



REQUEST FOR HEARING BEFORE BOARD OF REVIEW

Date: _____

Board of Review for Real Estate Assessments
City Hall Building
810 Union Street, Room 402
Norfolk, Virginia 23510-9839

Members of the Board: _____

I have discussed my 2026 property valuation with the Department of The Real Estate Assessor.

Please be advised that I desire a hearing before the Board of Review for Real Estate Assessments regarding the assessment of the property described below.

Property Address: _____ Parcel #: _____

Property Owner's Name: _____

Agent's Name: _____

Mailing Address: _____

Day Phone: _____ Ext: _____ Evening Phone: _____ Ext: _____

Email address: _____

I believe the assessment to be erroneous for the following reason(s)

I believe the value of the property is:

Land: \$ _____ Building: \$ _____ Total: \$ _____

Owner/Agent Signature: _____

APPLICATION MUST BE POSTMARKED BY JUNE 1, 2026

Appeals by anyone other than the property owner must include:

- Letter(s) of Authorization on owner's letterhead, signed and notarized.
- Signee must be the owner or employee of the owner, **not** the owner's agent.
- Five (5) copies for each appeal package.
- The current correspondence mailing address.

Failure to comply with requirements above will result in delay and possibly cause a deadline

Property owners have the right to:

- **Review and obtain copies of the assessment records pertaining to the assessing officer's determination of fair market value of real property subject to a Board of Review Appeal (except for records made confidential under Virginia Code Section 58.1-3); and**
- **Request that the assessor make a physical examination of any property subject to a Board of Review appeal.**