfolk.gov](mailto:HudEntitlement@norfolk.gov); or call 757-664-4257 for additional information. If special assistance for the disabled is needed, please contact the Office of Budget and Strategic Planning at 757-664-4283; TDD 711. The contact person for the FY 2022 Annual Plan is Megan Erwin, HUD Compliance Manager, HUD Entitlement Unit, for the City of Norfolk, who may be reached at 757-664-4257 or [HudEntitlement@norfolk.gov](mailto:HudEntitlement@norfolk.gov).

**FY 2022 HUD CDBG, ESG, and  
HOME REQUEST FOR PROPOSALS**

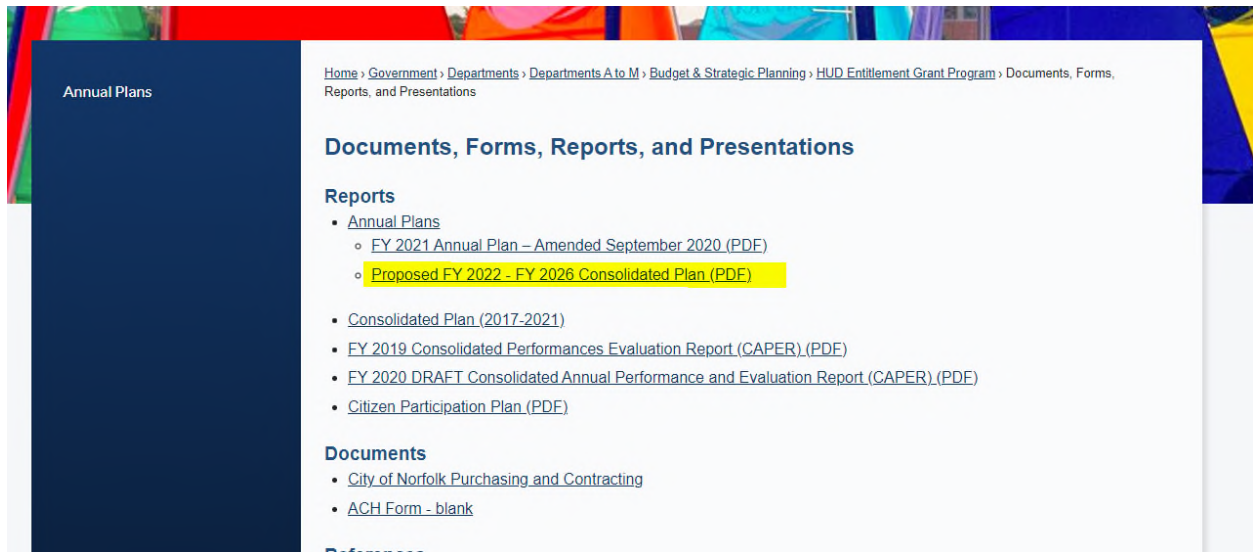
Eligible nonprofit agencies may now apply for grants for the FY 2022 grant year (July 1, 2021 – June 30, 2022). Applications are available on our website at <https://www.norfolk.gov/HudEntitlement>.

The City of Norfolk does not discriminate based on race, color, religion, sex, handicap, familial status, or national origin in admission, access to, treatment or employment in its federally assisted programs or activities.

11/23/2020 6818101

**March 25, 2020**

Newspaper announcement, Draft Annual Plan made available on website.



<No Comments Received from Newspaper Announcement>



Sold To:  
City of Norfolk Budget and Strategic Planning - CU80060261  
810 Union Street - Suite 607, City of Norfolk Office of Budget and Strategic Planning - HUD  
Norfolk, VA 23510

Bill To:  
City of Norfolk Budget and Strategic Planning - CU80060261  
810 Union Street - Suite 607, City of Norfolk Office of Budget and Strategic Planning - HUD  
Norfolk, VA 23510

### Affidavit of Publication

State of Illinois  
County of Cook

Order Number: 6913034  
Purchase Order: FY 2022 ANNUAL ACTION PLAN DRA

This day, Amy Houser appeared before me and, after being duly sworn, made oath that:

- 1) He/she is affidavit clerk of The Virginian Pilot, a newspaper published by Virginian-Pilot Media Companies, LLC in the city of Norfolk, Portsmouth, Chesapeake, Suffolk and Virginia Beach and the Commonwealth of Virginia and in the state of North Carolina.
- 2) That the advertisement hereto annexed has been published in said newspaper on the dates stated below
- 3) The advertisement has been produced on the websites classifieds.pilotonline.com and <https://www.publicnoticevirginia.com>

Published on: **Mar 25, 2021.**

A handwritten signature in black ink, appearing to read 'Amy Houser', written over a horizontal line.

Amy Houser

Subscribed and sworn to before me in my city and state on the day and year aforesaid this 25 day of March, 2021

My commission expires November 23, 2024

A handwritten signature in black ink, appearing to read 'Brendan Kolasa', written over a horizontal line.

Notary Signature



Notary Stamp



**THE CITY OF NORFOLK'S  
NOTICE OF PUBLIC HEARING AND  
NOTICE OF 30-DAY COMMENT  
PERIOD  
FY 2022 ANNUAL ACTION PLAN  
DRAFT**

Consistent with the requirements of the US Department of Housing and Urban Development (HUD), the FY 2022-FY 2026 Consolidated Plan and FY 2022 Annual Action Plan proposal is in process. The Plan will distribute federal resources under the Community Development Block Grant Program (CDBG), HOME Investment Partnership Program (HOME), and the Emergency Solutions Grant Program (ESG). The plan will become effective July 1, 2021. Funding for FY 2022 is approximately \$10,159,773 which includes federal award amounts for CDBG, HOME, ESG, supplemental COVID-19 funds, program income, and reprogrammed prior year funds.

A copy of the proposed FY 2022-FY 2026 Consolidated Plan, including the FY 2022 Annual Action Plan draft, will be made available for review and comment beginning March 26, 2021 through April 26, 2021. A draft copy of the plan including a complete list of recommended projects and proposed allocation of funds is available on the city's webpage at [www.norfolk.gov/hudentitlement](http://www.norfolk.gov/hudentitlement). In addition, copies of the Plan will be available at each Norfolk Public Branch Library that is open to the public. The City of Norfolk encourages citizens to comment on the draft plan.

Due to the COVID-19 coronavirus health emergency, the City of Norfolk will hold a virtual public hearing on Thursday, April 8th at 6:00 PM. Details on how to join and comment will be available online on [www.norfolk.gov/hudentitlement](http://www.norfolk.gov/hudentitlement).

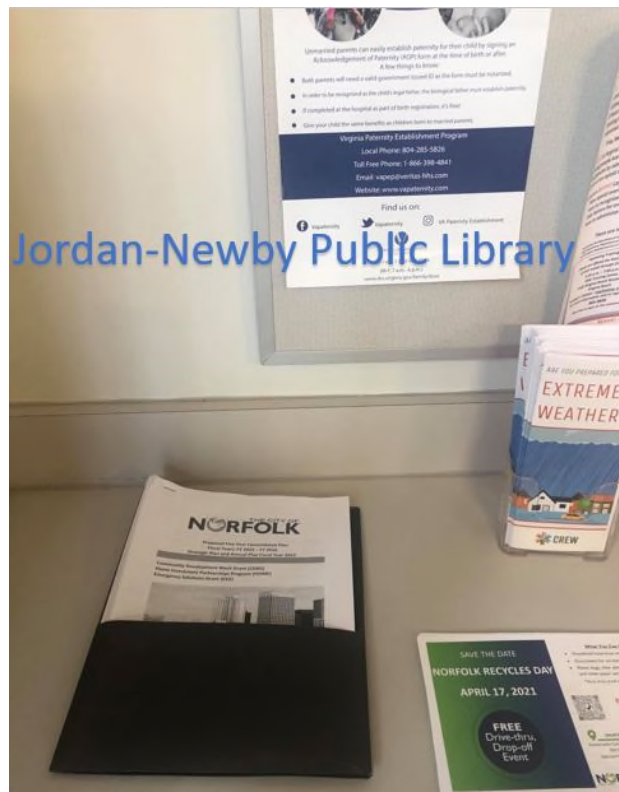
Citizens may also submit their comments via e-mail to [HudEntitlement@norfolk.gov](mailto:HudEntitlement@norfolk.gov); or call 757-664-4257 for additional information. All comments must be received no later than 5:00 p.m. Monday, April 26, 2021.

If special assistance for the disabled is needed, please contact the Office of Budget and Strategic Planning. The contact person for the FY 2022 Annual Plan is Megan Erwin, HUD Compliance Manager for the City of Norfolk, who may be reached at 757-664-4257 or [HudEntitlement@norfolk.gov](mailto:HudEntitlement@norfolk.gov). The city will seek to accommodate non-English speaking or hearing-impaired citizens to the best of its ability upon advanced request of at least 10 days.

Comments received during the comment period will be taken into consideration by the Office of Budget and Strategic Planning before forwarding a recommendation to City Council. A summary of, and response, to any comments received will be included in the FY 2022 Annual Action Plan that will be submitted to HUD.

The City of Norfolk does not discriminate on the basis of race, color, religion, sex, handicap, familial status, or national origin in admission, access to, treatment or employment in its federally assisted programs or activities.

3/25/2021 6913034



Jordan-Newby Public Library



Mary Pretlow Library



## Park Place Public Library









**April 8, 2021**

Virtual Budget and Annual Plan Public Hearing



<No comments received>

## Survey




Dear Friend,

[The City of Norfolk wants to hear from you](#) as it builds its Five-Year Consolidated Plan for housing and community development priorities! To create this plan, the City of Norfolk seeks to understand the decisions that residents make about housing and their experiences living, working, or going to school in Norfolk.


You can ensure that your voice will be heard by completing this [short survey](#). City officials will use the responses to inform their strategies to address housing needs, promote fair housing choice, overcome segregation, and foster inclusivity in our communities. The deadline to complete [this survey](#) is **December 13**.

After receiving responses, Norfolk officials will draft the Five-Year Consolidated Plan, which will be publicly available for comment and review. For questions regarding the Consolidated Plan or the survey, contact Megan Erwin, Housing and Urban Development Compliance Manager, at 757-664-4257 or [hudentitlement@norfolk.gov](mailto:hudentitlement@norfolk.gov).

Please know that my team and I stand ready to assist our community during this time of need. For resources to help you and your family navigate through COVID-19, [please visit our website](#). If you have any questions, please feel free to reach out to our offices via the phone numbers below.


**Congresswoman Elaine Luria** ✓  
November 16 14:40 PM · 🌐

The City of Norfolk is seeking your input as it creates its Five-Year Consolidated Plan for housing and development priorities! City officials will use Norfolk residents' housing survey responses to develop this plan. Click below for more information.  
<https://www.norfolk.gov/CivicAlerts.aspx?AID=5171>



NORFOLK.GOV  
**Norfolk, VA**  
Housing Needs Survey Underway for City of Norfolk

👍 71 comment 2 shares

 Share



# Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

December 28, 2020, 10:26 AM

## Contents

i.	Summary of registered responses	2
ii.	Survey questions	23
iii.	Individual registered responses	27

## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.

### Summary Of Registered Responses

As of December 28, 2020, 10:26 AM, this forum had:	Topic Start
Attendees: 496	November 4, 2020, 8:11 AM
Registered Responses: 96	
Hours of Public Comment: 17.4	

#### QUESTION 1

**The City of Norfolk would like to ensure that all responses within the city limits are included in the final analysis, while respecting responses of individuals representing outside areas, as well. Please indicate the area/neighborhood/community in which you live.**

Answered	77
Skipped	19

acres bayview broad corner creek east fort ghent hall larchmont larrymore lawns norfolk north northside norview ocean park place poplar talbot  
tidewater view wards west

#### QUESTION 2

**Which of the following best describes your current housing situation?**

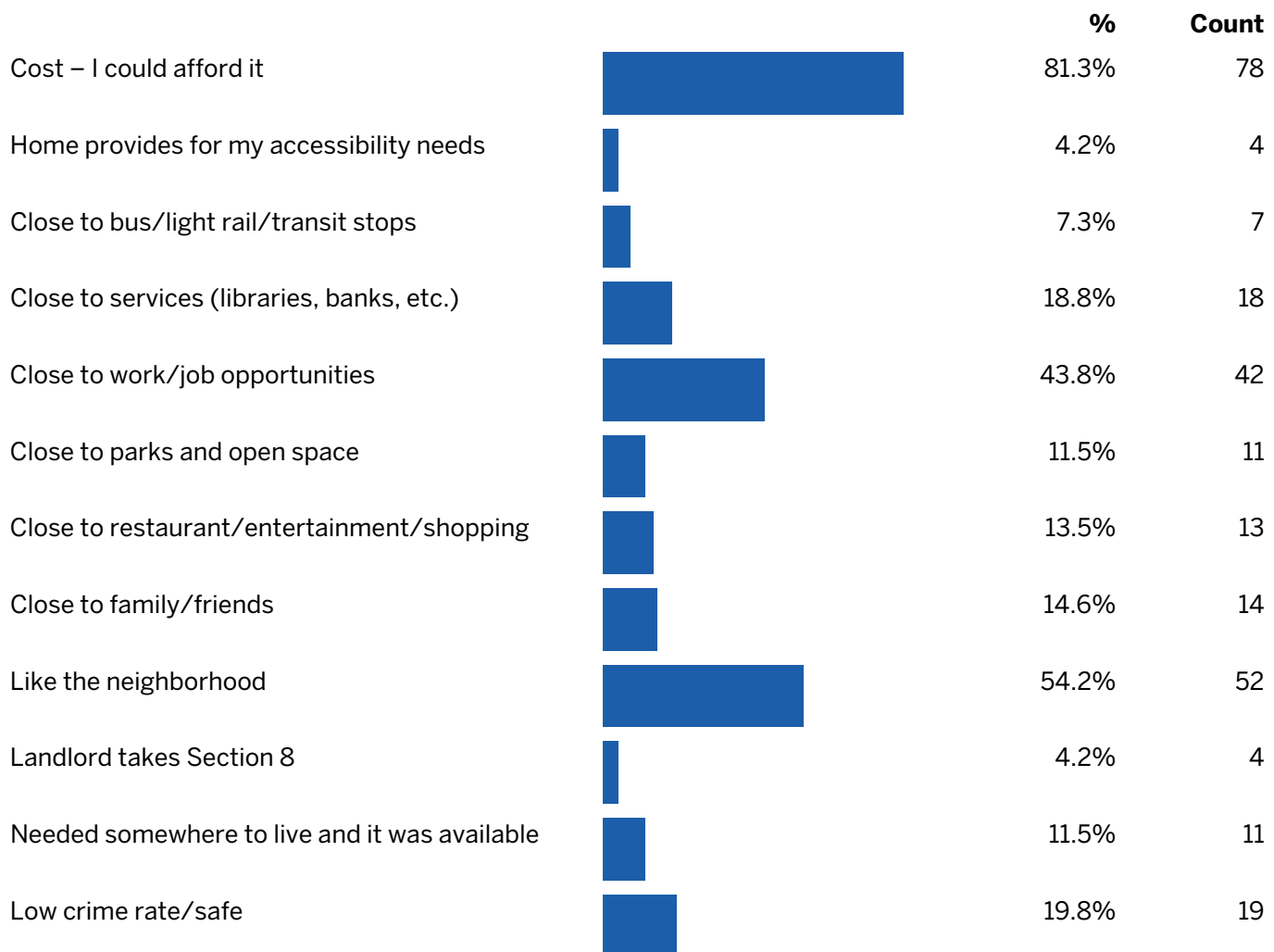
	%	Count
Homeowner	67.4%	64
Renter	29.5%	28
Staying with friends or family (not on lease or property title)	3.2%	3

#### QUESTION 3

**What are the three factors that were most important to you in choosing your current home or apartment in your community? (Select the three (3) most important)**

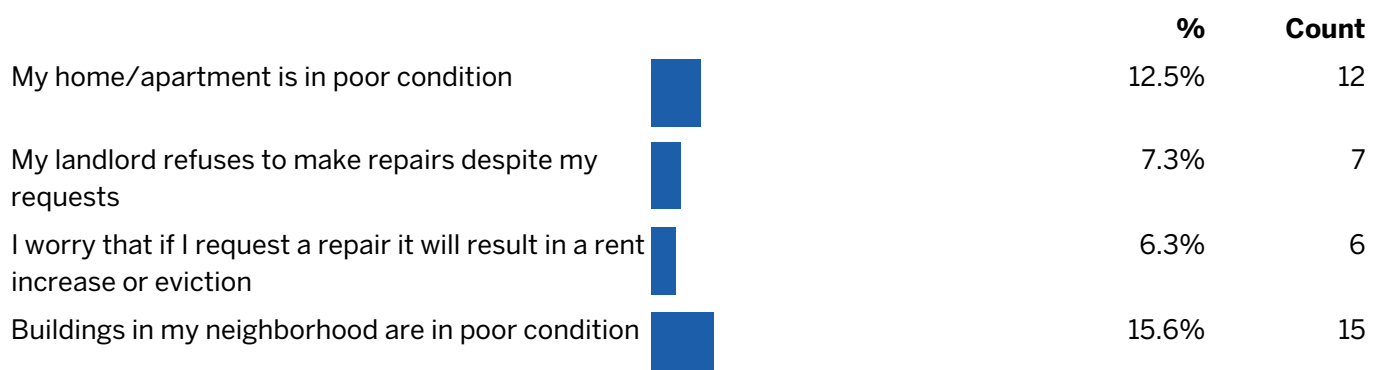
## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.















### QUESTION 4

**Do you face any of these challenges in your housing situation or neighborhood? (Select all that apply)**



## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.

		%	Count
I worry about my rent going up to an amount I cannot afford		16.7%	16
I have Section 8 and I am worried my landlord will stop accepting Section 8		1.0%	1
I need to be closer to health care/medical facilities		3.1%	3
There is overcrowding in my house or apartment		4.2%	4
Too much traffic/too much street/highway noise		18.8%	18
I need help taking care of myself/my home and cannot find or afford to hire someone		3.1%	3
I have bad credit/history of evictions or foreclosure and cannot find a place to rent		4.2%	4
Inadequate sidewalks, streetlights, drainage, or other infrastructure in my neighborhood		24.0%	23
I cannot get to public transit/bus/light rail easily or safely		4.2%	4
Flooding and water drainage issues		40.6%	39
Other		22.9%	22
None/Not applicable		30.2%	29

### QUESTION 5

**Do you live in a publicly assisted or deed-restricted housing (including subsidized housing such as Senior or Special Needs Housing, Habitat for Humanity housing, Section 8, or Housing Choice Voucher)?**






		%	Count
Yes		6.3%	6
No		93.8%	90

## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.

### QUESTION 6

**Please select all that apply to your current housing:**

		%	Count
I have a Section 8 or housing choice voucher		3.1%	3
I live in public housing or project-based Section 8 housing		3.1%	3
My rent is based on my income		6.3%	6
The sale of my home is restricted by the program I bought it through		1.0%	1
Not applicable		90.6%	87




### QUESTION 7

**If you have a housing voucher, is it difficult to find a landlord that accepts a housing voucher?**

		%	Count
Yes		1.1%	1
No		5.4%	5
Not applicable		93.5%	87

### QUESTION 8

**Please indicate if you agree or disagree with the following statement: "I feel that people like me and my family are welcome in all neighborhoods in my city."**

		%	Count
Strongly Disagree		13.5%	13
Disagree		18.8%	18
Neither Agree nor Disagree		16.7%	16

## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey












Please give us your input.

		%	Count
Agree		34.4%	33
Strongly Agree		11.5%	11
Don't know		5.2%	5

### QUESTION 9

On a scale from 0 to 9, where 0 is Strongly Disagree and 9 is Strongly Agree, please rate your level of agreement with the following statements about the city in which you live.

**All neighborhoods in my area have the same quality of parks and recreation facilities**

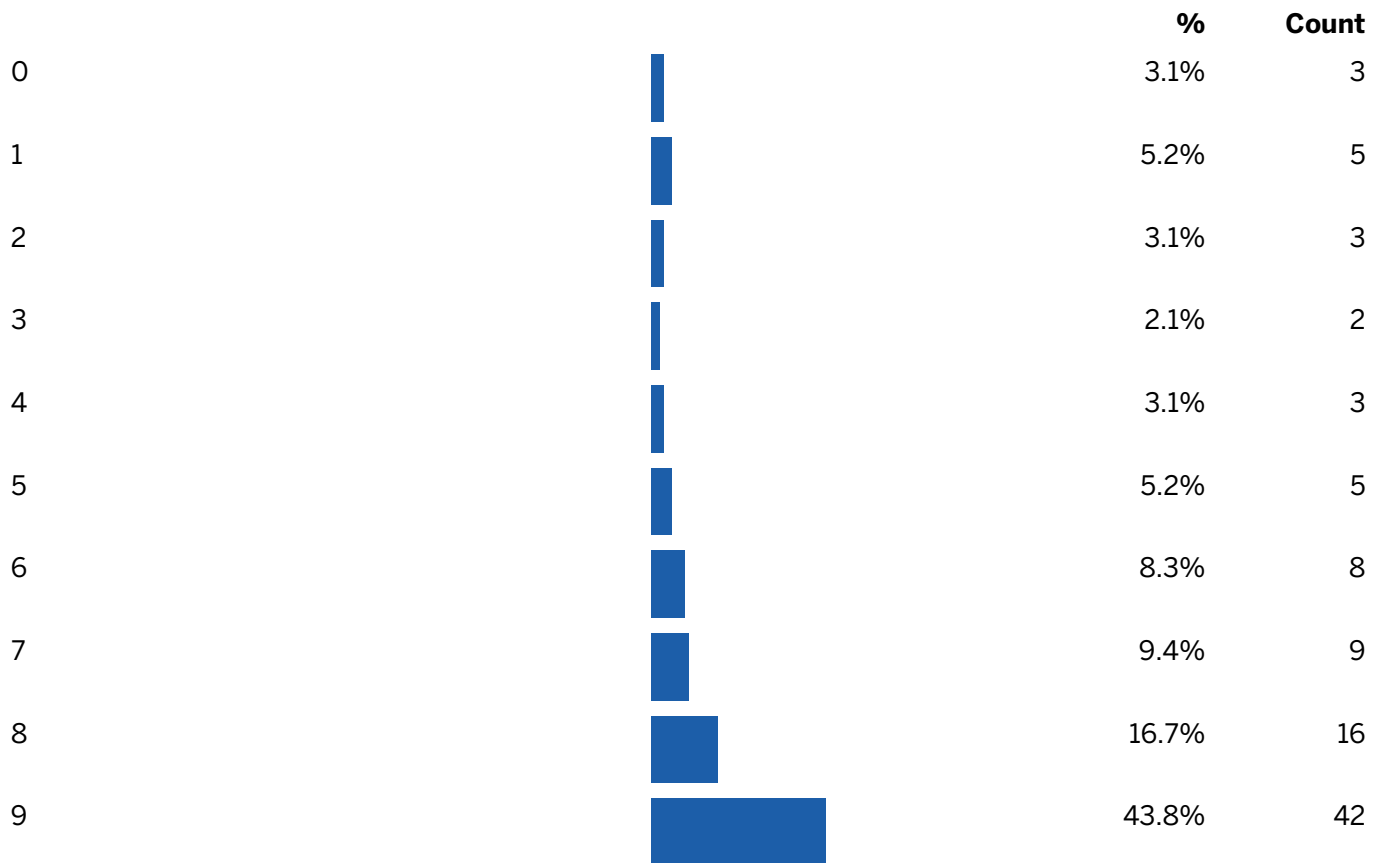
		%	Count
0		16.7%	16
1		8.3%	8
2		8.3%	8
3		9.4%	9
4		6.3%	6
5		7.3%	7
6		5.2%	5
7		8.3%	8
8		9.4%	9
9		11.5%	11
Don't know		9.4%	9



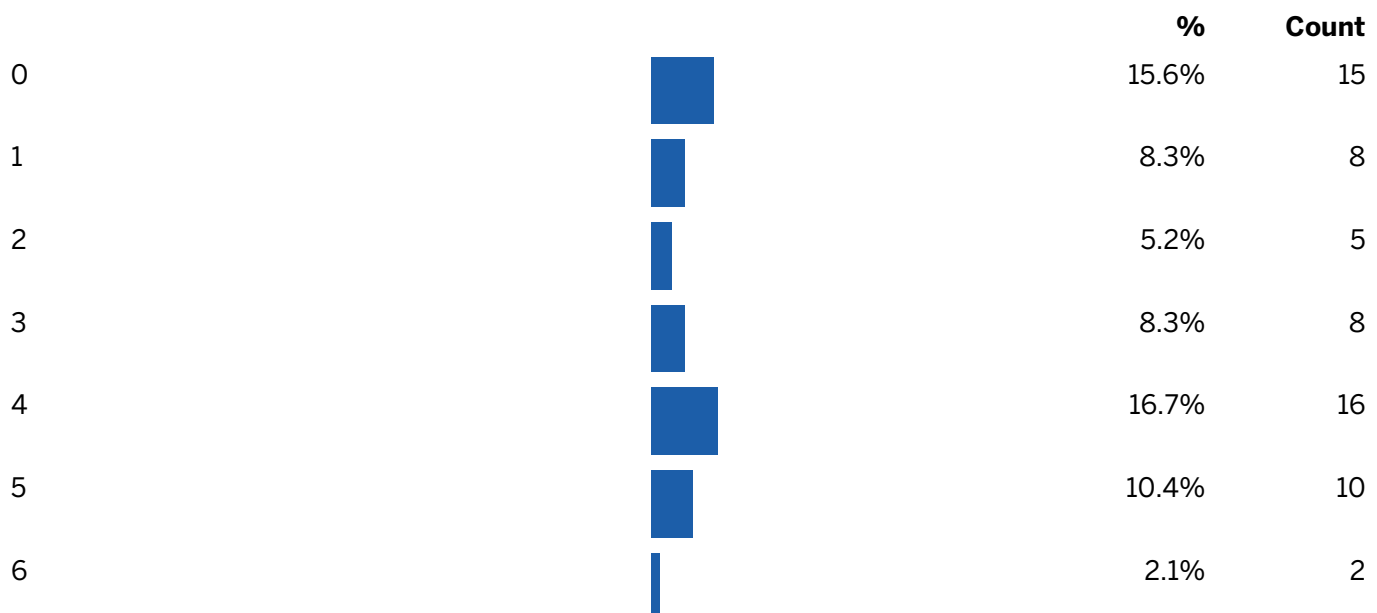
## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.

