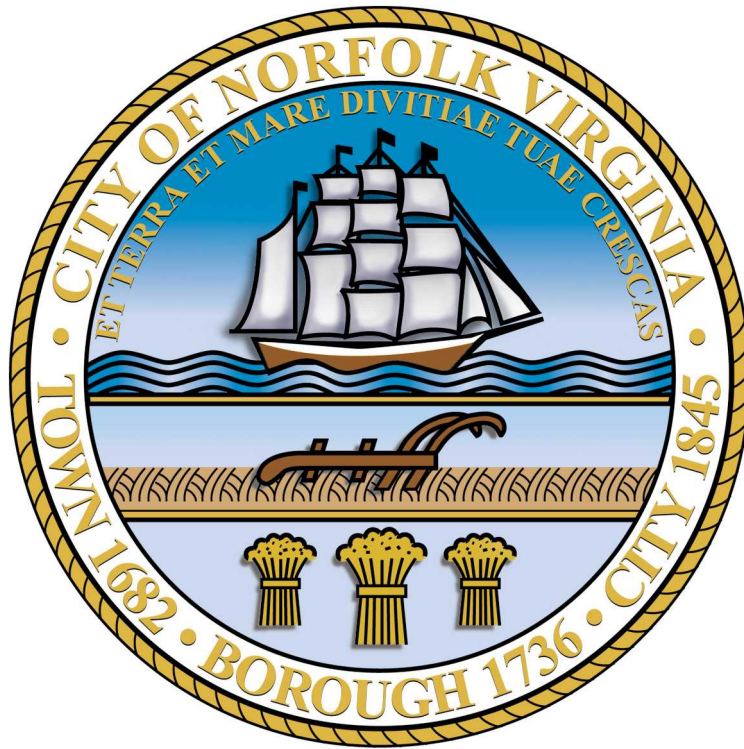


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# Annual Plan

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# ANNUAL PLAN

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U.S. Department of Housing and Urban Development (HUD) regulations require that every three to five years participating jurisdictions prepare a Consolidated Plan. The City of Norfolk is currently in the 2012-2016 Consolidated Plan period, and the Fiscal Year 2014 Annual Action Plan represents the third year of this Consolidated Plan period. A Consolidated Plan is developed with the purpose of identifying opportunities for strategic planning and citizen participation using a comprehensive approach. The Consolidated Plan enables the city, community based organizations, and citizens to provide input that directs the scope of activities upon which to focus during the Consolidated Plan period. The diversity and range of experience contributed by participants are just two of the many benefits of the development process.

Annually, grantees are required to prepare an Annual Action Plan to update the goals and objectives for planned projects and programs and to demonstrate how these activities relate to the Consolidated Plan. The Annual Plan describes priority projects for neighborhood revitalization, public improvements, housing development, economic development, public services, and homeless activities. The Annual Plan also identifies funding priorities and details the projects that will receive federal funds under the Community Development Block Grant (CDBG) Program, the HOME Investment Partnership (HOME) Program, and the Emergency Solutions Grant (ESG) Program.

For the current Consolidated Plan period (FY 2012-FY 2016) the city will continue to focus on programs and services designed to benefit lower income residents of Norfolk. Efforts outlined in this Annual Action Plan are identified utilizing HUD's Performance Outcome Measurement System outcome categories: Economic Opportunities, Suitable Living Environments, and Decent Housing. Funding considerations are given to a broad range of issues that include, but are not limited to:

- 1 - Efforts to eliminate homelessness
- 2 - Increasing homeownership
- 3 - Methods for improving housing quality
- 4 - Strengthening economic development opportunities

## Available Resources

CDBG Entitlement	4,018,211
CDBG Program Income	0
CDBG Revolving Loan Fund (Rehab Payments)	275,000
CDBG Fund Balance (Reprogrammable Dollars)	0
<b>Total Community Development Block Grant Program</b>	<b>4,293,211</b>
<b>Emergency Shelter Grant Program</b>	<b>283,584</b>
HOME Entitlement	948,758
HOME Program Income	0
HOME Fund Balance (Reprogrammable Dollars)	0
<b>Total HOME Investment Partnership Program</b>	<b>\$948,758</b>
<b>Total Resources<sup>(1)</sup></b>	<b>\$5,525,553</b>

<sup>(1)</sup> FY 2014 Ordinance was approved for \$7.6 Million on May 14, 2013. Actual HUD funding was announced by HUD on May 30, 2013. Amounts have been updated to reflect the anticipated support from HUD.

