

## **Norfolk Electoral Board**

### **Minutes of the September 3, 2024, Board Meeting**

#### **Present:**

Ms. Atoy Carrington (Chairwoman), Ms. Marianne McKay (Vice-Chairwoman), Mr. H. Michael Ziegenfuss (Secretary), Ms. Stephanie Iles (Director of Elections & General Registrar), Ms. Rosanna Benccoach (Deputy Director of Elections & Deputy Registrar), and Observers - Ms. RayMarie Rowzie, Mr. David Rowzie, Mr. Scott Hancox, Mr. Mark Snell-Cook, Mr. Frederick Rochte, Ms. Paulette Ellis, Ms. Glynis Mason, and Mr. Arthur Devine.

The Norfolk Electoral Board was called to order on Tuesday, September 3, 2024, at 11:00 a.m. by Ms. Atoy Carrington in the Elections' Office Board Conference Room in Norfolk City Hall.

Ms. McKay moved to approve the minutes of the August 13, 2024 Norfolk Electoral Board meeting. Mr. Ziegenfuss seconded the motion. The Board unanimously approved the minutes.

#### **Approval of Officers of Election:**

Ms. Iles presented a list of thirty- two (32) potential Officers of Election for appointment. Mr. Ziegenfuss seconded Ms. McKay's motion to approve the list. The Board voted unanimously to approve those on the list as presented by Ms. Iles for a term ending on February 28, 2025.

#### **Such other business as may come before the Electoral Board:**

The Board members and Registrar discussed the use and implementation of evaluations in training and elections.

Ms. McKay requested an update to the Elections' website regarding absentee ballot returns.

Ms. McKay moved to include a notice of recorded meetings be included in the minutes. This motion was not seconded and did not move forward.

The next meeting of the Norfolk Electoral Board was set for Tuesday, September 24, 2024 at 11:00 a.m. in the Elections' Office Board Conference Room in Norfolk City Hall.

Ms. McKay moved to adjourn the meeting, which Mr. Ziegenfuss seconded. The meeting was adjourned at 12:11 p.m. by unanimous vote of the Board.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "H. Michael Ziegenfuss".

Mr. Ziegenfuss, Secretary

September 3, 2024