### There are grocery stores with fresh and healthy food choices convenient to where I live



### In this area it is easy to find housing that people can afford and close to good schools

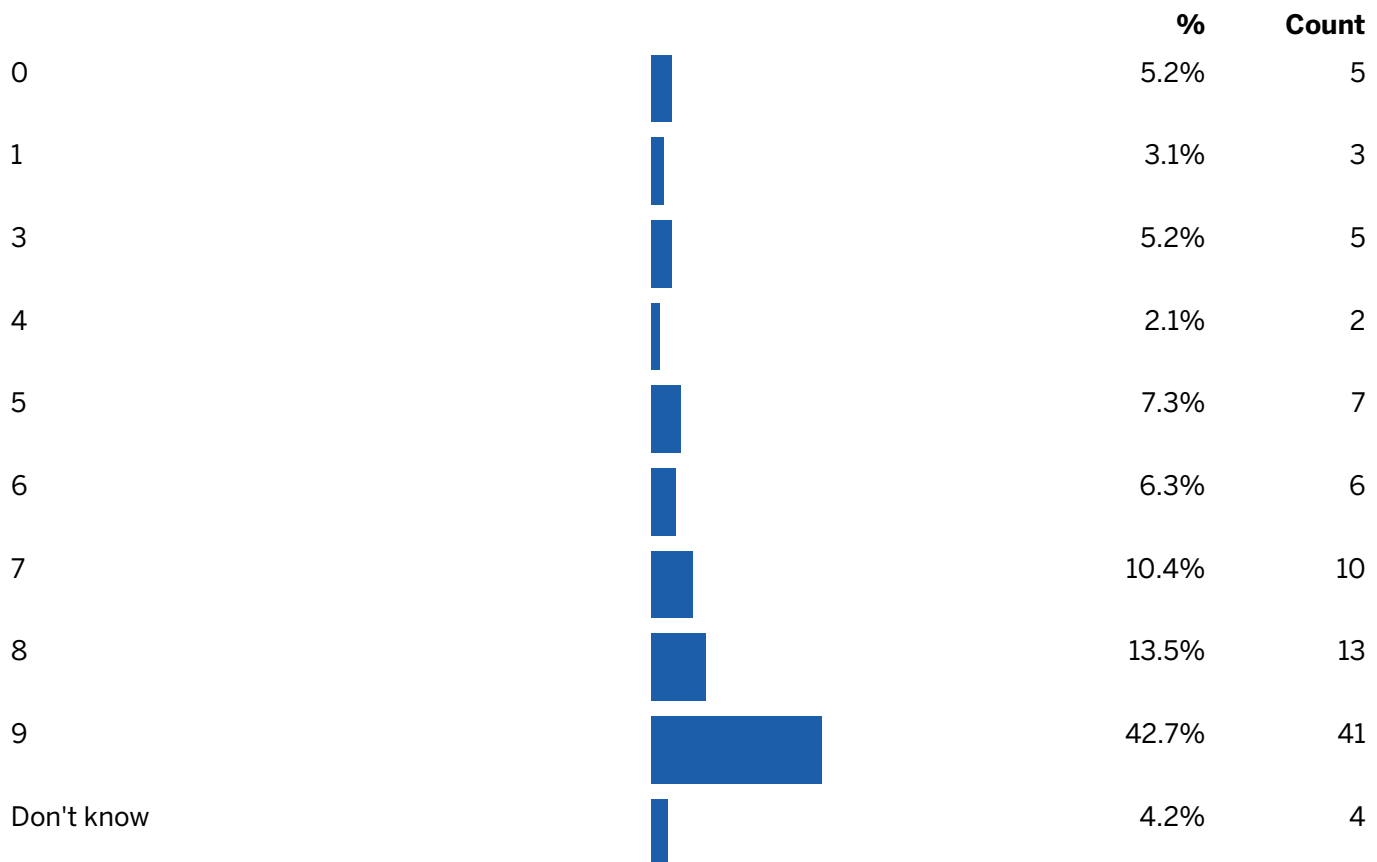


## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.



### The location of health care facilities is convenient to where I live

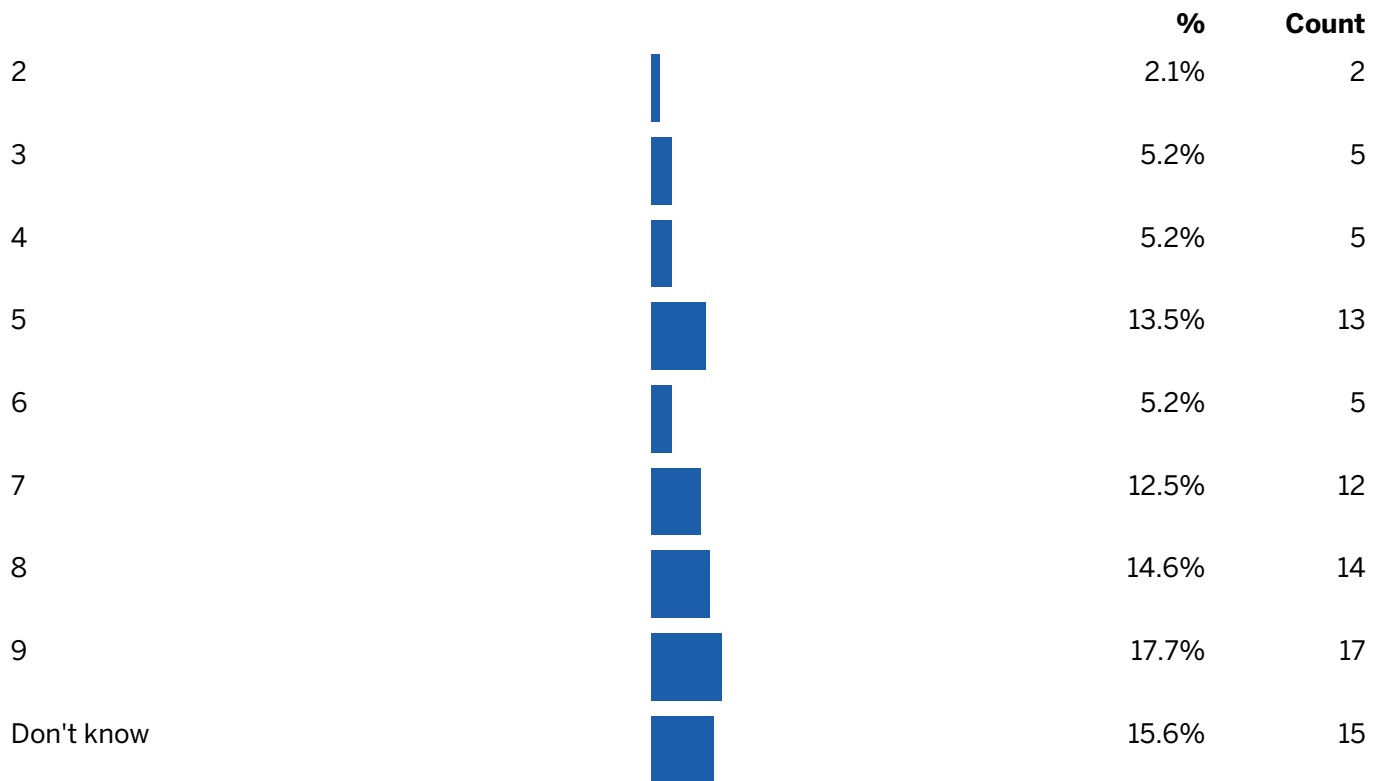


### The location of job opportunities is convenient to where I live

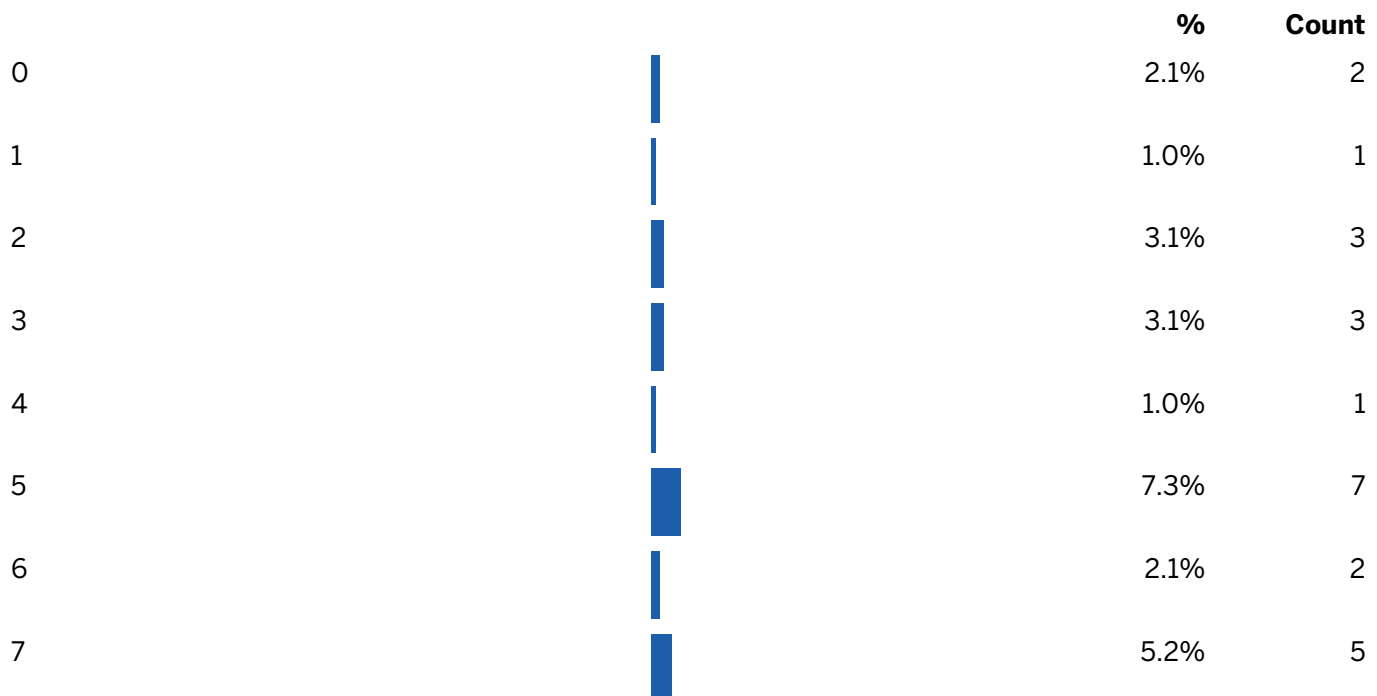


## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.



### I can easily get to the places I want to go using my preferred transportation option

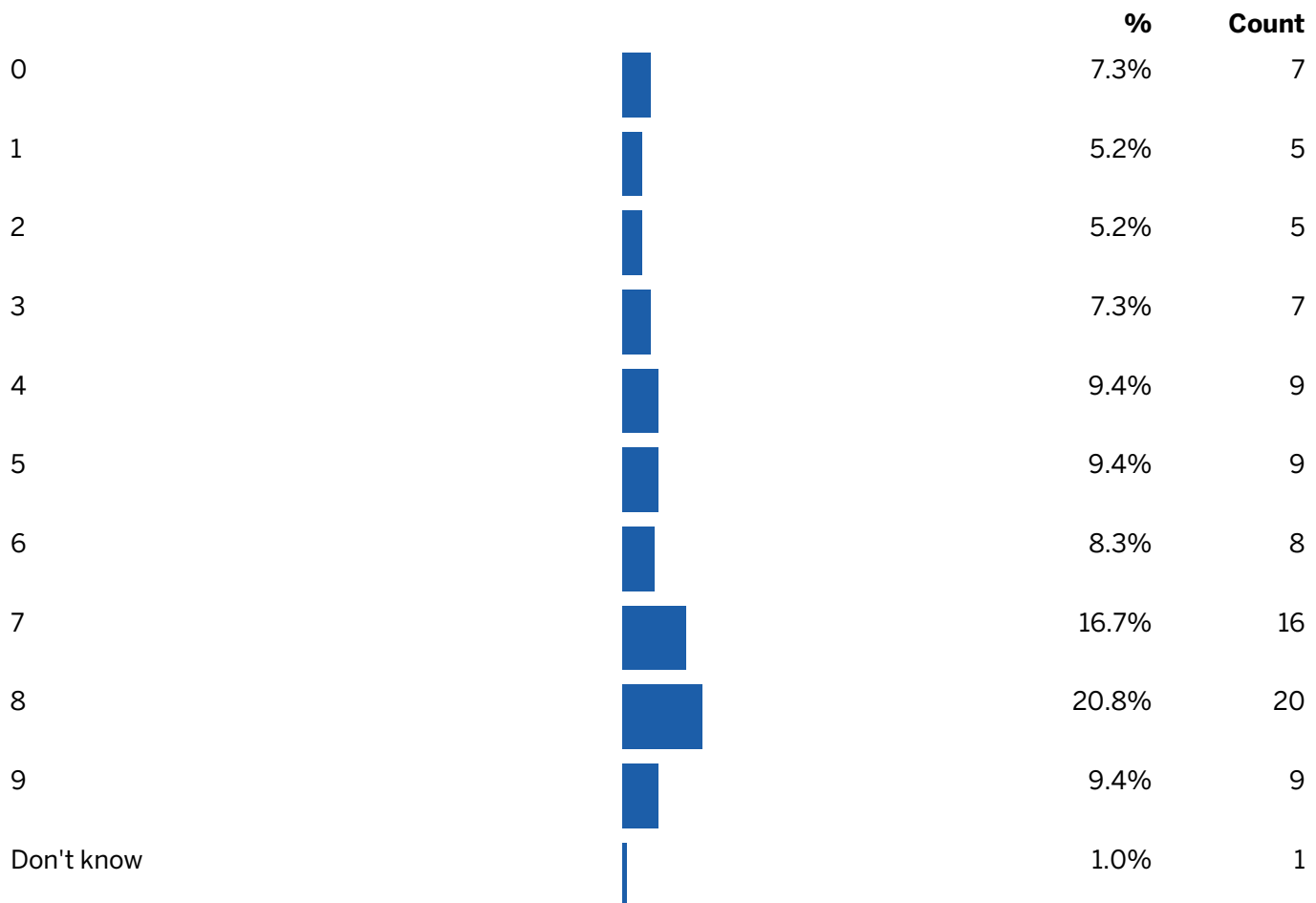


## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.



### Housing in my community is in good condition and does not need repair

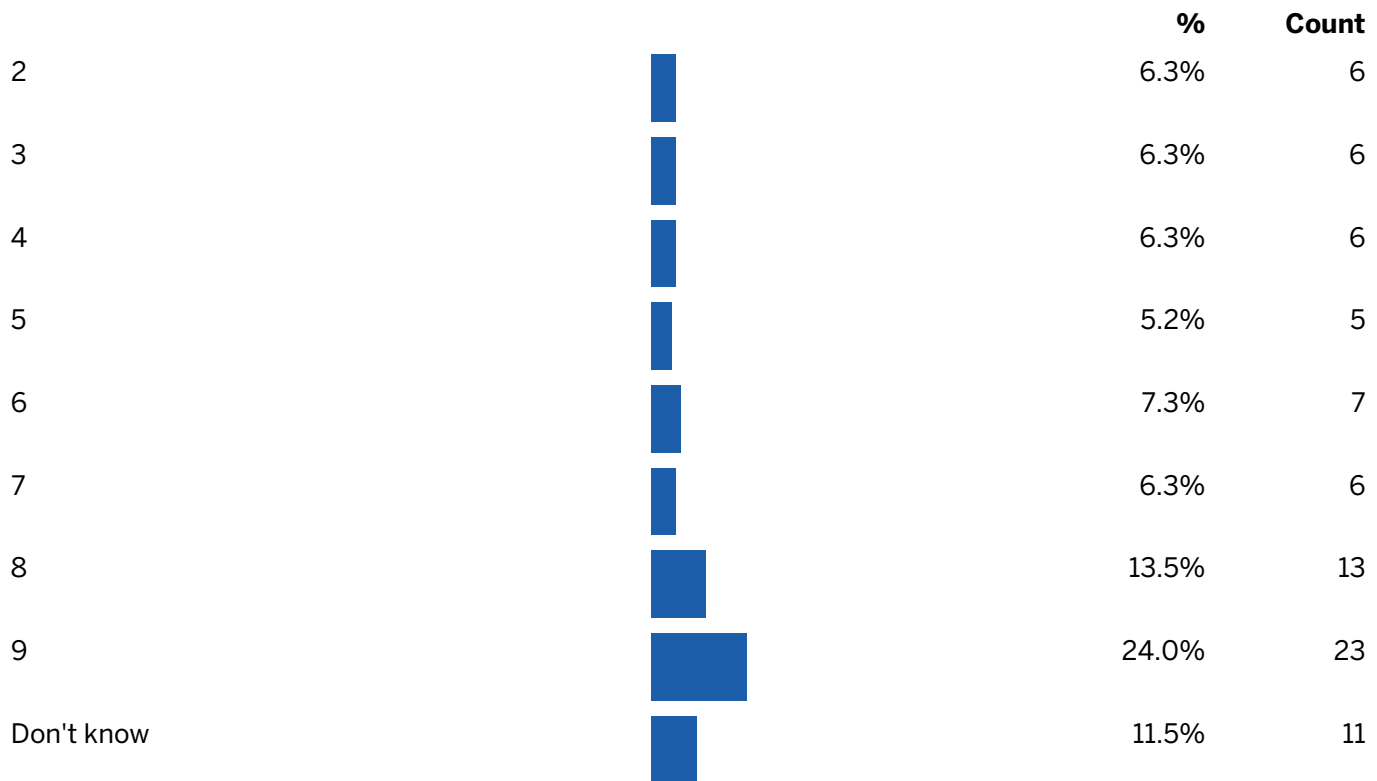


### I have a supportive network in my neighborhood or community

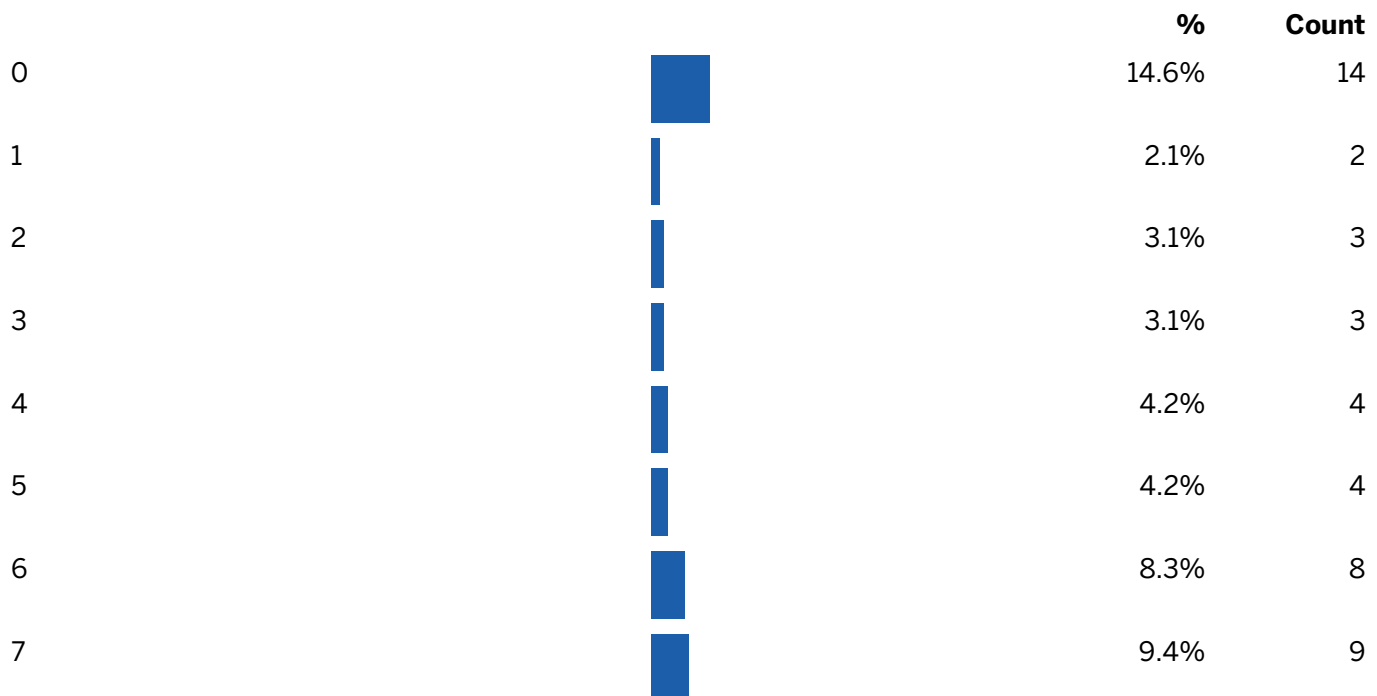


## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.






### The area where I live has lower crime than other parts of the community



## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey












Please give us your input.

		%	Count
8		19.8%	19
9		16.7%	16
Don't know		14.6%	14

### QUESTION 10

On a scale from 0 to 9, where 0 is Strongly Disagree and 9 is Strongly Agree, please rate your level of agreement with the following statements about your neighborhood.