### Community Development Block Grant Program (CDBG)

The CDBG Program is a federal funding source that allows local officials and residents unprecedented flexibility in designing their own programs within a wide range of eligible activities. The CDBG Program was created over 30 years ago under the administration of President Gerald R. Ford. Over the past three decades, the goal of the CDBG program remains the same: to encourage more broadly conceived community development projects, and expand housing opportunities for people living in low and moderate income households.

The city's budget for the FY 2014 CDBG Program is \$4,018,211 and an estimated \$275,000 in rehabilitation loan payments from prior years that will be reprogrammed. The major accomplishments of the Approved FY 2014 Annual Plan include:

<b>COMPARISON OF GRANT RESOURCES, FY 2012 to FY 2014</b>					
	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>	<b>Inc/Dec FY2013-FY2014</b>	<b>% Difference</b>
CDBG Entitlement	4,717,815	3,887,210	4,018,211	131,001	
CDBG Program Income	131,000	0	0	0	
CDBG Revolving Loan Fund	200,000	275,000	275,000	0	
CDBG Fund Balance	0	2,525,154	0	-2,525,154	
<b>CDBG Total</b>	<b>5,048,815</b>	<b>6,687,364</b>	<b>4,293,211</b>	<b>-2,394,153</b>	<b>-35.80%</b>
<b>ESG Total</b>	<b>227,807</b>	<b>408,550</b>	<b>283,584</b>	<b>-124,966</b>	<b>-30.59%</b>
HOME Entitlement	1,746,031	1,024,324	948,758	-75,566	
HOME Program Income	395,000	15,495	0	-15,495	
HOME Fund Balance	0	646,646	0	-646,646	
<b>HOME Total</b>	<b>2,141,031</b>	<b>1,686,465</b>	<b>948,758</b>	<b>-737,707</b>	<b>-43.74%</b>
<b>Grand Total</b>	<b>7,417,653</b>	<b>8,782,379</b>	<b>5,525,553</b>	<b>-3,256,826</b>	<b>-37.08%</b>

<sup>(1)</sup> FY 2014 Ordinance was approved for \$7.6 Million on May 14, 2013. Actual HUD funding was announced by HUD on May 30, 2013. Amounts have been updated to reflect the anticipated support from HUD.

### Land Inventory

Norfolk Redevelopment and Housing Authority's (NRHA) CDBG acquisition inventory continues to undergo detailed evaluations. The evaluations are a result of technical assistance NRHA receives from HUD and City of Norfolk administrative staff. The results of the evaluations are presented to HUD in the Land Inventory section of each year's Consolidated Annual Performance Evaluation Report (CAPER). The city and NRHA are working together to develop a comprehensive plan for disposition of these properties that meets the national objectives of the CDBG program.

### HOME Investment Partnerships Program (HOME)

The goal of HOME Program funding is to stimulate revitalization of inner-city neighborhoods by providing assistance to first-time homebuyers and existing homeowners. In FY 2014, HOME funds will provide assistance for the purchase of newly constructed homes, rehabilitation of owner-occupied homes, and improvements of multi-family dwellings. The strategy in these communities is to strengthen traditional neighborhood characteristics by

rehabilitating homes, building new homes that emulate the impressive architectural style of existing structures, enhancing security and aesthetics with streetscape improvements, including trees and lighting, and providing key retail services and employment opportunities. In FY 2014, HOME funds will also be used to provide Tenant Based Rental Assistance (TBRA). TBRA is a rental subsidy that helps individual households afford housing costs such as rent, utility costs, security deposits, and/or utility deposits. The city is using TBRA as a resource in its efforts to end homelessness.

### **Emergency Solutions Grant Program (ESG)**

The ESG program has been retooled for FY 2014. The “new” ESG program has additional eligible activities such as street outreach and rapid re-housing. The ESG Program will continue to provide short-term homeless prevention assistance to persons at imminent risk of losing their own housing due to eviction, foreclosure, or utility shutoffs. In addition, ESG funds will provide financial assistance to those in need of permanent housing. This program currently provides funding for the Department of Human Services, the Planning Council and five local emergency shelters.

