



MONTHLY VEHICLE PARKING RENTAL AGREEMENT

____ New ____ Addition ____ Cancellation ____ Reinstatement ____ Change of Address / Name

(Please Check only ONE of the above boxes.)

222 East Main Street (757) 664-6222, phone
Norfolk, VA 23510 (757) 664-6244, fax

FOR OFFICE USE ONLY

Acct. No. _____

Parking space(s) at said location is available for rent only during the hours of operation posted at this location and above the 3rd floor, unless otherwise noted. _____ initial

Monthly rate for rental of parking space(s) is due and payable on the first (1st) day of each month, in advance. If the monthly rental charge is not paid when due, electronic access device(s) may be locked out. If using a lot, a monthly parking decal will not be issued, and the vehicle will be ticketed accordingly. No deductions or allowance from the monthly parking rate will be made for days the renter / responsible party does not use location. Renter / responsible party, by entering into this rental agreement, agrees that rental fees and charges shall continue to accrue for parking space(s) until actual written notice of relinquishment is received by the City of Norfolk and that neither possession of an electronic garage access device nor a decal shall determine actual usage by renter / responsible party. _____ initial

Parking space rental requires to be provided the vehicle's license plate number and state of vehicle registration, along with the vehicle's make model and color. _____ initial.

The City of Norfolk reserves the right to re-route and re-direct parker to alternate locations, at its sole discretion. _____ initial.

This agreement may be terminated by either party in writing upon thirty (30) days notice or as dictated in conjunction with lease terms. _____ initial

Any vehicle parked in a space or facility by the renter / responsible party shall be presumed to be bound by the terms of this Rental Agreement. _____ initial.

The monthly parking vehicle identification (one per space rented) supplied by the Division of Parking must be displayed on vehicle at all times while utilizing the parking facility. Prevailing daily parking rates may apply when a vehicle is not properly identified. _____ initial.

The City of Norfolk assumes no responsibility for vehicles left after the time designated by pre-paid parking, the posted closing hour or for the contents thereof. _____ initial.

It is agreed that renter / responsible party will not leave articles of personal property of any value whatsoever in the vehicle (including but not limited to cell phone, tape / CD player, whether installed or not), and renter / responsible party specifically agrees not to hold the City of Norfolk responsible for any damage resulting from the loss, theft or damage to articles of personal property left in the vehicles in violation of this agreement. _____ initial.

Parking facility managers, cashiers and attendants are not authorized to make or allow any exceptions or changes to this agreement. _____ initial.

The City of Norfolk assumes no liability for theft, collision, fire or damage in any case, except through its own negligence, nor for damage or injuries occasioned by faulty brakes; renter / responsible party's failure to set brakes properly or for improper vehicle maintenance by renter / responsible party. _____ initial.

In case of damage, renter / responsible party must report the incident / damage to a Parking Supervisor or Roving Patrol Officer to demand repairs, and upon demand, the City Attorney's office will investigate and determine City's liability. Failure to file an Incident Report shall constitute a waiver by renter / responsible party of its, his or her right to charge to the City of Norfolk for cost repairs. _____ initial.

In no case shall liability include anything for loss of use of a vehicle. Any damage or loss occurring while the vehicle is in the parking facility must be reported before the vehicle is taken from the parking location and renter / responsible party hereby releases the City of Norfolk from liability or responsibility in connection with any damage or loss not so reported. _____ initial.

Renter / responsible party's parking arrangement calls for self-parking, thereby retaining possession of the keys. Renter / responsible party agrees to assume all responsibility for vehicle damage or theft thereof, and loss or theft of contents thereof, and renter / responsible party hereby releases the City of Norfolk, its agents, servants and employees from all liability and responsibility in connection therewith. _____ initial.

If more than one (1) monthly automobile parking space is rented by a renter / responsible party, this agreement shall apply to all such automobile parking spaces rented by a renter / responsible party, and renter / responsible party agrees, that all of the terms and conditions of this agreement shall be binding upon renter / responsible party and all persons, firms, entities and others using said automobile parking spaces with renter / responsible party's permission. _____ initial.

A charge of \$35 will be assessed for each returned check. The City of Norfolk reserves the right to regulate these charges as approved by City authorities. _____ initial.

A replacement fee of not less than \$5 will be assessed for all lost, stolen or damaged electronic access cards, wands and / or vehicle identifications. The City of Norfolk reserves the right to regulate these charges as approved by City authorities. _____ initial.

The City of Norfolk reserves the right to assess late fees, administrative, activation and reactivation fees as approved by City authorities. _____ initial.

The person signing this Monthly Vehicle Parking Rental Agreement hereby represents and warrants that the person has full and complete authority to execute this Agreement on behalf of the party(ies) hereto.
_____ initial.

Renter / Responsible Party Name (Printed) _____

Signature _____ Date _____



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Part I. Individual Account Only

Last Name		First Name, MI	
Address (No P.O. Box)			
City	State	Zip	
Home Phone		Email (Optional)	
Business Telephone (Optional)		Fax Number (Optional)	
Driver's/Operators Number		Active Military? Yes ☐ No ☐	
Employer			
Employer's Address			
City	State	Zip	
GO TO PART III			

Part II. Corporate Account Only

Agency Name		
Address - Corporate and Local Place of Business (No P.O. Box)		
City	State	Zip
Contact Person(s)	Email (Optional)	
Business Telephone - Corporate and Local	Fax Number (Optional)	
Federal Employer ID	Virginia State Corp. ID	
CONTINUE TO PART III		

Part III.

Parking Garage / Lot	Pass #	
Effective Date	Time Zone	Rate
Vehicle # 1 Make	Model	
License Plate	State	Color
USE SEPARATE SHEET TO LIST ADDITIONAL VEHICLES		

Renter/responsible party acknowledges that he, she or by its agent has read and understands the Monthly Vehicle Parking Rental Agreement and agrees to and accepts all the terms and conditions thereof. Renter/responsible party acknowledges receipt of a copy of this agreement.

Signature	Date
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Acct No. _____



Part III. Additional Vehicles

Parking Garage / Lot	Pass #	
Effective Date	Time Zone	Rate
Vehicle Make	Model	
License Plate	State	Color
Parking Garage / Lot	Pass #	
Effective Date	Time Zone	Rate
Vehicle Make	Model	
License Plate	State	Color
Parking Garage / Lot	Pass #	
Effective Date	Time Zone	Rate
Vehicle Make	Model	
License Plate	State	Color
Parking Garage / Lot	Pass #	
Effective Date	Time Zone	Rate
Vehicle Make	Model	
License Plate	State	Color
Parking Garage / Lot	Pass #	
Effective Date	Time Zone	Rate
Vehicle Make	Model	
License Plate	State	Color
Parking Garage / Lot	Pass #	
Effective Date	Time Zone	Rate
Vehicle Make	Model	
License Plate	State	Color

Account No. _____