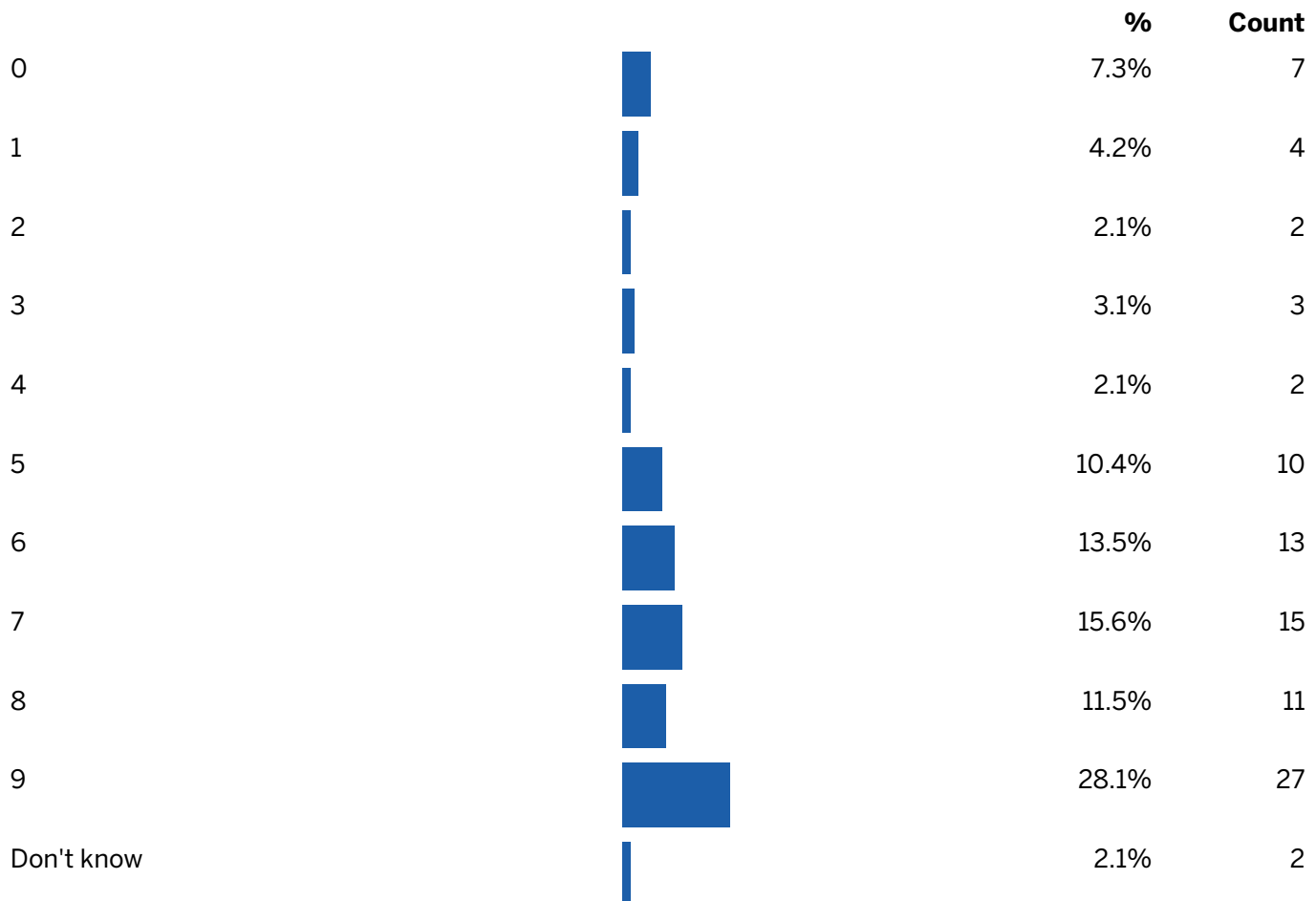
**I would be supportive of locating low-income housing in this area**

		%	Count
0		14.6%	14
1		5.2%	5
2		9.4%	9
3		4.2%	4
4		2.1%	2
5		18.8%	18
6		9.4%	9
7		10.4%	10
8		2.1%	2
9		19.8%	19
Don't know		4.2%	4

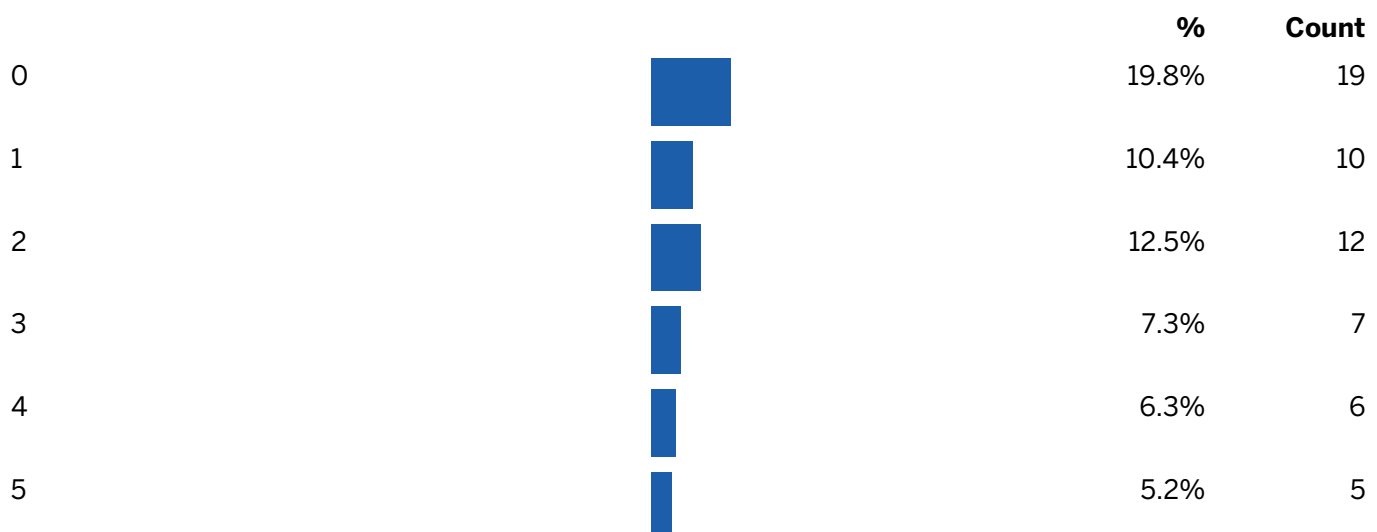
## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.

### I would be supportive of locating new housing for low-income seniors in this area

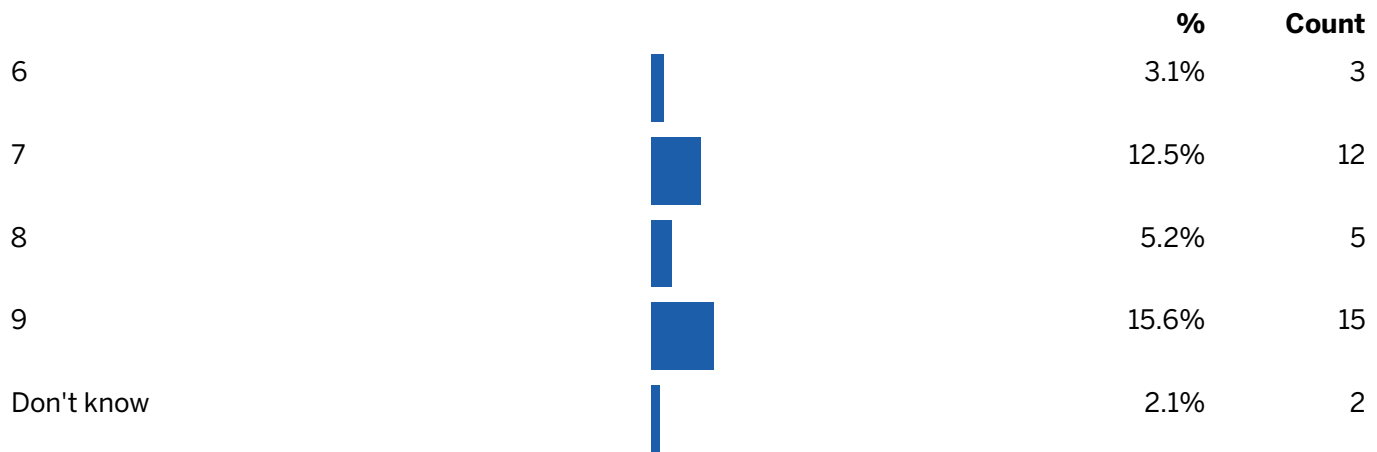


### I would be supportive of locating new apartment buildings in this area

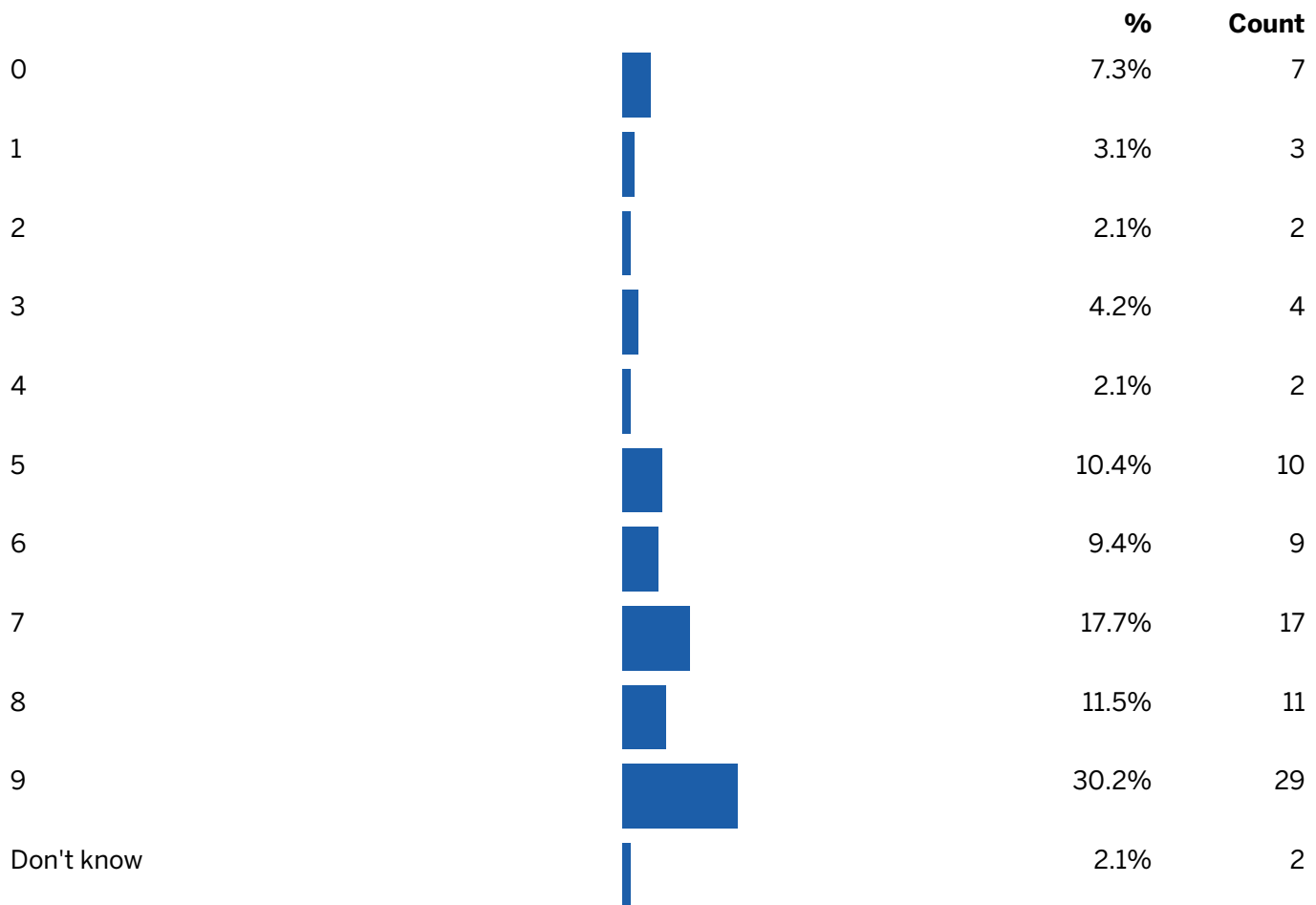


## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.



### I would be supportive of locating a residential home for people with disabilities in this area

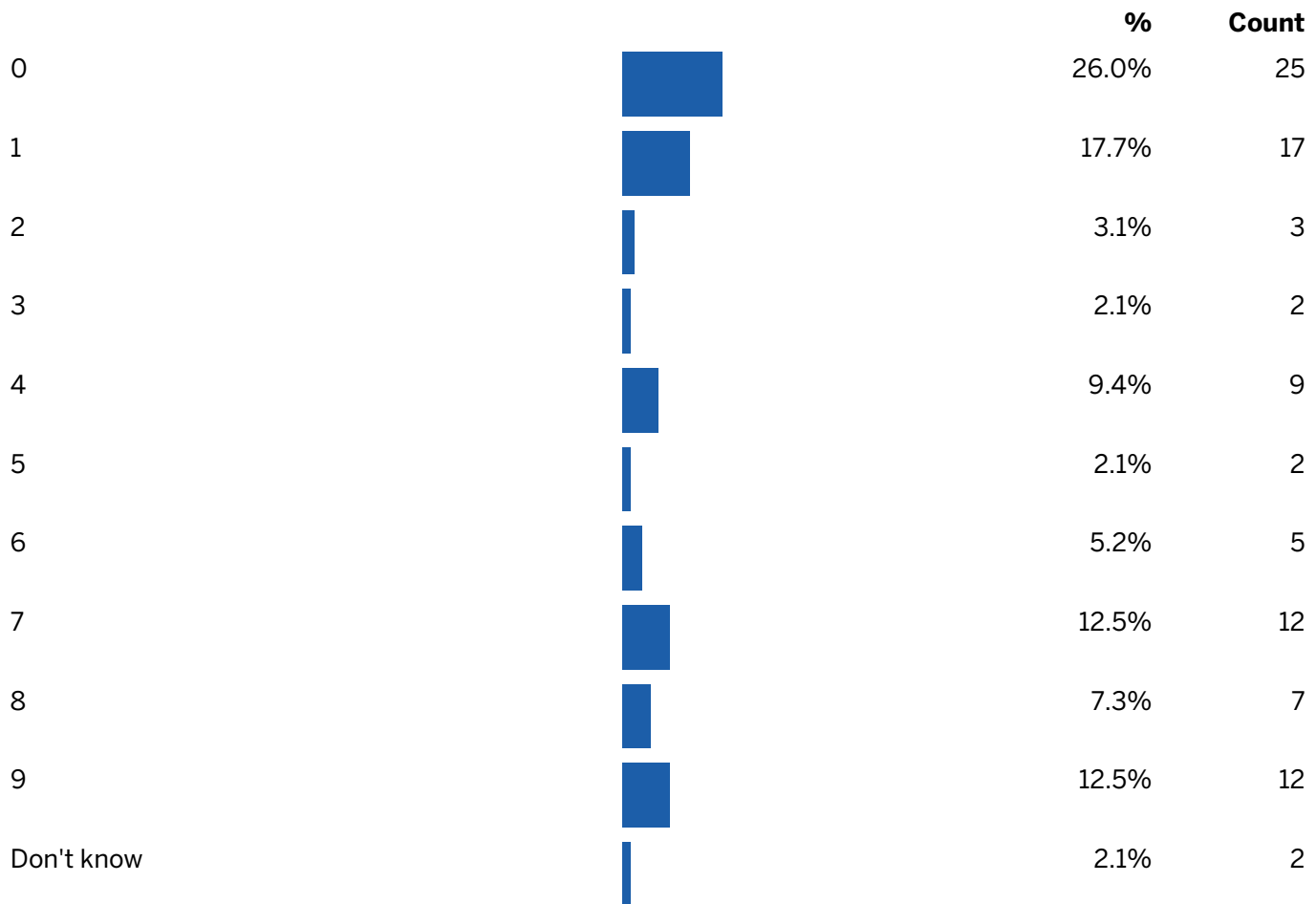


### I would be supportive of locating a residential home for people recovering from substance abuse in this area



## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.



### QUESTION 11

**Do you or any member of your household have a disability of any type – physical, mental, intellectual, developmental?**



### QUESTION 12

**If yes, does the house or apartment you currently live in meet the needs of your household member with a**

## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey









Please give us your input.

### disability?

		%	Count
Yes		22.1%	21
No		6.3%	6
Not applicable		71.6%	68

### QUESTION 13

If no, what would make you feel welcome and comfortable? Select all that apply.

		%	Count
Grab bars in bathrooms		57.1%	8
Stair lifts		28.6%	4
Amenities for the visually impaired		14.3%	2
Reserved accessible parking spot by entrance		42.9%	6
Amenities for the hearing impaired		21.4%	3
Ramps		21.4%	3
Wider doorways		28.6%	4
Service or emotional support animal allowed in apartment/room/home		35.7%	5

### QUESTION 14

What is needed in Norfolk to help the person with a disability in your household to access community amenities, facilities, or services such as parks, libraries, government buildings, cultural facilities, and festivals/events?

Answered	33
Skipped	63

## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.

access also been better bus businesses disabilities disability disabled do don during even family from get home  
hrt know more need needs out over person public ramps s special t take them they tide time too transportation use  
wheelchair who

### QUESTION 15

**Within the past five (5) years, have you ever felt you were discriminated against?**

		%	Count
Yes		30.5%	29
No		69.5%	66





### QUESTION 16

**If you felt you or someone you knew were discriminated against when looking for housing, would you know who to contact?**

		%	Count
Yes		33.3%	31
No		66.7%	62

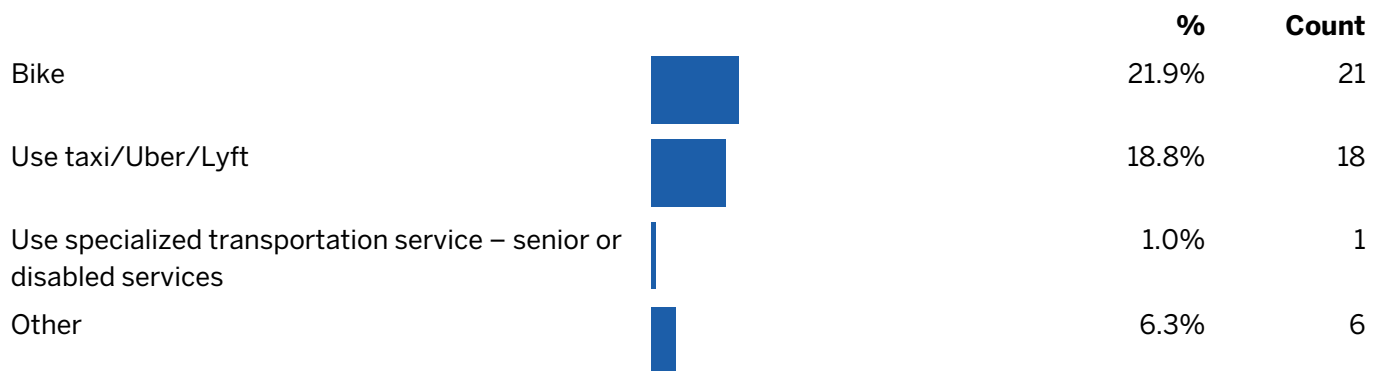
### QUESTION 17

**Which type(s) of transportation do you use most often? Select all that apply.**

		%	Count
Drive personal vehicle		88.5%	85
Take public transit – bus, light rail		15.6%	15
Drive company vehicle		4.2%	4
Drive with someone else/get a ride with someone else		17.7%	17

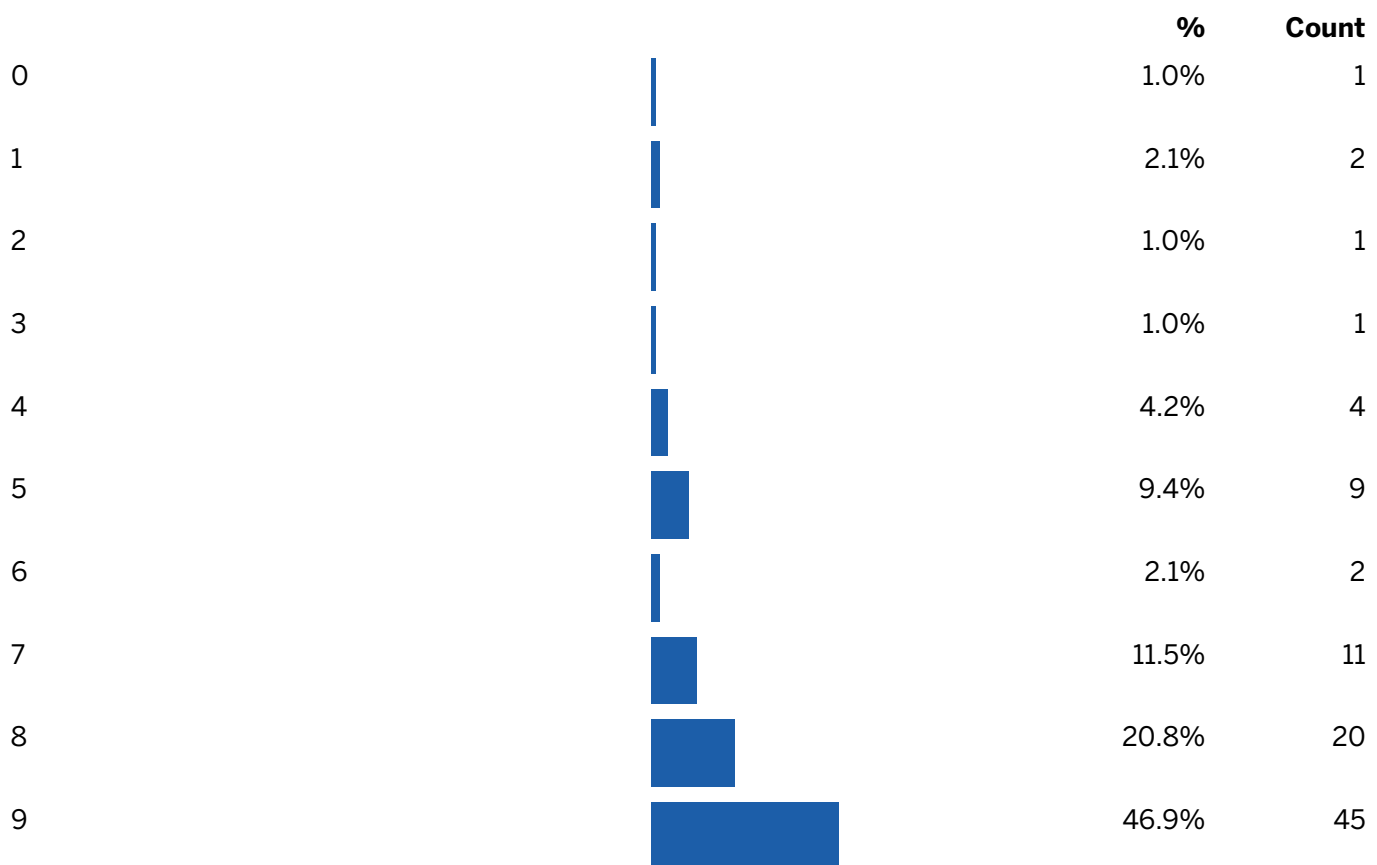
## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.



### QUESTION 18

On a scale from 0 to 9, where 0 is “Extremely Unsatisfied” and 9 is “Extremely Satisfied,” how satisfied are you with your transportation situation?



## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.

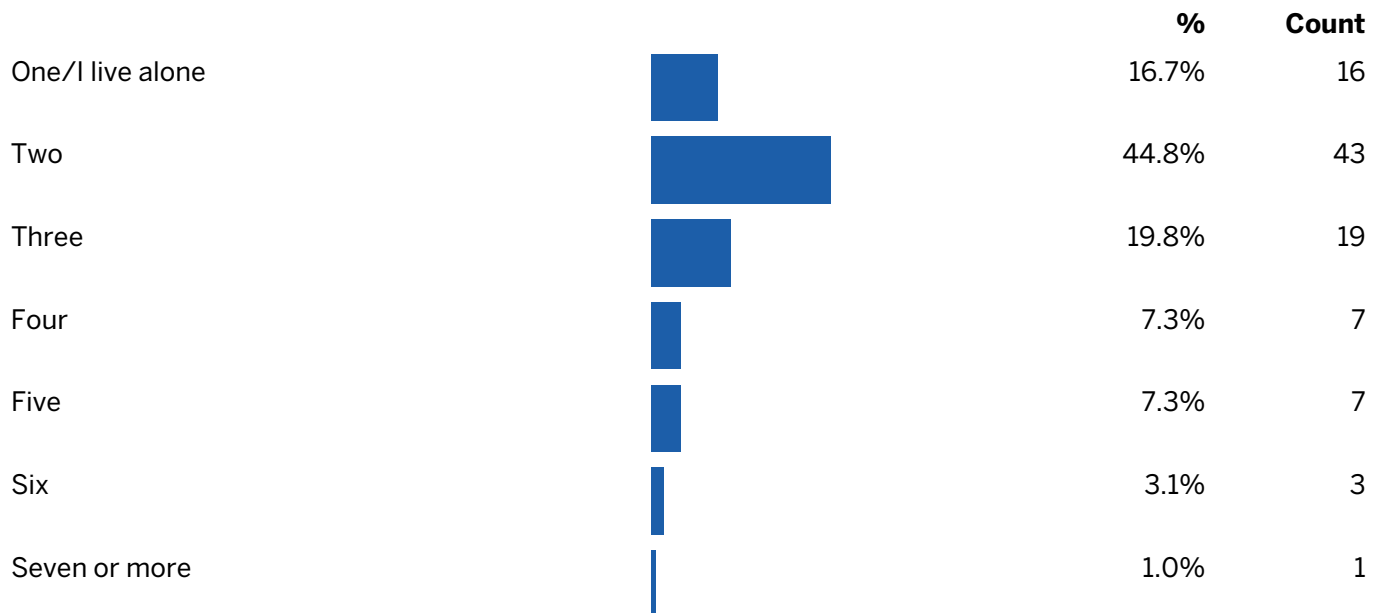
### QUESTION 19

#### What is your gender?



### QUESTION 20

#### How many people, including you, currently live in the household?



### QUESTION 21

#### Do you have any children under age 18 currently living in your home?



## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.