### **Prior Year Self-Evaluation**

In FY 2013 (Project Year 2012), the city funded 21 public service programs. The funding for these programs encompassed a variety of services to benefit youth, seniors, homeless persons, and other special needs groups. Award amounts ranged from \$9,185 to \$70,975. The city also supported community development projects – “bricks and mortar” activities - based on clearly identified needs. Among these initiatives were programs that focused on handicap accessibility projects and home maintenance repairs for special needs populations and low-to moderate-income homeowners. Both the public service programs and the community development projects were based on priorities identified in the 2012-2016 Consolidated Plan. Specific program accomplishments, which include the percent of goals met, are provided in the Goals and Accomplishments Summary section of the Consolidated Plan. Over the last year, the city has recognized several administrative successes. Financial monitoring was conducted for all sub-recipients including NRHA and on-site monitoring was completed for the majority of our public service sub-recipients. Mandatory training was held for all sub-recipients in an effort to improve compliance. The City of Norfolk is currently undergoing a HUD audit and will address unresolved issues upon completion.

### **Summary of Citizen Comments and Disposition**

The City of Norfolk is also required to summarize the comments received from the community at various stages of the Annual Plan adoption process and describe actions taken to address these comments. In the city’s official submission to HUD, this section summarized the comments and their disposition from the public received at the open forum, during the public comment period, at the City Planning Commission’s public hearing, and also during the City Council’s public hearing.

### **Impacts of Sequestration**

On August 2, 2011, Congress passed the Budget Control Act of 2011 as part of an agreement to resolve the debt-ceiling crisis. Congress included sequestration in the Budget Control Act of 2011 as a tactic to encourage bipartisan compromise on deficit reduction efforts. Sequestration, sometimes called the sequester, is a process that automatically cuts the federal budget across most departments and agencies. As a result of sequestration, the funding allocations approved by City Council on May 14, 2013 were preliminary and expected to change. On May 30, 2013, HUD announced the allocations for CDBG, HOME and ESG funding. The tables throughout this section have been updated to reflect final FY 2014 funding.

<b>Community Development Public Service <sup>(1)</sup></b>	<b>FY2012 Approved</b>	<b>FY2013 Approved</b>	<b>FY2014 Approved</b>
AIDS Care Center for Education & Support Services – Housing Solutions	37,575	37,575	39,529
Barrett Haven	9,185	9,185	0
Building Trades Academy, Inc.	23,468	23,468	24,688
Child & Family Services of Eastern Virginia	25,050	25,050	26,353
City of Norfolk – Department of Human Services	25,000	0	0
City of Norfolk – City Community Initiative	0	0	46,809
City of Norfolk – Neighbors Building Neighborhoods Initiative	49,317	0	0
Ecumenical Family Shelter (The Dwelling Place) – In Home Services	15,030	15,030	15,812
ForKids, Inc. – Permanent Supportive Housing Solutions	12,525	12,525	13,176
Foodbank of Southeastern Virginia	29,225	29,225	30,745
International Black Women’s Congress – Certified Nursing Assistant	32,565	32,565	0
Oakmont Community Development Corp.	16,700	16,700	17,585
Park Place School	13,115	13,115	0
Park Place Dental Clinic (formerly American Red Cross Dental Clinic)	33,400	33,400	35,137
Garden of Hope – Kids of Incarcerated Parents	36,740	36,740	38,687
Southeastern Tidewater Opportunity Project (STOP) – Homeless	58,450	0	0
St. Columba Ecumenical Ministries – Homeless Assistant	12,525	12,525	13,182
St. Columba Ecumenical Ministries – Housing	20,875	20,875	21,981
The Planning Council – Continuum of Care	35,905	35,905	37,808
The Planning Council – ShelterLink	10,521	10,521	11,079
The Salvation Army	70,975	70,975	74,694
Urban League of Hampton Roads, Inc.	20,875	0	0

<b>Community Development Public Service <sup>(1)</sup></b>	<b>FY2012 Approved</b>	<b>FY2013 Approved</b>	<b>FY2014 Approved</b>
Virginia Supportive Housing (Support Services for Gosnold)	20,875	20,781	21,883
William A. Hunton YMCA	26,720	26,720	28,136
YMCA of South Hampton Roads	37,575	37,575	39,566
<b>Total CDBG Public Service</b>	<b>674,191</b>	<b>520,455</b>	<b>536,850</b>

