



## Board of Directors

Thursday  
November 14, 2024

**NORFOLK COMMUNITY SERVICES BOARD**  
**BOARD MEETING MINUTES**  
**Thursday November 14, 2024, at 6:00 PM**  
**Meeting was held at 7447 Central Business Park Drive**

**Members in Attendance:**

Charles Peek (0)  
Dawn Freeman (4)  
Mike O'Toole (1)  
Dante Walston (4)  
Krystal Vaughan (1)  
Sally Carroll (0)  
Henry McNair (5)  
Jazmine Emily Garcia (3)

**Members Absent:**

Carly Gelles (6)

**Staff in Attendance:**

Dr. Nathan Woodard, ED  
Melissa Hansen, Board Chair  
John Buckman

*\*A quorum of the members was present*

*\*Numbers in parenthesis represent number of absences during a 12-month period*

I. **CALL TO ORDER:** The meeting was called to order at 6:10 p.m. by Charles Peek, Chair.

II. **OPENING REMARKS**

***Public Comment***

*Melissa Hansen, Administrative Analyst, is responsible for receiving comments from the public, either before or after the meeting. Such comments may be submitted by e-mail to [Melissa.hansen@Norfolk.gov](mailto:Melissa.hansen@Norfolk.gov).*

***Members in Attendance***

*Those members of the NCSB participating in this meeting will be identified in the roll call of the meeting and in the minutes.*

III **ROLL CALL**

Melissa Hansen called the roll of the members. There was a quorum.

IV. **Citizens Comments**

A. No citizens were in attendance.

V. **Matters of the Chair**

A. Nominating Committee

i. A Nominating Committee of three members shall be constituted annually. The Chair of the Nominating Committee shall be appointed by the Board Chair. Two members

shall be nominated by the Nominating Committee Chair and shall be approved by the Board. This Committee shall nominate a candidate for each office and shall present the list of nominees to the Board prior to the last Board meeting of the calendar year.

- i. This meeting was called to choose a nominating committee, Krystal Vaughan agreed to serve as the Chair of the nominating committee after being nominated by Charles Peek. Dawn Freeman and Sally Carroll agreed to be on the committee.
- ii. A motion was made for Ms. Freeman and Dr. Carroll to be nominated as the members of the nominating committee, seconded by Mr. McNair, and unanimously approved.

B. The Board shall elect its officers annually at the last Board meeting of the calendar year by an affirmative vote of a majority of a quorum of the Board members and each Officer shall take office on January 1st of the next calendar year. The term of all Officers shall be one (1) year, and no person shall serve for more than three (3) consecutive terms in the same capacity.

C. Marcus Alert – John - Documents were handed out for information

- i. Marcus Alert is the name commonly used for the Marcus-David Peters Act, the Virginia law that requires 9-8-8, crisis call centers, law enforcement and behavioral health agencies to work together to improve responses to individuals in behavioral health crisis in Virginia communities. The State Plan for the Implementation of the Marcus-David Peters Act includes three protocols for localities to adopt:
  - i. Divert behavioral health calls from the 9-1-1 public safety system to 9-8-8 Regional Crisis Call Centers
  - ii. Formalize agreements between law enforcement and mobile crisis teams
  - iii. Develop specialized law enforcement responses to behavioral health related events
  - iv. A licensed person must do the initial assessment, but we do not have enough pre-screenerers at this time, statewide. Our plan, submitted in February, comprised of law enforcement and community members, which is where you come in. If a few people, by December, could be a part of the stakeholder group that would be great. Mike agreed to be a part of this process, as they now ride with CIT officers. John explained a pre-screener has to be a licensed provider, and they go through a pre-screener training, and the pay is \$70,000 and licensed eligible are \$65,000. Can residents or interns be used? John will check with Kristen Condren. Dr. Vaughan would like to be a part of the training check information. Dr. Woodard stated we would not submit a plan until we receive the funding for the program. Mike suggested that we also have a representative from Sentara. Dr. Woodard said we would do all that we can to advocate for our localities.

D. Ms. Garcia would like to have people submit any recommendations for the change in bylaws before next meeting.

## VI. Adjournment

With no further discussion items, a motion was made by Charles to adjourn, and meeting adjourned at 6:53 p.m. The next meeting of the Board Directors is scheduled for December 5, 2024, at 6:00 PM

Respectfully submitted,  
Melissa Hansen  
Board Chair