### QUESTION 22











#### In what ZIP code do you live?

Answered	95
Skipped	1

23502 23503 23504 23505 23507 23508 23509 23510 23513 23517 23518

### QUESTION 23

#### Which of the following best describe your current employment status?










		%	Count
Employed full-time		46.9%	45
Employed part-time		5.2%	5
Self-employed		7.3%	7
Unemployed/looking for work		5.2%	5
Homemaker/stay-home parent		2.1%	2
Retired General Employment		20.8%	20
Retired Veteran		4.2%	4
Disability benefit		5.2%	5
Full-time student		1.0%	1
Other		2.1%	2

### QUESTION 24

#### Of which racial, ethnic, or cultural group do you consider yourself a member? (Select all that apply)








## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.

		%	Count
American Indian/Native American		2.1%	2
African American		24.0%	23
Multi-racial		1.0%	1
White/Caucasian/Anglo American		67.7%	65
Asian		1.0%	1
Hispanic/Latino		2.1%	2
Canadian		1.0%	1
Other		1.0%	1
Prefer not to answer		4.2%	4



### QUESTION 25

**Into what category does your total household income fall?**

		%	Count
Less than \$5,000		2.1%	2
\$5,000 up to \$9,999		2.1%	2
\$10,000 up to \$14,999		4.2%	4
\$15,000 up to \$19,999		1.0%	1
\$15,000 up to \$19,999		1.0%	1
\$25,000 up to \$34,999		14.6%	14
\$35,000 up to \$49,999		10.4%	10

## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.

		<b>%</b>	<b>Count</b>
\$50,000 up to \$74,999		15.6%	15
\$75,000 up to \$99,999		7.3%	7
\$100,000 up to \$149,999		25.0%	24
\$150,000 or more		6.3%	6
Prefer not to answer		10.4%	10



## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.

### Survey Questions

#### QUESTION 1

**The City of Norfolk would like to ensure that all responses within the city limits are included in the final analysis, while respecting responses of individuals representing outside areas, as well. Please indicate the area/neighborhood/community in which you live.**

#### QUESTION 2

**Which of the following best describes your current housing situation?**

- Homeowner
- Renter
- Staying with friends or family (not on lease or property title)
- Staying in a shelter or transitional housing
- I am without shelter, experiencing homelessness

#### QUESTION 3

**What are the three factors that were most important to you in choosing your current home or apartment in your community? (Select the three (3) most important)**

- Cost – I could afford it
- Home provides for my accessibility needs
- Close to bus/light rail/transit stops
- Close to services (libraries, banks, etc.)
- Close to work/job opportunities
- Close to parks and open space
- Close to restaurant/entertainment/shopping
- Close to family/friends
- Like the neighborhood
- Landlord takes Section 8
- Needed somewhere to live and it was available
- Low crime rate/safe

#### QUESTION 4

**Do you face any of these challenges in your housing situation or neighborhood? (Select all that apply)**

- My home/apartment is in poor condition
- My landlord refuses to make repairs despite my requests
- I worry that if I request a repair it will result in a rent increase or eviction
- Buildings in my neighborhood are in poor condition

- I worry about my rent going up to an amount I cannot afford
- I am in the process of getting evicted
- I have Section 8 and I am worried my landlord will stop accepting Section 8
- I need to be closer to health care/medical facilities
- I am afraid I will lose my in-home health care
- There is overcrowding in my house or apartment
- Too much traffic/too much street/highway noise
- I need help taking care of myself/my home and cannot find or afford to hire someone
- I have bad credit/history of evictions or foreclosure and cannot find a place to rent
- I am homeless/cannot find a place to live
- I have a felony/criminal record and cannot find a place to rent
- Inadequate sidewalks, streetlights, drainage, or other infrastructure in my neighborhood
- I cannot get to public transit/bus/light rail easily or safely
- Flooding and water drainage issues
- Other
- None/Not applicable

#### QUESTION 5

**Do you live in a publicly assisted or deed-restricted housing (including subsidized housing such as Senior or Special Needs Housing, Habitat for Humanity housing, Section 8, or Housing Choice Voucher)?**

- Yes
- No

#### QUESTION 6

**Please select all that apply to your current housing:**

- I have a Section 8 or housing choice voucher
- I live in public housing or project-based Section 8 housing
- My rent is based on my income
- The sale of my home is restricted by the program I bought it through
- I live in another type of publicly assisted or deed restricted housing
- Not applicable

#### QUESTION 7

**If you have a housing voucher, is it difficult to find a landlord that**

## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.

### accepts a housing voucher?

- Yes
- No
- Not applicable

- 6
- 7
- 8
- 9
- Don't know

### QUESTION 8

**Please indicate if you agree or disagree with the following statement:  
"I feel that people like me and my family are welcome in all neighborhoods in my city."**

- Strongly Disagree
- Disagree
- Neither Agree nor Disagree
- Agree
- Strongly Agree
- Don't know

### QUESTION 9

**On a scale from 0 to 9, where 0 is Strongly Disagree and 9 is Strongly Agree, please rate your level of agreement with the following statements about the city in which you live.**

#### Row choices

- All neighborhoods in my area have the same quality of parks and recreation facilities
- There are grocery stores with fresh and healthy food choices convenient to where I live
- In this area it is easy to find housing that people can afford and close to good schools
- The location of health care facilities is convenient to where I live
- The location of job opportunities is convenient to where I live
- I can easily get to the places I want to go using my preferred transportation option
- Housing in my community is in good condition and does not need repair
- I have a supportive network in my neighborhood or community
- The area where I live has lower crime than other parts of the community

#### Column choices

- 0
- 1
- 2
- 3
- 4
- 5

### QUESTION 10

**On a scale from 0 to 9, where 0 is Strongly Disagree and 9 is Strongly Agree, please rate your level of agreement with the following statements about your neighborhood.**

#### Row choices

- I would be supportive of locating low-income housing in this area
- I would be supportive of locating new housing for low-income seniors in this area
- I would be supportive of locating new apartment buildings in this area
- I would be supportive of locating a residential home for people with disabilities in this area
- I would be supportive of locating a residential home for people recovering from substance abuse in this area

#### Column choices

- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- Don't know

### QUESTION 11

**Do you or any member of your household have a disability of any type – physical, mental, intellectual, developmental?**

- Yes
- No

### QUESTION 12

**If yes, does the house or apartment you currently live in meet the needs of your household member with a disability?**

## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.

- Yes
- No
- Not applicable

### QUESTION 13

**If no, what would make you feel welcome and comfortable? Select all that apply.**

- Grab bars in bathrooms
- Stair lifts
- Amenities for the visually impaired
- Reserved accessible parking spot by entrance
- Amenities for the hearing impaired
- Ramps
- Wider doorways
- Service or emotional support animal allowed in apartment/room/home

### QUESTION 14

**What is needed in Norfolk to help the person with a disability in your household to access community amenities, facilities, or services such as parks, libraries, government buildings, cultural facilities, and festivals/events?**

### QUESTION 15

**Within the past five (5) years, have you ever felt you were discriminated against?**

- Yes
- No

### QUESTION 16

**If you felt you or someone you knew were discriminated against when looking for housing, would you know who to contact?**

- Yes
- No

### QUESTION 17

**Which type(s) of transportation do you use most often? Select all that apply.**

- Drive personal vehicle
- Take public transit – bus, light rail

- Drive company vehicle
- Drive with someone else/get a ride with someone else
- Bike
- Use taxi/Uber/Lyft
- Use specialized transportation service – senior or disabled services
- Other

### QUESTION 18

**On a scale from 0 to 9, where 0 is “Extremely Unsatisfied” and 9 is “Extremely Satisfied,” how satisfied are you with your transportation situation?**

- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9

### QUESTION 19

**What is your gender?**

- Male
- Female
- Other

### QUESTION 20

**How many people, including you, currently live in the household?**

- One/I live alone
- Two
- Three
- Four
- Five
- Six
- Seven or more

### QUESTION 21

**Do you have any children under age 18 currently living in your home?**

## Norfolk Consolidated Plan & Affirmatively Furthering Fair Housing Survey

Please give us your input.

- Yes
- No

### QUESTION 22

**In what ZIP code do you live?**

- \$10,000 up to \$14,999
- \$15,000 up to \$19,999
- \$15,000 up to \$19,999
- \$25,000 up to \$34,999
- \$35,000 up to \$49,999
- \$50,000 up to \$74,999
- \$75,000 up to \$99,999
- \$100,000 up to \$149,999
- \$150,000 or more
- Prefer not to answer

### QUESTION 23

**Which of the following best describe your current employment status?**

- Employed full-time
- Employed part-time
- Self-employed
- Temporary work/odd job
- Unemployed/looking for work
- Homemaker/stay-home parent
- Retired General Employment
- Retired Veteran
- Disability benefit
- Full-time student
- Other

### QUESTION 24

**Of which racial, ethnic, or cultural group do you consider yourself a member? (Select all that apply)**

- American Indian/Native American
- African American
- Multi-racial
- White/Caucasian/Anglo American
- Asian
- Middle Eastern
- Hispanic/Latino
- Canadian
- Native Hawaiian/Pacific Islander
- Other
- Prefer not to answer

### QUESTION 25

**Into what category does your total household income fall?**

- Less than \$5,000
- \$5,000 up to \$9,999

**City of Norfolk**  
**Low-to-Moderate Income Census Tracts**

Source: 2011-2015 ACS 5-Year Estimates

Blue = Census Tract as a whole is over 51% LowMod

Grey = Block Group is over 51% LowMod

Census Tract	Low	Lowmod	Lmmi	Lowmoduniv	% LowMod
000100	795	1,205	1,535	2,345	51.39%
1	185	375	430	990	37.88%
2	610	830	1,105	1,355	61.25%
000201	995	1,785	2,375	2,690	66.36%
1	645	1,085	1,465	1,625	66.77%
2	350	700	910	1,065	65.73%
000202	1,430	2,130	3,155	3,995	53.32%
1	225	380	585	810	46.91%
2	540	745	940	1,125	66.22%
3	395	610	1,015	1,220	50.00%
4	270	395	615	840	47.02%
000300	1,175	1,605	2,365	3,245	49.46%
1	225	340	565	1,065	31.92%
2	470	655	675	730	89.73%
3	480	610	1,125	1,450	42.07%
000400	1,040	1,665	2,440	3,555	46.84%
1	455	725	1,030	1,415	51.24%
2	140	280	395	680	41.18%
3	445	660	1,015	1,460	45.21%
000500	1,080	2,065	2,390	3,155	65.45%
1	200	550	590	875	62.86%
2	550	1,015	1,125	1,355	74.91%
3	165	265	330	445	59.55%
4	165	235	345	480	48.96%
000600	1,305	2,260	3,530	4,480	50.45%
1	340	640	1,195	1,340	47.76%
2	250	330	485	830	39.76%
3	715	1,290	1,850	2,310	55.84%
000700	240	955	1,630	2,565	37.23%
1	110	395	600	880	44.89%
2	130	560	1,030	1,685	33.23%
000800	530	1,290	1,650	2,160	59.72%
1	175	570	825	1,175	48.51%
2	355	720	825	985	73.10%
000901	1,285	3,170	3,925	3,965	79.95%
1	1,285	3,170	3,925	3,965	79.95%
000902	470	910	1,300	1,470	61.90%
1	470	910	1,300	1,470	61.90%
001100	1,305	1,955	2,640	2,980	65.60%
1	790	1,145	1,485	1,685	67.95%
2	515	810	1,155	1,295	62.55%
001200	900	1,720	2,570	4,105	41.90%



Census Tract	Low	Lowmod	Lmmi	Lowmoduniv	% LowMod
1	110	320	580	1,615	19.81%
2	790	1,400	1,990	2,490	56.22%
001300	755	1,570	2,175	2,490	63.05%
1	285	390	455	510	76.47%
2	470	1,180	1,720	1,980	59.60%
001400	1,075	1,335	1,915	2,680	49.81%
1	575	780	965	980	79.59%
2	265	305	405	750	40.67%
3	235	250	545	950	26.32%
001500	395	920	1,405	2,000	46.00%
1	30	260	380	560	46.43%
2	365	660	1,025	1,440	45.83%
001600	715	965	1,495	2,085	46.28%
1	235	295	475	795	37.11%
2	480	670	1,020	1,290	51.94%
001700	665	1,370	1,585	2,445	56.03%
1	315	670	850	1,070	62.62%
2	350	700	735	1,375	50.91%
002000	210	445	675	1,255	35.46%
1	210	445	675	1,255	35.46%
002100	310	340	555	1,470	23.13%
1	310	340	555	1,470	23.13%
002200	145	400	680	1,895	21.11%
1	60	135	290	1,095	12.33%
2	85	265	390	800	33.13%
002300	335	510	840	2,165	23.56%
1	65	130	310	1,220	10.66%
2	270	380	530	945	40.21%
002400	865	1,240	1,650	3,880	31.96%
1	120	160	320	1,310	12.21%
2	75	285	330	1,025	27.80%
3	670	795	1,000	1,545	51.46%
002500	1,555	1,980	2,180	2,315	85.53%
1	820	905	975	1,060	85.38%
2	735	1,075	1,205	1,255	85.66%
002600	2,335	2,595	2,780	3,100	83.71%
1	945	1,065	1,185	1,460	72.95%
2	1,390	1,530	1,595	1,640	93.29%
002700	1,740	2,270	2,760	2,930	77.47%
1	110	305	385	410	74.39%
2	1,050	1,250	1,350	1,395	89.61%
3	580	715	1,025	1,125	63.56%
002800	720	1,120	1,820	3,905	28.68%
1	65	125	195	550	22.73%
2	215	265	455	855	30.99%
3	210	290	470	1,030	28.16%

Census Tract	Low	Lowmod	Lmmi	Lowmoduniv	% LowMod
4	230	440	700	1,470	29.93%
002900	2,055	2,515	2,945	3,595	69.96%
1	660	790	890	985	80.20%
2	540	605	750	880	68.75%
3	250	365	430	710	51.41%
4	605	755	875	1,020	74.02%
003000	565	925	1,225	1,865	49.60%
1	470	795	945	1,175	67.66%
2	95	130	280	690	18.84%
003100	1,380	1,975	2,340	2,750	71.82%
1	360	635	725	955	66.49%
2	410	505	655	690	73.19%
3	610	835	960	1,105	75.57%
003200	1,030	1,700	2,375	2,950	57.63%
1	355	495	660	860	57.56%
2	255	390	590	740	52.70%
3	420	815	1,125	1,350	60.37%
003300	1,005	1,595	2,090	2,700	59.07%
1	590	735	1,035	1,315	55.89%
2	415	860	1,055	1,385	62.09%
003400	1,160	1,670	2,020	2,405	69.44%
1	535	825	980	1,020	80.88%
2	625	845	1,040	1,385	61.01%
003501	1,470	2,160	2,460	2,925	73.85%
1	390	510	530	530	96.23%
2	330	435	480	700	62.14%
3	255	450	575	715	62.94%
4	495	765	875	980	78.06%
003600	185	415	790	1,515	27.39%
1	185	415	790	1,515	27.39%
003700	705	1,080	1,620	2,145	50.35%
1	135	380	655	945	40.21%
2	570	700	965	1,200	58.33%
003800	585	795	1,340	2,835	28.04%
1	55	90	125	175	51.43%
2	170	300	640	1,360	22.06%
3	360	405	575	1,300	31.15%
004001	120	235	450	1,205	19.50%
1	120	235	450	1,205	19.50%
004002	1,100	1,605	1,985	3,265	49.16%
1	705	935	1,090	1,505	62.13%
2	20	50	80	245	20.41%
3	215	345	500	980	35.20%
4	160	275	315	535	51.40%
004100	1,830	1,915	1,940	1,965	97.46%
1	1,830	1,915	1,940	1,965	97.46%



Census Tract	Low	Lowmod	Lmmi	Lowmoduniv	% LowMod
004200	1,235	1,325	1,405	1,435	92.33%
1	565	620	685	710	87.32%
2	670	705	720	725	97.24%
004300	1,985	2,400	2,780	2,810	85.41%
1	310	495	570	570	86.84%
2	1,230	1,360	1,400	1,415	96.11%
3	180	270	405	420	64.29%
4	265	275	405	405	67.90%
004400	520	885	1,125	1,505	58.80%
1	85	160	245	360	44.44%
2	250	485	640	905	53.59%
3	185	240	240	240	100.00%
004500	395	810	1,245	1,715	47.23%
1	395	810	1,245	1,715	47.23%
004600	1,185	1,570	1,760	1,955	80.31%
1	310	630	735	915	68.85%
2	875	940	1,025	1,040	90.38%
004700	180	285	535	650	43.85%
1	-	-	-	-	
2	180	285	535	650	63.16%
004800	1,070	1,160	1,195	1,195	92.24%
1	1,070	1,160	1,195	1,195	92.24%
004900	360	765	1,265	2,915	47.06%
1	360	765	1,265	2,915	47.06%
2	-	-	-	-	
005000	1,960	2,560	3,040	3,515	76.56%
1	720	940	1,185	1,305	76.60%
2	825	1,055	1,255	1,525	78.20%
3	415	565	600	685	73.45%
005100	2,875	3,820	4,270	5,195	75.26%
1	385	700	790	1,135	55.00%
2	565	1,175	1,535	2,115	48.09%
3	1,925	1,945	1,945	1,945	98.97%
005500	1,425	2,040	2,750	3,825	69.85%
1	410	750	1,040	1,375	54.67%
2	320	515	620	1,115	62.14%
3	695	775	1,090	1,335	89.68%
005601	1,090	1,775	2,970	4,435	61.41%
1	90	175	375	645	51.43%
2	150	170	320	470	88.24%
3	275	705	1,190	1,585	39.01%
4	575	725	1,085	1,735	79.31%
005602	1,025	1,605	2,410	3,430	63.86%
1	400	725	955	1,415	55.17%
2	460	640	775	1,055	71.88%
3	165	240	680	960	68.75%

Census Tract	Low	Lowmod	Lmmi	Lowmoduniv	% LowMod
005701	2,470	3,875	4,570	5,280	63.74%
1	1,025	2,055	2,425	2,685	49.88%
2	745	870	1,025	1,250	85.63%
3	700	950	1,120	1,345	73.68%
005702	730	1,335	1,895	2,435	54.68%
1	545	825	1,315	1,530	66.06%
2	185	510	580	905	36.27%
005800	1,815	2,895	3,845	4,520	62.69%
1	650	955	1,090	1,220	68.06%
2	825	1,505	1,765	1,915	54.82%
3	340	435	990	1,385	78.16%
005901	2,000	3,355	4,335	4,955	59.61%
1	630	1,185	1,215	1,335	53.16%
2	885	1,435	1,980	2,275	61.67%
3	485	735	1,140	1,345	65.99%
005902	1,130	1,785	3,015	3,690	63.31%
1	70	150	495	660	46.67%
2	225	370	625	750	60.81%
3	340	455	860	1,060	74.73%
4	495	810	1,035	1,220	61.11%
005903	380	760	1,245	1,655	50.00%
1	310	515	710	900	60.19%
2	70	245	535	755	28.57%
006000	1,205	2,160	2,840	3,775	55.79%
1	330	665	885	1,260	49.62%
2	405	715	905	1,170	56.64%
3	470	780	1,050	1,345	60.26%
006100	2,660	4,105	5,805	7,840	64.80%
1	995	1,460	1,625	2,205	68.15%
2	515	1,070	1,430	2,055	48.13%
3	410	545	1,080	1,500	75.23%
4	580	820	1,220	1,480	70.73%
5	160	210	450	600	76.19%
006200	865	1,420	2,240	2,820	60.92%
1	605	820	1,130	1,395	73.78%
2	260	600	1,110	1,425	43.33%
006400	1,330	2,275	2,915	3,965	58.46%
1	375	685	1,050	1,840	54.74%
2	955	1,590	1,865	2,125	60.06%
006501	1,635	2,465	2,805	3,320	66.33%
1	830	1,110	1,355	1,605	74.77%
2	805	1,355	1,450	1,715	59.41%
006502	1,065	1,320	1,850	3,000	80.68%
1	120	185	495	1,480	64.86%
2	945	1,135	1,355	1,520	83.26%
006601	165	415	730	995	39.76%

Census Tract	Low	Lowmod	Lmmi	Lowmoduniv	% LowMod
1	165	415	730	995	39.76%
006602	295	900	1,670	2,520	32.78%
1	75	265	425	610	28.30%
2	220	635	1,245	1,910	34.65%
006603	540	990	1,715	2,505	54.55%
1	240	465	820	1,240	51.61%
2	300	525	895	1,265	57.14%
006604	655	1,155	1,600	2,265	56.71%
1	655	1,155	1,600	2,265	56.71%
006605	600	1,145	1,680	2,745	52.40%
1	260	460	635	1,150	56.52%
2	340	685	1,045	1,595	49.64%
006606	1,095	1,800	2,920	4,150	60.83%
1	615	845	1,245	1,485	72.78%
2	135	295	530	1,300	45.76%
3	260	490	720	820	53.06%
4	85	170	425	545	50.00%
006607	525	975	1,740	2,875	53.85%
1	255	330	540	1,120	77.27%
2	190	265	500	980	71.70%
3	80	380	700	775	21.05%
006800	385	850	1,335	1,815	45.29%
1	20	45	90	120	44.44%
2	365	805	1,245	1,695	45.34%
006901	1,275	1,965	2,885	3,755	64.89%
1	655	885	1,015	1,225	74.01%
2	335	435	670	910	77.01%
3	285	645	1,200	1,620	44.19%
006902	600	965	1,420	2,350	62.18%
1	270	400	545	1,110	67.50%
2	330	565	875	1,240	58.41%
007001	390	785	1,130	1,555	49.68%
1	390	785	1,130	1,555	49.68%
007002	1,125	1,895	2,585	3,650	59.37%
1	765	1,160	1,640	2,150	65.95%
2	360	735	945	1,500	48.98%
Grand Total	77,800	120,950	163,120	220,460	64.32%



## AP-90: Program Specific Requirements

### A. Performance Written Standards for Evaluating Homeless Programs

**Introduction:** The city has developed standards for providing assistance with ESG funds as required by 24 CFR 576.400 (e). These standards are in accordance with the ESG Program released by the HUD on December 4, 2011 and the final rule for the definition of homelessness also released by HUD on December 4, 2011. These initial standards have been created in coordination with the City of Norfolk's Continuum of Care (CoC) which includes connected Hampton Roads areas such as Virginia Beach, Portsmouth, and Chesapeake.

These standards represent goals for providing services for the community and the entire continuum, though it is expected that the standards will become more expansive as more experience and data is collected from services provided.

As noted by HUD, the development of comprehensive, coordinated, and effective policies and procedures is a process that takes a substantial amount of time and thought. Consequently, the city has established initial standards for ESG and will continue to develop and refine these standards in the Annual Action Plan as the city and CoC adapt and develop additional strategies for targeting resources and as new best practices are established. The city will ensure the following written standards required by HUD in the Interim Rule 575.400 Subpart E(e)2 are maintained or developed if needed to govern the new activity. The written standards will include:

- Standard policies and procedures for evaluating individuals and families eligible for assistance under ESG;
- Policies and procedures for admission, diversion, referral, and discharge by emergency shelters assisted under ESG, including standards regarding length of stay, and safeguards to meet the safety and shelter needs of special populations, e.g., victims of domestic violence, dating violence, sexual assault, and stalking and individuals and families who have the highest barriers to housing and are likely to be homeless the longest;
- Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter;
- Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid re-housing assistance providers; other homeless assistance providers; and mainstream service and housing providers (see § 576.400(b) and (c)) for a list of programs with which ESG-funded activities must be coordinated and integrated to the maximum extent practicable);
- Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance;
- Standards for determining what percentage or amount of rent and utilities costs each program participant must pay while receiving homelessness prevention or rapid re-housing assistance;
- Standards for determining how long a program participant will be provided rental assistance and whether and how the amount of that assistance will be adjusted over time; and
- Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the

maximum amount of assistance, the maximum number of months the program participant received assistance; or the maximum number of times the program participant may receive assistance.

The city has proposed to work with the CoC to develop common forms, recordkeeping policies, and evaluation tools for the Homeless Prevention and Rapid Re-Housing Program (HPRP) in order to:

- a. Enhance compliance amongst all HUD homeless funding streams;
- b. Facilitate audits of ESG/ CoC funded programs; and
- c. Provide common outcome data and measureable results.