<b>Community Development Project Use <sup>(1)</sup></b>	<b>FY 2012 Approved</b>	<b>FY 2013 Approved</b>	<b>FY 2014 Approved</b>
Chesterfield Heights Community Resource & Women's Residential Center	272,464	0	0
Dept. of Neighborhood Preservation – Home Maintenance	50,884	0	0
Dept. of Public Works – ADA Ramps	200,000	143,670	148,491
City of Norfolk – City Project Initiatives	0	0	336,031
Ecumenical Family Shelter – Hallway and Exterior Repairs	0	15,994	0
Ecumenical Family Shelter – Kitchen Renovation	0	55,683	0
ForKids, Inc.	16,500	0	0
Grant Administration	334,422	260,297	262,099
Southeastern Tidewater Opportunity Project (STOP) – Home Maintenance	200,000	143,376	148,187
The Planning Council, Inc. – The Healing Place	0	0	20,102
Virginia Supportive Housing	0	110,416	40,000
<b>Total CDBG Project Use</b>	<b>884,422</b>	<b>884,822</b>	<b>954,910</b>

<b>Community Development – NRHA Projects <sup>(1)</sup></b>	<b>FY 2012 Approved</b>	<b>FY 2013 Approved</b>	<b>FY 2014 Approved</b>
NRHA Administration	598,500	665,000	521,441
NRHA Disposition/Lease/Retention	282,982	0	0
NRHA Home Repair Grant	528,650	514,607	511,416
NRHA Rehabilitation	1,516,440	3,760,912	1,427,712
NRHA Site Improvement – Park Place	0	174,000	0
Site Improvements – AAA Salvage Yard	277,961	0	0
Revolving Loan Fund	200,000	275,000	275,000
HomeNet	62,625	62,625	65,882
<b>Total NRHA Project Use Allocation</b>	<b>3,467,158</b>	<b>2,912,319</b>	<b>2,801,451</b>

<b>Emergency Solutions Grant Program <sup>(1)</sup></b>	<b>FY 2012 Approved</b>	<b>FY 2013 Approved</b>	<b>FY 2014 Approved</b>
Administration	14,139	30,641	21,269
Dept. of Human Services* – Street Outreach	31,200	34,130	21,732
Dept. of Human Services* – Homeless Prevention	35,835	33,026	29,246
Dept. of Human Services* – Rapid Rehousing	45,800	52,000	50,322
Dept. of Human Services* – HMIS	0	1,350	0
Ecumenical Family Shelter (The Dwelling Place)	49,997	55,000	31,353
ForKids, Inc.	49,770	55,000	31,357
Salvation Army	25,494	34,000	21,652
St. Columba Ecumenical Ministries, Inc.	27,675	30,000	19,528
The Planning Council, Inc.	36,403	46,403	33,925
YWCA of South Hampton Roads	27,078	37,000	23,200
<b>Total Emergency Shelter Grant</b>	<b>230,556</b>	<b>408,550</b>	<b>283,584</b>

\*Funded under ESG Program.

<b>HOME Investment Partnership Program<sup>(1)</sup></b>	<b>FY 2012 Approved</b>	<b>FY 2013 Approved</b>	<b>FY 2014 Approved</b>
Beacon Light CHDO*	90,332	51,902	47,438
CHDO Operating Fund	0	0	31,738
Department of Human Services	25,000	0	0
Habitat for Humanity	0	51,900	47,437
HOME Administration – City of Norfolk	2,000	0	0
HOME Administration – NRHA	209,940	100,280	94,875
Homebuyer Assistance	1,212,332	423,837	500,000
Office to End Homelessness – Rapid Exit	70,099	0	26,633
Plumb Line CHDO*	88,308	51,900	47,438
Virginia Supportive Housing	360,000	360,000	153,199
<b>Total HOME Program</b>	<b>2,058,011</b>	<b>1,039,819</b>	<b>948,758</b>

\*HUD regulations require at least five percent of the HOME allocation be used for Community Housing Development Organizations (CHDO) programs.

<sup>(1)</sup> FY 2014 Ordinance was approved for \$7.6 Million on May 14, 2013. Actual HUD funding was announced by HUD on May 30, 2013. Amounts have been updated to reflect the anticipated support from HUD.