ESG standards have been scaled down in comparison to homeless prevention and rapid re-housing (HPRP) since ESG funding is significantly less than HPRP and requires greater targeting of homeless populations and services. These standards are not static and will be changed to address the current conditions of our community. It is imperative the city and CoC partners work together to establish policies, develop creative programming, and pursue funding sources to address the needs to transition populations from vulnerability to self-sufficiency.

Individuals and families may access ESG funding through one of the five methods listed below. The city, in partnership with local providers such as Department of Human Services (DHS), The Planning Council and ForkKids has implemented a Regional Housing Crisis Hotline for targeting referrals to one of the following five methodologies:

1. Connecting households with children to the case management, diversion services, prevention services or shelter/housing options offered through the city's designated housing support service provider by directly linking them to NDHS' HART program.
2. Receiving a referral to the city's designated emergency housing or community based supportive service provider or other CoC participating agency which provides services to single adults or youth experiencing homelessness while residing in the City of Norfolk; or
3. Providing referrals to outreach services through the Norfolk Street Outreach Partnership which will connect clients to the resources they require through the CoC's service coordination committees;
4. Providing referrals to a community service center which will connect clients to the resources they require through the CoC's service coordination committees.
5. Providing a referral to a city designated homeless prevention provider.

Once connected these providers will complete the screening process by collecting information from the client. If eligibility is established then the case manager will determine if the client has accessed mainstream benefits, particularly public assistance benefits. Clients who have not accessed these benefits will be directed to apply for benefits as part of the process and the benefits will be assessed in the determination of the provision of ESG assistance.

Upon meeting with the case manager, clients will be required to complete a comprehensive client intake form, bring proof of benefits documentation, and other supporting documentation (i.e., income, lease, eviction notices, etc.) to verify housing status and client eligibility. For those who need assistance applying, staff will assist with this process. A common client intake form is available but will be modified to provide improved flow in the system. It will be further developed in coordination with the CoC.

The initial screening will determine:

1. If the combined household income is below 30 percent AMI and if the household has assets that exceed the program asset limit;
2. If the household's living situation qualifies as either literally homeless or at imminent risk of homelessness; and

3. If households that qualify as at-risk of homelessness have one or more additional risk factors which make shelter entry more likely if not assisted. These factors include persons with eviction notices, currently living in a place they do not hold a lease, such as doubled up with family or friends, in a hotel/motel or in an institutional environment.

The initial screening also collects specific demographic information on the household (HMIS universal data elements), qualifies the household for other services, and gathers information on those seeking assistance for analysis and program refinement. Households determined initially eligible will receive a full assessment of housing barriers and household resources. Households may be screened out at this point if:

1. The household appears to have other resources and/or housing options to avoid homelessness; and/or
2. The household has very high or multiple barriers to re-housing and can be referred to another program that would be better suited over the long-term.

All ESG subrecipients will be provided with a set of written minimum standards in that would include, but are not limited to the following:

- Must follow the new definition of homelessness and serve only those meeting the definition of homeless;
- Programs only allow to serve those currently on the street or in emergency shelters;
- Must follow HUD Income Criteria for the program (below 30 percent AMI);
- Clients should pay no more than 30 percent of their income towards their rent while in the program;
- Must meet with clients receiving assistance at least once per month;
- Must re-evaluate for continued assistance;
- No more than 24 months of assistance can be provided. Assistance should be determined by the case manager each month;
- Require participation in the HMIS;
- Housing Case Management must be focused to include:
  - ✓ Monthly Case Management for re-evaluation of the need and level of services;
  - ✓ Follow-up for clients exiting the program;
  - ✓ Limits on the amount of financial assistance awarded to a client/household;
  - ✓ Programs to provide shallow subsidies;
  - ✓ Implementation of Housing First Model;
  - ✓ Coordination with mainstream resources (i.e. TANF, Medicaid, Social Security through SOAR, VA (SSVF and HUD-VASH), etc.

The organization(s) selected to administer the city's Rapid Re-Housing Program is expected to further develop written standards in conjunction with the CoC's governing:

- Selection;
- Case management;
- Method of determining assistance levels;
- Method of determining terms of assistance;
- Follow-up policies and protocols; and
- Administrative procedures.

## Homeless Performance Standards

Outreach and Engagement (Measurement A)	
90%	of households that will accept one or more basic assistance services.
70%	of households connect to community-based case management, housing or other appropriate supportive service situations/settings (i.e., hospital, family reunification).
85%	of households connected to case management and/or supportive services will complete the CoC designated assessment tools and be incorporated into the CoC's service coordination process.
30%	of Households incorporated into the CoC's service coordination process will be successfully housed in a stable community based setting directly from the street or a setting not meant for human habitation. .

Emergency Shelter (Measurement B)	
100%	of households will attain their basic needs for shelter, food and safety with an option of a minimum stay of 30 days.
90%	of households will be assessed for housing options using the CoC's designated assessment tool(s) and incorporated into the CoC's service coordination process either through direct service or referral to a community based supportive service center.
85%	of households will be connected to case management and/or supportive services either through direct service or referral to a community based supportive service center.
70%	of households incorporated into the CoC's service coordination process will be successfully housed in a stable community-based setting.

Overnight, low threshold, low-demand shelter for youth (Measurement C)	
100%	of households will attain their basic needs for shelter, food and safety.
100%	of households will be screened for housing options (screening tool) either through direct service or referral.
50%	of households will be connected to supportive services.
20%	of households will obtain more stable housing.

Community Service Centers (Measurement D)	
90%	of households will accept one or more basic assistance services.
85%	Of households will complete the CoC designated assessment tools and be incorporated into the CoC's service coordination process.
90%	of households will be screened for alternative emergency housing as part of a shelter diversion process.
70%/20%	of households with children will be diverted from shelter to alternative emergency housing resolving their homeless episode / households without children will be diverted from shelter to alternative emergency housing resolving their homeless episode
70%	of households exit with a documented linkage to at least one new mainstream benefit, employment, vocational training, or an ongoing home for their medical, mental health or addiction services.
50%	of households incorporated into the CoC's service coordination process will be successfully housed in a stable community-based setting.

Homeless Prevention (Measurement E)	
100%	of households receive assessment to determine likelihood of homelessness.
85%	of households maintain permanent housing for six months after the financial assistance ends.

Rapid Re-Housing (Measurement F)	
80%	of households served will move into housing within 60 days of referral.
50%	of households will maintain or increase their income during the program participation period.
75%	of households will exit to permanent destinations.
80%	of households exiting to permanent destinations will remain in housing for 6 months follow after financial assistance ends.
70%	of households will not return to homelessness in the following 12 months after program graduation.

Permanent Supportive Housing (Measurement G)	
100%	of households served will be literally homeless prior to entry.
100%	of households will obtain/maintain mainstream benefits for which they are eligible during the program participation period.
96%	of households will remained housed for at least 7 months
94%	occupancy rate will be maintained throughout the fiscal year.

Transitional Housing (Measurement H)	
87%	or more, of households will not return to homelessness within 24 months of graduation.
85%	of households will obtain/maintain mainstream benefits for which they are eligible during the program participation period.
83%	of households will exit to permanent housing after graduation.
75%	of households will graduate after nine months or less of program participation.
62%	of households will increase income from employment during the program participation period.
23%	of households will increase income from other sources during the program participation period.



# HOME Policies and Procedures



## Home Investment Partnerships (HOME) Program

Administered By  
Norfolk Redevelopment & Housing Authority (NRHA)

### DEFINED RULES & RESTRICTIONS OF BORROWED HOME PROGRAM FUNDS

**PRINCIPLE RESIDENCE REQUIREMENT:** The Property purchased must be the principal residence of the borrower during the affordability period as herein defined. The "borrower" is not allowed to temporarily sublease the property. With prior written approval from NRHA, an exception to the principal residence requirement can be made to military individuals/families required to temporarily move for deployment purposes only if the following are applicable:

- Borrower is deployed (as defined by the military). This exception for military families is not applicable to a change in military duty station, whether voluntary or involuntary.
- A copy of deployment order is provided to NRHA HOME Program.
- The property can either remain temporarily vacant or be temporarily rented to an income eligible household until the HOME-assisted borrower returns from deployment.
- Income eligibility of the household renting must be determined by NRHA using the HOME Program Income Limits.
- The rent charged must not exceed the prevailing HUD Fair Market Rent for the unit size and must be approved by NRHA.
- The initial term of the temporary lease cannot exceed the initial term of the deployment order and any subsequent term of the temporary lease cannot exceed any subsequent term of the deployment order.
- A copy of the temporary lease agreement must be provided to the NRHA HOME Program.
- The deployed borrower must notify the NRHA HOME Program in writing within 10 calendar days of returning from ordered deployment (if during the affordability period) and provide verification of principal residence.

**AFFORDABILITY PERIOD:** The Property occupied by the borrower must remain affordable for a specific period of time, depending on the level of HOME assistance provided to the borrower as a direct subsidy. The affordability period for the borrower's direct subsidy HOME loan is as follows:

HOME Assistance Provided Per Unit	Affordability Period
Less Than \$15,000	5 Years
\$15,000 - \$40,000	10 Years
Greater Than \$40,000	15 Years

**FORGIVENESS TERMS:** The date of forgiveness shall begin on the date of settlement when the borrower executes the loan documents for the NRHA HOME Program funds. The direct subsidy HOME loan will be forgiven each annual anniversary date as follows:

HOME Assistance Provided Per Unit	Terms of Forgiveness
Less Than \$15,000	5 Years @ 20% Per Year
\$15,000 - \$40,000	10 Years @ 10% Per Year
Greater Than \$40,000	15 Years @ 6.67% Per Year

**RECAPTURE PROVISIONS:** For the purposes of the Recapture Provisions herein, transferring the property voluntarily is defined as selling the property at fair market value and transferring the property involuntarily is defined as a foreclosure, transfer in lieu of foreclosure or assignment of an FHA insured mortgage to HUD. In the event the property does not continue to be the principal residence of the borrower for the duration of the affordability period due to the borrower transferring the property either voluntarily or involuntarily, the amount of HOME assistance provided to the borrower as direct subsidy will be recaptured on a prorated basis based on the terms of forgiveness and according to the time the borrower has owned and occupied the property measured against the required affordability period. Direct subsidy includes down payment, closing cost, interest subsidies, any assistance that reduced the purchase price from fair market value to an affordable price, or other HOME assistance provided that enabled the borrower to purchase the property.

**Net Proceeds:** In the event the borrower transfers the property during the affordability period either voluntarily or involuntarily, the direct subsidy HOME loan will be recaptured from available net proceeds; therefore, the prorated amount recaptured will not exceed what is available from net proceeds and NRHA shall forgive repayment of any direct subsidy HOME loan amount in excess of the net proceeds. Net proceeds are defined as sales price minus (1) the payoff of superior loans and/or other amounts (other than HOME funds); (2) closing costs incurred by borrower to sell the property; and (3) the borrower's investment in the property (herein defined as the borrower's funds applied towards down payment when the borrower purchased the property and the borrower's costs of capital improvements to the property). The list of capital improvements used in determining the net proceeds from a sale are itemized in NRHA's HOME Program Guidelines, which is available upon the borrower's request.

**Required Notification of Voluntary or Involuntary Transfer of Property:** The borrower is required to immediately submit written notification to NRHA if the borrower will be transferring the property voluntarily or involuntarily. To preserve the affordability of the property, NRHA or an eligible Community Housing Development Organization (CHDO) will have a purchase option, right of first refusal, or other preemptive right to purchase the property within 45 days of NRHA receiving any such notice of the property being transferred voluntarily or involuntarily. In the event NRHA or an eligible CHDO purchases the property, the property will be sold to an income eligible family in a reasonable period of time following the purchase. In the event NRHA or an eligible CHDO choose not to purchase the property, NRHA will recapture any net proceeds that may be available from the Property being transferred voluntarily or involuntarily.

**Subsequent Income Eligible Homebuyer:** A subsequent homebuyer of the Property determined income eligible for HOME assistance may assume the borrower's existing direct subsidy HOME loan (subject to the HOME requirements for the remainder of the affordability period) provided that no additional HOME assistance is provided. In the event a subsequent homebuyer of the property determined income eligible for HOME assistance needs a direct subsidy HOME loan amount in excess of the unforgiven balance owed on the borrower's direct subsidy HOME loan, the balance owed cannot be

assumed and will be recaptured from the borrower and a separate direct subsidy HOME loan will be provided to the subsequent homebuyer with a new affordability period based on the amount of direct subsidy provided. In the event the subsequent homebuyer needs a direct subsidy HOME loan amount less than the balance owed on the borrower's HOME loan, NRHA will recapture from the borrower at the time of the sale the lesser of (1) the difference between the unforgiven balance owed and the amount the subsequent homebuyer can assume; or (2) the available net proceeds.

**Noncompliance:** The forgiveness terms are only applicable if the property remains the borrower's principal residence for the entire affordability period or in the event the property does not continue to be the principal residence of the borrower for the duration of the affordability period due to the borrower transfers the property voluntarily or involuntarily. The forgiveness terms are not applicable and repayment of the entire direct subsidy HOME loan is due and payable to NRHA in the event borrower fails to comply with the principal residence requirement by either renting (unless an exception is made due to a military deployment) or permanently vacating the property during the affordability period.

**Refinancing Restrictions:** The refinancing of senior debt is not permitted during the affordability period without the borrower first receiving specific written permission from NRHA. NRHA will allow the subordination of its lien interest only for the sole purpose of the borrower refinancing for a first mortgage interest rate reduction, resulting in a monthly principal and interest payment reduction, and not for the purpose of removing cash or equity from the property proceeds. The borrower must make payable to NRHA the unforgiven amount of the principal balance of the NRHA HOME Promissory Note, in accordance with the forgiveness terms and recapture provisions, at the time of refinancing if cash or equity is removed.

**Foreclosures:** The borrower must immediately submit to NRHA any and all notices regarding a foreclosure or transfer in lieu of foreclosure to: *Norfolk Redevelopment & Housing Authority, ATTN: HOME Program for Homebuyers, P.O. Box 968, Norfolk, VA 23501*. In the event of foreclosure or deed in lieu of foreclosure under a deed of trust superior to the NRHA HOME Deed of Trust or assignment of such superior deed of trust to HUD, the affordability restrictions and any other provisions herein or any provisions in any other collateral agreement restricting the use of the property or otherwise restricting the borrower's ability to sell the property shall terminate and have no further force or effect. Any person or entity (including the person's or entity's successors or assigns) receiving title to the property through foreclosure, deed in lieu of foreclosure or assignment of deed of trust superior to the NRHA HOME Deed of Trust shall revive title to the property free and clear from such restrictions. However, the affordability restrictions shall be revived according to the original terms if, during the affordability period, the borrower obtains an ownership interest in the housing.

**Enforcement of Recapturing Direct Subsidy HOME Loans:** Each applicant and or spouse signs a "HOME Program Application" and "Defined Rules & Restrictions of Borrowed HOME Program Funds" which outlines the guidelines of the Principal Residence Requirement, Affordability Period, Forgiveness Terms and Recapture Provisions. Each borrower receiving a direct subsidy HOME loan is required to sign an NRHA HOME Promissory Note and NRHA HOME Deed of Trust on the Date of Settlement. The NRHA HOME Deed of Trust is recorded with the City of Norfolk's Circuit Court as a second lien to cover the NRHA Promissory Note which contains language setting forth the Principal Residence Requirement, Affordability Period, Forgiveness Terms and Recapture Provisions.

In addition to the above documents, before or at the time of the sale NRHA will prepare a HOME written agreement that NRHA and the City of Norfolk will execute with the borrower(s) of the direct subsidy HOME

loan. The HOME written agreement is a separate legal document apart from any loan instrument. The HOME written agreement will conform to the requirements of 24 CFR 92.254(a) and will specify the (1) HOME Homeownership Value Limits; (2) maximum allowable amount of the borrower's direct subsidy HOME loan; (3) form of assistance to be provided; (4) use of HOME funds; (5) time by which housing must be acquired/purchased; (6) Principal Residence Requirement; (7) Affordability Period; (8) Forgiveness Terms; and (9) Recapture Provisions.

I/We the potential borrower(s) of HOME Program Funds for down payment and/or closing cost do hereby acknowledge the above defined rules and restrictions of the borrowed HOME Program funds administered by Norfolk Redevelopment and Housing Authority (NRHA) regarding the Principal Residence, Affordability Period, Forgiveness Term and Recapture Provisions. I/We do also hereby certify that I/we have received a copy of these Defined Rules and Restrictions of Borrowed HOME Program Funds.

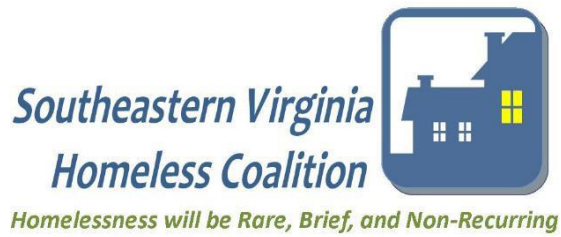
SIGNATURE(S) OF POTENTIAL "BORROWER(S)":

X

Date

X

Date



# **Coordinated Entry System Written Standards**

**January 2018**

## **Introduction**

The Department of Housing and Urban Development (HUD) published the Continuum of Care (CoC) Program Interim Rule that requires CoCs to establish and consistently follow written standards for providing CoC assistance. Most recently, the Notice Establishing Additional Requirements for a Continuum of Care Centralized or Coordinated Assessment System (CPD-17-01) established new requirements for coordinated entry that apply to all CoCs. Projects funded by either the CoC Program or the Emergency Solutions Grants (ESG) Program must meet and adhere to these requirements.

These standards must be applied consistently across the entire defined geographic area. Additionally, it is required that all CoC and ESG funded programs administer their assistance in compliance with the CoC's written standards. The CoC strongly encourages housing and homeless service providers that are not CoC or ESG funded to participate in the Coordinated Entry System and follow the policies and procedures outlined in this document.

To facilitate the operation of a high performing CES, the CoC governing body will review its policies and procedures annually to reflect national best practices and updated guidance from the U.S. Department of Housing and Urban Development (HUD).

The purpose of this document is to establish policies and procedures that ensure the provision of services in a consistent and streamlined manner. Additionally, this document will provide the community and participants information on the services that are available through the CoC.

The Southeastern Virginia Homeless Coalition (SVHC) is the planning body responsible for developing, sustaining and coordinating a comprehensive Continuum of Care of homeless services for the citizens of Southeastern Virginia, including the cities of Norfolk, Chesapeake, Suffolk and Franklin, as well as Isle of Wight County and Southampton County. Over forty member agencies make up the SVHC and implement over \$6 million of federal, state and local funds that provide housing and support service programs through collaboration within subcommittees. The SVHC strives to remove barriers while developing housing and implementing effective strategies to ensure homelessness will be rare, brief, and non-recurring.

## **Coordinated Entry System Overview**

The Coordinated Entry System (CES) is a centralized, community-wide process designed to identify, engage, and assist households experiencing, or at risk of experiencing, homelessness; coordinate the intake, assessment and referral for services that meet the level of assistance that is most appropriate to resolving their

housing crisis; and prioritize the households with the most severe service needs for assistance in a timely manner.

The implementation of coordinated entry is considered a national best practice. When implemented effectively, coordinated assessment can:

- Prevent people experiencing homelessness from entering and exiting multiple programs before getting their needs met;
- Reduce the amount of research and the number of phone calls people experiencing homelessness must make before finding housing or services;
- Provide valuable information about service needs and gaps to help communities identify needed resources and strategically plan for their allocation;
- Foster increased collaboration between homelessness assistance providers;
- Reduce new entries into homelessness through coordinated system-wide diversion and prevention efforts;
- Reduce or erase entirely the need for individual provider wait lists for services, and;
- Improve a community's ability to perform well on Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act outcomes to make progress towards ending homelessness.

Per HUD Coordinated Entry Notice: Section I.B, it is prohibited for CoC or ESG-funded programs to accept households that have not gone through the Coordinated Entry System as operated by the CoC. This ensures equal access utilizing a standardized tool to appropriately assess and assign the household's level of need.

## **Guiding Principles**

To achieve these objectives, the SVHC implements the CES based on the following guiding principles:

1. **Housing First-** The coordinated entry system implements a client-focused approach to ending homelessness that centers on providing permanent housing first and then implementing wrap-around support services as needed and requested. Service providers are trained annually in best practices for client engagement in areas including: mental health first aid; trauma-informed care; motivational interviewing and cultural competency.
2. **Fair Housing –** The SVHC operates a coordinated system that requires recipients of federal and state funds to comply with applicable civil rights and fair housing laws and requirements, including the following:
  - Fair Housing Act prohibits discriminatory housing practices based on race, color, religion, sex, national origin, disability, or familial status.

- Section 504 of the Rehabilitation Act prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance.
  - Title VI of the Civil Rights Act prohibits discrimination on the basis of race, color, or national origin under any program or activity receiving federal financial assistance.
  - Title II of the Americans with Disabilities Act prohibits public entities, which includes state and local governments, and special purpose districts, from discriminating against individuals with disabilities in all their services, programs, and activities, which include housing, and housing-related services, such as housing search and referral assistance.
  - Title III of the Americans with Disabilities Act prohibits private entities that own, lease, and operate places of public accommodation, which include shelters, social service establishments, and other public accommodations providing housing, from discriminating on the basis of disability.
3. Prioritizing the most vulnerable – The SVHC coordinated entry system fully implements the prioritization process included in HUD Notice CPD-016-11. Additionally, the community is committed to ending chronic and veteran homelessness. As such, chronic and veteran households are prioritized for referrals.
  4. Low Barrier – SVHC members do not screen people out for assistance because of perceived barriers to housing or services, including, but not limited to, lack of employment or income, drug or alcohol use, or having a criminal record. Housing and homeless programs agree to the low barrier screening criteria in partnership with the CES process.
  5. Non-discrimination— The CES is accessible by all households across the geographic area regardless of race, color, national origin, religion or any protected group; affirmatively markets housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, age, familial status, handicap or who are least likely to apply in the absence of special outreach.
  6. Data Driven Decisions – The CES process design and management utilizes data collected around persons being served by the CoC, as well as nationally recognized evidence related to homeless housing and services.



## Definitions

**Access Point** – Locations, virtual or physical, where an individual or family in need of assistance initiates contact (including safety screening, diversion, prevention and basic assessment) with the coordinated entry process.

**Assessment** – A series of standardized questions administered uniformly within the CES to determine a household's current housing situation, housing and service needs, risk of harm, acuity level, risk of future and continued homelessness, and other adverse outcomes.

**By Name List** – A real time, up-to-date list of all people experiencing homelessness which can be filtered by categories including Veteran and/or Chronic status, length of time homeless and more.

**Chronically Homeless** – A homeless single individual, or head of household, with a disabling condition who has either been continuously homeless for a year or more OR has had at least four episodes of homelessness within the past three years.

**Imminent Danger - Recent Occurrence** (case by case); **On-Going and Consistent;** Threats by means of Sexual, Physical, Verbal, and Emotional violence; Threat and/or access to Weapons/Firearms; and/or Children experiencing Violence, Threat of Violence, and/or Witness of violence.

**Homeless Management Information System (HMIS):** a computerized data collection tool specifically designed to capture client-level, system-wide information over time on the characteristics and service needs of men, women and children experiencing homelessness.

**Homeless** – A household that falls within one of the following categories:

1. Households that lack a fixed, regular, and adequate nighttime residence and includes a subset for an individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency

shelter or a place not meant for human habitation immediately before entering that institution;

2. Households that will imminently lose their primary nighttime residence;

3. Unaccompanied youth and families with children and youth who are defined as homeless under other federal statutes who do not otherwise qualify as homeless under this definition; or

4. Households fleeing, or are attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member.

Housing Interventions: Housing programs and subsidies including transitional housing, rapid rehousing, and permanent supportive housing programs.

Provider – An organization that provides services or housing to people experiencing or at-risk of homelessness.

## **Key Components of the Coordinated Entry Process**

### **Access**

Households in the community access the CES through the Regional Housing Crisis Hotline, emergency shelters, designated homeless service providers, and outreach personnel canvassing streets and other places where homeless congregate. Once the household is screened and found eligible, a standardized assessment tool is utilized to identify the household's level of acuity and to help guide decisions around the appropriate type of housing and services needed.

Designated staff at access points then make a referral to the By-Name List (BNL) for eligible households. Households on the BNL are case conferenced at regularly held Service Coordination Committee (SCC) meetings and prioritized by level of vulnerability, then referred to housing programs as appropriate.

Housing programs that participate in the CES no longer maintain their own waitlists and do not actively recruit households for their respective programs. This ensures housing providers are able to serve the most vulnerable households in the community. Additionally, households no longer need to advocate for themselves at multiple agencies in order to access homeless services.

Access points—whether physical, via telephone or outreach—are avenues through which households experiencing a housing crisis within the geographic area can easily initiate the CES process for screening, assessment and connection to the most appropriate resources. All access points should provide consistent information to households seeking access to the CES. Providers that do not serve as access points direct households to the Regional Housing Crisis Hotline for screening and referral to community resources.

The SVHC has multiple access points across the four cities and two counties to ensure housing and services are accessible to all.

#### 1. Regional Housing Crisis Hotline

The Regional Housing Crisis Hotline, an information and community referral system, serves as an access to the CES by conducting preliminary eligibility screening. Households may contact the **Regional Housing Crisis Hotline** by calling **(757) 587-4202** or Toll Free at **866-750-4431** for an initial screening and referral to eligible services and other mainstream resources including diversion, homeless prevention, shelter or outreach.

Initial Triage and Safety Screening - The Regional Housing Crisis Hotline completes initial triage and safety screening with all callers. Upon initial contact, households seeking assistance are interviewed to determine, first, if diversion strategies or prevention assistance is appropriate.

Domestic Violence Protocol- Households identified at access points as attempting to flee or fleeing domestic violence, human trafficking, sexual assault or stalking situation are immediately connected to the South Hampton Roads Coordinated Crisis Response (CCR), the community's 24-hour domestic violence hotline at 757-251-0144. A lethality assessment will be administered to ensure those people experiencing violence and are in the most danger are served first. If the DV hotline determines the household is not at imminent risk or if the household chooses not to utilize DV specific services, the household will be transferred back to a CES access point to be assessed and referred to the appropriate housing intervention.

Diversion – Households facing homelessness within three days or less—including those that are already experiencing homelessness— are offered diversion strategies to help them make immediate, alternative arrangements, or explore options for obtaining alternative housing.

Homeless Prevention – If a household is at imminent risk of homelessness—facing homelessness within 14 days-- the Hotline completes a screening to identify their eligibility for available programs within the SVHC. Referrals are immediately sent to the appropriate agency to initiate contact and begin the application process.

Prioritization criteria: In order to prioritize resources for those with the greatest need, households that most closely resemble those that are already in emergency shelter are prioritized for prevention assistance. These characteristics include households that:

- Have previously entered the shelter system
- Have a fixed income (SSDI/SSI or other)
- Are living in a hotel/motel or in a doubled up situation

Homeless Screening – Households that are literally homeless are referred to outreach or other access point within the CES that complete assessment and referral for housing interventions.

Households that are neither literally homeless, nor at imminent risk, are referred to available community resources.

## 2. Emergency Shelter

Households may access emergency shelters by calling the Regional Housing Crisis Hotline or the Coordinated Crisis Response Hotlines. Outreach staff regularly visit emergency shelters to engage with shelter stayers and complete assessments for housing services.

Domestic Violence Emergency Shelter - Households that are in imminent danger are eligible for domestic violence emergency shelter.

Prioritization criteria:

1. Client and/or her/his children are in imminent danger of domestic and/or sexual violence.
2. Client and/or her/his children have recently experienced domestic and/or sexual violence but are not currently in imminent danger.
3. Client and/or her/his children are homeless and are past victims of domestic and/or sexual violence but are not currently in imminent danger.
4. Client and/or children are homeless, have not experienced domestic and/or sexual violence and there are beds available.

Emergency Shelter - Households that are literally homeless are prioritized for emergency shelter.

### 3. Outreach

Community outreach staff from various social service and homeless service providers works to coordinate shelter placements, secure mainstream resources, and aid in the completion of assessments for further housing services. The coordinated entry process is linked directly to street outreach efforts to ensure households sleeping on the streets and those less likely to seek out services have equal access to the CES process. Homeless households have continuous access to outreach workers through scheduled visits to local day centers and seasonal/emergency shelter programs. Additionally, community outreach staff visits encampments, wooded areas and parks to build rapport with those least likely to engage in the CES process.

### 4. Departments of Human Services

In Norfolk, homeless and at-risk families may also present at the Norfolk Department of Human Services to meet with the Homeless Action and Response Team (HART) for screening and homeless assessment. HART workers attempt to divert families from shelter when possible, coordinate shelter placements, and identify and secure mainstream resources. For households facing homelessness, diversion strategies are implemented in order to preserve their current housing situation or make immediate alternative arrangements. When diversion is not possible, prevention assistance funds may be utilized. At-risk households are also referred to other available resources and programs.

In other localities, households facing or experiencing homelessness are screened by intake workers and connected to outreach staff or the Regional Housing Crisis Hotline for further assessment and assistance. Intake workers maintain relationships with homeless service providers and city/county staff who are able to assist with homeless housing and services.

### 5. Designated Homeless Service Providers

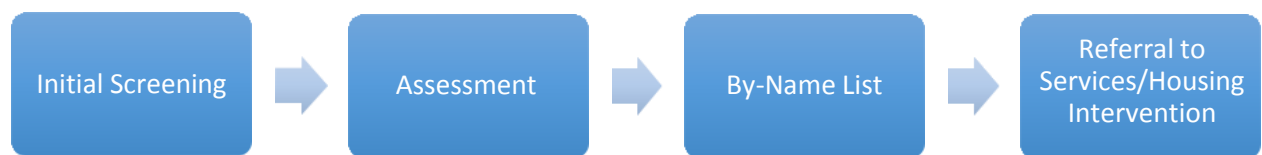
Designated homeless service providers in the community with an executed SCC Participation Agreement on file with the Lead Agency serve as access points, providing assessment and referral to the By Name List. Providers that do not serve as access points to the CES are expected to direct households to a designated access point.

### **Accessing the CES after Hours**

Households presenting to winter shelter will be offered a bed in the emergency shelter where they arrived to the extent that space is available and the household is population appropriate. If they are not population appropriate, they will be referred to a shelter that is

appropriate and has available space. Police departments are also trained in Crisis Intervention techniques and transport persons encountered on the streets to winter shelter. If shelter space is not available, the household will be referred to other community resources.

When winter shelters are not in operation, households in need of emergency services after normal operating hours may leave a message with the HCH and calls will be returned the next business day. The community's DV hotline is operated 24 hours allowing continuous access for households fleeing or attempting to flee domestic violence or human trafficking.



*Figure 1: CES Process Flow*

## Assessment

The assessment process is used to determine the immediate and long-term needs and the most appropriate housing intervention for literally homeless households.

Assessment and referral to homeless assistance services is conducted by designated outreach staff and assessment agencies with an executed SCC Participation Agreement on file with The Planning Council. Providers that do not serve as access points to the CES are expected to direct households to appropriate access points prior to receiving services.

The SVHC employs a phased approach to assessment, gathering only enough participant information to:

- Determine the severity of need and eligibility for housing and related services; and
- Prioritize and refer participants to available services.

Designated service providers utilize the Vulnerability Index-Service Prioritization and Decision Assistance Tool (VISPDAT) for literally homeless singles, and the Vulnerability Index-Family-Service Prioritization and Decision Assistance Tool (VI-F-SPDAT) for literally homeless families to quickly assess households for the most appropriate support and housing interventions that are available. The VISPDAT is used as a tool **only**. To best capture the household's vulnerability, further community discussion takes place to identify barriers and additional service needs that may not be reflected in the VISPDAT.

## Assessment Procedures

1. Assessors will explain the coordinated entry process and the rights of the household and review data privacy and release of information documents with each household before conducting the assessment. Households are informed of their right to refuse to share data.
2. If the household consents, the assessment is completed in a safe and confidential location.
3. Once the assessment is completed and necessary releases are signed, the VI-SPDAT is entered into the Homeless Management Information System (HMIS).
4. Referrals will be made to the By Name List and Service Coordination Committees (SCC) for prioritization and referral to available housing interventions.

For continuity of service delivery, it is ideal for the Outreach staff who first engages with and assesses a household using the VI-SPDAT to follow them through the process of obtaining permanent housing. However, in circumstances where capacity is limited, it is permissible for others to assist with completion of VI-SPDAT and other assessments as long as there is a plan for follow-up with a qualified navigator.

## Eligibility and Prioritization

The following housing interventions are available based on the household's needs and eligibility:

Transitional Housing (TH): Transitional housing is designed to provide housing and appropriate supportive services to homeless persons to facilitate movement to independent living typically six to twenty-four months. Households must be homeless to be eligible.

Prioritization criteria: Households with lengthy homeless history, extensive housing barriers, and the most severe service needs are prioritized for TH.

Rapid Rehousing (RRH): Rapid re-housing (RRH) emphasizes housing search and relocation services and short- and medium-term rental assistance to move homeless persons and families (with or without a disability) as rapidly as possible into permanent housing.

In order to be eligible for rapid re-housing, households must meet the HUD definition of homelessness and not have access to housing resources.

The amount of rent each program participant must pay is determined by the household's

budget and will be the least amount of financial assistance necessary based on household needs and housing barriers.

Prioritization criteria: Households with chronic status and the most severe service needs (according to the VI-SPDAT score) are prioritized for RRH

Permanent Supportive Housing (PSH): Permanent supportive housing is permanent housing with indefinite leasing or rental assistance paired with supportive services to assist homeless households with a documented disability achieve housing stability.

PSH can only provide assistance to individuals with disabilities and families in which one adult or child has a disability.

Prioritization criteria: Chronically homeless households with the most severe service needs are prioritized for PSH.

## **Referral**

The referral process is informed by federal, state and local Fair Housing laws. The referral process functions according to low-barrier accessibility, housing first orientation, standardized assessment, inclusiveness and prioritization of the most vulnerable. Referrals to housing interventions are made based on the following factors:

- Results of the assessment tool (VI-SPDAT score)
- Available openings
- Established priority populations
- Program eligibility

## **Vacancy Report**

All shelter and housing providers are required to report vacancies to the CES via electronic notice no later than 10:00 AM each weekday morning. The Daily Vacancy Report is distributed to all housing providers as well as to the chairs of both Service Coordination Committees to ensure transparency and to confirm accuracy of openings.

The SCCs use the daily vacancy report to submit referrals from the BNL. SCCs support the CoC's efforts to coordinate service delivery and decrease the length of time a person or household experiences homelessness.

Homeless Households that fit the following criteria will be discussed at the Service Coordination Committee for Families –

- Head of household with one or more minor children currently in their care and custody, or;
- Head of household with one or more minor children currently staying in foster



care or other temporary arrangement (with family/friends) and hopes to reunite their family, or;

- Head of household in the third trimester of pregnancy

Homeless Households that fit the following criteria will be discussed at the Service Coordination Committee for Singles –

- An unaccompanied individual, or;
- Two single adults that present as a married or unmarried couple, or;
- Pregnant woman in the first or second trimester.

Committees meet biweekly and are inclusive of designated access point staff, housing advocates, case managers, and participating members from social/human service departments, as well as other local service providers, to develop coordinated plans for homeless singles and families to expedite exits to permanent housing, including prevention and rapid re-housing assistance, prioritizing those most vulnerable for available housing placements within the CoC. Each committee maintains a BNL which enables referrals to be made to vacancies in between meetings, therefore reducing the time that a household waits for a housing intervention.

### **Referrals to the By Name List**

Access point staff generate referrals to the BNL utilizing the electronic process in HMIS. Referrals include uploading the completed VI-SPDAT and signed consent to exchange

information. Referred households are then placed on the BNL. BNLs are maintained separately for singles and families. The Service Coordination Committees meet to provide case conferencing for households on the BNL and make direct referrals into the most appropriate program, based on the availability of openings, program eligibility, and prioritization.

### **Approved Referrals**

Once a household is matched to a housing intervention, the access point staff that is navigating the household through the process will inform the household of the match. The receiving agency will attempt to make initial contact with the household and schedule an intake appointment within seven business days. The receiving agency has seven days to update the committee on the outcome of the referral (i.e. accepted into program, declined, unable to contact) in HMIS.

### **Denied Referrals**

Receiving agencies may deny a referral in the following situations:

- The household does not meet the program's eligibility criteria, or;
- The household is unable to be contacted for intake within seven business days

When a referral is denied, it is the responsibility of the receiving agency to update the committee on the outcome within 30 days and the household will be returned to the BNL. The household will maintain their order on the list.

## **Participant Rights**

All individuals and families participating in the CES will be informed of their rights at the time of entry into the system.

### **Client Choice**

The CES is person-centered and recognizes households' rights to choice and takes steps to meet the needs of households engaged in the system. Households have the right to decline a referral to any housing program and refusing a resource does not impact eligibility for future referrals. There are no limits on the number of times a household may decline a referral. If a household chooses not to accept a referral to a housing intervention, the next eligible household on the list will be referred. Access staff will explore other options for the household and communicate that multiple declines might leave fewer community resources available for a housing match.

### **Grievance Policy**

All concerns and grievances must be resolved promptly and fairly, in the most informative and appropriate manner. Providers shall inform individuals and families of the following methods to file a grievance:

1. Housing Program Grievances are grievances that are related to the household's experience(s) with a homeless housing program. These grievances will be redirected back to the provider to follow the provider's grievance policies and procedures. The provider must respond in writing to all appeals within 14 days. All appeals of eligibility decisions that cannot be resolved to the satisfaction of the participant through the receiving agency's grievance process, may be submitted to the CoC's Governing Board. The CoC will review the case and respond in writing within 30 days. The finding of the Governing Board will be final. Coordinated Entry System Grievances are grievances that are related to CE policies and/or procedures. Housing program grievances and CES grievances related to CE policies and/or procedures shall be directed to:

**The Planning Council (757)**

622-9268

[www.theplanningcouncil.org](http://www.theplanningcouncil.org)

In person or in writing:

5365 Robin Hood Road, Suite 700

Norfolk, Virginia 23513

2. Fair Housing Grievances are grievances that are related to discrimination.

To file a formal Fair Housing complaint, contact:

**Department of Professional and Occupational Regulation (DPOR)**

[www.dpor.virginia.gov](http://www.dpor.virginia.gov)

Regulatory Programs and Compliance Section  
Department of Professional and Occupational Regulation  
9960 Mayland Drive, Suite 400  
Richmond, Virginia 23233-1463  
Phone: (804) 367-8504  
FAX: (866) 282-3932  
Email: [ComplaintAnalysis@dpor.virginia.gov](mailto:ComplaintAnalysis@dpor.virginia.gov)

For additional information on Fair Housing laws, contact:

**Housing Discrimination Hotline  
Office  
1-800-669-9777**

or

**Virginia Fair Housing  
Office  
1-888-551-3247**

To file a formal Fair Housing complaint, contact:

## **U.S. Dept. of Housing & Urban Development**

[http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/fair\\_housing\\_equal\\_opp](http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp)

To file a complaint online:

[http://portal.hud.gov/hudportal/HUD?src=/topics/housing\\_discrimination](http://portal.hud.gov/hudportal/HUD?src=/topics/housing_discrimination)

(206) 220-5170 (800-

877-0246) TTY (206)

220-5185

## **Marketing**

The CoC affirmatively markets housing and supportive services to eligible persons within the geographic area. Clients are able to access the Regional Housing Crisis Hotline through both a local and a toll free number. Clients are also able to make call requests through web forms on the CoC website. The numbers for the Hotline are made available at a number of local partners such as Departments of Social Services. Business cards with the Hotline numbers are available at all CoC community events. Outreach workers distribute the cards at local gathering spots, 24-hour establishments as well as restaurants, hospitals, hot meal programs, churches, schools, check cashing locations and other places known to be frequented by the target population. In order to reach all members of the community, interpretation services are also offered.

## **CES Training**

Assessment agencies are provided annual training opportunities coordinated by The Planning Council, including staff onboarding on how to complete the VISPDAT. The training covers how assessments are performed with fidelity to the written policies and procedures, prioritization, uniform decision-making, and referrals. SCC and Program Monitoring documents are available on the CoC website. The SCC Participation Agreement will serve as certification that partners understand the CES process and agree to adhere to established policies and procedures.

Staff are also trained on cultural and linguistic competency, Trauma Informed Care, and safety planning. All agencies and Hotline staff (DV, Community Service Board, Regional Housing Crisis Hotline, etc.) undergo training for Cultural Competency and Mental Health First Aid. The DV Hotline provides additional training on recognizing signs of DV and assault. Other trainings are provided as requested.

## **Data Management**

The Planning Council serves as lead agency for the Hampton Roads HMIS, and functions as the primary liaison between participating agencies and Bowman Systems,

the HMIS vendor. The Southeastern Virginia Homeless Coalition (SVHC), the Greater Virginia Peninsula Homelessness Consortium (GVPHC), the city of Virginia Beach CoC, the City of Portsmouth CoC, and the Central Virginia CoC merged their HMIS databases, creating the Hampton Roads HMIS. Participation is required for federally and state funded homeless service providers (with the exception of DV providers); other providers voluntarily participate.

The CES utilizes the Hampton Roads HMIS to track and manage all Coordinated Entry data; the HMIS Policies and Procedures ensure adequate privacy protections of all participant information per the HMIS Data and Technical Standards at 24 CFR 578.7(a)(8). All users of HMIS participate in mandatory training on the privacy rules associated with collection, management, and reporting of client data. The same privacy protections and rules associated with the use of HMIS are applied in the handling and management of confidential personal information on the By Name List.

### **System Evaluation**

The CES process will be evaluated annually to ensure that it is operating at maximum efficiency. The CoC will conduct an annual evaluation of its intake, assessment, and referral processes by providing each participating project as well as households the opportunity to provide feedback in the form of anonymous surveys and/or focus groups to address the quality and effectiveness of the entire coordinated entry experience. Additional evaluations will be conducted by third party consultants.

CES policies and will be reviewed annually and updated as necessary by the SVHC governing body. The results of the surveys and/or focus groups will be used to update the existing policies and procedures, reflecting changes that result in improved performance and outcomes. Performance of the CES will be reported annually to the community through the SVHC Annual Report with sections devoted to coordinated assessment and homelessness assistance system outcomes.

**City of Norfolk Approved**  
**FY 2022 (PY2021) CDBG, HOME and ESG Budget**



To the Honorable Council  
City of Norfolk, Virginia

May 11, 2021

**From:** Gregory A. Patrick  
Director of Budget & Management

**Subject:** FY 2022 Operating Budget

**Reviewed:**

Catheryn R. Whitesell, Deputy City Manager

**Ward/Superward:** Citywide

**Approved:**

Dr. Larry H. Filer II, City Manager

**Item Number:** R-10

I. **Recommendation:** Adopt Ordinance

II. **Applicant:** City of Norfolk

III. **Description:**

This agenda item includes an ordinance to approve and authorize the Fiscal Year (FY) 2022 operating financial plan for the city. The following table provides a breakdown of the operating plan by funds.

Fiscal Year 2022 Financial Plan	
Fund	Budget
General Fund	\$929,181,090
Enterprise Funds	\$179,851,885
Special Revenue Funds	\$47,873,951
Internal Service Funds	\$117,471,859
<b>Total Operating Funds</b>	<b>\$1,274,378,785</b>
Annual Grants Plan	\$75,521,801
Annual Plan for Housing and Urban Development (HUD) Block Grants	\$8,708,872
<b>Total Financial Plan</b>	<b>\$1,358,609,458</b>

IV. **Analysis:**

This ordinance distributes General Fund and other operating funds in accordance with the

City Manager's Proposed Budget presented on March 30, 2021, and subsequent City Council amendments from the budget work sessions, which include the following:

### **General Fund Operating Budget Amendments**

*The following amendments to the Proposed Operating Budget reflect City Council directives or adjustments after proposal:*

#### ***Regrade Firefighter EMT-I, Firefighter EMT-P (Paramedic), and Fire Inspector Ranks: \$200K***

**Council Sponsor(s): Alexander, Thomas**

This amendment moves the Firefighter EMT-I rank from grade three to grade four and moves the Firefighter EMT-P and Fire Inspector ranks from grade four to grade five. This action will incentivize firefighters to earn a paramedic designation and maintain parity between the EMT-I rank and the Police Officer rank which was similarly regraded. This action impacts 140 firefighters and provides an average salary increase of 4.9 percent.

#### ***Continue Lifelong Learning Program: \$150K***

**Council Sponsor(s): Johnson, Smigiel**

This amendment provides \$150K in ongoing funding to continue the lifelong learning program. This program was created from recommendations from The Mayor's Commission on Lifelong Learning. Administration of the program will transition from Slover to Norfolk Public Libraries in FY 2022.

#### ***Provide funds for Ocean View Tourism Development Fund***

**Council Sponsor(s): Smigiel**

This amendment provides \$150K in one-time funds to create the Ocean View Tourism Development Fund. The funds can be used to facilitate access to the Commonwealth of Virginia's Tourism Development Financing Program (TDFP) for qualifying hospitality projects.

#### ***Provide funds to implement new Run/Walk incentive program: \$125K***

**Council Sponsor(s): Doyle, McClellan**

This amendment provides \$125K to the Norfolk Convention and Visitors Bureau to administer an improved Run/Walk incentive program. The current incentive program relies on city staff across multiple departments to provide support for these events at no cost. This support typically requires staff to work overtime at additional cost to the city. The improved incentive program will require Run/Walk organizers to pay for all city services but will provide them a cash incentive based on the number of participants and the estimated economic impact of the event.

#### ***Increase operating support for the Southside Boys & Girls Club (Club): \$67.5K***

**Council Sponsor(s): Alexander, Riddick, Royster**

This amendment doubles the city's annual operating support for the Club from \$67,500 to \$135,000. In return, the Club will take over the operations and programming of the Campostella Heights, Diggs Town, and Oak Leaf Computer Resource Centers.



***Increase State SOQ funding for Norfolk Public Schools: \$5.2M***

**Technical Adjustment**

State funding for Norfolk Public Schools (NPS) in the city's Proposed FY 2022 Budget is based on the Governor's proposed budget. General Assembly amendments to the Governor's budget will add \$5.2 million in additional State funding for NPS to support five percent teacher salary increases. This adjustment aligns the city's budget with anticipated State funding.

***Increase cash transfer to CIP: \$1.15M***

**Technical Adjustment**

This amendment transfers \$1.15M of resilience penny funding to the CIP to support Flood Mitigation at Cambridge Crescent and Carroll Place. This project is recommended to be added to the FY 2022 Capital Improvement Plan (CIP) as a CIP amendment.

***Increase funds and change funding source for the Nutritional Equity Fund: \$287K***

**Technical Adjustment**

The Proposed FY 2022 Budget includes \$250K in funding to create a "Nutritional Equity Fund" to combat food and health disparities among Norfolk residents. This amendment changes the funding source for this initiative to use \$287K of unspent Poverty Commission funding. This action will increase the size of the fund by \$37K to \$287K and help fund other budget amendments. The unspent Poverty Commission funding had no planned use.

***Provide operating support for 757 Collab in FY 2022 and FY 2023: \$55K***

**Technical Adjustment**

This amendment provides \$55K per year in FY 2022 and FY 2023 to subsidize 757 Collab's rent expense at "Assembly". The organization is working to establish a centralized innovation center in which startup resources and capital can co-locate with the region's most promising innovators to support and accelerate growth of early-stage companies.

***Increase Funds for Hampton Roads Planning District Commission (HRPDC) Dues: \$7.3K***

**Technical Adjustment**

This amendment aligns funding for member dues with increased costs. HRPDC dues were finalized after the city's budget was proposed.

## FY 2022 Operating Budget Amendments

<b>Sources of Operating Budget Amendments/Adjustments</b>	<b>One-time Amount</b>	<b>Ongoing Amount</b>
Additional State funding for five percent teacher salary increases	\$0	\$5,200,229
Remove ongoing funds for Nutritional Equity Fund	\$0	\$250,000
Remove funds for jury management expenses	\$0	\$180,000
Realize projected savings in city healthcare costs	\$0	\$82,330
Reduce funds for Human Services Grants	\$0	\$67,500
Reduce funds for Run/Walk incentive program in Cultural Facilities	\$0	\$25,000
Transfer funds from the Resilience Penny designation to the CIP	\$1,150,000	\$0
Transfer Unspent Poverty Commission Funds to Nutritional Equity Fund	\$287,000	\$0
Increase carryforward of prior year fund balance	\$150,000	\$0
<b>Total</b>	<b>\$1,587,000</b>	<b>\$5,805,059</b>

<b>Uses of Operating Budget Amendments/Adjustments</b>	<b>One-time Amount</b>	<b>Ongoing Amount</b>
Increase state SOQ funding for Norfolk Public Schools	\$0	\$5,200,229
Regrade Firefight EMT-I, Firefight EMT-P, and Fire Inspector positions	\$0	\$200,000
Provide funds to continue the Life Long Learning program	\$0	\$150,000
Increase funds to NCVB to administer city's Run/Walk incentive program	\$0	\$125,000
Increase Operating Support for the Southside Boys and Girls Club	\$0	\$67,500
Provide operating support for 757 Collab in FY 2022 and FY 2023	\$0	\$55,000
Increase funds for HRPDC member dues	\$0	\$7,330
Increase cash transfer to the CIP	\$1,150,000	\$0
Increase funds and change funding source for Nutritional Equity Fund	\$287,000	\$0
Provide funds for Ocean View Tourism Development Fund	\$150,000	\$0
<b>Totals</b>	<b>\$1,587,000</b>	<b>\$5,805,059</b>

### Operating Budget Technical Adjustments

The FY 2022 Operating Budget Ordinance that will be presented to City Council for adoption on Tuesday, May 11<sup>th</sup> contains technical adjustments to the Annual Grants Plan and Annual Plan for HUD Block grants. Grants funds received by HUD for coronavirus related initiatives were transferred from the Annual Plan for HUD Block grants to the Annual Grants Plan. In addition, the annual grants plan appropriation was reduced by \$8.2 million, primarily related to Transit grants that Council has already appropriated during the April 27<sup>th</sup> formal session. A summary of the technical adjustments is provided below.

### *Technical Adjustments to FY 2022 Annual Grants Plan*

<b>Description</b>	<b>Amount</b>
Transfer HUD Coronavirus grants from Annual Plan to Annual Grants Plan	\$1,450,901
Increase funds for Sheriff RSAT grant	\$51,000
Remove CMAQ grant (Transit)	(\$1,031,500)
Remove Transportation Alternatives grant (Transit)	(\$2,642,900)
Remove Regional Surface Transportation Program grant (Transit)	(\$6,000,000)
<b>Total</b>	<b>(\$8,172,499)</b>

**V. Financial Impact:**

The financial plan totals \$1,358,609,458 from all sources and meets the Norfolk City Charter requirements for a balanced budget. See the above Analysis section for more detail.

**VI. Environmental:**

N/A

**VII. Community Outreach/Notification:**

Pursuant to the Code of Virginia and Norfolk City Charter, this agenda item requires a public hearing. As such, a public hearing notice was published in *The Virginian-Pilot* on April 1, 2021, and the public hearing was held on April 8, 2021.

**VIII. Board/Commission Action:**


N/A

**IX. Coordination/Outreach:**

This letter has been coordinated with the Department of Budget and Strategic Planning and the City Attorney's Office.

Supporting documentation from the Department of Budget and Strategic Planning:

- Ordinance

Form and Correctness Approved:   
By: Office of the City Attorney

By: [Signature]  
Office of the City Attorney

Nguyen H. Tran

Christine Narczynski

NORFOLK, VIRGINIA

AN ORDINANCE APPROPRIATING FUNDS FOR  
OPERATION OF THE CITY FOR THE FISCAL YEAR  
BEGINNING JULY 1, 2021 AND ENDING JUNE 30,  
2022, APPROPRIATING U.S. DEPARTMENT OF  
HOUSING AND URBAN DEVELOPMENT (HUD)  
ENTITLEMENT GRANTS, APPROPRIATING ANNUAL  
REOCCURRING GRANTS, AND REGULATING THE  
PAYMENT OF MONEY FROM THE CITY TREASURY.

— — —

Section 1:- That the amounts shown herein aggregating Nine Hundred Twenty Nine Million One Hundred Eighty One Thousand Ninety Dollars (\$929,181,090) for the General Fund, One Hundred Million Eight Hundred Ninety Eight Thousand Two Hundred Seventy Eight Dollars (\$100,898,278) for the Water Utility Fund, Thirty Four Million Five Hundred Twenty One Thousand Three Hundred Twenty Three Dollars

(\$34,521,323) for the Wastewater Utility Fund, Twenty Two Million Four Hundred Thirty Four Thousand Three Hundred Fifty Eight Dollars (\$22,434,358) for the Parking Facilities Fund, Twenty One Million Nine Hundred Ninety Seven Thousand Nine Hundred Twenty Six Dollars (\$21,997,926) for the Storm Water Utility Fund, One Hundred Six Million Eighty Six Thousand Fifty Seven Dollars (\$106,086,057) for the Norfolk Healthcare Consortium Fund, Eleven Million Three Hundred Eighty Five Thousand Eight Hundred Two Dollars (\$11,385,802) for the Fleet Management Fund, One Million Seven Hundred Sixty Three Thousand Two Hundred Forty Dollars (\$1,763,240) for the Cemetery Services Fund, Six Million Four Hundred Ninety One Thousand Eight Hundred Eighty Six Dollars (\$6,491,886) for the Emergency Preparedness and Response Fund, Fifteen Thousand Dollars (\$15,000) for the Golf Operations Fund, Twenty Two Million Four Hundred Twenty Nine Thousand Nine Hundred Ninety Three Dollars (\$22,429,993) for the Waste Management Fund, Eight Million Seven Hundred Forty Nine Thousand Nine Hundred Ninety Seven Dollars (\$8,749,997) for the Public Amenities Fund, Six Million Seven Hundred Sixty Eight Thousand Four Hundred Dollars (\$6,768,400) for the Tax Increment Financing Fund, One Million Six Hundred Fifty Five Thousand Four Hundred Thirty Five Dollars (\$1,655,435) for the Towing and Recovery Operations Fund, or so much thereof as may be necessary, as set forth in the annual budget for the fiscal year July 1, 2021 - June 30, 2022, submitted by the City Manager and as amended by the Council and hereby adopted, are hereby appropriated, subject to the conditions hereinafter set forth in this ordinance, from the revenues of the city from all sources for the fiscal year July 1, 2021 - June 30, 2022, for the use of the several departments and funds established within the City Government, and for the purposes hereinafter set forth in said annual budget for the fiscal year July 1, 2021 - June 30, 2022 as follows:

Legislative	\$5,513,857
Executive	\$12,512,308
Department Of Law	\$5,226,300
Constitutional Officers	\$52,156,276
Judicial	\$1,416,511
Elections	\$1,022,942
Department Of Information Technology	\$17,896,466

Department Of Finance	\$6,867,143
Department Of General Services	\$26,261,397
Department Of Human Resources	\$3,920,756
Department Of City Planning	\$5,063,228
Department Of Neighborhood Services	\$4,897,929
Department Of Economic Development	\$2,406,253
Norfolk Public Libraries	\$8,382,219
Department Of Cultural Facilities, Arts And Entertainment	\$5,940,365
Virginia Zoological Park	\$4,243,389
Nauticus	\$3,835,953
Slover Library	\$2,381,645
Department Of Recreation, Parks And Open Space	\$15,274,366
Central and Outside Agency Appropriations	\$71,631,093
Norfolk Community Services Board	\$25,784,159
Department Of Public Health	\$3,240,091
Department Of Human Services	\$50,911,714
Department Of Police	\$79,737,018
Department Of Fire - Rescue	\$51,470,155
Department Of Public Works	\$18,674,269
Department Of Transit	\$11,939,581
Debt Service	\$75,705,398
Norfolk Public Schools	\$354,868,309
Total Appropriations General Fund – Operating Budget	\$929,181,090

Water Utility Fund	\$100,898,278
Wastewater Utility Fund	\$34,521,323
Parking Facilities Fund	\$22,434,358
Storm Water Utility Fund	\$21,997,926
Norfolk Healthcare Consortium Funds	\$106,086,057
Fleet Management Fund	\$11,385,802
Cemetery Services Fund	\$1,763,240
Emergency Preparedness And Response Fund	\$6,491,886
Golf Operations Fund	\$15,000
Waste Management Fund	\$22,429,993
Public Amenities Fund	\$8,749,997
Tax Increment Financing Fund	\$6,768,400

Towing and Recovery Operations Fund	\$1,655,435
Total Operating Funds	\$1,274,378,785

Section 2:- That unless otherwise specified by Council, all taxes and fees heretofore levied shall continue from year to year including but not limited to the increase provided in Virginia Code Section 58.1-3321 which increase the council deems to be necessary.

Section 3:- That the salaries and wages set forth in detail in said annual budget, including for the City Manager, as amended, and for offices and positions which are not embraced within said compensation plan are hereby authorized.

The positions, except where the number thereof is not under the control of the Council, set forth in said annual budget, as amended, shall be the maximum number of positions authorized for the various departments, divisions, bureaus and funds of the city during the fiscal year July 1, 2021 - June 30, 2022 and the number may be changed during said fiscal year as authorized by the Council or City Manager.

Unless the city's compensation plan provides otherwise, changes in personnel occurring during said fiscal year in classifications embraced within the city's compensation plans shall be administered by the City Manager in accordance with the regulations for the administration of the plans.

In the event any personnel authorized in the preceding year's annual budget and appropriations are notified of release due to a reduction in force, reorganizations or workforce downsizing or the staffing and organization redesign effort, such positions are hereby authorized to continue in existence until such time as adopted procedures relating to reductions in force or work force downsizing, or the staffing and organizational redesign effort are completed and implemented in accordance with its terms and conditions. Unless the Council provides otherwise, the City Manager is hereby authorized to continue all benefits and salaries throughout the period of employment from appropriated funds for the positions aforesaid, notwithstanding that said positions may or may not have been deleted

in a department budget for the fiscal year July 1, 2021 - June 30, 2022.

The Council reserves the right to change at any time during said fiscal year the compensation, including pay supplements for constitutional officers, either before or after a change in basic salary is made by the State Compensation Board, and to abolish any office or position provided for in said annual budget, as amended, except such offices or positions as it may be prohibited by law from abolishing. The City Manager is authorized to make such rearrangements and reorganizations of positions and personnel services funds between the several departments, including funds named therein, as may best meet the uses and interests of the city.

No person shall acquire any vested interest in any compensation or supplement payable under this section beyond those actually paid.

Section 4:- That all payments from the appropriations provided for in this ordinance, including those from balances remaining on June 30, 2021, to the credit of appropriations for works, improvements or other objects which have not been completed or abandoned, except those works, improvements or other objects funded by Federal, State, or other organizational grants which are hereby encumbered, shall be made at such time as the City Manager may direct, unless otherwise specified by the Council. The City Manager is hereby authorized to apply for grants and awards during the fiscal year.

Section 5:- That within several departments, funds and activities, there are hereby appropriated sufficient amounts to cover the operation of all Internal Service Funds, including the Healthcare and Fleet Management Funds. Charges for services assessed against said departments, funds and activities by the Internal Service Funds shall be accumulated in the appropriate internal service fund and expended to cover the operating costs of such funds as provided in the annual budget.

Any unexpended balances in the amounts appropriated for the Healthcare Fund at the close of business on June 30, 2021, shall not revert to the surplus of the Healthcare Fund, but shall be carried



forward on the books of the Director of Finance and be available for expenditure in the succeeding year.

Section 6:- That the various amounts appropriated by this ordinance for the several groups, as set forth in the annual budget, as amended, are to be expended for the purposes designated by said groups, provided, however, that the City Manager or a designee may authorize the transfers between account groups within departments, funds or activities of the city and a record of such transfers shall be maintained by the Director of Finance.

The City Manager or a designee is authorized to transfer from any department, fund or activity which has an excess of funds appropriated for its use of the balance of the fiscal year to any department, activity or fund all or any part of such excess, or to cause such transfers to be made, a record of all such transfers shall be maintained by the Director of Finance.

Any unexpended balances in the amounts appropriated for the Department of Public Works and Department of Transit for Street Construction and Maintenance Projects, Public Amenities Fund, Tourism Infrastructure Repair, Downtown Service District (sometimes referred to as the Downtown Improvement District), and the Norfolk Consortium at the close of business on June 30, 2021 shall not revert to the surplus of the General Fund, but shall be carried forward on the books of the Director of Finance and be available for expenditure in the succeeding year.

There are hereby appropriated the revenues from the fiscal year 2015 Five cent (\$0.05) cigarette tax increase and the fiscal year 2017 Five cent (\$0.05) cigarette tax increase for development initiatives. The City Manager is hereby authorized to expend \$658,950 of the revenues for debt service on the former J.C. Penney's building and \$27,840 of the revenues for previously authorized economic development incentive grants through the Economic Development Authority. The City Manager is hereby authorized to reserve the balance of the revenues supported by the cigarette tax increases, an estimated \$72,210, for the purpose of business retention, feasibility analysis, debt service, and other economic development activities subject to Council authorization for expenditure. Any unspent funds at the end of the fiscal year will be transferred

to the Norfolk Economic Development Authority and will not become a part of the General Fund Balance. The aforementioned unspent funds will be expended for the purpose of business retention, feasibility analysis, debt service, and other economic development activities.

The City Manager shall provide to the City Council a mid-year budget update. Such mid-year budget update shall report the projected revenue and expenditure estimates for the entire fiscal year, receipt of unbudgeted revenues, and other major changes to the adopted budget.

There is hereby reserved in the General Fund Balance up to the amount of Sixty Six Million Eighty Five Thousand Three Hundred Thirty Seven Dollars (\$66,085,337) for the Unassigned General Fund Balance Reserve.

There is hereby reserved in the General Fund Balance the amount of Seven Million One Hundred Seventy One Thousand One Hundred Twenty One Dollars (\$7,171,121) for the Risk Management Reserve.

There is hereby reserved in the General Fund Balance the amount of Five Million Dollars (\$5,000,000) for the Economic Downturn and Leveling Reserve.

There is hereby reserved in the General Fund Balance the amount of Two Million Dollars (\$2,000,000) for the Inclusive Development Opportunity Fund.

There is hereby reserved in the General Fund Balance up to the amount of Five Million Five Hundred Sixty Seven Thousand Five Hundred Eleven Dollars (\$5,567,511) in the revolving fund for strategic land acquisitions to be expended for future land acquisitions. Unless otherwise appropriated, the proceeds of future land sales shall be deposited in the Land Acquisition Fund during the fiscal year. Such deposits are hereby appropriated for future land acquisitions. Any unobligated appropriation in the Land Acquisition/Revolving Fund for the purchase of property and related transactional costs that have not been finalized at the close of the fiscal year ending on June 30, 2021, is hereby reserved for the Land Acquisition/Revolving Fund and shall be carried forward on the books of the Director of Finance and appropriated and available for expenditure in the

succeeding year for the aforementioned purchase of property and related transactional costs.

There is hereby appropriated and authorized for expenditure the revenues, if and when received, from the fiscal year 2006 flat tax increase of one dollar (\$1.00) per room for each night of lodging at any hotel to the Norfolk Convention and Visitors Bureau (Visit Norfolk) for visitor promotion and advertising for conventions and tourism and from the fiscal year 2012 flat tax increase of one dollar (\$1.00) per room for each night of lodging at any hotel to the Norfolk Consortium.

There is hereby appropriated and authorized for expenditure for the Parking Facilities Fund up to Three Million Nine Hundred Eighty Three Thousand Three Hundred Ten (\$3,983,310) from the Parking Facilities Rate Stabilization Fund.

There is hereby authorized, in accordance with guidelines established by the City Manager, the execution of warrants for the disbursement of any cash in banks credited to the City's Corporate Account to meet any properly authorized and approved payment chargeable to any account of the city.

Unless otherwise specified by any other provision of local, state or federal law, operating funds appropriated to Norfolk Public Schools that have not been expended or contractually obligated at the end of the fiscal year are deemed local dollars and shall revert to the city for re-appropriation by City Council.

There are hereby appropriated and authorized for expenditure the revenues from the fiscal year 2014 Two cent (\$0.02) real estate tax increase for the School Construction, Technology and Infrastructure Program. The City Manager is hereby authorized to expend and reserve the School Construction, Technology and Infrastructure Program supported by the Two cent (\$0.02) real estate tax increase to support the needs of Norfolk Public Schools. For the purposes of policy governing the allocation of local revenue to Norfolk Public Schools, this revenue is defined as a dedicated local tax, therefore, excluded from the revenue-sharing formula calculation. Any unexpended balances in the amounts appropriated shall not revert to the surplus of the General Fund, but solely be dedicated to the School

Construction, Technology and Infrastructure Program and shall be carried forward on the books of the Director of Finance and appropriated and available for expenditure in the succeeding year.

Section 7:- That the FY 2022 Annual Plan, (Consolidated Plan Fiscal Years 2022-2026) for the Community Development Block Grant Program, HOME Investment Partnership Program and Emergency Solutions Grant Program attached hereto, having been reviewed and found to be in the best interests of the city, is hereby approved.

Section 8:- That, if and when made available from the U.S. Department of Housing and Urban Development (HUD), the sum of up to Five Million Seven Hundred Eighty Eight Thousand, Three Hundred Fourteen Dollars (\$5,788,314) is hereby appropriated and authorized for expenditure for the Community Development Block Grant Program (2021-2022) from the Community Development Block Grant and when such funds are realized as Program Income and earnings from the Revolving Loan Fund.

Section 9:- That the sum of up to One Million Two Hundred Thirty Seven Thousand Seven Hundred Ninety Eight Dollars (\$1,237,798) is hereby appropriated and authorized for expenditure for the Community Development Block Grant Program (2021-2022), if and when received from the Community Development Block Grant Local Accounts.

Section 10:- That, if and when made available from the U.S. Department of Housing and Urban Development (HUD), the sum of up to One Million Two Hundred Sixty Six Thousand One Hundred Twenty Three Dollars (\$1,266,123) is hereby appropriated and authorized for expenditure for the HOME Investment Partnership Program (2021-2022) from the HOME Investment Partnership Program Grant and when such funds are realized as Program Income. That the sum of up to Thirty Two Thousand (\$32,000) is hereby appropriated and authorized for expenditure for the HOME Investment Partnership Program (2021-2022) if and when such re-programmed funds are made available from the remaining balances of certain identified HOME Investment Partnership Program activities.

Section 11:- That, if and when made available from the U.S. Department of Housing and Urban Development (HUD), the sum of up to Three Hundred Eighty Four

Thousand Six Hundred Thirty Seven Dollars (\$384,637) is hereby appropriated and authorized for expenditure for the Emergency Solutions Program (2021-2022) from the Emergency Solutions Grant.

Section 12:- That the City Manager is designated as the certifying officer and authorized representative of the City of Norfolk and shall provide the assurance required by the provisions of the Housing and Community Development Act of 1974, as amended, and the regulations adopted pursuant to such Act.

Section 13:- That the City Manager is further authorized and directed to give to the U.S. Department of Housing and Urban Development (HUD) and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, documents and other materials which are related to the grant funds and is further authorized and directed to do all things necessary and proper to apply for, accept, receive and modify current and prior year grant funds to carry out the program.

Section 14:- That the reoccurring grants listed below, having been reviewed and found to be in the best interest of the city, are hereby accepted, appropriated and authorized for expenditure if and when received.

(a) That, if and when made available from the Supreme Court of Virginia, the sum of up to Two Hundred Forty Five Thousand Dollars (\$245,000) is hereby appropriated and authorized for expenditure for the Adult Drug Court Program from Adult Drug Treatment Court grant.

(1) That a local cash match of up to Seventy Eight Thousand Five Hundred Dollars (\$78,500) in appropriated funds and up to Thirty Thousand Dollars (\$30,000) in program fees are hereby authorized to be expended for the Adult Drug Court Program from the Circuit Court Judges General Fund Account.

(b) That, if and when made available from Supreme Court of Virginia, the sum of up to Fifty Thousand Dollars (\$50,000) is hereby appropriated and authorized for expenditure for the Vivitrol Program from the Vivitrol grant.

(c) That, if and when made available from U.S. Department of Health and Human Services, the sum

of up to Six Million Two Hundred Forty Five Thousand Dollars (\$6,245,000) is hereby appropriated and authorized for expenditure for the Ryan White HIV/AIDS Program - Part A HIV Emergency Relief from the Ryan White HIV/AIDS grant.

(d) That, if and when made available from the Virginia Department of Criminal Justice Services, the sum of up to One Million Two Hundred Forty Thousand Dollars (\$1,240,000) is hereby appropriated and authorized for expenditure for the Norfolk Criminal Justice Services (NCJS) Agency from the Comprehensive Community Corrections Act grant.

(1) That a local cash match of up to Eighty Nine Thousand Dollars (\$89,000) in appropriated funds is hereby authorized to be expended for the Norfolk Criminal Justice Services (NCJS) Agency from the City Manager General Fund Account.

(e) That if and when made available from Commonwealth of Virginia Compensation Board, the sum of up to Two Hundred Forty Seven Thousand Dollars (\$247,000) is hereby appropriated and authorized for expenditure for the Technology Program from the Virginia Technology Trust Fund.

(f) That, if and when made available from Virginia Department of Criminal Justice Services, the sum of up to Forty Five Thousand Dollars (\$45,000) is hereby appropriated and authorized for expenditure for the Virginia Sexual and Domestic Violence Victims Fund Paralegal from the Virginia Sexual and Domestic Violence Victims Fund.

(g) That, if and when made available from Virginia Department of Criminal Justice Services, the sum of up to Ninety Thousand Dollars (\$90,000) is hereby appropriated and authorized for expenditure for the Prosecution Program from the Violence Against Women Act VSTOP Grant Program.

(1) That a local cash match of up to Thirty Thousand Dollars (\$30,000) in appropriated funds is hereby authorized to be expended for the Prosecution Program from the Commonwealth's Attorney General Fund Account.

(h) That, if and when made available from Virginia Department of Criminal Justice Services, the sum of up to Eight Hundred Thousand Dollars (\$800,000) is hereby appropriated and authorized for expenditure for the Victim Services Program from the Victims of Crime Act Grant Program.

(1) That a local cash match of up to Two Hundred Thousand Dollars (\$200,000) in appropriated funds is hereby authorized to be expended from the Commonwealth's Attorney General Fund Account.

(i) That, if and when made available from Virginia Department of Criminal Justice Services, the sum of up to Seven Hundred Fifty Thousand Dollars (\$750,000) is hereby appropriated and authorized for expenditure for the Victim Services Program from the Victim Witness Assistance Grant Program.

(j) That, if and when made available from Virginia Commission for the Arts, the sum of up to Four Thousand Five Hundred Dollars (\$4,500) is hereby appropriated and authorized for expenditure for the Creative Communities Partnership program from the Creative Communities Partnership Grant.

(1) That a local cash match of up to Four Thousand Five Hundred Dollars (\$4,500) in appropriated funds is hereby authorized to be expended for the Creative Communities Partnership program from the Communications General Fund Account.

(k) That, if and when made available from COX Communications Hampton Roads, LLC, the sum of up to One Hundred Thousand Dollars (\$100,000) is hereby appropriated and authorized for expenditure for the Public Education Program from the Public Education Grants (PEG).

(l) That, if and when made available from Virginia Department of Emergency Management, the sum of up to Two Million Seven Hundred Ninety Thousand Dollars (\$2,790,000) is hereby appropriated and authorized for expenditure for the Flood Mitigation Assistance Program from the Flood Mitigation Assistance Grant.

(m) That, if and when made available from Virginia Department of Emergency Management, the

sum of up to One Hundred Fourteen Thousand Dollars (\$114,000) is hereby appropriated and authorized for expenditure for the Local Emergency Management Program from the Local Emergency Management grant.

(1) That a local cash match of up to One Hundred Fourteen Thousand Dollars (\$114,000) in appropriated funds is hereby authorized to be expended for the Local Emergency Management Program from the Emergency Preparedness and Response Fund Account.

(n) That, if and when made available from Commonwealth of Virginia - Virginia 9-1-1 Services Board, the sum of up to Three Thousand Dollars (\$3,000) is hereby appropriated and authorized for expenditure for the Public Safety Answering Point Program from the Virginia Information Technologies Agency - Public Safety Answering Point grant.

(o) That, if and when made available from the U.S. Department of Homeland Security, Federal Emergency Management Assistance, the sum of up to One Million Dollars (\$1,000,000) is hereby appropriated and authorized for expenditure for the purchase of a fire rescue vehicle from the Assistance to Firefighters Grant.

(1) That a local cash match of up to One Hundred Thousand Dollars (\$100,000) is hereby authorized to be expended for the purchase of a fire rescue vehicle.

(p) That, if and when made available from Virginia Department of Fire Programs, the sum of up to Nine Hundred Seventy Two Thousand Dollars (\$972,000) is hereby appropriated and authorized for expenditure for the Aid to Localities Program from the Virginia Department of Fire Programs - Aid to Localities Grant.

(q) That, if and when made available from Virginia Department of Health and the Department of Emergency Medical Services, the sum of up to One Hundred Ninety Eight Thousand Dollars (\$198,000) is hereby appropriated and authorized for expenditure for the Emergency Medical Services program from the Four for Life - Emergency Medical Services Grant.

(r) That, if and when made available from the Commonwealth of Virginia Children's Services Act



Program, the sum of up to Eight Million Five Hundred Thousand Dollars (\$8,500,000) is hereby appropriated and authorized for expenditure for the Virginia Children's Services Act program from the Virginia Children's Services Act grant.

(1) That a local cash match of up to Three Million Three Hundred Thousand Dollars (\$3,300,000) in appropriated funds is hereby authorized to be expended for the Virginia Children's Services Act program from the Human Services General Fund Account.

(s) That, if and when made available from the Virginia Department of Juvenile Justice, the sum of up to Six Hundred Forty Thousand Dollars (\$640,000) is hereby appropriated and authorized for expenditure for the Virginia Juvenile Community Crime Control Act Program from the Virginia Juvenile Community Crime Control Act grant.

(1) That a local cash match of up to Six Hundred Forty Thousand Dollars (\$640,000) in appropriated funds is hereby authorized to be expended for the Virginia Juvenile Community Crime Control Act Program from the Human Services General Fund Account.

(t) That, if and when made available from Schools and Libraries Division of the Universal Service Fund E-Rate Reimbursement Program, the sum of up to Ninety Thousand Dollars (\$90,000) is hereby appropriated and authorized for expenditure for the E-Rate Reimbursement Program from the E-Rate Reimbursement Program grant.

(u) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, the sum of up to Three Hundred Six Thousand Dollars (\$306,000) is hereby appropriated and authorized for expenditure for the Crisis Intervention Program from the Crisis Intervention Program grant.

(v) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, the sum of up to Three Hundred Ten Thousand Dollars (\$310,000) is hereby appropriated and authorized for expenditure for the Crisis Stabilization Program.

(w) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, through the Hampton Newport News Community Services Board (HNNCSB), the sum of up to One Hundred Thousand Dollars (\$100,000) is hereby appropriated and authorized for expenditure for the Norfolk Community Services Board to provide Emergency Services from the Emergency Services Grant Program.

(x) That, if and when made available from Virginia Department of Social Services, the sum of up to Two Hundred Forty Four Thousand Dollars (\$244,000) is hereby appropriated and authorized for expenditure for the Flexible Employment Supports Team for TANF Participants program from the Flexible Employment Supports Team for TANF Participants grant.

(1) That a local cash match of up to Eighty One Thousand Five Hundred Dollars (\$81,500) in appropriated funds is hereby authorized to be expended for the Flexible Employment Supports Team for TANF Participants program from the Norfolk Community Services Board General Fund Account.

(y) That, if and when made available from Virginia Department of Social Services, the sum of up to Four Hundred Eleven Thousand Dollars (\$411,000) is hereby appropriated and authorized for expenditure for the Flexible Employment Supports Team for TANF Participants program from the TANF Participants grant.

(1) That a local cash match of up to Forty One Thousand One Hundred Dollars (\$41,100) in appropriated funds is hereby authorized to be expended for the Flexible Employment Supports Team for TANF Participants program from the Norfolk Community Services Board General Fund Account.

(z) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, the sum of up to Two Hundred Thousand Dollars (\$200,000) is hereby appropriated and authorized for expenditure for the Forensic Program of Assertive Community Treatment from the Forensic Program of Assertive Community Treatment grant.

(aa) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, allocated by Chesapeake Integrated Behavioral Health Care, the sum of up to One Hundred Eighty Thousand Dollars (\$180,000) is hereby appropriated and authorized for expenditure for the Norfolk Community Services Board to provide forensic discharge planner services to Hampton Roads Regional Jail.

(bb) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, the sum of up to Three Hundred Seventy Thousand Dollars (\$370,000) is hereby appropriated and authorized for expenditure for the Outpatient Services Program from the Mental Health System Transformation Excellence and Performance in Virginia grant.

(cc) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, the sum of up to Two Hundred Eighty Three Thousand Dollars (\$283,000) is hereby appropriated and authorized for expenditure for the Same Day Access Program from the Mental Health System Transformation Excellence and Performance in Virginia grant.

(dd) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, the sum of up to Two Hundred Seventy Thousand Dollars (\$270,000) is hereby appropriated and authorized for expenditure for the Same Day Access Program from the Mental Health System Transformation Excellence and Performance in Virginia grant.

(ee) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, the sum of up to One Hundred Thirty One Thousand Dollars (\$131,000) is hereby appropriated and authorized for expenditure for the Peer Recovery Center from the Peer Recovery Center grant.

(ff) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, the sum of up to Two Million One Hundred Thousand Dollars (\$2,100,000) is hereby appropriated and authorized for

expenditure for the Permanent Supportive Housing program from the Permanent Supportive Housing grant.

(gg) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, the sum of up to Five Hundred Seventy Thousand Dollars (\$570,000) is hereby appropriated and authorized for expenditure for the Pharmacy and Medication Support Program from the Pharmacy and Medication Support grant.

(hh) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, through the Health Planning Region Planning V, the sum of up to Twenty Five Thousand Dollars (\$25,000) is hereby appropriated and authorized for expenditure for the Norfolk Community Services Board to provide psychiatry services for children and adolescents.

(ii) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, the sum of up to Two Hundred Thousand Dollars (\$200,000) is hereby appropriated and authorized for expenditure for the Substance Use Disorder Prevention Program from the Substance Use Disorder Prevention grant.

(jj) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, the sum of up to Three Hundred Thirty Thousand Dollars (\$330,000) is hereby appropriated and authorized for expenditure for the Substance Use Disorder Recovery Program from the Substance Use Disorder Recovery grant.

(kk) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, the sum of up to One Hundred Thousand Dollars (\$100,000) is hereby appropriated and authorized for expenditure for the Substance Use Disorder Treatment Program from the Substance Use Disorder Treatment grant.

(ll) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, the sum of up to Five Thousand Dollars (\$5,000) is hereby appropriated and authorized for expenditure for the Substance

Use Disorder: State Opioid Response - Prevention II program.

(mm) That, if and when made available from Virginia Department of Behavioral Health and Developmental Services, the sum of up to One Hundred Thirty Thousand Dollars (\$130,000) is hereby appropriated and authorized for expenditure for the Medication Assisted Treatment for Opioid Use Disorder Program from the Virginia State General Fund.

(nn) That, if and when made available from U.S. Department of Justice, the sum of up to Two Hundred Thousand Dollars (\$200,000) is hereby appropriated and authorized for expenditure for the Edward Byrne Memorial Justice Assistance Grant Program from the Edward Byrne Memorial Justice Assistance grant.

(oo) That, if and when made available from Virginia Department of Motor Vehicles, the sum of up to Forty Five Thousand Dollars (\$45,000) is hereby appropriated and authorized for expenditure for the Alcohol Program from the DMV Selective Enforcement grant.

(1) That a local cash match of up to Twenty Two Thousand Five Hundred Dollars (\$22,500) in appropriated funds is hereby authorized to be expended for the Alcohol Enforcement Program from the Police General Fund Account.

(pp) That, if and when made available from Department of Motor Vehicles, the sum of up to Twelve Thousand Dollars (\$12,000) is hereby appropriated and authorized for expenditure for the Occupancy Protection Program from the DMV Selective Enforcement grant.

(1) That a local cash match of up to Six Thousand Dollars (\$6,000) is hereby appropriated and authorized to be expended for the Occupancy Protection Program from the Police General Fund Account.

(qq) That, if and when made available from Virginia Department of Motor Vehicles, the sum of up to Fifty Two Thousand Dollars (\$52,000) is hereby appropriated and authorized for expenditure for the Speed Enforcement Program from the DMV Selective Enforcement grant.

(1) That a local cash match of up to Twenty Six Thousand Dollars (\$26,000) in appropriated funds is hereby authorized to be expended for the Speed Enforcement Program from the Police General Fund Account.

(rr) That, if and when made available from Virginia Department of Environmental Quality, the sum of up to Thirty Five Thousand Dollars (\$35,000) is hereby appropriated and authorized for expenditure for the Keep Norfolk Beautiful Program from the Litter Prevention and Recycling Program grant.

(ss) That, if and when made available from the Sheriff, funds generated from the 811 Market Place Program (Inmate Commissary Account), the sum of up to Two Hundred Fifty Thousand Dollars (\$250,000) is hereby appropriated and authorized for expenditure for 811 Market Place Program.

(tt) That, if and when made available from funds generated from the Sheriff's Inmate Commissary Account, the sum of up to Two Hundred Fifteen Thousand Dollars (\$215,000) is hereby appropriated and authorized for expenditure for the Inmate Classification Specialist Program.

(uu) That, if and when made available from funds generated from Sheriff's Community Corrections Program (Work Release, Inmate Work Force, and Electronic Monitoring), the sum of up to Five Hundred Eighty Six Thousand Dollars (\$586,000) is hereby appropriated and authorized for expenditure for the Sheriff's Community Correction Program.

(vv) That, if and when made available from Virginia Department of Criminal Justice Services, the sum of up to Thirty Nine Thousand Dollars (\$39,000) is hereby appropriated and authorized for expenditure for the Addiction Recovery Program from the Addiction Recovery Grant Program.

(ww) That, if and when made available from Virginia Department of Criminal Justice Services, the sum of up to One Hundred Fifty One Thousand Dollars (\$151,000) is hereby appropriate and authorized for expenditure for the Residential Substance Abuse Treatment Program.

(1) That a local cash match of up to Fifty One Thousand Dollars (\$51,000) in appropriated funds is hereby authorized to be expended for the Residential Substance Abuse Treatment Program.

(xx) That, if and when made available from U.S. Department of Justice, the sum of up to Seventy Eight Thousand Dollars (\$78,000) is hereby appropriated and authorized for expenditure for the State Criminal Alien Assistance Program from the State Criminal Alien Assistance Program grant.

(yy) That, if and when made available from U.S. Marshal Service, the sum of up to One Hundred Twenty Five Thousand Dollars (\$125,000) is hereby appropriated and authorized for expenditure for the U.S. Marshal Services Program.

(zz) That, if and when made available from the U.S. Department of Transportation Federal Highway Administration, the sum of up to Fourteen Million Four Hundred Thousand Dollars (\$14,400,000) is hereby appropriated and authorized for expenditure for the Build Transportation Grants Program.

(1) That a local cash match of up to Six Million Two Hundred Thousand Dollars (\$6,200,000) is appropriated and authorized to be expended for the Build Transportation Grants Program.

(aaa) That, if and when made available from the Virginia Department of Transportation Highway Safety Improvement Program (HSIP), the sum of up to Six Hundred Ten Thousand Three Hundred Dollars (\$610,300) is hereby appropriated and authorized for expenditure for the Lake Taylor Sidewalk project.

(bbb) That, if and when made available from the Virginia Department of Transportation State of Good Repair - Primary Extension Program, the sum of up to One Million Dollars (\$1,000,000) is hereby appropriated and authorized for expenditure for the project.

(ccc) That, if and when made available from the Virginia Department of Transportation Revenue Sharing Program, the sum of up to Seven Million Dollars (\$7,000,000) is hereby appropriated and

authorized for expenditure for the St. Paul's Roadway Phases I and II project.

(1) That a local cash match of up to Seven Million Dollars (\$7,000,000) is hereby appropriated and authorized to be expended for the St. Paul's Roadway Phases I and II project.

(ddd) That, if and when made available from the Virginia Department of Transportation Smart Scale Program, the sum of up to Seven Hundred Seventy Thousand Dollars (\$770,000) is hereby appropriated and authorized for expenditure for the Granby Street Bike Lanes Project.

(eee) That, if and when made available from the United States Department of Housing and Urban Development Community Development Block Grant as authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the sum of up to Fifty Six Thousand One Hundred Dollars (\$56,100) is hereby appropriated and authorized for expenditure for the Community Development Block Grant, Eggleston, Collaborative Community Connections (C3) program.

(fff) That, if and when made available from the United States Department of Housing and Urban Development Community Development Block Grant as authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the sum of up to Sixty One Thousand Dollars (\$61,000) is hereby appropriated and authorized for expenditure for the Community Development Block Grant, For Kids, Inc. Permanent Supportive Housing Program.

(ggg) That, if and when made available from the United States Department of Housing and Urban Development Community Development Block Grant as authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the sum of Fifty Eight Thousand Seventeen Dollars (\$58,017) is hereby appropriated and authorized for expenditure for the Community Development Block Grant, LGBT Life Center Mental Health Program.

(hhh) That, if and when made available from the United States Department of Housing and Urban Development Community Development Block Grant as authorized by the Coronavirus Aid, Relief, and



Economic Security (CARES) Act, the sum of Seventy Nine Thousand Eight hundred Twenty Seven Dollars (\$79,827) is hereby appropriated and authorized for expenditure for the Community Development Block Grant, LGBT Senior Services Program.

(iii) That, if and when made available from the United States Department of Housing and Urban Development Community Development Block Grant as authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the sum of Seventy Four Thousand Eight Hundred Four Dollars (\$74,804) is hereby appropriated and authorized for expenditure for the Community Development Block Grant, City of Norfolk, Emergency Preparedness: COVID-19 Response Program.

(jjj) That, if and when made available from the United States Department of Housing and Urban Development Community Development Block Grant as authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the sum of Twenty Five Thousand Dollars (\$25,000) is hereby appropriated and authorized for expenditure for the Community Development Block Grant, Foodbank of Southeastern Virginia, Norfolk Foodbank Services program.

(kkk) That, if and when made available from the United States Department of Housing and Urban Development Community Development Block Grant as authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the sum of Two Hundred Fifty Thousand Dollars (\$250,000) is hereby appropriated and authorized for expenditure for the Community Development Block Grant, For Kids Center for Children and Families Program.

(lll) That, if and when made available from the United States Department of Housing and Urban Development Community Development Block Grant as authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the sum of One Hundred Thousand Dollars (\$100,000) is hereby appropriated and authorized for expenditure for the Community Development Block Grant, Norfolk Community Services Board, Housing Case Management Program.

(mmm) That, if and when made available from the United States Department of Housing and Urban Development Community Development Block Grant as authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the sum of Four Hundred Sixty One Thousand One Hundred Fifty Three Dollars (\$461,153) is hereby appropriated and authorized for expenditure for the Community Development Block Grant, Norfolk Community Services Board, The Center Shelter Program.

(nnn) That, if and when made available from the United States Department of Housing and Urban Development Community Development Block Grant as authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the sum of Eighty Five Thousand Dollars (\$85,000) is hereby appropriated and authorized for expenditure for the Community Development Block Grant, Urban Renewal Center, The Center Shelter Program.

(ooo) That the sum of up to One Hundred Thousand Dollars (\$100,000) in Community Development Block Grant - CV funds is hereby appropriated and authorized for expenditure for the Community Development Block Grant, Urban Renewal Center, The Center Shelter Program as authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law, if and when such re-programmed funds are made available from the remaining balances of certain identified Community Development Block Grant - CV activities.

(ppp) That the sum of up to One Hundred Thousand Dollars (\$100,000) in Emergency Solutions Grant-CV- funds is hereby appropriated and authorized for expenditure for the Norfolk Community Services Board, Safety Shelter Program, as authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law, if and when such re-programmed funds are made available from the remaining balances of certain identified Emergency Solutions Grant - CV activities.

Section 15:- That there is hereby set-aside from the General Fund revenues a sum sufficient, estimated at Five Million Three Hundred Thousand Dollars (\$5,300,000) to be the amount by which revenue is reduced for the purpose of providing real estate tax exemptions and deferrals for the elderly and disabled

under Chapter 24, Article IV, Division 2 of the Norfolk City Code, 1979, real estate tax exemptions for disabled veterans pursuant to Code of Virginia, Section 58.1-3219.5, and real estate tax exemptions of the principal residences of surviving spouses of members of the armed forces of the United States killed in action, pursuant to Code of Virginia, Section 58.1-3219.9.

The Department of Human Services, as designated by the City Manager, shall administer this program.

Section 16:- There are hereby appropriated the revenues from the taxes imposed on the service district created by Council pursuant to Section 15.2-2400 of the Code of Virginia, 1950, as amended, known as the Downtown Service District (sometimes referred to as the Downtown Improvement District) in the estimated amount set out in a line item in the attachments incorporated into this ordinance, to be used by the Downtown Norfolk Council for the purposes set out in Section 24-212.1 of the Code of the City of Norfolk (1979), as amended, and in Section 15.2-2403 of the Code of Virginia, 1950, as amended.

Section 17:- That the provisions of this ordinance are hereby declared to be severable. If any part, section provision, sentence, clause or phrase, or the application thereof to any person or circumstance, is adjudged to be unconstitutional or invalid for any reason, the remainder of the ordinance shall remain in full force and effect and its validity shall not be impaired, it being the legislative intent now hereby declared that the ordinance would have been adopted even if such invalid matter had not been included or if such invalid application had not been made.

Section 18:- That this ordinance shall be in effect from and after July 1, 2021.

CERTIFICATION OF FUNDING

Account No.: Various

Amount: \$1,358,609,458

List additional account nos. and amounts here

## Appendix C

OMB Number: 4040-0004  
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>	
* 3. Date Received: <input type="text"/>		4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/> B-21-MC510016	
State Use Only:			
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>			
* a. Legal Name: <input type="text"/> City of Norfolk			
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text"/> 54-6001455		* c. Organizational DUNS: <input type="text"/> 0747400690000	
<b>d. Address:</b>			
* Street1:	<input type="text"/> 810 Union Street		
Street2:	<input type="text"/>		
* City:	<input type="text"/> Norfolk		
County/Parish:	<input type="text"/>		
* State:	<input type="text"/> VA: Virginia		
Province:	<input type="text"/>		
* Country:	<input type="text"/> USA: UNITED STATES		
* Zip / Postal Code:	<input type="text"/> 23510-8047		
<b>e. Organizational Unit:</b>			
Department Name: <input type="text"/> Housing and Community Dev.		Division Name: <input type="text"/> HUD Entitlement Unit	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>			
Prefix:	<input type="text"/>	* First Name:	<input type="text"/> Megan
Middle Name:	<input type="text"/>		
* Last Name:	<input type="text"/> Erwin		
Suffix:	<input type="text"/>		
Title:	<input type="text"/> HUD Compliance Manager		
Organizational Affiliation: <input type="text"/> N/A			
* Telephone Number: <input type="text"/> 757-664-4257		Fax Number: <input type="text"/>	
* Email: <input type="text"/> HUDentitlement@norfolk.gov			

**Application for Federal Assistance SF-424****\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development (HUD)

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant

**\* 12. Funding Opportunity Number:**

PY2021 Program Formula Allocation

\* Title:

Community Planning and Development Allocations for FY 2022 (PY2021)

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

The FY 2022 (PY2021) Annual Action Plan for CDBG consists of provisions for public service, public improvements, affordable housing, economic development, and other related purposes.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

2-3

\* b. Program/Project

See AP

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

07/01/2021

\* b. End Date:

06/30/2022

**18. Estimated Funding (\$):**

\* a. Federal

4,488,314.00

\* b. Applicant

\* c. State

\* d. Local

\* e. Other

1,237,798.00

\* f. Program Income

1,300,000.00

\* g. TOTAL

7,026,112.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

Dr.

\* First Name:

Larry

Middle Name:

H.

\* Last Name:

Filer

Suffix:

II

\* Title:

City Manager

\* Telephone Number:

757-664-4242

Fax Number:

\* Email:

CityMgr@norfolk.gov

\* Signature of Authorized Representative:

DocuSigned by:



\* Date Signed:

5/3/2021 | 12:20 PM PDT

C457A22E7D6647B...

**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- ☐ Preapplication
- ☒ Application
- ☐ Changed/Corrected Application

\* 2. Type of Application:

- ☒ New
- ☐ Continuation
- ☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

City of Norfolk

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

E-21-MC510016

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name: City of Norfolk

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

54-6001455

\* c. Organizational DUNS:

0747400690000

**d. Address:**

\* Street1:

810 Union Street

Street2:

\* City:

Norfolk

County/Parish:

\* State:

VA: Virginia

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

23510-8047

**e. Organizational Unit:**

Department Name:

Housing and Community Dev.

Division Name:

HUD Entitlement Unit

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

\* First Name:

Megan

Middle Name:

\* Last Name:

Erwin

Suffix:

Title: HUD Compliance Manager

Organizational Affiliation:

N/A

\* Telephone Number:

757-664-4257

Fax Number:

\* Email:

HUDentitlement@norfolk.gov

**Application for Federal Assistance SF-424****\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development (HUD)

**11. Catalog of Federal Domestic Assistance Number:**

14.231

CFDA Title:

Emergency solutions Grant

**\* 12. Funding Opportunity Number:**

PY2021 Program Formula Allocation

\* Title:

Community Planning and Development Allocations for FY 2022 (PY2021)

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

The FY 2022 (PY2021) Annual Action Plan for ESG consists of providing street outreach, emergency shelter, day shelter, rapid rehousing, homeless prevention, and administration.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

2-3

\* b. Program/Project

See AP

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

07/01/2021

\* b. End Date:

06/30/2022

**18. Estimated Funding (\$):**

\* a. Federal

384,637.00

\* b. Applicant

\* c. State

\* d. Local

\* e. Other

\* f. Program Income

\* g. TOTAL

384,637.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

Dr.

\* First Name:

Larry

Middle Name:

H

\* Last Name:

Filer

Suffix:

II

\* Title:

City Manager

\* Telephone Number:

757-664-4242

Fax Number:

\* Email:

CityMgr@norfolk.gov

\* Signature of Authorized Representative:

DocuSigned by:



\* Date Signed:

5/3/2021 | 12:20 PM PDT

C45A722E7D8647B...

**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- ☐ Preapplication
- ☒ Application
- ☐ Changed/Corrected Application

\* 2. Type of Application:

- ☒ New
- ☐ Continuation
- ☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

City of Norfolk

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

M-21-MC510203

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name: City of Norfolk

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

54-6001455

\* c. Organizational DUNS:

0747400690000

**d. Address:**

\* Street1:

810 Union Street

Street2:

\* City:

Norfolk

County/Parish:

\* State:

VA: Virginia

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

23510-8047

**e. Organizational Unit:**

Department Name:

Housing and Community Dev.

Division Name:

HUD Entitlement Unit

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

\* First Name:

Megan

Middle Name:

\* Last Name:

Erwin

Suffix:

Title: HUD Compliance Manager

Organizational Affiliation:

N/A

\* Telephone Number:

757-664-4257

Fax Number:

\* Email:

HUDentitlement@norfolk.gov

**Application for Federal Assistance SF-424****\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development (HUD)

**11. Catalog of Federal Domestic Assistance Number:**

14.239

CFDA Title:

HOME Investment Partnerships Program

**\* 12. Funding Opportunity Number:**

PY2021 Program Formula Allocation

\* Title:

Community Planning and Development Allocations for FY 2022 (PY2021)

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

The FY 2022 (PY2021) Annual Action Plan for HOME consists of Tenant-Based Rental Assistance, Homeowner Assistance, and CHDO Developments

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

2-3

\* b. Program/Project

See AP

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

07/01/2021

\* b. End Date:

06/30/2022

**18. Estimated Funding (\$):**

\* a. Federal

1,246,498.00

\* b. Applicant

\* c. State

\* d. Local

\* e. Other

32,000.00

\* f. Program Income

19,625.00

\* g. TOTAL

1,298,123.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

Dr.

\* First Name:

Larry

Middle Name:

H

\* Last Name:

Filer

Suffix:

II

\* Title:

City Manager

\* Telephone Number:

757-664-4242

Fax Number:

\* Email:

CityMgr@norfolk.gov

\* Signature of Authorized Representative:

DocuSigned by:



\* Date Signed:

5/3/2021 | 12:20 PM PDT

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant:, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

<b>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</b> 	<b>TITLE</b> <input type="text" value="City Manager"/>
<b>APPLICANT ORGANIZATION</b> <input type="text" value="City of Norfolk"/>	<b>DATE SUBMITTED</b> <input type="text" value="5/3/2021   12:20 PM PDT"/>

SF-424D (Rev. 7-97) Back

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

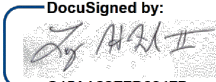
**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

DocuSigned by:  
  
 C45AAZ2E7D6047B...  
 Signature of Authorized Official

5/3/2021 | 12:20 PM PDT

Date

**City Manager**

Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.



**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

DocuSigned by:



C45AA22E7D6047B...  
Signature of Authorized Official

5/3/2021 | 12:20 PM PDT

Date

**City Manager**

Title


Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

DocuSigned by:  
  
C45AA22E7D6047B...  
\_\_\_\_\_  
Signature of Authorized Official

5/3/2021 | 12:20 PM PDT  
\_\_\_\_\_  
Date

**City Manager**  
\_\_\_\_\_  
Title

## Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

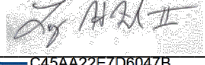
**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

DocuSigned by:  
  
C45AA22E7D8047B...  
\_\_\_\_\_  
Signature of Authorized Official

5/3/2021 | 12:20 PM PDT

\_\_\_\_\_  
Date

**City Manager**  
\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.